



Request to Circulate Lost Notice: Pencil Box Left in LG24 During MBA Mid-Term Exam on 25 Sept

Koushik Barman <kb.26p40037@nitdgp.ac.in>
To: Server Support Team <server.support@nitdgp.ac.in>

Sun, Sep 27, 2026 at 7:58 PM

Dear Server Support Team,

I hope you are doing well.

I am writing to report a lost pencil box that I believe was mistakenly left behind after an examination. I was appearing for my **MBA Mid-Term Exam (Subject: Organizational Behaviour)** on **September 25, from 10:00 AM to 11:30 AM** in classroom **LG24**.

Item Details:

- **Item:** Pencil Box Transparent Pouch
- **Color / Appearance:** A clear plastic zipper pencil pouch with a bright yellow border, yellow zipper, and a white grid/mesh pattern on the body.
- **Contents:** around 15 to 20 pens , pencil , eraser, sharpener & my exam question paper.
- **Last Known Location:** Classroom LG24

As I am **currently away from campus and may have limited access to my official institute email account**, I kindly request the finder to reach out to me directly on my personal contact coordinates:

- **Phone / WhatsApp Number:** +91 8910462506
- **Personal Email:** koushikbarman2004@gmail.com

I request you to kindly circulate this notice to the student community. Thank you for your assistance.

Best regards,

Koushik Barman

Roll Number: 26MB4032

Department: Department of Management Studies (MBA)