



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

Mahatma Gandhi Avenue, Durgapur 713209, India

www.nitdgp.ac.in

(An Institute of National Importance under Ministry of Education, Govt. of India)

Date: 12.12.2021

Hostel Allotment and Registration for UG and PG students

- ❖ 2nd year UG boys will be allotted in Hall 9 (ME, CS, MM), Hall 2 (BT, CE, CH, EC, EE, Dual Degree (BT, CH), and Integrated CY) and Hall 12 (Only for Foreign passport holders).
- ❖ 2nd year UG girls will be allotted in Hall 10 and Hall 8. However, **Hostel registration and allotment will be done in Hall 10. Allotment cum registration of 2nd year girls** (Foreign Passport Holder) will be done in Hall 8.
- ❖ The 3rd year UG boys will remain in Hall 11 and Hall 12 (**Only for Foreign passport holders**). The 3rd year UG girls will remain in Hall 7 and Hall 8.
- ❖ The 4th year UG boys will remain in Hall 1, Hall 2, and Hall 12 (**Only for Foreign passport holders**). The 4th year UG girls will remain in Hall 13 and Hall 8.
- ❖ All 1st year PG boys will be allotted in Hall 5.
- ❖ All 1st year PG girls will be allotted in Hall 13.
- ❖ All 2nd year PG boys will remain in Hall 4.
- ❖ All 2nd year PG girls will remain in Hall 13.

Advance Mess Fee and Payment Method:

The students will have to deposit the amount (**as per Annexure-I**) in Bank. The students will get the room allotment only after depositing the above-mentioned amount to the Bank and submission of the supporting document (the copy of the payment) to the Hall office. Therefore, students need to report to the respective **Hall in working days, between 9:00 AM to 6:00 PM only**.

Fill up Hostel Registration and Declaration Form: All students need to fill up a data sheet (**Annexure-II**, attached with this notice) and **Consent Form** (**Annexure-III**, attached with this notice) during the hall registration.

Documents to be brought during Hostel Registration: The students need to bring following original documents (with at least one photocopy of each) for Hall registration and allotment of rooms in the hall. Original photos and photocopies of these documents need to be submitted at the time of Hall registration.

1. Filled in “Consent Form” (signed original copy)
2. Six passport size photos

3. Valid Govt. Identity proof documents/ Institute Identity card (if available)
4. Front Page of Bank Passbook
5. Vaccination certificate
6. Negative RT-PCR report

Chief Warden

Dean (S/W)

Annexure-I

Hostel Name	Hostel Caution Money	Mess Advance/Canteen for even semester	Payment method
Hall 1	NIL	Rs. 15,000/-	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 2	Rs. 5,000/- For UG 2nd Year only	Rs. 15,000/- (all boarders of the Hostel)	Account Details Account Name: MESS ACCOUNT, HALL-2 A/C No.: 8569101000376 IFSC: CNRB0008569 Canara Bank Durgapur NIT Campus MG Avenue
Hall 4	Rs. 5,000/-	Rs. 15,000/-	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 5	Rs. 5,000/-	Rs. 15,000/-	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 7	NIL	At the beginning of each semester, student registration is compulsory in the respective canteen according to their allotted hostel. Students have to mandatorily collect his/ her minimum 20 food coupons each for breakfast, lunch and dinner in a calendar month on direct payment to the vendors.	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 8	Rs. 5,000/-		Account Details Account Name: Preetilata Hall of Residence A/C No.: 30562782563 IFSC: SBIN0002108 State Bank of India R E COLLEGE DURGAPUR Branch
Hall 9	Rs. 5,000/-		Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 10	Rs. 5,000/-		Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 11	NIL		Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)
Hall 12	Rs. 5,000/-		Account Details Account Name: Hall 12 A/C No.: 35943445199 IFSC: SBIN0002108 State Bank of India R E COLLEGE DURGAPUR Branch
Hall 13	Rs. 5,000/- (PG 1st and 2nd year)		Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-IV)

Annexure-II



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.....Hall of Residence (Hall No-.....)

Personal Data Sheet
(To be filled by the student)

SI No	Items	Details
1	Name	
2	Roll No	
3	Contact Number	
4	E-Mail ID	
5	Room Allotted	
6	Blood Group	
7	Bank Account Details	
8	Parents' Name	Father:
		Mother:
9	Parents' or Guardian Contact Number	
10	Home Address	
11	Previous Hostel	Hall No: Room No:

Declaration of the student

1. The information furnished above is true to the best of my knowledge.
2. I agree to pay mess charge within the due date as notified from time to time, if applicable
3. I will try my best to protect all the properties of the hall from any kind of misuse.
4. I agree to abide the rules and regulations of the hall as notified by the concerned authority.
5. I agree to accept the punishment imposed on me by the hostel authority, in Case I am found involved in any unruly activity.

Signature of the Student



Annexure-III

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Consent Form to stay inside the campus and attend off-line Classes

Name:	
Gurdian's Name:	
Branch:	
Roll No.:	
Semester:	
Allotted Hostel No.:	
Date of Vaccination:	1 st Dose: 2 nd Dose:
Have you ever contracted to Covid 19:	Yes / No (if yes, mention the date):
Date of RT-PCR test:	

I undertake the following:

- Attend classes regularly in physical mode
- Have no-objection to stay in a shared room in the hostel.
- Wear masks during the class and in the hostels and shall avoid large conglomerations.
- Follow the advisories/ directives issued and obey general rules and regulations of the NIT Durgapur to prevent the spread of COVID-19 during my stay in the campus.

Signature of the student

I give my consent and permission to my ward, Ms./Mr. _____, studying in _____ semester/year of under-graduate program of NIT Durgapur to attend the classes in physical mode and have no objection in allowing her/him to stay in a shared accommodation in the hostel. I declare that the NIT Durgapur authorities shall not be made responsible for any exigencies arising out during the stay of my ward inside the NIT Durgapur campus. I shall also be vigilant about my ward all the time and counsel her/him to follow the advisories / directives issued by the Institute.

Name

Signature of Parents'/Guardians'

Mobile No.:

Address:

Annexure-IV

The detailed instructions of the payment procedure through SBI Collect are as follows.

1. onlinesbi.com
2. Then go to SB Collect
3. Select State and Type of Corporate / Institution: Here, you have to select 'West Bengal' and 'Educational Institutions'
4. Select from Educational Institutions "NIT Durgapur"
5. Select Payment Category: **Form dropdown menu Select allotted hostel**
6. Fill up the form and submit

Select Payment Category *

NAME OF THE STUDENT *

REG NO *

ROLL NO *

ROOM NO *

MOBILE NO *

PAYING FOR MONTH AND YEAR *

REMARKS(IF ANY)

MESS FEES *

Remarks

Write 'Caution Money/ Mess Advance/ Caution Money and Mess Advance both' in the Remarks box

- PLEASE ENSURE CORRECT DATA HAS BEEN ENTERED BEFORE PAYING.
- PLEASE ENTER THE CORRECT BILLING MONTH AND YEAR.

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.

This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *

Date Of Birth / Incorporation *

Mobile Number *

Email Id

Enter the text as shown in the image *

Note:

1. For 3rd, and 4th year students (UG) and 2nd (PG), regarding the Hostel No and Room No, **provide your existing Hostel No and Room No.**
2. For 2st year UG, 1st year PG, and those who have not been allotted yet regarding the Hostel No and Room No, write **allotted Hostel No and Room No. 000.**