



# NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

MAHATMA GANDHI AVENUE

DURGAPUR 713 209, WEST BENGAL, INDIA

Website: [www.nitdgp.ac.in](http://www.nitdgp.ac.in)

## ADMISSION NOTICE (Revised)

### 4-YEAR, 5-YEAR UNDER GRADUATE PROGRAMS

Ref no: NITD/Acad/22-23/UG/1R

Dated: 28/10/2022

| Online Enrolment / Admission | Physical Reporting to Hostel   | Institute Bank Details  | Beginning of Classes              |
|------------------------------|--|---|-----------------------------------|
| <b>Nov 4 – 8, 2022</b>       | <b>Nov 9 – 11, 2022</b><br>(Separate Notice shall be issued by Chief Warden) | <b>Bank Details:</b><br><b>Account Name:</b> National Institute of Technology Durgapur<br><b>Account No.:</b> 30759768090<br><b>IFS Code:</b> SBIN0002108 | <b>November 14, 2022 (Monday)</b> |

### Institute Fees to be paid during online enrolment

#### (A) Applicants allotted through JoSAA / CSAB 2022

| Item  | SC / ST / PwD   | GEN / EWS / OBC-NCL  |   |   |
|---|---|--|---|---|
|   |   | Category A - Family Income: Below INR 1 lakhs  | Category B - Family Income: Between INR 1 – 5 lakhs                 | Category C – Family Income: Above INR 5 lakhs |
| Requirement of income certificate   | Not required  | Mandatory<br>(unable to produce / submitted improper certificate will be treated under Category C) |   | Not required                                  |
| Candidate's Category  | As specified in JoSAA 2022 / CSAB 2022<br>(Change of category is not permissible) |  |   |   |
| Fees Paid to JoSAA 2022<br>[Seat Acceptance Fee (SAF) + Partial Admission Fee (PAF) ]                     | SAF: ₹15000<br>PAF: ₹20000  | SAF: ₹35000<br>PAF: ₹40000   | SAF: ₹35000<br>PAF: ₹40000  | SAF: ₹35000<br>PAF: ₹40000                    |
| Fee Structure of NIT Durgapur<br>(Tuition Fee + Other Charges)**  | Tuition Fee: NIL<br>Other Charges: ₹39800   | Tuition Fee: NIL<br>Other Charges: ₹39800  | Tuition Fee: 1/3 <sup>rd</sup> of ₹62500<br>Other Charges: ₹39800   | Tuition Fee: ₹62500<br>Other Charges: ₹39800  |
| Fees to be paid at the time of admission to NIT Durgapur<br>(Tuition Fee + Other Charges)** - (SAF + PAF) | ₹4800/-   | NIL<br>[Extra amount (₹35200/-) shall be refunded after settlement]                                | NIL<br>[Extra amount (₹14366/-) shall be refunded after settlement] | ₹27300/-                                      |

\*\*Detailed fee structure: Please visit NITD website - <https://nitdgp.ac.in/p/fees-1>

[Any extra payment made shall be refunded (refund process shall be initiated after 1<sup>st</sup> April 2023) ]

(Those who are keen to apply for education loan, shall physically contact academic section after admission)

(B) Applicants allotted through ICCR 2022, MEA 2022 - NIL

(C) Applicants allotted through DASA 2022- ₹39800

(D) Applicants allotted through SII 2022 → As mentioned in the respective offer letter



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#### DOCUMENTS (Scanned copies) REQUIRED AT THE TIME OF ENROLMENT:

