



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

Mahatma Gandhi Avenue, Durgapur 713209, India

www.nitdgp.ac.in

(An Institute of National Importance under Ministry of Education, Govt. of India)

Ref no: NITD/office of the Chief Warden/22-23/UG 1st year/Oct/01

Date: 31-10-2022

NOTICE

Subject: Hostel allotment to the 1st year students of UNDER GRADUATE (UG) PROGRAMS

1. A schedule for hostel allotment of 1st year UG students has been finalized and it is available in **Annexure – I**. The schedule may change depending on exigency occurring/government notification/restrictions imposed thereof.
2. All students must fill up the Google Form by 7th November 2022. **Link of the Google Form:** <https://forms.gle/GOPe8d1ikgNkgEQB7>
3. **Accommodation:** Students shall be accommodated in the hostels on a shared or single-basis as per the normal capacity of the rooms in the hostels.
4. **Allotment of Room:** Rooms in the hostels shall be allotted on a temporary basis. The room allotment and hostel registration will be carried out in the respective hostel.
5. **Hostel Registration:** Student registration is compulsory in the respective allotted hostel.
6. **Mess/canteen registration:** Student registration is compulsory in the respective canteen/mess according to their allotted hostel.
7. **Advance Mess Fee and Hostel caution money and Payment Method:** The students will have to deposit the amount (as per **Annexure-II**) in Bank. **The payment flowchart is shown in Annexure III**. The students need to produce the receipt of the payment made (06 copies) during hostel allotment.
8. **Fill up Hostel Registration and Declaration Form:** All students need to fill up a personal data sheet (**Annexure-IV**, attached with this notice) during the hostel registration.
9. **Documents to be brought during Hostel Registration:** Following documents (two sets) shall be required during hostel allotment and registration.
 - (i) Six passport size photos
 - (ii) Valid Govt. Identity proof documents/ Institute Identity card (if available)
 - (iii) Front Page of Bank Passbook

Sd/-
Chief Warden

Sd/-
Dean (Students Welfare)



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Annexure – I: Schedule for Hostel Allotment

Date(s) of Allotment: November 09-11, 2022;

Time: 9AM-6PM

Category of students	Girls		Boys	
	Hostel No.	Remarks / Contacts	Hostel No.	Remarks / Contacts
Indian Passport Holder	Hall 10 (Mother Teresa Hall of Residence)	Ms. Rupali Dutta Mobile: 7679326096 Ms. Tapati Pan Mobile: 9647505588 Email: hall10@admin.nitdgp.ac.in	Hall 14 (Dr B. R. Ambedkar Hall of Residence)	Mr. Amit Lakra, Mobile: 9434788199 E-mail: hall14@admin.nitdgp.ac.in
Foreign Passport Holder	Hall 10 (Mother Teresa Hall of Residence)	Ms. Rupali Dutta Mobile: 7679326096 Ms. Tapati Pan Mobile: 9647505588 Email: hall10@admin.nitdgp.ac.in	Hall 12 (A.P.J. Abdul Kalam International Hostel)	Mr. Pradip Chatterjee, Mobile: 9474778841, Email: hall12@admin.nitdgp.ac.in.

Annexure-II: Payment amount and payment method

Hostel Name	Hostel Caution Money	Mess Advance/Canteen for even semester	Payment method
Hall 10	₹ 5000	₹ 10000	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-III)
Hall 12	₹ 5000	NIL	Account Details Account Name: Hall 12 A/C No.: 35943445199 IFSC: SBIN0002108 Bank Address: State Bank of India, R E COLLEGE DURGAPUR Branch
Hall 14	₹ 5000	₹ 10000	Through SBI Collect https://www.onlinesbi.com/sbicollect/ (See Annexure-III)



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Annexure-III: Payment flow chart through SBI Collect

The detailed instructions of the payment procedure through SBI Collect are as follows.

1. onlinesbi.com
2. Then go to SB Collect
3. Select State and Type of Corporate / Institution: Here, you have to select 'West Bengal' and 'Educational Institutions'
4. Select from Educational Institutions "NIT Durgapur"
5. Select Payment Category: **Form dropdown menu Select allotted hostel**
6. Fill up the form and submit

Select Payment Category *

NAME OF THE STUDENT *

REG NO *

ROLL NO *

ROOM NO *

MOBILE NO *

PAYING FOR MONTH AND YEAR *

REMARKS(IF ANY)

MESS FEES *

Remarks

Write month as "November" and year as "2022"

Write 'Caution Money/ Mess Advance/ Caution Money and Mess Advance both' in the Remarks box

- PLEASE ENSURE CORRECT DATA HAS BEEN ENTERED BEFORE PAYING.
- PLEASE ENTER THE CORRECT BILLING MONTH AND YEAR.

Please enter your Name, Date of Birth (For Personal Banking) / Incorporation (For Corporate Banking) & Mobile Number.

This is required to reprint your e-receipt / remittance(PAP) form, if the need arises.

Name *

Date Of Birth / Incorporation *

Mobile Number *

Email Id

Enter the text as shown in the image *

Note:

1. Please write **allotted Hostel No as Hostel No** and **Room No as 000**.



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Annexure-IV

.....Hall of Residence

(Hall No-.....)

Personal Data Sheet

(To be filled by the student)

Paste recent
Photograph

Sl No	Items	Details
1	Name	
2	Roll No	
3	Contact Number	
4	E-Mail ID	
5	Room Allotted	
6	Blood Group	
7	Bank Account Details	
8	Parents' Name	Father:
		Mother:
9	Parents' or Guardian Contact Number	
10	Home Address	
11	Previous Hostel (if any)	Hall No: Room No:

Declaration of the student

1. The information furnished above is true to the best of my knowledge.
2. I agree to pay the mess charge within the due date as notified from time to time, if applicable
3. I will try my best to protect all the hall properties from any misuse.
4. I agree to abide by the rules and regulations of the hall as notified by the concerned authority.
5. I agree to accept the punishment imposed on me by the hostel authority, in case I am found involved in any unruly activity.

Signature of the Student