

MAHATMA GANDHI AVENUE DURGAPUR 713 209, WEST BENGAL, INDIA

Website: www.nitdgp.ac.in

ADMISSION NOTICE

4-YEAR, 5-YEAR UNDER GRADUATE PROGRAMS

Ref no: NITD/Acad/24-25/UG/1R Dated: 20/07/2024

Online Enrolment / Admission	Physical Reporting to Hostel	Institute Bank Details	Beginning of Classes
August 11 – 14, 2024 (No Physical reporting) Starts from 11AM, 11/08/2024	August 16 – 18, 2024 (Separate Notice shall be issued by Chief Warden)	Bank Details: Shall be provided later on	August 19, 2024 (Monday)

Institute Fees to be paid during online enrolment

Payment Link: https://nitdgp.in/Collegestudent/Newadmission.aspx

(A) Applicants allotted through JoSAA / CSAB 2024

Item	SC / ST / PwD	GEN / EWS / OBC-NCL		
		Category A - Family Income: Below INR 1 lakhs	Category B - Family Income: Between INR 1 - 5 lakhs	Category C – Family Income: Above INR 5 lakhs
Requirement of income certificate	Not required	Mandatory (unable to produce / su certificate will be treate		Not required
Candidate's Category	As specified in JoSAA (Change of category is			
Fees Paid to JoSAA 2024 / CSAB 2024 [Seat Acceptance Fee (SAF) + Partial Admission Fee (PAF) / Institute Admission Fee – I & II]	(SAF + PAF) – Processing Charge or IAF-I + IAF-II: ₹32,500	(SAF + PAF) – Processing Charge or IAF-I + IAF-II: ₹75,000	SAF + PAF) – Processing Charge or IAF-I + IAF-II: ₹75,000	SAF + PAF) – Processing Charge of IAF-I + IAF-II: ₹75,000
Fee Structure of NIT Durgapur (Tuition Fee + Other	Tuition Fee: NIL Other Charges:	Tuition Fee: NIL Other Charges:	Tuition Fee: 1/3 rd of ₹62,500 = ₹20,834	Tuition Fee: ₹62,500
Charges)**	₹43,600	₹43,600	Other Charges: ₹43,600	Other Charges: ₹43,600
Fees to be paid at the time of admission to NIT Durgapur (Tuition Fee + Other Charges)** - (SAF + PAF)	₹11,100/-	NIL [Extra amount (₹31,400/-) shall be refunded after settlement]	NIL [Extra amount (₹10,566/-) shall be refunded after settlement]	₹31,100/-

- (B) Applicants allotted through ICCR 2024 NIL
- (C) Applicants allotted through DASA 2024- ₹43,600
- (D) Applicants allotted through SII 2024, MEA2024 → As mentioned in the respective offer letter



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DOCUMENTS (Scanned copies) REQUIRED AT THE TIME OF ENROLMENT:

- 1. Passport size colour recent photograph (<500kb)
- 2. Scanned signature (<100kb)
- 3. Date of Birth certificate / proof issued by competent authority
- 4. Photo ID Proof as per Govt. of India norms (preferably Aadhaar Card)
- 5. JEE MAIN Score card
- 6. Final Provisional Seat allotment letter issued by JoSAA/CSAB **or** Offer of admission issued by ICCR/SII/DASA/ MEA, GOI in single PDF.
- 7. (10+2) level marksheet / certificate.
- 8. Migration/School leaving Certificate from last Institute/University attended.
- 9. Valid Certificate of Category (EWS/OBC-NCL/SC/ST), if applicable, issued by the competent authority and must be valid for financial year 2024-25 (JoSAA/CSAB 2024 format) (not required for ICCR/DASA/MEA/SII candidates).
- 10. Valid PwD Certificate, if applicable (JoSAA/CSAB 2024 format) (not required for ICCR/DASA/SII/MEA candidates).
- 11. Annual Income certificate of the family issued by the competent authority issued on or after 01/04/2024, authorities who can issue an income certificate are listed in Annexure A. (not required for ICCR/DASA/SII/MEA candidates).
- 12. Anti-ragging affidavit (need not be notarised), fill at https://www.antiragging.in/affidavit university form.php and upload the signed copy (signed by the candidate and parent). Click on "University",

