



**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
MAHATMA GANDHI AVENUE, DURGAPUR - 713209 WEST BENGAL, INDIA

**NOTICE**

No: NITD/Acad/2024 -2025.

Date: 19.03.2025.

**Sub: Updation of Family Annual Income Certificate - to be issued after 01.4.2024.**

The students of B. Tech / Dual Degree / Integrated M.Sc Programme may update (*only if there is a change in the family income level after submission of previous annual income certificate of 2024 - 2025 or before*) their respective family annual income certificate duly issued on or after 01.04.2025 by the competent authority (as per list enclosed).

Concerned students are advised to submit the document (original in nature / hardcopy) to the Dealing Official at room no. 4 of Academic Section - in between 21.04.2025 and / by 30.04.2025 (from 03.00 pm to 04.00 pm).

  
Dean (Academic)

Copy to:

1. All Dean(s).
2. All HoD(s).
3. Institute website.
4. File copy.

Dean (Academic)  
National Institute of Technology  
Durgapur - 713209, India



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INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

SL. NO	State/Union Territory	Income Certificate Issuing Authority.
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chattisgarh	Naib Tahsildar.
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar ,Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector/Depurt Collector/Asst. Collector/Prant Officer /Mamlatdar
12	Haryana	CRO (Tehsildar /Naib Tehsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate(not below the rank of Tahsildar
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in



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		the remaining Islands
19	Madhya Pradesh	Tahsildars/Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM
22	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, Addl.Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tehsildar/ NaibTehsildar concerned)
27	Pondicher	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar/Notary (To Certify the documents given by the Applicant. Refer Government of Rajasthan order No P. 13 (34) RAJ./Group-1/2012 dated 09.08.2012
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar/SDM/Cit Magistrate



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34	West Bengal	<ol style="list-style-type: none"><li>1. Dist. Magistrate or -District Level Addl. Dist. Magistrate</li><li>2. Sub-Divisional Officer -Sub Divisional Level Of the concerned</li><li>3. Block Development officer -Block Level Of the concerned Blocks</li><li>4. The Collector, Kolkata -Kolkata Municipal Corporation.</li><li>5. The Collector, Kolkata -Student residing within civil jurisdiction of Hon'ble High Court, Kolkata</li><li>6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas.</li></ol>
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\*In the remaining States/Union Territories, the Income Certificate issuing authority/ies are yet to be designated