



# राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209  
West Bengal, INDIA, [www.nitdgp.ac.in](http://www.nitdgp.ac.in)

(An Autonomous Institution of the Govt. of India under Ministry of Education ( Shiksha Mantralaya )

No. NITD/ Estt./service Tax/2020

Dated: 21<sup>st</sup> December, 2020

## CIRCULAR

It is hereby notified for all concerned that the Ministry of Education, Department of Higher Education, Government of India ( No. G-25012/08/2020-IF.IV dated 17<sup>th</sup> December, 2020) has requested for furnishing details of Service Tax paid by the Institute on outsourced services during the period from 01.07.2012 to 31.03.2017.

In view of the above, all Head of the Departments / Sections/ Centers / Central facilities of the Institute are requested to circulate the matter to the service providers working in the Institute and ex-service providers to furnish complete details of undue payment of Service Tax and the status of refund in the following format latest by 24.12.2020 to the undersigned for onward submission to the Ministry.

| Name of the vendors | Total amount of Service Tax paid by the Institute to the vendor for exempted services. | Total amount of Service Tax deposited by the vendor with concerned service tax authorities. | Challan No. and date vide which Service Tax deposited. | Whether vendor has filed claims for refund of service tax and present status of the claim. | The amount of service tax refunded to the vendor. | The amount of service tax refunded by the vendor to the Institute. |
|---------------------|--|---|--|--|---|--|
| 1.                  | 2  | 3   | 4  | 5  | 6   | 7  |
|                     |  |   |  |  |   |  |

*Sanjay Kumar Sharma*  
21.12.2020

Registrar

Copy forwarded for information to:-

1. Director.
2. All Deans.
3. All Head of the Departments / Sections/ Centers / Central facilities.
4. Web Master- with a request to upload at Institute's Website.
5. Director's Secretariat.
6. Registrar's Secretariat- with a request to send the Notification through mail to all concerned.
7. File copy.

*f. Mump*  
21/12/2020  
Joint Registrar (Estt.)