



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
West Bengal, INDIA, www.nitdgp.ac.in
(An Autonomous Institution of the Govt. of India
Under Ministry of Education(Shiksha Mantralaya))

No. NITD/Estt./ COVID-19/26/2020

Dated:- 21st October, 2020

NOTIFICATION

This is to notify to all employees of the Institute that it has been advised by the competent authority that Faculty members/ Teachers/ Researchers / Non-Teaching members of the Institute to work from home in view of the unprecedented situation prevailing in the country and elsewhere up to 15th November, 2020 or till further order due to onset of COVID-19 Pandemic vide Notification No. NITD/Estt./COVID-19/23/2020 dated 16th October, 2020 and online classes shall be taken up as per the academic calendar uploaded in the institute website. It has also been notified that faculty members will be credited 30 days Earned Leave during the calendar year 2020 up to a cumulative maximum of 300 days as per rule as the faculty members have to work from home for the entire year vide Notification No.NITD/Estt./COVID-19/08/2020 dated 28th May, 2020.

In spite of that, it has come to the notice of the competent authority that some employees (both Faculty and Non-faculty) are leaving the station without obtaining permission from the Head of the Department/ Section which is violation of CCS (Conduct) Rules.

In view of the above, it is further advised to all employees (both Faculty and Non-faculty) of the Institute that prior permission from the Head of the Department/ Section have to obtained for out of station or else CCS (Conduct) Rules will be implemented and also for strict adherence of the instructions as has been enunciated in earlier notifications under critical situation of COVID-19 Pandemic.

These issues with the concurrence of Competent Authority.


Registrar

Copy forwarded for information to:-

1. Director.
2. All Deans.
3. All Head of the Departments / Sections/ Centers / Central facilities.
4. Web Master- with a request to upload at Institute's Website.
5. Director's Secretariat.
6. Registrar's Secretariat-with a request to send the Notification through mail to all concerned.
7. File copy.


Joint Registrar (Estt.)