

NATIONAL INSTITUTE OF TECHNOLOGY

DURGAPUR-713209, WEST BENGAL, INDIA.

AGENDA NOTES

FOR

41st Meeting of Finance Committee to be held on 5th May 2017 at 10:30 A.M. in Hotel,
The Royal Plaza, 19 Ashoka Road, New Delhi-110001.

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Item#: 41.01: To Confirm the Minutes of the 40th Finance Committee Meeting held on 19th January, 2017.

The 40th Meeting of Finance Committee was held on 19th January, 2017, at the Board Room, Mezzanine Floor, Hotel, The Royal Plaza, 19 Ashoka Road, New Delhi – 110001.

The minutes of the said meeting were circulated amongst all members. No comments were received from any of the members. The Minutes are placed for confirmation.

(Annexure- I)

Item#: 41.02: To note action taken on the Minutes of the 40th Finance Committee Meeting held on 19th January, 2017.

Item	Subject	Action Taken
40.01	To Confirm the Minutes of the 39 th Finance Committee Meeting held on 19th January, 2017.	Noted.
40.02	To note action taken on the Minutes of the 39 th Finance Committee Meeting held on 19th January, 2017.	Item No. 39.03 : 1GBPS Additional Internet Bandwidth: Case taken up with NMEICT Wing of MHRD. Vide NITD/Regis/NKN/772 dated 18 th April, 2017. Item No. 39.04 : Incubation Centre : Proposal for Incubation Centre being prepared. Committee constituted.
40.03	To approve and consider the Detailed Project Report for the "Customization & Implementation of Chanakya S/W at NIT Durgapur.	Already Implemented.
40.04	To consider and approve the relevant points of the 30 th B&WC meeting held on 13th January 2017.	Item No. 30.3(I): 1250 Boys Hostel : (i) Noted for compliance as per GFR & CVC guidelines. Item No. 30.3(II): 500 Girls Hostel : (ii) Noted for future compliance Point recommended by FC

40.05	Information to Finance Committee.	<p>EPF Payment of Mess/Hostel Employees :</p> <p>1. Case taken up with State Government of West Bengal to pay their share of liability.</p> <p>Funds for Departments:</p> <p>2. Funds allotted to all Deptts for Labs and Maintenance.</p>
40.06	Presentation by Registrar on Administrative issues.	Procurements through GeM have commenced.
40.07	To consider the Fund position as on 30.12.2016.	Noted.
40.08	<p>Any other item with permission of the chair.</p> <p>A. To consider Annual Report for financial year 2015-2016.</p> <p>B. Recruitment of Nursing Staffs for Institute's Medical Unit.</p> <p>C. To consider Utilization of Surplus fund generated from NIMCET-2016.</p> <p>D. To consider the "Pay revision of employees of Quasi-Government Organizations, Autonomous Organizations, Statutory Bodies etc, set up by and funded/controlled by the Central Government.</p>	<p>SAR & Compliance report being placed on table. Annexure : II</p> <p>Action in hand. One nurse recruited temporarily.</p> <p>Amount not yet expended. Report will be placed after expenditure is incurred.</p> <p>Noted</p>

Item#: 41.03: Provisioning and expenditure of funds for Hardware and Software for e – office deployment.

In pursuance of the communication received from Sh. V.S. Oberoi, IAS, Secretary, Department of Higher Education, MHRD followed by e mail communication received from Sh. S.P. Goyal, JS, NITs & DL, MHRD (copy enclosed) this Institute is in process of deployment of e-office premium with ~500 uscrs. Placed before FC for expenditure sanction of INR 2.5 Crores (Approx) for Deployment of e office premium. In addition to the above, an expenditure sanction of 25 Lac/yr may be accorded for Annual maintenance of Chanakya Software of NIC.

Annexure : - III

Item#: 41.04: To consider Annual Accounts 2016-17 for approval.

The Annual Accounts of the Institute for the year 2016-17 is placed on the table for approval of the Finance Committee.

Item#: 41.05: To consider the fund position as on 01-04-2017.

