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**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

Tender No. NITD/02/P&S/ 122/2016-17

Date: 16.04.2016

**TENDER NOTICE**

Quotation in sealed cover super scribed  
Tender No. & date must reach within due date

**SUPPLY OF ALUMINUM LADDERS FOR REGULAR MAINTENANCE WORK OF NIT DURGAPUR**

Last date of submission of bids: 02/05/2016 at 12.00 p.m.

Date of opening bids: 02/05/2016 at 03.00 p.m.

Pre-bid Conference: 25/04/2016 at 03.00 p.m. at P&S Section

Quotations are invited from all prospective bidders including enlisted vendors for the supply and delivery of aluminum ladders for regular maintenance work of NIT Durgapur, as per the terms and condition mentioned below. All bidders are required to address their bid documents to the Dy. Registrar (P&S) National Institute of Technology, Durgapur, (W.B) and drop the same in sealed condition in the Tender box in Purchase and Stores Section. Only those firms with valid certificate of enlistment (Trade License), TIN, VAT No. PAN No., Sales Tax Registration etc. will be considered.

**LIST OF ITEMS ALONG WITH SPECIFICATIONS &  
QUANTITY PROPOSED TO BE PURCHASED**

See Annexure-2 (Form-B) to this Tender Notice for detailed list of items & specifications.

**General Terms & Conditions:**

- The bid is to be submitted in two parts:
  - Technical Bid:** This includes signed and stamped copy of the Tender Notice and completely filled and signed Form-A (Annexure-1 to this Tender Notice). EMD of ₹5000/- (Rupees Five Thousand) is to be deposited (by the vendors who are not enlisted with NITD) in the form of Demand Draft of any nationalized bank, having branch at Durgapur, in favour of Director, NIT Durgapur, payable at par. Same will be released to the unsuccessful non-enlisted vendors on request, after completion of tendering process and to the successful vendors after satisfactory supply of all the items mentioned in the Purchase Order. Self attested copy of Valid VAT certificate, Sales Tax Registration certificate, Certificate of Enlistment (Trade License) for relevant items must be provided by the bidders, failing which the bid may be rejected without further reference.
  - Price Bid:** Introductory Letter and completely filled and signed Form-B (Annexure-2 to this Tender Notice).  
The sealed envelopes of each of the bids should be super scribed with the Tender no. and type of bid (Technical/Price). Both the sealed envelopes are to be submitted in one single sealed envelope super scribed with Tender No. & date.
- Please fill up the attached sheets Form-A & B (Annexure-1 & 2 to this Tender Notice) only otherwise tender will be rejected. Do not change or modify the format.** You may download it from the Institute website. In case space provided is insufficient attach additional sheets with FORM-B (Price BID).
- For the price calculations show the taxes (in percentage (%) as well as amount) separately. The rates should be quoted clearly without any overwriting/cutting. Extra charges (if any) are to be specifically mentioned including the amounts to be charged in additional sheets which is to be duly signed and stamped by the supplier, failing which no claim will be entertained at a later stage.
- All pages of the bid should be duly signed and stamped with date.
- All price quoted must remain open for acceptance for 90 days from the date of opening of the price bid.
- Prices are for delivery. Free delivery to N.I.T., Durgapur-9, as per conditions mentioned in Purchase Order.
- Successful firms will have to supply the items within 20 working days after issuance of purchase order.

8. Goods are required to be consigned to the Director, NIT Durgapur unless otherwise instructed.
9. The actual quantity of requirement of items may vary from what is indicated in this Tender Notice which is only an estimate. The decision of the Tender Committee regarding the variant and quantity to be purchased is final.
10. The Institute reserves the right to reject any or all tenders without assigning any reason thereof.
11. All supplies are to be guaranteed against manufacturing defects and must be replaced at suppliers' cost. Removal and replacement of rejected goods will be supplier's responsibility and at supplier's cost. Our normal terms of payment are 100% within 30 working days on submission of bills, if the bills and documents are in order.
12. All invoices raised should bear printed serial number, date and should mention the Purchase Order no. and date. Prices, extra charges (if any) and taxes (rate, % & type of tax) are to be shown separately and the Challan should bear Security entry stamp of NIT Main Gate. The Challan should clearly state the make/manufacturer, model, specifications, quantity etc. of the items supplied.
13. The bidders may represent themselves personally or through their authorized representative, if any, at the time of opening of bids.
14. In case the time is insufficient to open the Price Bids after opening the Technical Bids, the Price Bids will be opened on a subsequent date which will be intimated at the time of opening the Technical Bids.
15. Changes, if any, to this Tender Notice will be intimated as corrigendum to the same on the Institute website ([www.nitdgp.ac.in](http://www.nitdgp.ac.in)), so bidders are requested to check the Institute website regularly.
16. If the date of tender opening/last date of tender submission happens to be a holiday or the Institute remains closed due to any reason, the date for the same will be shifted to the next working day at the same time and venue.

