



राष्ट्रीय प्रौद्योगिकी संस्थान दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209

No. NITD /Estt/HoD/2704/2024

Date: June 13th, 2024

OFFICE ORDER

As approved by the Competent Authority of the Institute, the following faculty members are hereby appointed as Head of the Departments as mentioned against each for a period of two years or until further order with immediate effect.

Sl.	Departments	Name of the relieved Head	Name of the relieving Head
1	Biotechnology	Dr. Debjani Dutta, Assoc. Prof.	Dr. Kazy Sufia Khannam, Assoc. Prof.
2	Civil Engineering	Dr. Diptesh Das, Assoc. Prof.	Dr. Pijush Topdar, Assoc. Prof.
3	Chemical Engineering	Dr. Jaya Sikder, Assoc. Prof.	Prof. Parimal Pal, Prof. (HAG)
4	Chemistry	Prof. Sankar Chandra Moi, Professor	Dr. Paresh Nath Chatterjee, Assoc. Prof.
5	Electronics & Communication Engg.	Dr. Durbadal Mandal, Assoc. Prof.	Dr. Sanjay Dhar Roy, Assoc. Prof.
6	Electrical Engineering	Prof. Sankar Narayan Mahato, Prof.	Dr. Jayati Dey, Assoc. Prof.
7	Earth and Environmental Science	Prof. Kalyan Adhikari. Professor	Prof. Amiya Kumar Samanta, Department of Civil Engineering
8	Humanities and Social Sciences	Dr Arindam Modak, Assoc. Prof.	Dr. Shri Krishan Rai, Assoc. Prof.
9	Mathematics	Dr. Lakshmi Kanta Dey, Assoc. Prof.	Dr. Sarit Maitra, Assoc. Prof.
10	Metallurgical and Materials Engg.	Dr. Supriya Bera, Assoc. Prof.	Dr. Bijay Kumar Show, Assoc. Prof.
11	Management Studies	Dr. Kaushik Mandal, Assoc. Prof.	Dr. Amlan Ghosh, Assoc. Prof.

Above mentioned relieved faculty members are hereby requested to handover their charges of respective Department to newly appointed Head of the Departments.

Services rendered by above mentioned relieved Head of the Departments are highly appreciated and acknowledged.

Sms 13.06.2024
Registrar (I/c)

Copy for information to:-

- (1) Director,
- (2) All Deans
- (3) All Head of the Departments/Sections/Centres/Centre facilities.
- (4) Concerned newly appointed Heads of Deptt
- (5) Concerned relieved Head of the Departments
- (6) Web Master
- (7) Director & Registrar Secretariat
- (8) File Copy.

Joint Registrar (Establishment)

KOI
13/06/2024 Chatterjee



NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
 MAHATMA GANDHI AVENUE
 DURGAPUR-713209, WEST BENGAL, INDIA

CERTIFICATE OF TRANSFER OF CHARGE

Date :

Certified that we have in the forenoon of this day respectively made over and received charge ofin the Department of
 The relieved Officer is relinquishing charges vide order no..... dtd..... of

Place :
 Dated:

.....
 Signature of relieved officer
 Designation.....

.....
 Signature of relieving Officer
 Designation

Details of the balance/dues if any for which responsibility is accepted by the officer receiving charge .

Books & Articles :
 Stores:
 Permanent Advance/ Imprest /Temporary Advance :

Relieved Officer.....

Relieving Officer.....

N.B: When there is no real transfer of charge the work "formal" should be written against the name of the relieving or the relieved Officer as the case may be.

Approved

Recorded

Forwarded

DIRECTOR

Registrar

Head of the Department