

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

Academic Section

No: NITD/ACA/2015-16/Odd Exam

Date: September 28, 2015

NOTICE

Sub: Submission of Examination application form - UG and PG programmes - Odd semester Examination 2015-2016 & Issuance of Grade Cards.

1. Student registered to UG and PG programmes in Odd semester 2015-2016 are here by advised to submit their respective examination forms duly filled with necessary hostel / mess clearance enclosing a self-attested photocopy of valid document of Odd semester registration fee payment receipt. Proforma of Examination application form (w.e.f. March 2015) is available in the Institute website. Defaulter for on time submission of examination forms are required to pay an additional amount of Rupees One thousand only.
2. Students are required to be physically present to submit their documents to the respective Dealing Assistant of Academic Section. The students are required to show their Identity Cards to the Dealing Assistants at the time of submission.
3. A. All students are required to submit
 - Examination application form (available in Institute website)
 - Self-attested photocopy of semester registration payment receiptB. Incomplete set of examination application will not be accepted
Submission schedule - Department wise / Branch wise, Date / Time are given below which are to be strictly adhered to.
4. Grade Cards (2014-2015) to the respective students will also be issued during the period as given below. Students are required to be physically present and have to show their respective Identity cards for collecting Grade Cards.
5. Examination form will not be accepted from those 1st year students who are yet to submit their original Migration Certificate, self-attested photocopy of last examination Passed Marksheet and Pass Certificate.

Examination application form submission and Grade Card collection schedule:

Students of ongoing semester (2015-2016) B. Tech	Department	Date/Time for submission and collection	
		Date	Time
7 th (Seventh)	BT	07.10.2015	10.30 hrs
	ECE	To	To
	EE	09.10.2015	13.00 hrs
	IT		
	MME		
	ME	07.10.2015	15.30 hrs
	CE	To	To
	ChE	09.10.2015	17.30 hrs
5 th (Fifth)	BT	12.10.2015	10.30 hrs
	ECE	To	To
	EE	14.10.2015	13.00 hrs
	IT		
	MME		
	ME	12.10.2015	15.30 hrs
	CE	To	To
	ChE	14.10.2015	17.30 hrs
3 rd (Third)	BT	14.10.2015	10.30 hrs
	ECE	To	To
	EE	16.10.2015	13.00 hrs
	IT		
	MME		
	ME	14.10.2015	15.30 hrs
	CE	To	To
	ChE	16.10.2015	17.30 hrs
1 st (First)	BT	30.09.2015	10.30 hrs
	ECE	01.10.2015	To
	EE	05.10.2015	13.00 hrs
	IT		
	MME		
	ME	30.09.2015	15.30 hrs
	CE	01.10.2015	To
	ChE	05.10.2015	17.30 hrs
CSE			

Students of ongoing semester (2015-2016) PG	Date	Time
3 rd (Third) & 5 th (Fifth) M. Tech	12.10.2015 To 14.10.2015	15.30 hrs To 17.00 hrs
1 st (First) M. Tech	30.09.2015 01.10.2015 05.10.2015	15.30 hrs To 17.00 hrs
1 st (First), 3 rd (Third), 5 th (Fifth) MCA	14.10.2015 To 16.10.2015	15.30 hrs To 17.00 hrs
1 st (First) & 3 rd (Third) M.Sc. and MBA	08.10.2015 09.10.2015	15.30 hrs To 17.00 hrs


 Dean (Academic) 28/9/15

Copy to:

- 1) Director
- 2) Registrar
- 3) All Dean(s)
- 4) All HOD(s) - with a request for wide circulation.
- 5) Chief Warden - with a request for wide circulation.
- 6) Faculty-In-Charge (A & E)
- 7) Dealing Assistant
- 8) Director Secretariat
- 9) Registrar Secretariat
- 10) Institute website - Student Notice Board
- 11) File copy