NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 WEST BENGAL, INDIA

<u>NOTICE</u>

NITD/Acad/2020-21/prov-cert/   Date: 13.06.2021

Sub: Collection of Grade cards and Provisional certificate from Academic Section

Who can collect ?	Documents to be produced
The student himself / herself	• Show his / her original Aadhar Card / Passport • Hand-over Individual Institute Identity card • No-due certificate from the Hostel in original • No-due certificate from the Library in original
Parents of the student	• Authorization letter • Parents must carry their respective Aadhar card / Passport • Show his / her original Aadhar Card / Passport • Hand-over Individual Institute Identity card • No-due certificate from the Hostel in original • No-due certificate from the Library in original
Any permanent employee of NIT Durgapur on behalf of the student	• Hand-over Individual Institute Identity card • No-due certificate from the Hostel in original • No-due certificate from the Library in original

Timing: Between **11.00 am to 03.00 pm** on all working days of the Institute from **21.06.2021.**

Precautions like wearing a mask, maintaining physical distance, sanitization of hands etc. and Institute notifications / circular regarding COVID must be adhered to while collecting the documents.

Nirmal Baran Hui

Dean (Academic Courses)

Copy to:

1. Office of Director
2. Office of Dean (SW)
3. Office of Registrar
4. Office of Chief Warden
5. Institute website – Academic / Student Notice Board