Performa for the Quarterly requirement of the Funds 2017-18 (Un-Audited)

(₹ in Lakh)

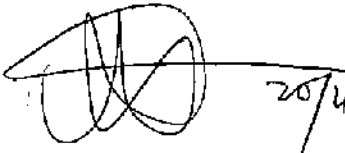
S.No.	Particulars	Revenue(Recurring & Non-Recurring)									Total	
		General Component (112 Head)			Special Component for scheduled castes (789 Head)			Special Component for scheduled tribes (796 Head)				
		31	35	36	31	35	36	31	35	36		
(i)	Opening Balance as on 01.04.2016	53.51	291.74	0.00	43.86	91.04	0.00	16.31	52.72	0.00	549.18	
(ii)	Grants received during 2016-17	2301.00	3027.00	3990.00	70.00	600.00	0.00	38.00	304.00	0.00	10330.00	
(iii)	Expenditure 2016-17 (Provision)	3513.46	4212.70	5983.65	135.00	822.02	0.00	65.00	445.41	0.00	15177.24	
(iv)	IRG/Interest earned during 2016-17 (Provision)	2500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2500.00	
(v)	Opening Balance as on 01.04.2017 (i+ii-iii)	-1158.95	-893.96	-1993.65	-21.14	-130.98	0.00	-10.69	-88.69	0.00	-4298.06	
(vi)	Actual expenditure during 2016-17 (as on 07.04.2017)	3513.46	4212.70	6368.24	135.00	822.02	0.00	65.00	445.41	0.00	15561.83	
(vii)	Unspent/deficit balance as on 07.04.2017	1341.05	-893.96	-2378.24	-21.14	-130.98	0.00	-10.69	-88.69	0.00	-2182.65	
(viii)	Total Actual requirement of funds during 2017-18	6503.42	12005.38	8674.00	1266.90	2338.71	0.00	675.68	1247.31	0.00	32711.40	
	1st quarter (April - June) Requirement	1625.85	3947.33	2168.50	316.72	768.96	0.00	168.92	410.11	0.00	9406.39	
	2nd quarter (July - Sept) Requirement	1625.85	3194.73	2168.50	316.72	622.35	0.00	168.92	331.92	0.00	8428.99	
	3rd quarter (Oct - Dec) Requirement	1625.85	3893.12	2168.50	316.72	758.40	0.00	168.92	404.48	0.00	9335.99	
	4th quarter (Jan - March) Requirement	1625.87	970.20	2168.50	316.74	189.00	0.00	168.92	100.80	0.00	5540.03	
(ix)	Requirement of funds towards 1st quarter (please furnish the breakup of the same)	April, 2017	541.95	1315.78	722.83	105.57	256.32	0.00	56.30	136.70	0.00	3135.45
		May, 2017	541.95	1315.78	722.83	105.57	256.32	0.00	56.30	136.70	0.00	3135.45
		June, 2017	541.95	1315.78	722.84	105.58	256.32	0.00	56.32	136.70	0.00	3135.49
		Total	1625.85	3947.33	2168.50	316.72	768.96	0.00	168.92	410.11	0.00	9406.39

Item#: 41.06: Information to the Finance Committee regarding various observations by the Chairman, BOG.

Chairman BOG has raised certain observations regarding compliances related to MHRD instructions and Finance Committee resolutions. Information related to same is attached as annexure.

Annexure: IV

Item#: 41.07: Any other item with the permission of the chair.



20/4/17

**Brig.(Retd.) A. S. Nijjar
Registrar & Member Secretary,
Finance Committee
National Institute of Technology, Durgapur**

ANNEXURE - I

NATIONAL INSTITUTE OF TECHNOLOGY
DURGAPUR-713209, WEST BENGAL, INDIA

Minutes of the 40th Meeting of the Finance Committee on 19th January 2017 at 10:30 A.M. in the Regent Hall, Mezzanine Floor, Hotel the Royal Plaza, 19 Ashoka Road, New Delhi – 110001.

