



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर  
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209  
West Bengal, INDIA, [www.nitdgp.ac.in](http://www.nitdgp.ac.in)

An Autonomous Institution of the Govt. of India under Ministry of Education

No. NITD/Estt./APAR/3102/2023

Dated : March 14<sup>th</sup>, 2023

**NOTIFICATION**

The Institute is about to devise measures for staff evaluation and staff progression. Kind attention of all of the Non-teaching staff members including (i) Supporting Staff (ii) Ministerial Staff (iii) Technical Staff and (iv) Officers (Administrative) of NIT Durgapur is hereby drawn to the formal staff evaluation and progression which will come up shortly. Blank format of APAR (Annual Performance Appraisal Report) for the calendar year 2022 may kindly be found attached with this notification. All concerned are hereby requested to fill up the same and submit to the Establishment Section on or before 31-March-2023 positively.

Registrar

*Soumya Basu*  
15-03-23

Copy to:

1. Director,
2. All Deans,
3. All Head of the Departments/Sections/Centres and Central facilities,
4. Senior Medical Officer, Medical Unit,
5. Director's Secretariat,
6. Registrar's Secretariat—with a request for circulation through mail to all concern,
7. File copy

Joint Registrar(Estt.)

*DeK*  
14/3/2023