

SW

745/3  
1.6.18

# NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

## OFFICE OF THE CHIEF WARDEN

Date: May 30<sup>th</sup>, 2018

### NOTE SHEET

In the last academic session it is observed that large number <sup>of</sup> students of different hostels (especially Hall-4 & 5) were not paying their mess fees regularly. In spite of several notices, issued by the hostel authority, a huge amount of mess dues was found unpaid for a long time. As a result of which payment could not be released on time to the suppliers/vendors in some hostels.

Keeping this in mind a resolution (copy enclosed) was taken in the 20<sup>th</sup> Warden's Meeting (held on May 14<sup>th</sup>, 2018) that an amount of Rs. 15,000/- (Rupees Fifteen thousand only) as an advance of mess fee will be taken from every boarder at the beginning of every semester. The final adjustment will be made at the end of that particular semester. Monthly bill will be raised and students (boarder) may be asked to pay as and when required by the hostel authority.

(A)

Any refund will be paid to the concerned student without interest. PhD. Students and students designated as foreign student not enjoying mess facility are exempted from paying the advance mess fee.

Placed for director's approval.

*[Signature]* 30/5/18  
Chief Warden

*[Signature]* 30.05.18  
Dean(SW)

Director *[Signature]* Approved A