The following members attended the Meeting:

- | | |
|--|--------------------|
| 1. Prof. A. B. Bhattacharyya,
Chairperson, Board of Governors,
National Institute of Technology,
Durgapur | Chairperson |
| 2. Prof. Asok De,
Director, (Additional Charge),
National Institute of Technology,
Durgapur | Member |
| 3. Shri Sanjeev Kumar Sharma,
Director (NITs), (Representing JS(NITs) MHRD)
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 4. Shri A. Maheshwary
Director, Finance, (Representing JS & FA MHRD)
MHRD, Shastri Bhawan,
New Delhi – 110 015 | Member |
| 6. Prof. S.P. Ghoshal
Professor,
Department of Electrical Engineering,
National Institute of Technology,
Durgapur. | Member |
| 7. Brig.(Retd.) A. S. Nijjar,
Secretary
Registrar,
National institute of Technology,
Durgapur | Member |

The Chairperson, Board of Governors welcomed all members of the Finance Committee to the 40th meeting of the Finance Committee.

Item#: 40.01: To Confirm the Minutes of the 39th Finance Committee Meeting held on 28th September, 2016.

Minutes of 39th meeting of Finance Committee were circulated. No comments have been received. In view of this, the minutes of 39th meeting of Finance Committee were confirmed.

In last meeting, the Finance Committee had directed that a detailed clarification in regard to the extent of liability of REC period which will be borne by the NIT Durgapur may be put up in today's meeting.

The FC was informed that two letters had been written to MHRD to seek the related position in Cabinet Note. The FC was also informed that MoU between State Government and the Central Government and various other related documents had been studied, however, documents are silent on the subject.

The Finance Committee directed NIT that details of all such liability for the pre conversion period may be calculated and it may be taken up with the State Government of West Bengal to pay their share of the liability. It was also proposed that legal opinion regarding filing an appeal against the decision of Labour Commissioner in Higher Court may be sought.

An action taken report may be placed in next meeting of FC as a separate agenda.

Item#: 40.02: To note action taken on the Minutes of the 39th Finance Committee Meeting held on 28th September, 2016.

While discussing the Action Taken Report on 39th FC meeting, following points were discussed:

Item# 39.03 (Procurement of 1 GBPS additional dedicated Internet Bandwidth (1:1)/ Internet Leased Line from Rail Tel Corporation (A Central PSU) with a tentative expenditure of INR 80 Lakhs per annum.)

It was decided that matter may be referred to NMEICT wing of MHRD to explore possibility to get it covered under current NKN project. An active pursuance may be done and it should be reported in next meeting. This matter should be presented as separate agenda item.

Item# 39.04 (Incubation centre for innovation and entrepreneurship; required area 10,000 sq feet.)

The Finance Committee directed that such agenda may be placed before the Board of Governors for their principal approval. However, Institute should prepare the proposal for the Incubation Centre, and the same should be sent to the MHRD. Old Guest house may be considered for housing the Incubation Centre. Possibility for sponsorship from Industry should also be explored, for preparation of adequate space.

Item# 39.07 The FC was informed that the point regarding delegation of Financial powers was not relevant anymore and may not be discussed further.

Item#40.03: To approve and consider the Detailed Project Report for the "Customization & Implementation of Chanakya S/W at NIT Durgapur.

Regarding the proposed for customisations and Implementation of Chanakya S/W by NIC at NIT Durgapur, the FC recommended the proposal on the basis that ITIS committee of the Institute had examined the DPR and had found it suitable for implementation. GFR and GoI instructions may be observed while allotting the work.

Item#40.04: To consider and approve the relevant points of the 30th B&WC meeting held on 13th January 2017.

The Finance Committee mentioned that Items recommended by BWC should be placed only after confirmation of its minutes. Also only those items be placed which have financial implications. Registrar requested to consider following as these are very important items:

Item# 30.3(I) While discussing item#30.3 on the issue of procurement of furniture for the under construction 1250 Boys Hostel, the Finance Committee stressed that the provisions of GFR and CVC guidelines be followed for procurement of furniture through open tender.