|   |
|---|
| 1. Passport size colour recent photograph (<500kb)  |
| 2. Scanned signature (<100kb)   |
| 3. Date of Birth certificate / proof issued by competent authority  |
| 4. Photo ID Proof as per Govt. of India norms (preferably Aadhaar Card)   |
| 5. JEE MAIN Score card  |
| 6. Online Document Verification Certificate (ODVC) and Final Provisional allotment letter (at the end of last round) in single PDF –issued by JoSAA/CSAB <b>or</b> Offer of admission issued by ICCR/SII/DASA/ MEA, GOI in single PDF.  |
| 7. (10+2) level marksheet / certificate.  |
| 8. Migration/School leaving Certificate from last Institute/University attended.  |
| 9. Valid Certificate of Category (EWS/OBC-NCL/SC/ST), if applicable, issued by the competent authority and must be valid for financial year 2022-23 (JoSAA/CSAB 2022 format) (not required for ICCR/DASA/MEA/SII candidates).   |
| 10. Valid PwD Certificate, if applicable (JoSAA/CSAB 2022 format) (not required for ICCR/DASA/SII/MEA candidates).  |
| 11. Annual Income certificate of the family issued by the competent authority – issued on or after 01/04/2022, authorities who can issue an income certificate are listed in <b>Annexure – A</b> . (not required for ICCR/DASA/SII/MEA candidates).   |
| 12. Anti-ragging affidavit ( <b>need not be notarised</b> ), fill at <a href="https://antiragging.in/affidavit_university_form.php">https://antiragging.in/affidavit_university_form.php</a> (Click on <b>UNIVERSITY</b> , Institute Code: U-0577) and upload the signed copy (signed by the candidate and parent).<br>While filling up the form, the students are advised to use the following information: <ul style="list-style-type: none"><li>• <b>Personal Details:</b> Data/information will be provided by the applicant</li><li>• <b>Parent/Guardian Details:</b> <b>Data/information</b> will be provided by the applicant <b>as</b></li><li>• <b>COLLEGE DETAILS:</b> University → West Bengal / National Institute of Technology Durgapur (U-0577)</li><li>• <b>Director's Name:</b> Prof. Anupam Basu</li><li>• <b>College Phone Number:</b> 343- 2546397</li><li>• <b>Nearest Police Station:</b> Durgapur – Faridpur PS</li><li>• <b>COURSE DETAILS:</b> Undergraduate Degree</li><li>• <b>Name of the Course:</b> /&lt;allotted branch&gt;</li><li>• <b>Number of students in your class:</b> 100</li><li>• <b>Current year of study:</b> “1”</li></ul> |
| 13. Valid Passport – relevant pages in single PDF – for the candidates to be admitted through ICCR/DASA/SII/ MEA  |
| 14. All proofs of payment (in a single PDF) made to (a) JoSAA 2022 and/ CSAB 2022 and (b) National Institute of Technology Durgapur– through <b>NEFT as applicable (for ICCR / MEA, it is not required)</b>   |
| 15. Undertaking by the student and his / her parent on the format as per <b>Annexure – B</b>  |
| 16. Valid account number with bank details as name of the bank, account number, IFS code etc. of the respective student (along with a cancelled cheque of the said account)   |
| 17. Medical Certificate as per <b>Annexure - C</b>  |



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#### PROCEDURE FOR ON-LINE ENROLMENT

Go through the instruction carefully before clicking the link, which will be active only during admission days (Daily working hours – 10AM to 5PM).

**Step 1:** Click on <http://14.139.221.18:9001/newtempreg.aspx> --> You will reach this page.

User Panel (1st Year)

Admission For:  B.Tech  M.Tech  M.Sc  MBA  MSW

JEE (Main) Roll No./GATE ID.

**Step 2:** Click on 'B. Tech.' as relevant.

**Step 3:** Enter Admission ID as mentioned below and DOB in dd/mm/yyyy format

Your admission ID will be the following:

- JoSAA/CSAB 2022 allotted candidates - "JEE Main Application ID".
- SII / ICCR – SII/ICCR Reference Number
- DASA / MEA – Shall be intimated to individual candidates

**Step 4:** Click on 'Submit'- In the next page fill up the details in the appropriate fields.

**Step 5:** Click on 'Save and Continue' – In the following page upload the requisite documents similar to that you have done in the JOSAA/CSAB/DASA/ICCR/SII, etc.

**Step 6:** First Click on 'Save' and then 'Next & Preview'- You will be able to see the entire entries and uploading of documents you made. Check it carefully and if found correct click the 'Submit' button. Otherwise, 'Back and Edit' for the necessary correction.