While filling up the form, the students are advised to use the following information:

- Personal Details: Data/information will be provided by the applicant
- Parent/Guardian Details: **Data/information** will be provided by the applicant
- COLLEGE DETAILS: West Bengal / Engineering / NIT Durgapur / National Institute of Technology Durgapur (U-0577) / YES / Prof. Arvind Choubey / Male / 3432546397/ Durgapur Faridpur PS
- COURSE DETAILS: Undergraduate Degree/<allotted branch>/< blank>/ 110/4
- Anti Ragging Help Line Number 1800-180-5522

Note: At the end of filling the form, there will be a message stating that "mail the form to Admitting Institute". It is not required. You need to take print of the form, put signature of the candidate and parents, scan it and upload during admission (For more details see page numbers 12 to 14)

- 13. Valid Passport relevant pages in single PDF for the candidates to be admitted through ICCR/DASA/SII/ MEA
- 14. All proofs of payment (in a single PDF) made to (a) JoSAA 2024 and/ CSAB 2024 and (b) National Institute of Technology Durgapur– https://nitdgp.in/Collegestudent/Newadmission.aspx (for ICCR, it is not required)
- 15. Undertaking by the student and his / her parent on the format as per Annexure B
- 16. Valid account number with bank details as name of the bank, account number, IFS code etc. of the respective student (along with a cancelled cheque of the said account)
- 17. Medical Certificate as per Annexure C or JoSAA / CSAB 2024 Format. Certificate uploaded during JoSAA/CSAB 2024 counselling process will be valid and candidates can upload the same document.



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PROCEDURE FOR ON-LINE ENROLMENT

Go through the instruction carefully before clicking the link, which will be active only during admissiondays (Daily working hours -10AM to 5PM).

<u>Step 1:</u> Click on https://nitdgp.ac.in/ --> Click on Chanakya → Click on Admission for B. Tech. 2024 → You will reach this page.



Step 2: Click on 'B. Tech.' as relevant.

Step 3: Enter Admission ID as mentioned below and DOB in dd/mm/yyyy format

Your admission ID will be the following:

- JoSAA/CSAB 2024 allotted candidates "JEE Main Application ID".
- SII / ICCR SII/ICCR Reference Number
- DASA / MEA Shall be intimated to individual candidates

Step 4: Click on 'Submit'- In the next page fill up the details in the appropriate fields.

<u>Step 5:</u> <u>Click on 'Save and Continue'</u> – In the following page upload the requisite documents similar to that you have done in the JOSAA/CSAB/DASA/ICCR/SII, etc.

<u>Step 6:</u> First Click on 'Save' and then 'Next & Preview'- You will be able to see the entire entries and uploading of documents you made. Check it carefully and if found correct click the 'Submit' button. Otherwise, 'Back and Edit' for the necessary correction.

After submission you will get a message of your successful submission on the same screen. Your submission is subjected to the approval of the Admission Committee of NIT Durgapur. On approval you will receive a mail from pr@admin.nitdgp.ac.in with links for downloading your Admission documents of NIT Durgapur. This may take 2-3 days' time. Do not reply to the mail you would receive. After this you will receive communication from the respective Class Teachers to start the online Academic activities.

For further query, you may contact at 9434788012 / 9434788006 / 9434789002 / 9470150674/ 9434788110 / 9434789053 only during 10:00 AM to 5:00 PM.

Note: Kindly do not call in late hours without emergency / whatsapp documents to anyone.

Dean (Academic) 20/07/2024



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INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