Yours sincerely,

  
**Dy. Registrar (P & S)** 16/04/16

Copy to: 1. Registrar Secretariat, 2. Notice Board: a)Purchase & Stores Section, b) Admin Building, c) Academic Building, 3. Institute Website.




NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

ANNEXURE-1 TO TENDER NOTICE NO. NITD/02/SO/122/2016-17, dated 16.04.2016

**FORM-A**

<u>Sl. No.</u>	<u>PARTICULARS</u>	
1	Name of the Supplier/Vendor/Firm/Distributor:	
2	Name of the Contact person/Proprietor:	
3	Registered /Contact Address of the Supplier/Vendor/Firm/Distributor	
4	Contact no.:( Mobile no./Telephone no.)	
5	Email address:	
6	PAN / GIR No. (Attach self attested copy)	
7	VAT/ST Reg. No. for the specified item (Attach self attested copy)	
8	Valid Trade License No. (Attach self attested copy)	
9	Whether rates are quoted as per format mentioned in the Bidding Document or not.	
10	Whether Form-B is enclosed.	
11	Whether the minimum specifications mentioned in the Tender Notice are fulfilled by all the products whose price has been quoted.	
12	Whether Warranty is available & state the warranty period (years/months etc.) (Warranty at least 01 year)	
13	Whether rates quoted are inclusive of all taxes or not.	
14	Whether EMD of ₹5000/- in form of DD has been enclosed in case of non-enlisted vendor? Write DD no. & date and Bank Name & Branch. Enlisted vendor to enclose proof of depositing enlistment money.	

  
16/04/16

(Signatures of the authorized signatory with seal of tendering firm)

Name:

Contact no.:

Date:

**FORM-B PRICE BID**



**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**

MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

**ANNEXURE-2 TO TENDER NOTICE NO. NITD/02/P&S/122/2016-17, dated 16.04.2016**

Sl. No.	Description of Items	Make	Specifications	Expected Qty. to be purchased (A)	MRP (incl. of all Taxes) (B)	Price offered per unit (₹) (C)	Total Cost (₹) (D) [A x B or A x C tick the appropriate]	VAT/Sales Tax (E) on		Total Cost (incl. Of all taxes) (₹) (F) (Write in numbers as well as words)
								% & Type of Tax	Amt. Of Tax (₹)	
1	Aluminum Mobile Scaffolding Tower with Internal Ladder	ALCO	18 Meter Aluminum Mobile Scaffolding Tower With Internal Ladder Size : 1.4(W) X 2(L) X 18 meter(H) Maximum Platform height : 17.2 meter Maximum Railing height : 1.0 meter Maximum Working Height : 19.2 meter Over All height : 18.2 meter	01 nos.						
		ALTEC WERNER								
		BARSAT								
		Equivalent (State make)								
2	Aluminum Step Ladder, 7 Feet	ALCO	Load Capacity 135-150 kgs. Heavy Duty/Professional Use; 1) Convenient tray at top for tools/paint can, 2) Sturdy Spill-Proof pail shelf with rag rack holds gallon paint can, 3) Solid double riveted construction, 4) Slip-resistant wide steps Size: 3', approx. width: 1.47', approx spread: 1.97', highest standing level: 1', max. reach: 7'	01 nos.						
		ALTEC WERNER								
		BARSAT								
		Equivalent (State make)								

*(Signature)*  
16/04/16

DR(P&S)/SBam/

Tender Notice no. NITD/02/P&S/122/2016-17, dtd.16/04/2016

SL No.	Description of Items	Make	Specifications	Expected Qty. to be purchased (A)	MRP (incl. of all Taxes) (B)	Price offered per unit (₹) (C)	Total Cost (₹) (D) [A x B or Ax C tick the appropriate]	VAT/Sales Tax (E) on		Total Cost (incl. Of all taxes) (₹) (F) (Write in numbers as well as words)
								% & Type of Tax	Amt. Of Tax (₹)	
3	Aluminum Step Ladder, 8 Feet	ALCO	Load Capacity 135-150 kgs. Heavy Duty/Professional Use; 1) Convenient tray at top for tools/paint can, 2) Sturdy Spill-Proof pail shelf with rag rack holds gallon paint can, 3) Solid double riveted construction, 4) Slip-resistant wide steps Size: 4', approx. width: 1.64', approx spread: 2.43', highest standing level: 2', max. reach: 8'	01 nos.						
		ALTEC WERNER								
		BARSAT								
		Equivalent (State make)								
4	Double purpose combination Aluminum Ladder, 12 Feet	ALCO	Description: Side 'c' section 65mm X 38mm steps nut bolt fitting detachable. Locking clip angle 125mm X 350mm, platform on top with solid rubber shoes.	01 nos.						
		ALTEC WERNER								
		BARSAT								
		Equivalent (State make)								
5	Double purpose combination Aluminum Ladder, 14 Feet	ALCO	Description: Side 'c' section 65mm X 38mm steps nut bolt fitting detachable. Locking clip angle 125mm X 350mm, platform on top with solid rubber shoes.	01 nos.						
		ALTEC WERNER								
		BARSAT								
		Equivalent (State make)								

*(Handwritten signature)*