



**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
MAHATMA GANDHI AVENUE, DURGAPUR – 713209, WEST BENGAL, INDIA

**NOTICE**

No: NITD/Acad/2020-21

Date: 16.04.2021

**Sub: Updation of Family Annual Income Certificate – issued on or after 01.04.2021.**

The students of B. Tech / Dual Degree Programme may submit / update (**only if there is a change in the family annual income level**) their respective annual family income certificate issued on or after 01 / 04 / 2021 by the **competent authority (as per list enclosed)** for determining tuition fee of Odd Semester 2021-2022.

The students are advised to submit the document -

- With subject heading – “**Family Annual Income Certificate**”.
- Scanned copy be submitted – should be self attested with date and should have clear mention of student name, Roll number, Registration number handwritten on the document.
- Documents should be submitted / send from the Institutional ID of the individual student to the email ID - [draca@admin.nitdgp.ac.in](mailto:draca@admin.nitdgp.ac.in)
- The document should be submitted online from **May 06, 2021 to May 12, 2021**. (No such request will be entertained after 13/ 05 / 2021).

**JR (A & E)**

Copy to:

1. All Dean(s)
2. All HOD(s)
3. Institute website
4. File copy



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INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES/UNION TERRITORIES

SL. NO	State/Union Territo	Income Certificate Issuing Authority.
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh	Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chattisgarh	Naib Tahsildar.
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar ,Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector/Depurt Collector/Asst. Collector/Prant Officer /Mamlatdar
12	Haryana	CRO (Tehsildar /Naib Tehsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate(not below the rank of Tahsildar
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands



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19	Madhya Pradesh	Tahsildars/Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.c. DC/ADC/SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP/MLA/DC/SDO Civil in case of others.
23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, Addl.Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tehsildar/ NaibTehsildar concerned)
27	Pondicher	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar/Notary (To Certify the documents given by the Applicant. Refer Government of Rajasthan order No P. 13 (34) Raj./Group-1/2012 dated 09.08.2012)
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar/SDM/Cit Magistrate



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34	West Bengal	<ol style="list-style-type: none"><li>1. Dist. Magistrate or       -District Level Addl. Dist. Magistrate</li><li>2. Sub-Divisional Officer -Sub Divisional Level Of the concerned</li><li>3. Block Development officer -Block Level Of the concerned Blocks</li><li>4. The Collector, Kolkata -Kolkata Municipal Corporation.</li><li>5. The Collector, Kolkata -Student residing within civil Jurisdiction of Hon'ble High Court, Kolkata</li><li>6. Other areas covered in Kolkata Police are concerned i.e. areas over which Collector, Kolkata does not exercise jurisdiction- Concerned District Magistrate or any other Officer authorized by the District Magistrate of the respective district i.e. South 24 Paraganas and North 24 Paraganas.</li></ol>
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