



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR CONTINUING EDUCATION CELL

FORM CEC-03: REQUEST FOR SEED MONEY LOAN

1. Programme ID : CEC/_____/_____/_____/_____
2. Programme Title : _____
3. Co-ordinator(s) : _____ (EC_____)
: _____ (EC_____)
: _____ (EC_____)
4. Department /Centre : _____
5. Course duration : From _____ To _____
6. Amount Requested as Seed Money Loan : Rs. _____

The loan (25-50 % of the budget of the programme) may be adjusted from funds to be deposited against the course or conference. In case the course is cancelled, it may be recovered from future course co-ordinated by me within one year. Otherwise, I undertake to refund the amount to CEC from my personal account, unless explicitly exempted by competent authority.

Date:

(Signature)

Forwarded

Course Coordinator

Head _____ Dept/Centre

Seed Money loan is approved from CEP Account

(Signature)
Chairman, CEC

Bill No-----	Dated-----	Cheque No-----	Dated-----