SL.	State/Union Territo	Income Certificate Issuing Authority.		
NO				
1	Andaman & Nicobar	Tahsildar		
2	Andhra Pradesh	Tahsildar		
3	Arunachal Pradesh	District Magistrate & Collector		
4	Assam	Revenue Circle Officers		
5	Bihar	Circle Officer of Circle Office		
6	Chandigarh	Sub Divisional Magistrates		
7	Chattisgarh	Naib Tahsildar.		
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar ,Daman and Mamlatdar, Diu		
9	Delhi	SDM of Govt of NCT of Delhi		
10	Goa	Mamlatdar of all Talukas		
11	Gujarat	District Collector/Depurt Collector/Asst.Collector/Prant Officer /Mamlatdar		
12	Haryana	CRO (Tehsildar /Naib Tehsildar concerned)		
13	Himachal Pradesh	Tahsildar of Revenue Department		
14	Jammu & Kashmir	Sub Divisional Magistrate(not below the rank of Tahsildar		
15	Jharkhand	Sub Divisional Officer in each District		
16	Karnataka	Tahsildar		
17	Kerala	Village Officers		
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs inthe remaining Islands		
19	Madhya Pradesh	TahsiIdars/Naib Tahsildasr		
20	Maharashtra	Tahsildar		
21	Manipur	District Authorities i.c. DC/ADC/SDO (not below therank of SDO/SDM		
22	Meghalaya	Employer in case of Govt. employee and by theMP/MLA/DC/SDO Civil in case of others.		
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate		
24	Nagatand	Dy. Commissioners, Addl.Dy. Commissioners and Sub-Divisional Officers (C)		
25	Odisha	Revenue Officers		
26	Punjab	CRO (Tehsildar/ NaibTehsildar concerned)		
27	Pondicher	TahsiIdar, Deputy Tahsildar		
28	Rajasthan	TahsiIdar/Notary (To Certify the documents given by the Applicant. Refer Government of Rajasthan order No P. 13 (34) Raj./Group-1/2012 dated 09.08.2012		
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management		
		& Development Deptt.)		
30	Tamil Nadu	Zonal Deputy Tahsildar		
31	Tripura	Deputy Commissioner of Respective Districts		
32	Uttar Pradesh	Tahsildar		



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	10/2 25/0 0/11C	Duted: 20/07/2021
33	Uttaranchal	TahsiIdar/SDM/Cit Magistrate
34	West Bengal	1. Dist. Magistrate or-District LevelAddl.Dist. Magistrate
		2. Sub-Divisional Officer -Sub Divisional LevelOf the concerned
		3. Block Development officer -Block LevelOf the concerned Blocks
		4. The Collector, Kolkata -Kolkata MunicipalCorporation.
		5. The Collector, Kolkata -Student residing within civil Jurisdiction of Hon'ble High Court, Kolkata
		6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction-Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24
		Paraganas.



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Annexure B UNDERTAKING BY THE STUDENT I,, am an Indian National / a foreign national from the country ofdo hereby undertake that the information and documents furnished are genuine, true and correct to the best of my knowledge and belief and on admission I shall abide by the rules and regulations of the Institute. If any information furnished or document submitted is found to be false and fabricated, I am liable to surrender the seat allotted to me and legal action will be initiated against me. I agree to abide by all the provisions as laid down in the regulations for the programme in which I am admitted to. The decision of the Institute with regard to the academic and related matter is final and will be binding on me. I shall not participate in any move to create group / class / community / regional / anti India feeling amongst the students. I am aware of the rules regarding ragging / harassment of juniors and female students as well as the punishments thereof. I undertake that if found guilty of the above, I shall be liable for punishment as deemed fit by the Institute authority. I also understand that I shall cooperate with the authority in curbing ragging / harassment including reporting the incidents of ragging / harassment to Institute authority, failing which disciplinary action as per rule will be initiated against me. I shall always carry my identity card and will produce where ever / whenever asked for and shall behave decently and shall abide by the rules in order to maintain peace and harmony within and outside the Institute during my entire stay at this Institute. If I am a foreign National and do not possess any valid Passport/the validity of the Passport has expired, then the Institute on its own discretion and unilaterally may cancel the offer of provisional selection or admission to this institute and in such an event I shall acquire the Passport within a stipulated period as decided by NIT Durgapur, failing which the admission would be cancelled and I will not have any claim for my candidature or to continue studies at NIT Durgapur. I shall abide by the rules and regulations of the State of West Bengal and the Union of India. I shall show due respect and courtesy to the teachers, the Wardens of the Halls of Residence, the employees and the visitors of the Institute. I shall not indulge myself in Furnishing false statement of any kind during my stay at this Institute. i) Displaying lack of courtesy and decorum; resorting to indecent behavior anywhere within or outside the campus. ii) Willfully damaging or stealing or moving any property/belongings of the Institute, Hall or fellow students. iii) Possession, consumption or distribution of alcoholic drinks or any kind of hallucinogenic drugs. iv) v) Adoption of unfair means in the examinations. vi) Organizing or participating in any group activity in company with others in or outside the campus. Mutilation or unauthorized possession of library books. and unseemly behavior, disturbing studies of fellow students. vii) Not intimating my absence to the warden of the hall before availing any leave. viii) Any activity contrary to CoVID 19 protocol. ix) Any activity contrary to the rules of FRRO of the Government of India. x) I understand that commensurating with the gravity of the offence, the punishment may be reprimand, fine and expulsion from the hall, debarment from an examination, rustication for a specified period or even outright expulsion from the Institute. I clearly understand that under the continuous learning cum evaluation system of the Institute attendance in class is compulsory and I shall be debarred from appearing and semester examination on ground of unsatisfactory attendance record and academic I, do hereby undertake to pay the fees of the Institute like semester registration fee, tuition fee, other Institute fee etc within the stipulated time at the beginning of each semester, as notified by the Institute. Date:_

