

**-: SCHOLARSHIP PROCESS FLOW :-**

**Applying for SVMCM Scholarship for the Academic Year 2020-2021**

**Go to Website: <https://svmcm.wbhed.gov.in>**

**Complete Your Registration**

**Upload the scholarship documents and fill up all the details properly.**

**Print Out full set of Application Form**

**-: Documents Required for Fresh Application:-**

- i) 10+12th mark sheet xerox copy.
- ii) Admission Letter xerox copy.
- iii) College Id- Card xerox copy
- iv) Caste Certificate xerox copy.
- v) Parent's Income Certificate xerox copy (issued by Competent Authority).
- vi) Residential Certificate xerox copy.
- vii) Hostel Bonafide xerox copy.
- viii) College Bonafide xerox copy.
- ix) Attested copy of fee slip.
- x) Scholarship Undertaking Form (available at the Students' Notice Board in the Institute Website).
- xi) Student's Summary Data Form (available at the Students' Notice Board in the Institute Website).
- xii) Bank Passbook xerox copy.
- xiii) Aadhar Card xerox copy.

**-: Documents Required for Renewal Application:-**

- i) 10+12th mark sheet xerox copy.
  - ii) Xerox copies of mark sheet of all previous semesters.
  - iii) College Id- card xerox copy.
  - iv) Caste Certificate xerox copy.
  - v) Parent's valid Income Certificate xerox copy. (issued by Competent Authority).
  - vi) Residential Certificate xerox copy.
  - vii) Hostel Bonafide Xerox copy (The name of the Hall of Residence and paying amount will be the same as the last Academic Year).
  - viii) College Bonafide xerox copy.
  - ix) Attested copy of current semester fee slip.
  - x) Scholarship Undertaking Form (available at the Students' Notice Board in the Institute Website).
  - xi) Students Summary Data Form (available at the Students' Notice Board in the Institute Website).
  - xii) Bank Passbook xerox copy.
  - xiii) Aadhar Card xerox copy.
- All the documents should be self-attested by the students.
  - All the documents and full set of application form and Scholarship Undertaking form should be sent via courier /Speed post to the following address:  
Office of Dean (Students' Welfare),NIT Durgapur  
Mahatma Gandhi Avenue  
Durgapur  
Paschim Bardhaman, West Bengal  
Pin- 713209