After submission you will get a message of your successful submission on the same screen. Your submission is subjected to the approval of the Admission Committee of NIT Durgapur. **On approval you will receive a mail from [pr@admin.nitdgp.ac.in](mailto:pr@admin.nitdgp.ac.in) with links for downloading your Admission documents of NIT Durgapur. This may take 2 – 3 days' time. Do not reply to the mail you would receive. After this you will receive communication from the respective Class Teachers to start the online Academic activities.**

**For further query, you may contact at 9434788012 / 9434788006 / 9434789002 / 9434788110 / 9434789053 / 9434788117 only during 10:00 AM to 5:00 PM.**

**Note:** Kindly do not call in late hours without emergency / whatsapp documents to anyone.

Dean (Academic Courses)  
06/10/2022



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#### INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

| SL. NO | State/Union Territo                | Income Certificate Issuing Authority.  |
|--------|------------------------------------|--|
| 1      | Andaman & Nicobar                  | Tahsildar  |
| 2      | Andhra Pradesh                     | Tahsildar  |
| 3      | Arunachal Pradesh                  | District Magistrate & Collector  |
| 4      | Assam                              | Revenue Circle Officers  |
| 5      | Bihar                              | Circle Officer of Circle Office  |
| 6      | Chandigarh                         | Sub Divisional Magistrates   |
| 7      | Chattisgarh                        | Naib Tahsildar.  |
| 8      | Daman & Diu & Dadra & Nagar Haveli | Mamlatdar ,Daman and Mamlatdar, Diu  |
| 9      | Delhi                              | SDM of Govt of NCT of Delhi  |
| 10     | Goa                                | Mamlatdar of all Talukas   |
| 11     | Gujarat                            | District Collector/Depurt Collector/Asst.Collector/Prant Officer /Mamlatdar  |
| 12     | Haryana                            | CRO (Tehsildar /Naib Tehsildar concerned)  |
| 13     | Himachal Pradesh                   | Tahsildar of Revenue Department  |
| 14     | Jammu & Kashmir                    | Sub Divisional Magistrate(not below the rank ofTahsildar   |
| 15     | Jharkhand                          | Sub Divisional Officer in each District  |
| 16     | Karnataka                          | Tahsildar  |
| 17     | Kerala                             | Village Officers   |
| 18     | Lakshadweep                        | Deputy Collectors in Agatti and Minicoy and SDOs inthe remaining Islands   |
| 19     | Madhya Pradesh                     | Tahsildars/Naib Tahsildar  |
| 20     | Maharashtra                        | Tahsildar  |
| 21     | Manipur                            | District Authorities i.c. DC/ADC/SDO (not below therank of SDO/SDM   |
| 22     | Meghalaya                          | Employer in case of Govt. employee and by theMP/MLA/DC/SDO Civil in case of others.  |
| 23     | Mizoram                            | District Magistrate or any other officers authorizedby District Magistrate   |
| 24     | Nagatand                           | Dy. Commissioners, Addl.Dy. Commissioners andSub-Divisional Officers (C)   |
| 25     | Odisha                             | Revenue Officers   |
| 26     | Punjab                             | CRO (Tehsildar/ NaibTehsildar concerned)   |
| 27     | Pondicher                          | Tahsildar, Deputy Tahsildar  |
| 28     | Rajasthan                          | Tahsildar/Notary (To Certify the documents givenby the Applicant. Refer Government of Rajasthan order No P. 13 (34) Raj./Group-1/2012 dated 09.08.2012 |
| 29     | Sikkim                             | Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)   |
| 30     | Tamil Nadu                         | Zonal Deputy Tahsildar   |
| 31     | Tripura                            | Deputy Commissioner of Respective Districts  |
| 32     | Uttar Pradesh                      | Tahsildar  |



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|    |             |  |
|----|-------------|--|
| 33 | Uttaranchal | TahsiIdar/SDM/Cit Magistrate   |
| 34 | West Bengal | <ol style="list-style-type: none"><li>1. Dist. Magistrate or-District Level Addl. Dist. Magistrate</li><li>2. Sub-Divisional Officer -Sub Divisional Level Of the concerned</li><li>3. Block Development officer -Block Level Of the concerned Blocks</li><li>4. The Collector, Kolkata -Kolkata Municipal Corporation.</li><li>5. The Collector, Kolkata -Student residing within civil Jurisdiction of Hon'ble High Court, Kolkata</li><li>6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas.</li></ol> |



