

**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
**MAHATMA GANDHI AVENUE**  
**DURGAPUR - 713209 (WEST BENGAL), INDIA**



☎ Office: (0343) 2545290  
Fax: (0343)2547375/ 2546406  
E-mail: [registrar@admin.nitdgp.ac.in](mailto:registrar@admin.nitdgp.ac.in)  
Website: [www.nitdgp.ac.in](http://www.nitdgp.ac.in)

Ref No. NITD/Estt./Prakriti/2019


Date: 29/11/2019

**C I R C U L A R**

In supersession of Office Order No. NITD/Estt./Prakriti/2019 dated 22/11/2019 it is being brought to the notice of all concerned that while the initiative to reduce use of paper and printed material is commendable, this would not be applicable for printed certificates and printed yearbooks and other material which have archival, sentimental or perpetuity value. However magazines, newsletters or similar material may be published in the electronic form including internal correspondence amongst the student clubs in a bid to reduce the carbon footprint.

Further, any decision in regard of policy and otherwise involving students should mandatorily be routed through the office of the Dean of Students in order to avoid misconceptions and misunderstanding.

This issues with the approval of the competent authority.

  
**Registrar** 29.11.19

Copy to :

1. Director
2. All Deans
3. All HoDs
4. Dr. K. Adhikari, Faculty Advisor
5. President, Prakriti
6. General Secretary, Prakriti & All Clubs
7. Institute Web Master
8. Students Notice Board
9. Director & Registrar Secretariat

  
**Joint Registrar (Establishment)**

*Chatterjee*