Item# 30.3(II) The issue of additional funds to the tune of Rs. 3.5 Crores for completion of the New 500 girls hostel. The Finance Committee was apprised that there was acute shortage of hostels for the girls, who were currently being accommodated in sub standard modified/converted accommodation.

The committee was further explained that the initial plan of Ground plus four floors was subsequently modified to ground plus six floors with due approvals, incurring additional expenditure of up to 10 percent, as provided by the rules on the subject. However now there was a requirement of additional 3.5 crores for finishing of the two additional floors and for catering to other requirements like horticulture, badminton and volley ball courts and open gymnasium etc. It was informed that finishing work of the additional two floors is not

recommended after the other floors have been occupied by the girl students due to security and safety reasons.

The Committee was apprised that the proposal of additional 3.5 crores had been vetted by the competent committee of the Institute and also recommended by BWC. The Director and Registrar said that the institute will not be able to use the complete hostel unless the entire work was completed. As such the entire effort and investment will go waste.

In view of above justification and the fact that additional two floors have already been approved earlier by competent authority as mentioned above, the Finance Committee recommended the proposal with the rider, that in future, such deviations in the works, should be strictly avoided.

Item#40.05: Information to Finance Committee.

- 1) EPF payment of Hostels/Mess Employees. The issue has been discussed under item 40.01.
- 2) Regarding the proposal, for a tentative minimum allocation of funds for ill equipped laboratories, workshop facility etc, the Finance Committee was informed that, there was an acute requirement of creation of infrastructure and space before we can go for purchase of equipment. Otherwise, a situation will arise, that expenditure on equipment will lead to wastage. The Institute desired that IRG may be used for this. Utilization of IRG does not have set guidelines. Hence, FC advised that MHRD may be requested for providing the same.

Item#40.06: Presentation by Registrar on Administrative issues.

The Registrar made a presentation on various administrative issues including Allocation of funds to departments, problem in procurement of stores and equipments, annual stock verification and additional PhD vacancies.

Chairman apprised the Finance Committee about the extremely slow process of procurement and need for improvement. He also inquired about the status of stock verification. He was apprised that all efforts were being made to speed up the procurement process however no compromise could be made with adherence to GFR and CVC guidelines.

The Finance Committee was also informed that 42 subcommittees had been made for stock verification.

The Finance Committee was not in favour of increasing new areas for PhD Scholars as recommended in the presentation by Registrar.

Item#40.07: To consider the Fund position as on 30.12.2016

Noted.

Item#40.08: Any other item with permission of the chair.

A. To consider Annual Report for financial year 2015-2016.

The Finance Committee recommended that the Compliance Report of the separate Audit Report (SAR) of CAG be placed in the next Finance Committee meeting.

B. Recruitment of Nursing Staffs for Institute's Medical Unit.

The proposal was recommended keeping the urgency of the situation in mind. However, Institute should ensure that sanctioned strength exists and provisions of Statutes be followed while recruiting.

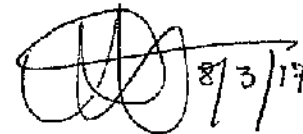
C. To consider Utilization of Surplus fund generated from NIMCET-2016.

The proposal was agreed in principle subject to adherence to NIMCET rules, GFR, and GoI relevant rules. The details of expenditure of fund to be reported in the next Finance Committee meeting.

D. To consider the "Pay revision of employees of Quasi-Government Organizations, Autonomous Organizations, Statutory Bodies etc, set up by and funded/controlled by the Central Government.

The Finance Committee directed that any action in this regard should only be taken on approval of MHRD only. However, financial estimates should be worked out and kept ready.

There being no further points the meeting was declared closed.



8/3/17

**Brig.(Retd.) A. S. Nijjar
Registrar & Member Secretary,
Board of Governors
National Institute of Technology
Durgapur – 713209**

ANNEXURE - III**MINUTES OF THE MEETING**


A meeting was held on the matter of e-Office Implementation (including e-File System) on 19th April, 2017 at 4:00 PM in New Senate Hall, SN Ray Memorial Building and the following resolution was taken by the committee members.


