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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

Tender No. NITD/01/SO/101/2015-16

Date: 01.03.2016

TENDER NOTICE

Quotation in sealed cover super scribed
Tender No. & date must reach within due date

[Handwritten Signature]
01/03/16

SUPPLY OF CEILING FANS FOR NIT DURGAPUR

Last date of submission of bids: 15/03/2016 at 12.00 p.m.
Date of opening bids: 15/03/2016 at 03.00 p.m.

Quotations are invited from all prospective bidders including enlisted vendors for the supply and delivery of ceiling fans for NIT Durgapur, as per the terms and condition mentioned below. All bidders are required to address their bid documents to the Dy. Registrar (P&S) National Institute of Technology, Durgapur, (W.B) and drop the same in sealed condition in the Tender box in Purchase and Stores Section. Only those firms with valid certificate of enlistment (Trade License), TIN, VAT No. PAN No. etc. will be considered.

- a) Tentative no. of fans to be purchased: 250 nos. (Two Hundred & Fifty)
b) Specifications as given below:

Sl. No.	Particulars	Specifications
1	Sweep	1200 mm
2	Fan motor	AC permanent capacitor single phase induction motor, 220/240V, 50Hz, AC single phase
3	Duty Cycle	Continuous duty, Double Ball Bearing
4	Blades	03 nos. of Aluminum Alloy Blades
5	Minimum Air Delivery	Above 218 cubic meters per minute
6	Rated Speed in RPM	Above 320 RPM
7	Input Power	Maximum 55 watts
8	Colour	As per requirements
9	BIS Code	IS-374:1979 with all amendments as applicable
10	BEE Rating	5 star rating by Bureau of Energy Efficiency
11	Brands/Makes	Crompton Greaves, Usha, Khaitan, Polar & Orient

General Terms & Conditions:

1. The bid is to be submitted in two parts:


i) **Technical Bid:** This includes signed and stamped copy of the Tender Notice and completely filled and signed Form-A (Annexure-1 to this Tender Notice). EMD of ₹5000/- (Rupees Five Thousand) is to be deposited (by the vendors who are not enlisted with NITD) in the form of Demand Draft of any nationalized bank, having branch at Durgapur, in favour of Director, NIT Durgapur, payable at par. Same will be released to the unsuccessful non-enlisted vendors on request, after completion of tendering process and to the successful vendors after satisfactory supply of all the items mentioned in the Purchase Order.

ii) **Price Bid:** Introductory Letter and completely filled and signed Price Bid (Annexure-2 to this Tender Notice).

The sealed envelopes of each of the bids should be super scribed with the Tender no. and type of bid (Technical/Price). Both the sealed envelopes are to be submitted in one single sealed envelope super scribed with Tender No. & date.

2. Self attested copy of Valid VAT certificate, Sales Tax Registration certificate, Certificate of Enlistment (Trade License) for relevant items must be provided by the bidders, failing which the bid may be rejected without further reference.
3. **Please fill up the attached sheets Form-A & B (Annexure-1 & 2 to this Tender Notice) only otherwise tender will be rejected. Do not change or modify the format.** You may collect a copy of the same from Purchase & Stores Section or download it from the Institute website.
4. For the price calculations show the taxes (in percentage (%) as well as amount) separately. The rates should be quoted clearly without any overwriting/cutting. Extra charges (if any) are to be specifically mentioned including the amounts to be charged in additional sheets which is to be duly signed and stamped by the supplier, failing which no claim will be entertained at a later stage.
5. All pages of the bid should be duly signed and stamped with date.
6. All quotations must remain open for acceptance for 90 days from the date of opening of the price bid.
7. Prices are for delivery. Free delivery to N.I.T., Durgapur-9, as per conditions mentioned in Purchase Order.
8. Successful firms will have to supply the items within 15 working days after issuance of purchase order.
9. Valid Sales tax and other registrations such as VAT, Service Tax, CST etc. certificate are to be enclosed with the quotations, failing which the bid may be rejected without further reference.
10. Goods are required to be consigned to the Director, NIT Durgapur unless otherwise instructed.
11. The actual requirement of ceiling fans may vary from what is indicated in this Tender Notice which is only an estimate. The decision of the Tender Committee regarding the variant and quantity to be purchased is final.
12. The Institute reserves the right to reject any or all tenders without assigning any reason thereof.
13. All supplies are to be guaranteed against manufacturing defects and must be replaced at suppliers' cost. Removal and replacement of rejected goods will be supplier's responsibility and at supplier's cost. Warranty period provided by the manufacturer (minimum 01 (one year) and additional comprehensive warranty (if any) (from manufacturers/suppliers) should be stated separately.
14. Our normal terms of payment are 100% within 30 working days on submission of bills, if the bills and documents are in order.
15. All invoices raised should bear printed serial number, date and should mention the Purchase Order no. and date. Prices, extra charges (if any) and taxes (rate, % & type of tax) are to be shown separately and the Challan should bear Security entry stamp of NIT Main Gate. The Challan should clearly state the make/manufacturer, model, colour and the serial numbers of the ceiling fans supplied.
16. The bidders may represent themselves personally or through their authorized representative, if any, at the time of opening of bids.