Full signature of the student



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Declaration by the Parent

parent of
shall also ensure that he / she will attend the classes and appear in tests and examination. If his / her attendance record or academic performance is not satisfactory as per the norms and standards fixed by the Institute. I shall withdraw him / her from the programme of the Institute in which he / she is admitted to.
do undertake to ensure that my son / daughter / ward will not contravene the laws of India in any form.
shall continuously monitor his / her academic progress and keep contact with his / her Head of the Department in every semester.
do agree to meet the expenses as fixed by the Institute which may be enhanced from time to time during the period of study of my son / daughter / wardfor the entire course at the Institute
Full signature of the parent / guardian
Date:
Name of the parent / guardian



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Annexure C

MEDICAL CERTIFICATE

(to be issued by a Registered Medical Practitioner)

GENERAL EXPECTATIONS

Candidates should have good general physique. In particular,

- a) Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.
- b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uniocular persons are restricted from admission to certain discipline of study.
- c) Hearing should be normal. Defective hearing should be corrected.
- d) Heart and lungs should not have any abnormality and there should be no history of mentalillness and epileptic fits.

epile	eptic fits.					
1	Name of the candidate:					
2	Identification Mark (a mole, scar or birthmark), if any					
3	Major illness /	operation,	if any(specify natu	re of illness/ope	ration)	
			To be fi	lled by a Medica	ıl Officer	
4	Height in cm =			Weight in kg =		
5	Past History	,	lental illness pileptic Fit			
6	Chest (a) Inspir	ration in cr	n	(b) Expiratio	on in cm	
7	Blood Group					
8	Hearing					
9	Vision with or glasses:	without	Right Eye	Left Eye	Colour Blindness	Uniocular vision
10	Respiratory Sys	stem		·		
11	Nervous Syster	n				
12	Heart	(a)So	ounds	(b) Murn	nur	
13	Abdomen (a) Liver (b) Spleen		Hernia		Hyd	rosol
14	Any other defe					
	Doctor's certif					
	Program (b) Does no due to fo	ime. t fulfill the illowing de norms / st	e standard of phys fects: andards of vaccina	sical fitness and	is unfit/tempora	rily unfit foradmission
	Name of the I	Ooctor	Signature	Registration	on number	Seal of the Doctor



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Frequently Asked Questions (FAQs)

- 1. **Q:** Is any certificate of discontinuation required if the candidate is passed in 2021 or before? **A:** No
- 2. **Q:** Whether the format for the medical certificate given in JoSAA website is acceptable? **A:** Yes
- 3. Q: Whether the balance fees have to be paid now?A: This can be paid beforehand.
- 4. **Q:** Whether the income certificate needs to be produced in both JoSAA and NIT Durgapur portal?

A: In the JoSAA portal it is not required. In NIT Durgapur portal, it depends on the **candidate's** category **- for example**

SC, ST, PwD \rightarrow Income certificate is not required OPEN, OPEN-EWS and OBC-NCL \rightarrow it depends on the family income.

- a. If family income is above INR 5 Lakhs -- Not required
- b. Else, it is mandatory.
- 5. **Q:** Whether the anti-ragging should be on a notarized stamp paper?