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#### Annexure B

#### UNDERTAKING BY THE STUDENT

I, .....Son / Daughter of ....., am an Indian National / a foreign national from the country of ....., do hereby undertake that the information and documents furnished are genuine, true and correct to the best of my knowledge and belief and on admission I shall abide by the rules and regulations of the Institute. If any information furnished or document submitted is found to be false and fabricated, I am liable to surrender the seat allotted to me and legal action will be initiated against me.

I agree to abide by all the provisions as laid down in the regulations for the programme in which I am admitted to. The decision of the Institute with regard to the academic and related matter is final and will be binding on me. I shall not participate in any move to create group / class / community / regional / anti India feeling amongst the students. I am aware of the rules regarding ragging / harassment of juniors and female students as well as the punishments thereof. I undertake that if found guilty of the above, I shall be liable for punishment as deemed fit by the Institute authority. I also understand that I shall cooperate with the authority in curbing ragging / harassment including reporting the incidents of ragging / harassment to Institute authority, failing which disciplinary action as per rule will be initiated against me. I shall always carry my identity card and will produce where ever / whenever asked for and shall behave decently and shall abide by the rules in order to maintain peace and harmony within and outside the Institute during my entire stay at this Institute.

If I am a foreign National and do not possess any valid Passport/the validity of the Passport has expired, then the Institute on its own discretion and unilaterally may cancel the offer of provisional selection or admission to this institute and in such an event I shall acquire the Passport within a stipulated period as decided by NIT Durgapur, failing which the admission would be cancelled and I will not have any claim for my candidature or to continue studies at NIT Durgapur.

I shall abide by the rules and regulations of the State of West Bengal and the Union of India.

I shall show due respect and courtesy to the teachers, the Wardens of the Halls of Residence, the employees and the visitors of the Institute.

I shall not indulge myself in

- i) Furnishing false statement of any kind during my stay at this Institute.
- ii) Displaying lack of courtesy and decorum; resorting to indecent behavior anywhere within or outside the campus.
- iii) Willfully damaging or stealing or moving any property/belongings of the Institute, Hall or fellow students.
- iv) Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs.
- v) Adoption of unfair means in the examinations.
- vi) Organizing or participating in any group activity in company with others in or outside the campus.
- vii) Mutilation or unauthorized possession of library books. and unseemly behavior, disturbing studies of fellow students.
- viii) Not intimating my absence to the warden of the hall before availing any leave.
- ix) Any activity contrary to CoVID 19 protocol.
- x) Any activity contrary to the rules of FRRO of the Government of India.

I understand that commensurating with the gravity of the offence, the punishment may be reprimand, fine and expulsion from the hall, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute.

I clearly understand that under the continuous learning cum evaluation system of the Institute attendance in class is compulsory and I shall be debarred from appearing and semester examination on ground of unsatisfactory attendance record and academic performance.

I, do hereby undertake to pay the fees of the Institute like semester registration fee, tuition fee, other Institute fee etc within the stipulated time at the beginning of each semester, as notified by the Institute.

\_\_\_\_\_  
Full signature of the student

Date:\_\_\_\_\_



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#### Declaration by the Parent

I..... parent of.....do hereby undertake to ensure that my son / daughter shall conduct himself / herself in accordance with the rules and regulations of the Institute, the State of West Bengal and the Union of India in a manner commensurate with an Institution of repute.

I shall also ensure that he / she will attend the classes and appear in tests and examination. If his / her attendance record or academic performance is not satisfactory as per the norms and standards fixed by the Institute. I shall withdraw him / her from the programme of the Institute in which he / she is admitted to.

I do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form.

I shall continuously monitor his / her academic progress and keep contact with his / her Head of the Department in every semester.

