# NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

## MAHATMA GANDHI AVENUE, DURGAPUR – 713 209, INDIA

Ref. No. NITD/Regis/OR/684

Date: 3rd February, 2017

## Corrigendum Office Order

Corrigendum to Office Order No. NITD/Regis/OR/683, Dated: - 2nd February, 2017

As approved by the competent authority, the IT Infrastructure and Services (ITIS) Committee is hereby constituted consisting:-

| Sl.No. | Name | Department | Remarks |
|--------|------|------------|---------|
| 01. | Head | CSE | Chairman |
| 02. | Prof. Sumit Kundu | ECE | Member |
| 03. | Dr. S. Choudhury | CSE | Member |
| 04. | Dr. A. Sarkar | CSE | Member |
| 05. | Dr. B. Sen | CSE | Member |
| 06. | Technical Officer | Reg. Sect. | Member |
| 07. | Dr. S. Mukhopadhyay | CSE | Member |
| 08. | Dr. C. Saravanan | CSE | Member & Convener |

ITIS Committee will be responsible for planning policies related to IT infrastructures and services, procurement of materials hardwares and softwares etc. However, the day to day management and maintenance will be managed by computer centre under the guidance of ITIS.

ITIS Committee will provide the necessary services to the Institute to manage and Upload/Download Institute level information/Document to/from online portal related to various government initiatives [like All India Survey of Higher Education (AISHE), E-Tendering, Academic Ranking, Document Archive of the Institute etc.].

The computer centre will act as custodian of all Institute levels Software, Central Computing facilities and Hardware. Separate record for such assets to be maintained in different stock/measurement books.

ITIS Committee will furnish the list of staffs necessary (daily wages basis) for providing 24/7 support /maintenance of NET WORK.

Convener, ITIS Committee will act as **Institute Web Master**. MIS.

**Registrar**

Copy to:-

1. Director.
2. All Deans/HODs.
3. All committee members
4. Director's Secretariat.
5. Registrar's Secretariat.
6. Dy. Reg. (Estt.)
7. File Copy.