



**SPONSORED RESEARCH & CONSULTANCY CELL  
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
REGISTRATION OF CONSULTANCY PROJECT  
(To be submitted with the original request from the client)**

**SF-02**

**DETAILS OF THE CONSULTANCY PROJECT:**

1. Title of the Consultancy Project:
2. Name of the Client & Address:
3. Client GST No.:
4. Name of the Consultant - in – Charge:
5. Name of the Consultant (s):
6. Name (s) of the Department / Centre (where Research is to be performed):
7. Type of the Client:
8. a) Gross Consultancy Charge (Including Taxes) **(X)**: Rs.  
b) Service Tax (as applicable) **(T)**: Rs.  
c) Project Amount **(Y=X-T)**: Rs.  
d) Institute Overhead **(I= 0.3Y / 0.4Y)** (Tick Appropriate one): Rs  
e) Expenditure **(E)**: Rs.  
f) Consultancy Fee **(B=0.7Y/0.6Y – E)**: Rs.
9. Date of Commencement of work:
10. Date of Completion of work:
11. THE CONSULTANCY PROJECTS INVOLVES (Tick Appropriate one)  
**a) Use of Institute Facilities: [YES / NO]**

The above proposal may please be approved.

\_\_\_\_\_  
**Signature of Consultant in-charge**

\_\_\_\_\_  
**Signature of HOD / HOC**

\_\_\_\_\_  
**Asst./Dy./Jt. Registrar (SRCC)**

\_\_\_\_\_  
**Associate Dean (R&C)**

\_\_\_\_\_  
**DEAN (R&C)**