A: No. The online form available at https://www.antiragging.in/affidavit_university_form.php should be filled up. Any downloaded document or reply-email after submission of the form can be uploaded on the admission portal as a signed (by the student and parent) pdf file.

- 6. **Q:** Is it fine if only the father's income is shown?
 - **A:** No. It must be family income.
- 7. **Q:** Is online reporting through JoSAA portal as well as NIT Durgapur portal mandatory? **A:** Yes.
- 8. **Q:** Is the "undertaking by the student" for all candidates or only for foreign candidates? **A:** For all. A modified/rectified format is/will be uploaded on the website.
- 9. **Q:** Do I need to submit ITR as income certificate?
 - A: An income certificate issued by the competent authority listed in the notice-2 will be sufficient.



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- 10. **Q:** Is it ok if I give my parent's bank account details?
 - A: Yes, it is ok.
- 11. **Q:** I do not have any cheque book facility?
 - **A:** In that case, you can upload a photocopy of the front page of the passbook.
- 12. **Q:** Whether SC/ST/PWD candidates can get further relaxation of fees by submitting theincome certificate?
 - A: No; the tuition fees are already waived.
- 13. **Q:** What happens to any excess payments made either in JOSAA or CSAB?
 - **A:** It will be refunded in due course of time.
- 14. **Q:** How much will be my reimbursement amount for I have paid all the payments underthe categories A / B / SC / ST / OBC?
 - **A:** It depends on the amount transferred by JoSAA / CSAB 2024. All are requested to follow page no. 1 of this document. Notice in this regard will be given in due course of time after the admission process is over. Those who will be applying for Loan, can contact separately. Please visit our website for details of fees to be paid under Academics > AcademicCourses > Fees (https://nitdgp.ac.in/p/fees-1)
- 15. **Q:** What if I am not able to submit the income certificate now?
 - **A:** You will need to bear the full fees till the time you submit the income certificate.
- 16. **Q:** Can I request for reimbursement of past excess payments when I produce the incomecertificate at a later date?
 - **A:** It can be considered after the date of issue only.
- 17. **Q:** How much is the total fees to be paid per semester?
 - A: Please https://nitdgp.ac.in/p/fees-1
- 18. Q: When can I expect a refund of the excess payment I have made?
 - **A:** Likely before the end of the current financial year.
- 19. **Q:** Hostel accommodation is mandatory for all students?
 - A: Yes
- 20. Q: Can I avail scholarship from any govt. organization if I am SC/ST/OBC/EWScandidates?
 - **A:** Yes, if you are eligible and if they are available.



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- 21. **Q:** Is there any format for an income certificate?
 - **A:** No. it depends on the SDO. Amount and Financial Year should be clearly mentioned and has to be issued on or after 1st April 2024 (same certificate as has been submitted during counselling).
- 22. Q: In JoSAA, I have not got any ODVC and PAL as of now. What to do?
 - A: Report to JoSAA and submit documents at JoSAA
- 23. **Q:** I do not have ODVC and have only the provisional allotment letter (PAL) where it ismentioned that the documents are verified. Can I submit that as ODVC?
 - A: Report to JoSAA and get your documents verified.
- 24. **Q**: Whether a candidate's name should be mentioned in the income certificate or onlyfather's name will be sufficient?
 - **A**: It shall be issued on your parents' name, however, the purpose for which it is issuedshall also be mentioned.
- 25. **Q:** When will admission be at the Institute?
 - A: Dates for on-line enrolment are indicated in the first page of this document.
- 26. **Q:** Will there be any physical reporting during admission?
 - A: No
- 27. **Q:** When do we need to report to the Institute physically?
 - A: See the Page No.1. Classes shall begin tentatively from August 19, 2024.
- 28. Q: Can I take part in CSAB keeping the seat allotted by JoSAA?
 - A: Yes, follow the JoSAA & CSAB Business rules
- 29. **Q:** Is there any option for change of branch in the Institute?
 - A: Yes, follow UG regulations available at www.nitdgp.ac.in to know more details.
- 30. **Q:** If I do not have a bank cheque book, can I use the first page of bank passbook havingall the bank account details?
 - A: Yes
- 31. **Q:** Is the fee mentioned here includes Hostel fee?
 - A: Partially, Hostel caution money and Mess (food charges) advance shall be collected later.