Yours sincerely,


Dy. Registrar (P & S)

Copy to: 1. Registrar Secretariat, 2. Notice Board: a)Purchase & Stores Section, b) Admin Building, c) Academic Building, 3. Institute Website.

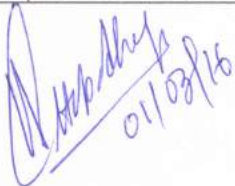


NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

ANNEXURE-1 TO TENDER NOTICE NO. NITD/ 01/SO/101/2015-16. dated 01.03.2016

FORM-A

Sl. No.	Name of the Supplier/Vendor/Firm/Distributor	
1	Name of the Contact person/Proprietor:	
2	Registered /Contact Address of the Supplier/Vendor/Firm/Distributor	
3	Contact no.:(Mobile no./Telephone no.)	
4	Email address:	
5	PAN / GIR No. (Attach self attested copy)	
6	VAT/ST Reg. No. for the specified item (Attach self attested copy)	
7	Valid Trade License No. (Attach self attested copy)	
8	Whether rates are quoted as per format mentioned in the Bidding Document or not.	
9	Whether the minimum specifications mentioned in the Tender Notice are fulfilled by all the products whose price has been quoted.	
9	Whether rates quoted are inclusive of all taxes or not.	
10	Warranty provided by: a) Manufacturer/ Brand(Y/N) (State the no. of months/years) b) Suppliers (Y/N) (State the no. of months/years), if any	


01/03/16

(Signatures of the authorized signatory with seal of tendering firm)

Name:
Contact no.:
Date:



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
 MAHATMA GANDHI AVENUE, DURGAPUR - 713209 (WEST BENGAL), INDIA

N. Halder
 01/03/16

ANNEXURE-2 TO TENDER NOTICE NO. NITD/ 01/SO/101/2015-16. dated 01.03.2016

PRICE BID

S.No.	Company/ manufacturer	Model	Expected Qty. to be purchased (A)	MRP (incl. of all taxes) per unit (₹) (B)	Price offered per unit (₹) (C)	Total Cost (₹) (D) [A x B] OR [A x C] tick the appropriate option	VAT/Sales Tax (E) on (D)		Total Cost (incl. Of all taxes) (₹) (F)
							% & Type of Tax	Amt. Of Tax (₹)	
1	Crompton Greaves	a)	250						
		b)	250						
		c)	250						
2	Usha	a)	250						
		b)	250						
		c)	250						
3	Khaitan	a)	250						
		b)	250						
		c)	250						
4	Polar Orient	a)	250						
		b)	250						
		c)	250						

Checklist for Fulfillment of Specifications as per Tender Notice no. NITD/ /SO/101/2015-16, dated 01.03.2016.

Sl. No.	Particulars	Specifications	Crompton Greaves			Usha			Khaitan			
			(A)	(B)	(C)	(A)	(B)	(C)	(A)	(B)	(C)	
1	Sweep	Write Model Name & No. ---->										
2	Fan motor	1200 mm AC permanent capacitor single phase induction motor, 220/240V, 50Hz, AC single phase										
3	Duty Cycle	Continuous duty, Double Ball Bearing										
4	Blades	03 nos. of Aluminum Alloy Blades										
5	Minimum Air Delivery	Above 218 cubic meters per minute										
6	Rated Speed in RPM	Above 320 RPM										
7	Input Power	Maximum 55 watts										
8	Colour	State colour options										
9	BIS Code	IS-374:1979 with all amendments as applicable										
10	BEE Rating	5 star rating by Bureau of Energy Efficiency										

Contd. from pre-page

[Handwritten Signature]
 01/03/16

Sl. No.	Particulars	Specifications			Polar			Orient		
		(A)	(B)	(C)	(A)	(B)	(C)	(A)	(B)	(C)
1	Sweep	Write Model Name & No. ---->								
		1200 mm								
2	Fan motor	AC permanent capacitor single phase induction motor, 220/240V, 50Hz, AC single phase								
3	Duty Cycle	Continuous duty, Double Ball Bearing								
4	Blades	03 nos. of Aluminum Alloy Blades								
5	Minimum Air Delivery	Above 218 cubic meters per minute								
6	Rated Speed in RPM	Above 320 RPM								
7	Input Power	Maximum 55 watts								
8	Colour	State colour options								
9	BIS Code	IS-374:1979 with all amendments as applicable								
10	BEE Rating	5 star rating by Bureau of Energy Efficiency								

Attach additional pages to show additional charges, calculations or any other relevant information, if required. All the pages of this form need to be signed & stamped.

(Signatures of the authorized signatory with seal of tendering firm)