**J.C. Bose Hall of Residence (Hall-2)**

**NIT Durgapur**

**Notice for New Entrants and Outgoing Students**

**For New Entrants:**

1. All the students allotted to different rooms of Hall-2 (including the extension block) are hereby instructed to contact the Hall office during **10.07.2017 – 12.07.2017** for their registration in this Hall after having the following documents

* **Seven recent coloured photographs**
* **Mess clearance from the previous hostel**

1. After contacting the Hall office, they will be instructed first to deposit a caution money of **Rs. 3000/-** and they have to fill up a form for their registration. Other instructions will be given accordingly during that time.
2. The shifting will be done on **13.07.2017 for all students (except 2nd Year)**.
3. **The timing for contacting the Hall office during this process is:**

* 10 AM to 1 PM
* 3-30 PM to 6 PM

1. All the students who are not shifting from our Hall should be treated as a new entrant and should also follow the same instructions above.
2. **The shifting of 2nd year students will start from 10.07.2017 and will continue up to 13.07.2017 by following the time mentioned in point number 4.**

**For Outgoing Students:**

1. Collect the mess clearance after clearing all dues in Hall-2 by contacting the Hall

office during **10.07.2017 – 12.07.2017.** Please bring the last mess bill for this.

1. After collecting the mess clearance from Hall-2, they should follow the instructions of the Hall where they have been allotted.
2. The shifting will be done on **13.07.2017 for all students**.

**Mess will start from 10.07.2017 with Lunch**