Following committee members were present during the meeting:-

1. Registrar
2. Dean, SW
3. Dean, Academic
4. Hod, CSE
5. Chief Warden
6. Dr, AnirbanSarkar, NKN, Nodal Officer
7. Dy. Reg (Estt.)
8. Dy. Reg (F&A)
9. Dy. Reg (P&S)
10. Asstt. Reg (Internal Audit)
11. Technical Officer

The status of e-Office implementation at NITD has been discussed in detail including requirement of Hardware, Software & necessary infrastructure facilities, and the following were proposed and recommended.

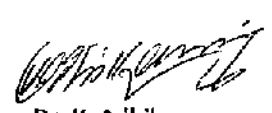
1. Proposed expenditure of Rs. ~ 2.5 Cr for Hardware, Software & necessary infrastructure to be deployed at NITD is agreed by all the members. It includes expenditure to be incurred for Disaster Recovery Site also. (Detailed specification is attached herewith as ANNEXURE-I)
2. A request letter to be sent to NIC for integration of Chanakya with e-Office.
3. A layout diagram of the e-Office server room will be prepared under the guidance of Prof. G. Sanyal. Dean (P&D) will be approached thereafter for requirement of space.
4. In view of dual use of DSC, Class 2 (for e-Procurement&e-Office), it is decided that DSC will be procured in a phased manner. In phase-I DSC will be procured for all Faculty and Officers. In phaso-II, remaining part will be procured.

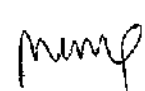
 24/4/17
Brig. (Retd.) AS Nijjar,
Registrar & Chairman,
E-Office Committee

 24/4/17
Prof. Nilotpal
Banerjee, Dean, SW


Prof. S. Ghosh, Dean,
Academics

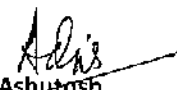
Prof. G. Sanyal HoD,
CSE


Dr. K. Adhikary,
Chief Warden



Dr. Anirban Sarkar,
NKN, Nodal officer


Mr. U. C. Mukherjee,
Dy. Registrar (F/A)


Mr. Anil
Chattopadhyay,
Dy. Registrar (P&S)


Mr. Ashutosh
Das, Asstt. Registrar
(Internal Audit)


Mr. Santosh Saha,
Technical Officer

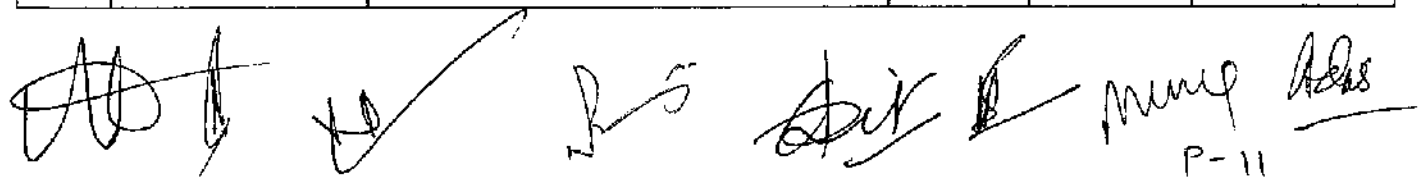

Mr. Asit Kumar, Dy Registrar (Estt.)
& Convenor, E-Office Committee

ANNEXURE - I

E-Office Premium (Category 3 Deployment)

