



**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 WEST BENGAL, INDIA  
**NOTICE**

NO: NITD/Acad/2019-2020

Date: 3.3.2020

**Sub: Address detail cum bank detail of final semester 2019-2020 students – 16<sup>th</sup> Convocation.**

1. All the students presently studying in the final semester 2018 – 2019 of their respective programme are advised to necessarily fill up
    - Address Detail
    - 16<sup>th</sup> Convocation – Final year student address tag cum bank detail.
  2. The above mentioned formats are to be filled / typed with capital letters distinctly.
  3. The filled in forms (stapled together) are to be submitted to the Dealing Assistant of the respective programme, from 3.3.2020 to 12.3.2020 (in between 03.30 pm to 04.30 pm) at Academic Section.
- For **UG students**: Ms. Aditi Chakroborty (Room No. 4)  
For **PG students**: Mr. Anirban Bhattacharya (Room No. 2).  
For **PhD scholars**: Ms. Madhumita Das (Room No. 2)
4. The word file of the format of the said documents are enclosed.

*Handwritten signature and date: 3/3/2020*

**Dean (Academic)**

Enclosure: As stated above.

Copy to:

1. All Dean(s)
2. All HOD(s)
3. Dealing Assistant(s) of Academic Section
4. File copy