I do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son / daughter / ward.....for the entire course at the Institute

Date:\_\_\_\_\_

\_\_\_\_\_  
Full signature of the parent / guardian

\_\_\_\_\_  
Name of the parent / guardian



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#### Annexure C

| MEDICAL CERTIFICATE<br>(to be issued by a Registered Medical Practitioner)  |  |                                       |                      |                     |                    |
|---|--|---------------------------------------|----------------------|---------------------|--------------------|
| GENERAL EXPECTATIONS  |  |                                       |                      |                     |                    |
| Candidates should have good general physique. In particular,  |  |                                       |                      |                     |                    |
| a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.  |  |                                       |                      |                     |                    |
| b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and unocular persons are restricted from admission to certain discipline of study. |  |                                       |                      |                     |                    |
| c) Hearing should be normal. Defective hearing should be corrected.   |  |                                       |                      |                     |                    |
| d) Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.   |  |                                       |                      |                     |                    |
| 1   | Name of the candidate:   |                                       |                      |                     |                    |
| 2   | Identification Mark ( a mole, scar or birthmark),if any                |                                       |                      |                     |                    |
| 3   | Major illness / operation, if any(specify nature of illness/operation) |                                       |                      |                     |                    |
| <b>To be filled by a Medical Officer</b>  |  |                                       |                      |                     |                    |
| 4   | Height in cm =   |                                       | Weight in kg =       |                     |                    |
| 5   | Past History   | a) Mental illness<br>b) Epileptic Fit |                      |                     |                    |
| 6   | Chest (a) Inspiration in cm  |                                       | (b) Expiration in cm |                     |                    |
| 7   | Blood Group  |                                       |                      |                     |                    |
| 8   | Hearing  |                                       |                      |                     |                    |
| 9   | Vision with or without glasses:  | Right Eye                             | Left Eye             | Colour Blindness    | Unocular vision    |
| 10  | Respiratory System   |                                       |                      |                     |                    |
| 11  | Nervous System   |                                       |                      |                     |                    |
| 12  | Heart (a) Sounds   |                                       | (b) Murmur           |                     |                    |
| 13  | Abdomen<br>(a) Liver<br>(b) Spleen                                     | Hernia                                |                      | Hydrosol            |                    |
| 14  | Any other defects:   |                                       |                      |                     |                    |
| <b>Doctor's certification</b>   |  |                                       |                      |                     |                    |
| (a) The candidate fulfils the standard physical fitness and is FIT for admission to the Technology Programme.   |  |                                       |                      |                     |                    |
| (b) Does not fulfill the standard of physical fitness and is unfit/temporarily unfit for admission due to following defects:  |  |                                       |                      |                     |                    |
| (c) Fulfilled norms / standards of vaccination of CoVID 19 – with all required doses.   |  |                                       |                      |                     |                    |
| (d) Any other comments:   |  |                                       |                      |                     |                    |
| Name of the Doctor  |  | Signature                             |                      | Registration number | Seal of the Doctor |





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### Frequently Asked Questions (FAQs)

- Q:** Is any certificate of discontinuation required if the candidate is passed in 2020 or before?  
**A:** No
- Q:** Whether the format for the medical certificate given in JoSAA website is acceptable?  
**A:** Yes
- Q:** Whether the balance fees have to be paid now?  
**A:** This can be paid beforehand.
- Q:** Whether the income certificate needs to be produced in both JoSAA and NIT Durgapur portal?  
**A:** In the JoSAA portal it is not required. In NIT Durgapur portal, it depends on the **candidate's** category - **for example**  
SC, ST, PwD → Income certificate is not required  
OPEN, OPEN-EWS and OBC-NCL → it depends on the family income.
  - If family income is above INR 5 Lakhs -- Not required
  - Else, it is mandatory.
- Q:** Whether the anti-ragging should be on a notarized stamp paper?  
**A:** **No.** The online form available at [https://antiragging.in/affidavit\\_university\\_form.php](https://antiragging.in/affidavit_university_form.php) (Click on University, Code: U-0577) should be filled up. Any **downloaded document** or **reply-email** after submission of the form can be uploaded on the admission portal as a **signed** (by the student and parent) pdf file.
- Q:** Is it fine if only the father's income is shown?  
**A:** No. It must be family income.
- Q:** Is online reporting through JoSAA portal as well as NIT Durgapur portal mandatory?  
**A:** Yes.
- Q:** Is the “undertaking by the student” for all candidates or only for foreign candidates?  
**A:** For all.
- Q:** Do I need to submit ITR as income certificate?  
**A:** **NO**, An income certificate issued by the competent authority (see pages 4-5) is required.