LOCAL DATA CENTRE & ALLIED INFRA

Sl.No.	Particulars	Specifications	Qty.	Rate	Amount (Rs.)
1	Server	8 Core 64 GB RAM DB/Appl./SR server Intel Xeon E5 - 2620v4 processor 2.0 Ghz turbo boost up to 2.5Ghz , 20 MB Cache Memory Intel C610 Series Chipset 3X 450 GB SAS 15K RPM SFF Hard Disk with RAID Configuration Minimum 8 SFF HDD Bays Smart Array P440ar/2G FIO Controller 64 GB (4X 16 GB) DDR4 2400 Registered RAM up gradble up to 768GB or higher (Minimum 12 DIMM Slots for Single Processor) Embedded 4x1GbE Network Adapter Etheenet 10 Gb 2Ports 530T Adapter Dedicated iLO 4 connector 2X 500W Hot Plugged Flex Slot Platinum Power Supply Minimum 5 standard hot plug fans, redundant Warranty : 5 year onsite comprehensive warranty	3 Nos	500000	15 Lac
2	RACK	Size 42U (up to 8 server mountable Capacity), Width 600 X Depth 1000 MM, Front Glass & Rear Steel Perforated Doors, Castor Set / FAN Housing unit fitted with four Fan, Cable Management, AC Distribution BOX (Vertical 12 X5 AMPS/15 AMPS with 32 AMPS MCB), keyboard tray, RACK Mountable Sliding Monitor (size 17") , 8 Port KVM Switch with Cables for min 4 server , warranty : 1 onsite comprehensive warranty.			1.7Lac
3	SAN Controller Switch	a) Drive Description : 4 X 1TB 12G SAS 7.2K 2.5in 512e HDD (support Up to 99 SFF SAS/MDL SAS or 48LFF SAS HDD's Capacity : 38 TB maximum including expansion , Host Interface : 8GB Fiber Chanel , 1Gbe iSCSI, 10GBe iSCSI , 6GB/12GB SAS (Auto Sensing) Compatible OS. Windows 2012 server , RED Hat linux, Size-0 2U base array , 2U LFF or SFF disk enclosure , Warranty : 5years Comprehensive onsite warranty. b) Base 48 - Port Fabric Switch with 12 16 - Gbps active ports, Dual Power Supplies, Power Cords (configurable by ship - to country) and Fans VSANs , portChannels, Cisco Data Center Network Manager , firmware, accessory kit and documentation . (no SFPs included) c) 4TB+ Eight enabled ports with expandability to 16 or 24 ports; auto - sensing 2, 4, or 8 Gb universal , self configuring ports (F, FL, E). Can be programmed to fixed 2 Gb, 4Gb, 8Gb speed, Hot Code Load Activation, 8/8 Base SAN Switch has zero e-port connectivity and connects to storage or servers only (single-switch connectivity) . An optional Full Fabric SAN scaling license provides connection to switches			30 Lac



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4	UPS	10 KVA Output Power capacity : 9.0 Kwatt / 10 KVA Efficiency on Full Load :94.4% Output Frequency : 47 - 53 Hz Nominal Load Crest Factor : 3:1 Input Frequency : 40 -70Hz (Auto Sensing) Input Voltage Adustable range for mains to operation : 160 - 285V Batrray : 32 nos 12 V 65AH SMF Battaries . Batrray Rack , Cables and Connectors : Battery rack, Interlink cables should be supply with UPS . Warranty - 2 years onsite including battery.	3 Nos	350000	10.5 Lac
5	Desktop PC	High end user Processor - dual core @ 2.4 GHz (i5 or i7 Intel processor or equivalent AMD) RAM - 8 GB. Hard Drive - 320 GB 5400 RPM hard drive. Wireless (for laptops) - 802.11g/n (WPA2 support required)	2 Nos	75000	1.5 Lac
6	Flatbed Doc Scanner Legal	Up to 50 ppm/100 imp i)UP to 3000 pages per day ; Hi - Speed USB 2.0 ii)Up to 600 dpi scanning resolution iii)Print duplex ADF scanning, 100 - sheet ADF 24-bitcolor , iv) 9 front - panel buttons , 4 - line back - fit LCD v)Maximum scan size up to 216 x 854 mm (Legal Flatbed) vi)HP Smart Scan Software , HP TWAIN driver, EMC ISIS driver , Kofax VirtualReScan pro, Nuance PaperPort, IRIS Readiris Pro OCR Warranty:3years Comprehensive onsite warranty	30 Nos	120000	36 Lac
7	A3 Scanner	Up to 50 ppm/100 imp scan speed ADF i) Up to 600 dpi optical scan resolution ii) Duplex ADF scanning, one USB(2.0) iii) Digital sending, CCD Technology iv) Up to 5000 pages per day v) HP Smart Document Scan Software vi) 48-bit internal/24-bit external/256 greyscale levels vii) Up to 4 sec preview mode warranty:3years Comprehensive onsite warranty	2 Nos	260000	5.2 Lac
8	Duplen printer A4 size	DSC II	30 Nos	20000	6 Lac
9	DSC	NICSI Class II with USB Token	500	1200	6 Lac
10	Desktop	2GB RAM Processor-2 GHz & above	30 Nos	50000	15 Lac
11	MISC(N/W+Electrification)			10000	3 Lac

