

**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
(DEEMED UNIVERSITY)**

Minutes of the 2nd Meeting of the Finance Committee held on 14th January, 2005
at 02.30 PM in the Conference Room of National Institute of Technical Teachers,
Training Institute, Kolkata.

Members Present :

1. Dr. A.N. Roy Choudhury
Chairman, Board of Governors -- Chairman
2. Dr. G. L. Jambulkar
Dy. Educational Adviser (T)
Govt. of India, Ministry of HRD
New Delhi -- Member
3. Sri B. K. Ray
Integrated Finance Division
Ministry of HRD, Govt. of India
New Delhi -- Member
4. Dr. A.C. Ganguli
Director, NIT Durgapur -- Member
5. Sri S. K. Ray
Registrar, NIT Durgapur -- Ex-Officio Member-Secretary

Item No. 2.1 **To confirm the Minutes of 1st Meeting of Finance Committee held on 29.1.2004**

The Minutes of 1st Meeting of Finance Committee of the National Institute of Technology (Deemed University) Durgapur, held on 29th January, 2004 was circulated amongst the members present for their comments. As no comments were received from the members, the Minutes of 1st Meeting of Finance Committee be confirmed.

Item No. 2.2. **To note action taken on the Minutes of 1st Meeting of Finance Committee**

The Committee noted the action taken on the Minutes of the 1st meeting of the Finance Committee held on 29.01.2004 and made some comments as under ;-

Item No.	Action Taken
1.2	The Institute was requested to send a detailed report to the Ministry for fixation of pay of Dr. A.C. Ganguli, Director, in – charge.
1.5	It has been opined that the number of students eligible for freeship / half freeship and the guideline to determine the eligibility for such be placed before the Board of Governors in its ensuing meeting. Further, members opined that the students be engaged in Library and be paid remuneration for their services so that their hardship may be reduced to some extent.

Item No. 2.3 **To consider Annual Accounts and Annual Report for the year 2003-2004.**

It is resolved that Annual Accounts and Annual Report for the year 2003-2004 as placed before the Finance Committee be approved. Further, the Institute is advised to prepare Annual Report and Annual Accounts separately so that Annual Report could be submitted to the Ministry by October every year. It is further resolved that the college should put all its endeavour to get the Annual Accounts audited by the representative of Comptroller and Auditor General of India by September every year.

Item No. 2.4. **To consider Budget Estimates for 2005-06 and Revised Estimates for 2004-2005.**

Resolved that the Revised Estimates for 2004-05 and Budget Estimates for 2005-2006 be approved with the following modification.

i) The sub-head Tiffin Allowance under Major head establishment be abolished. Employees engaged beyond normal working hours in holidays be allowed Compensatory Casual Leave and try to minimize Overtime Allowances for extra works beyond their normal duty hours. However, the committee noted the Salary and Non-salary component in Revised Estimates 2004-05 and Budget Estimate of 2005-06. The projected expenditure under R.E. 2004-2005 and B.E. 2005-2006 is of Rs. 1540.23/- lacs and Rs. 1596.30/- lacs (for UG courses) respectively be approved. It is further resolved that for PG courses expenditure under Revised Estimate 2004-05 be restricted to Rs. 60 /- lacs and Budget Estimate for 2005-06 be restricted to Rs. 64/- lacs. The Finance Committee noted the position of Mess Employees and expressed concern about expenditure on Salary and other components that are being paid from the grants. However the Finance Committee requests the Chairman, Board of Governors of NIT Durgapur, to write a letter to the Education Department, Govt. of West Bengal for financial support towards Salary and other expenditure that are required to be paid to the Mess Employees attached to the Hostels of NIT Durgapur.

Item No. 2.5 To consider All India Leave Travel and Home Travel benefits to the employees

Resolved that the Employees of NIT Durgapur who have availed All India Leave Travel Concession for the Block year 2004-05 be allowed to enjoy the same with a stipulation that the entitlement of Leave Travel Concession (LTC) for the Block Year 2006-09 shall be considered already enjoyed by them and shall not be entitled for the same for the Block year 2006-09. It is further resolved that employees of NIT Durgapur be allowed to enjoy LTC or Home Town LTC by AC-2 Tier and not beyond that to accommodate maximum number of employees in a particular financial year.

Item No. 2.6 To consider authorized Medical Attendance and Nursing Homes in and around Durgapur.

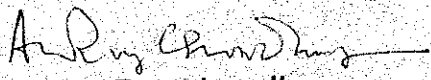
Resolved that the employees of NIT Durgapur and their dependents be allowed to get treatment in Nursing Homes of Durgapur only in Maternity cases. It is further resolved that the Institute should tie up with the Hospital of Durgapur Steel Plant (DSP), Steel Authority of India Ltd. (SAIL) and ensure that its employees get treatment at the said hospital without bothering about the payment. The DSP Authority should be requested to extend Medical treatment to the employees or their dependents and forward the bill to the Institute who in turn will settle the bill directly to the Steel Plant Authority. Resolved further that the Hon'ble Chairman, BOG of NIT Durgapur be allowed reimbursement for Medical Treatment of self and his spouse.

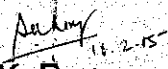
Any other Item No. 1

It is resolved that members and Chairman of Board of Governors, Finance Committee, Building & Works Committee be paid a sitting free of Rs. 1,500/- each for attending such meetings excluding their TA / DA. This sitting free be extended to the members other than the employees of the Institute only.

The meeting ended with vote of thanks to the chair.

APPROVED


Dr. A.N. Roy choudhury
Hon'ble Chairman
Board of Governors
NIT Durgapur
12.2.05


S. K. Ray
REGISTRAR &
Ex-officio Member Secretary
Finance Committee
NIT Durgapur.