## राष्ट्रीय प्रोद्योगिकी संस्थान, दुर्गापुर NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR MAHATMA GANDHI AVENUE, DURGAPUR-713209

No. NITD/Estt./CPPC/2018

## Dated: March 27, 2019

## OFFICE ORDER

In keeping with Resolution No. 43.11 of the 43<sup>rd</sup>. Meeting of the Board of Governors, National Institute of Technology Durgapur, the following Committee was constituted for restructuring the operation of the Computer Section vide O.O. No. NITD/60 dated March 11, 2019:

Director
Prof. Parthapratim Gupta
Prof. Saradindu Ghosh
Prof. Subhabrata Choudhury
Head Department of Computer Science & Engineering
Chairman
Member
Member
Member

When the second was the following which was duly approved

The Committee met on March 12, 2019 and resolved the following, which was duly approved by the competent authority:

- 1. The Computer Centre shall function as a separate entity with immediate effect with no organic linkage to the Department of Computer Science & Engineering of the Institute and shall be headed by Dr. Anirban Sarkar, Associate Professor, Department of Computer & Engineering for a tenure of two years or till further orders.
- 2. The activities of the Computer Centre shall be spearheaded by the Head, Computer Centre along with a Committee of faculty members drawn from different departments on the recommendation of the Director, National Institute of Technology Durgapur and upon agreement of the concerned faculty member.
- 3. The operational tasks of the Computer Centre shall comprise:
  - Supervision and maintenance of the design, installation, maintenance and management of the Institute network including campus, hostels and residential campus
  - Looking after the Institute web page and Information including Publications
  - Supervision and maintenance of the ERP system(s)
- 4. All purchases of the Computer Centre shall follow the Institute purchase rules and shall be governed by the DPC of the Computer Centre and other relevant Committees such as the CPPC, Furniture Committee, AC Committee and the CPC.
- 5. The ITIS Committee shall cease to be in existence from the day of this Office Order. The services of the members of the erstwhile ITIS Committee is gratefully acknowledged hereby.
- 6. This issues with the approval of the competent authority.

Registrar  $2 \div 03.207$ 

CC to all concerned through Web Upload and E-mail circulation