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10. **Q:** Is it ok if I give my parent's bank account details?  
**A:** Yes, it is ok.
11. **Q:** I do not have any cheque book facility?  
**A:** In that case, you can upload a photocopy of the frontpage of the passbook.
12. **Q:** Whether SC/ST/PWD candidates can get further relaxation of fees by submitting the income certificate?  
**A:** No; the tuition fees are already waived.
13. **Q:** What happens to any excess payments made either in JOSAA or CSAB?  
**A:** It will be refunded in due course of time. Processing shall be initiated after April 01, 2023.
14. **Q:** How much will be my reimbursement amount for I have paid all the payments under the categories A / B / SC / ST / OBC?  
**A:** It depends on the amount transferred by JoSAA / CSAB 2022. All are requested to follow page no. 1 of this document. Notice in this regard will be given in due course of time after the admission process is over. Those who will be applying for Loan, can contact separately. Please visit our website for details of fees to be paid under [Academics > AcademicCourses > Fees](#)
15. **Q:** What if I am not able to submit the income certificate now?  
**A:** You will need to bear the full fees for this academic year and till the time you submit the income certificate.
16. **Q:** Can I request for reimbursement of past excess payments when I produce the income certificate at a later date?  
**A: No.** For every academic year, updating of parent's income is possible and notice shall be given in due time regarding this every year. Interim updating of parent's income within an academic year is not permissible.
17. **Q:** How much is the total fees to be paid per semester?  
**A:** Please <https://nitdgp.ac.in/p/fees-1>
18. **Q:** When can I expect a refund of the excess payment I have made?  
**A:** After April 01, 2023
19. **Q:** Hostel accommodation is mandatory for all students?  
**A:** Yes
20. **Q:** Can I avail scholarship from any govt. organization if I am SC/ST/OBC/EWS candidates?  
**A:** Yes, if you are eligible and if they are available.



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21. **Q:** Is there any format for an income certificate?  
**A:** No. it depends on the SDO. Amount and Financial Year should be clearly mentioned and has to be issued on or after 1st April 2022 (same certificate as has been submitted during counselling).
22. **Q:** In JoSAA, I have not got any ODVC and PAL as of now. What to do?  
**A:** Report to JoSAA and submit documents at JoSAA
23. **Q:** I do not have ODVC and have only the provisional allotment letter (PAL) where it is mentioned that the documents are verified. Can I submit that as ODVC?  
**A:** Report to JoSAA and get your documents verified.
24. **Q:** Whether a candidate's name should be mentioned in the income certificate or only father's name will be sufficient?  
**A:** It shall be issued on your parents' name, however, the purpose for which it is issued shall also be mentioned.
25. **Q:** When will admission be at the Institute?  
**A:** On-line enrolment shall be taking place between November 04 to 08, 2022.
26. **Q:** Will there be any physical reporting during admission?  
**A:** No
27. **Q:** When do we need to report to the Institute physically?  
**A:** **Go through Page 1 of this document. Classes shall begin from November 14, 2022 (Monday)**
28. **Q:** Can I take part in CSAB keeping the seat allotted by JoSAA?  
**A:** Yes, follow the JoSAA & CSAB Business rules
29. **Q:** Is there any option for change of branch in the Institute?  
**A:** Yes, follow UG regulations available at [www.nitdgp.ac.in](http://www.nitdgp.ac.in) to know more details.
30. **Q:** If I do not have a bank cheque book, can I use the first page of bank passbook having all the bank account details?  
**A:** Yes
31. **Q:** Is the fee mentioned here includes Hostel fee?  
**A:** Partially, Hostel caution money and Mess (fooding charge) advance shall be collected later.

