



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR

MAHATMA GANDHI AVENUE, DURGAPUR-713209

(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Shifting/05/16

Date: 29.08.2016

Tender Notice for providing shifters and trimming / pruning of trees as and when required basis for one year

1. Single bid in sealed condition is invited from the Firm/Agencies for providing shifters and trimming / pruning of trees as and when required basis in NIT Durgapur. The Firms/ Agencies should also furnish a copy of the Trade License, PAN, Service tax registration and other relevant documents while submitting their quotations.
2. Firm/Agencies is requested to submit the rate quotation for the above mentioned tender in a sealed cover super-scribed as 'QUOTATION FOR PROVIDING SHIFTERS & TRIMMING / PRUNING OF TREES'. It should be completed in all respect and be dropped in the tender box kept at Estate Section, NIT Durgapur, by 1230 hrs of 20.10.2016. A Demand Draft of Rs. 500/- (Rupees five hundred only) to be attached with the quotation in favour of "NIT Durgapur" payable at Durgapur as a cost of tender form, failing which the bids shall be rejected.
3. Institute (NIT Durgapur) reserves the right to reject any or all quotations without assigning any reasons thereof. Institute may relax the conditions on suitability of the tender.
4. The quotations received will be opened by the tender opening committee at 1530 hrs on 20.10.2016 in the Institute Assembly Hall. The tenderers or his representative may, if they so desire, be present at the time of opening of quotations.
5. The terms & conditions of the contract will be as follows:-
 - a) All pages of the tender document should be signed with stamp by the authorised signatory of the firm before submitting, as a token of acceptance of all the terms and conditions mentioned in the tender documents.
 - b) The tender document should be sealed.
 - c) **The firm/agencies shall indicate the rate as per attached price format. The rates should be filled up nearly (in both figures and in words). Firms are also advised not to erase or mutilate the figures, etc. otherwise the quotations may be ignored. Any overwriting will not be allowed.**
 1. If any dispute arises between the Firm/Agency and its manpower in the matter of wages or any service conditions, the same will be settled by the Firm/Agency and the workers engaged by it themselves. NIT Durgapur in no case shall be party to such a dispute.
 2. Rate shall be valid for one year from the date of issue of work order.
 3. Responsibility for damage / theft/loss etc. of goods during shifting or physical injury to any labour in loading /unloading shall be of the Firm/Agency.
 4. The damage caused, if any to the property of the NIT Durgapur through negligence or otherwise during packing, loading while on transit, unloading, unpacking and while taking to designated rooms, shall be at risk and responsibility of the Firm/Agency. The financial or any other loss suffered by the NIT Durgapur on this account shall be made good by the Firm/Agency.
 5. The payment shall be made after satisfactory completion of the entire shifting work.
 6. In case of any dispute, the decision of the NIT Durgapur shall be final and binding on both parties.
 7. Shifting chemicals should be done as per mandate norms and safety measures qualified professionals if required.

All the tenderers are requested to read and understand the terms and conditions of the contract as detailed out in the foregoing paragraphs before sending their quotations.

Registrar, NIT Durgapur

PRICE SCHEDULED

Name of the Firm: _____

Registered/Postal Address: _____

Telephone No. : _____

E-mail: _____

PAN No. _____

VAT/TIN No. (if applicable). _____

Service Tax Registration (if applicable). _____

For Shifter: - Rate for each manpower following all the statutory requirement as per minimum wage, central sphere and service charge of agency	
Rate per Tree Trimmer following all the statutory requirement as per minimum wage, central sphere and service charge of agency	

Signature with seal of the Firm /Agency.