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Steps for Anti-Ragging Affidavit

Step 1: Got to https://www.antiragging.in/affidavit university form.php

Step 2: Click on 'University' tab



YOU ARE GOING TO FILL AN AFFIDAVIT FOR ANTIRAGGING

TO BE FILLED BY A STUDENT

Fields marked with * are compulsory.

- If you do not have an E mail address please create one before you fill this form.
- If your mother or father or guardian does not have a phone or a mobile phone or email then please give the numbers or email of their friends or relations or neighbors.
- If you do not have a mobile number, then please give the mobile number of your friend of the same college.

After filling this form successfully you can download the Student's Anti Ragging Undertaking and the Parents Anti Ragging Undertaking from Website. Please print both the Undertaking, sign them yourself, request your parents to read the details and request them to sign their Undertaking and then present both at your college at the time of registration, each year.

Choose your Educational Institution Type
(Follow "For Help)

Affiliated College
Standalone College

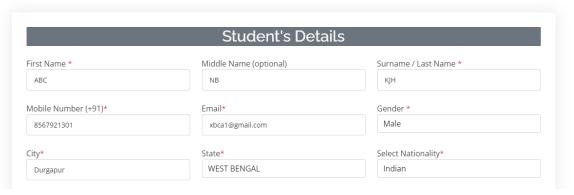
Click on here

Step 3: Fill up Student's and Guardians' details



Affidavit Registration Form For Universities

Fields marked with * are compulsory.





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	Parent / Guardian Deta	ils
Parent / Guardian Name*	Parent / Guardian Phone Number (+91)*	Parent / Guardian Email*
кнјѕ	8567921302	xbca2@gmail.com
Parent / Guardian City*	Parent / Guardian State*	Parent / Guardian address*
Durgapur	WEST BENGAL	M. G. Avenue, Durgapur

Step 4: Fill up University details as given below

		Jniversity and	Course Det	ails
State in which University is based*			ect University State First)*	
WEST	BENGAL		National Institute o	of Technology Durgapur (U-0577)
	Select University F	First And Then Fill The	e Following As Per	The University Details
Jniversity	Vice Chancellor Name *	University Phone Numl	ber (+91)*	University Landline Number (Optional)
Prof.	Arvind Choubey	3432546397		University Landline Number
Details Of The Course (UG/PG/Diploma)* Under Graduate Degree		Name of the Course * Mechanical Engineering		Number of students in your class* 187
,	ear of study*	Nearest Police station t	o your University*	
1		Durgapur - Faridpur PS		
		UGC Reg	gulations	
	I confirm that I have read UGC's	regulations on Ragging.(To	read, click on the link 🗜	ABSTRACT OF UGC REGULATIONS ON RAGGING
	I confirm that I have read the Juc OF THE JUDGMENT OF THE HON	0	ne Court on prevention	of Ragging.(To read, click on the link SUMMARY
	I promise that I will not indulge in Ragging or any form of violent behaviour. Neither will I tolerate being ragged or subjected to violence.			
Z	I understand that if I am accused	d of Ragging, the responsibi	ility is on me to prove tl	hat I am not guilty.
	I will not remain a spectator to acts of Ragging. I will report the matter immediately to my Principal/Director and/or to the Anti Ragging Help line at 1800 180 5522 or email to info@antiragging.in			



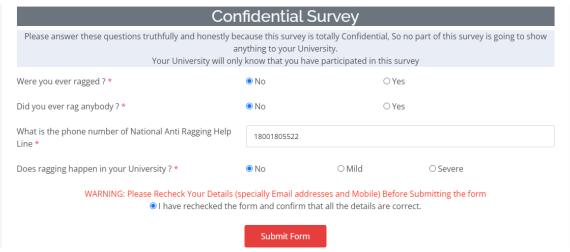
MAHATMA GANDHI AVENUE DURGAPUR 713 209, WEST BENGAL, INDIA

Website: www.nitdgp.ac.in

ADMISSION NOTICE

4-YEAR, 5-YEAR UNDER GRADUATE PROGRAMS

Ref no: NITD/Acad/24-25/UG/1R Dated: 20/07/2024



Take a snapshot of the following and upload

