



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR CONTINUING EDUCATION CELL

FORM CEC-05: Settlement of Remuneration Paid to Institute Employees (to be submitted in duplicate)

1. Programme ID : CEC/_____/_____/_____/_____
2. Programme Title : _____

3. Principal Co-ordinator : _____EC _____
4. Department / Centre : _____
5. Duration of the Course : From _____To _____
6. Bill No. against which advance was : Rs. _____ received :
7. Amount of advance received : _____
and disbursed (including any amount
refunded to CEP Account)
8. Details of Remuneration paid (See Reverse side)
(Use additional pages if necessary) (Does not include coordinator's fee and fee paid
to person from outside NITD)

Certified that the person(s) mentioned in item (8) have worked for the CEC programme and have been paid according to the prevailing standards of the Institute and no deduction of income tax has been done by the co-ordinator.

Date:

Programme Co-ordinator

To

Chairman (CEC)

Copy of this note is forwarded to Dy. Register (F & A) for his records and deduction of income tax from the salary of NITD employees.

Chairman (CEC)



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DETAILS OF REMUNERATION PAID

(Does not include coordinator's fee, and remuneration paid to person from outside NITD)

Sl.NO	Name	Designation	Dept/Centre	Emp Code	Amount of Remuneration	Signature (With revenue)
1						
2						
3						
4						
5						
6						
7						
8						
9						

Total number of Persons: _____

Total Amount: Rs. _____

(Please use photocopy for additional pages.)