



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
West Bengal, INDIA, www.nitdgp.ac.in
(An Autonomous Institution of the Govt. of India
under Ministry of Education (Shiksha Mantralaya))

No.NITD/Estt./COVID-19/23/2020


Date: 16 October, 2020

NOTIFICATION

This is to notify to all concerned that in view of the unprecedented situation prevailing in the country and elsewhere due to onset of COVID-19 Pandemic and in accordance with the notification issued by Ministry of Home Affairs, Govt. of India vide office memorandum No-40-3/2020-DM-I(A) dated 30-09-2020 that clarifies the decision of reopening of educational institutions will be decided by the State Govts. / UTs after 15th of October 2020. Subsequently the Government of West Bengal has announced to review the reopening of educational institutions **only after mid-November 2020, unless there is some further order.**

The competent authority has arrived at the following decision:

- I. The institute shall remain closed up to 15th November, 2020 or till further order and Faculty Members/ Teachers/ Researchers/ Non-Teaching members of Institute are advised to work from home during this period.
- II. Online / distance learning shall continue to be permitted and shall be encouraged.
- III. The essential Services like Institute Health center/ Security/ Civil/ Electrical Maintenance / Water Supply/ Internet/ Telephone/ Cleaning services/ Food Supply to Hostels, etc. shall function as usual.
- IV. The entry of the Research Scholars and Project Personnel into campus are to be ensured by the Supervisors / PIs only in cases of extreme exigency and they should be allowed entry by adhering the SOPs attached to this notification.**
- V. Online classes shall be taken up as per the academic calendar uploaded in the institute website.
- VI. Faculty members/ Teachers/ Researchers/ Non-Teaching staff and Students are urged to visit the Institute Website regularly for further updates.
- VII. All Faculty members/ Teachers/ Researchers/ Non-Teaching staff and Students including outsourced staff working in NIT Durgapur are requested to download the 'Aarogyasetu' App on their mobile phones immediately and follow the advisory issued by the Ministry of Health and Family Welfare, GOI from time to time.


Registrar 16.10.2020

Copy forwarded for information to:

1. Director
2. All Deans
3. All Heads of the Departments/ Sections/ Centers and Central facilities
4. Sr. Medical Officer, Medical Unit, NITD- for necessary appropriate action
5. Web Master- for display in Institute web site
6. Security Officer & I/C, Estate Section
7. President/ Secretary- Students' Gymkhana.
8. President/ Secretary- Karmachari Samiti, NIT Durgapur
9. Director's Secretariat
10. Registrar's Secretariat
11. Notice Board of all Hostels.
12. File Copy


Joint Registrar (Estt.)



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**SOP FOR ENTRY OF RESEARCH SCHOLARS AND PROJECT PERSONNEL
INTO THE CAMPUS**

1. At present there are total 188 Phd students residing in the Campus out of which 60 are female and the rest are male. Apart from this there are Day Scholars who reside nearby in areas outside the Campus.

Depending on the nature of residence of the PhD Scholars, two approaches will be taken for their entry into the campus for resuming their regular research activities:

Category I: Research Scholars and Project Personnel who shall come to the Institute and reside in the campus in the near future

After proper screening at the gate the scholars need to be quarantined for 14 days as per SOP of the Ministry of Health & Family Welfare. Individual scholars shall undergo mandatory medical test in the Institute medical unit every 07 days.

Category II – Day Scholars (Those who are residing nearby outside the Campus):

Entry slips shall be issued at the gate every day. Individual scholars shall report to the Institute Medical Unit for medical checkup for necessary endorsement by the Medical Officer and finally get it signed by their respective supervisors.

2. **Certificate shall be issued by the respective supervisors stating the essentiality of requirement of presence of individual research scholars or project personnel. Similarly for project research scholars, certificate issued by the project guide would be mandatory.**
3. The Research Scholars and Project Personnel are encouraged to work from home, except in extremely urgent cases such as advanced date of thesis submission, lapse of tenancy period, etc. which require visit to the Institute.
4. The Supervisors are requested to ensure that entry of Research Scholars and Project Personnel are permitted only in cases of **extreme exigency** and routine research activities are not taken into up for the time being, which might be conducted from home to the extent possible.

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