FAA

Adhis


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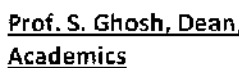
12	AC for server room (with controller)		3 Nos	50000	1.5 Lac
13	Electrification and N/W @ Server room fire protection + furniture				5 Lac
14	Multifunction print/scan/copy/fax				3 Lac
15	Sundry Expenses				20 Lac
16	Operator	Cost for two years		12L/yr	24 lac
Total					183.4 Lacs
This is estimated cost for initial two years. Per year cost = 84.2 Lacs					
Recurring Cost each Year					
	DSC	4 Lac			
	Operator	12 Lacs			
	Sundry Expenses	2 Lacs			
	Total	18 Lacs			

Additional Cost for Disaster Recovery Site Setup


Sl	Particulars	Specifications	Qty	Rate	Amount (Rs.)
A.	Server	PI Ref to SI no 1 of LDC deployment Spec.	3 Nos	500000	15 Lac
B	Rack	PI Ref to SI no 2 of LDC deployment Spec.	1		1.7 Lac
C	SAN Controller & SW	PI Ref to SI no 3 of LDC deployment Spec.			30 LAC
D	UPS	PI Ref to SI no 4 of LDC deployment Spec.	3 Nos	350000	10.5 Lac
E	AC for DR Site	PI Ref to SI no 12 of LDC deployment Spec.	3 Nos	50000	1.5 Lac
Total =					58.7 Lacs



 Brig. (Retd.) AS Nijjar,
 Registrar & Chairman,
 E-Office Committee



 Prof. Nilotpal
 Banerjee, Dean, SW



 Prof. S. Ghosh, Dean,
 Academics



 Prof. G. Sanval HoD,
 CSE



 Dr. K. Adhikary,
 Chief Warden


 Dr. Anirban Sarkar,
 NKN, Nodal officer


 Mr. U. C. Mukherjee,
 Dy. Registrar (F/A)


 Mr. Alok
 Chattopadhyay,
 Dy. Registrar (P&S)


 Mr. Ashutosh Das, Assit.
 Registrar (Internal
 Audit)


 Mr. Santosh Saha,
 Technical Officer

STATUS REPORT OF ACTIONS ON RESOLUTIONS OF FC MEETINGS

CHAIRMAN'S OBSERVATION

Sl.	Item	Action Taken	Current Status	Remarks
1.	Clarification on Items in Audit Report No. 13 (AB) (PA) of 2011-2012. Refer MHRD F No. 34/3/2011-TS, III 5 th April, 2017. (a) Compliance report by Directors of 20 Old NITs. (i) Hospital facilities (ii) Class rooms (iii) Allocation of funds for upgradation of Laboratories recommended by FC.	Reply to Audit report attached Page No.15 to 25 (1) First phase Budget to Departments & Facilities has already been allocated vide Office Order No. NITD/ACCT/12, dtd. 10.01.2017 for the Calendar Year 2017.	Departments/Facilities are spending under different Budget heads from the allocated budget.	Completed
2.	Allocation of space for Research Scholars as proposed by Dean P&D & recommended by FC.	As of now there is a shortage of space. The proposal was discussed with stake holders and certain options were considered. However no option was satisfactory.	The issue is still pending	
3.	Creation of additional 25 PhD fellowships for reconsideration- keeping in mind statistics of other NITs.	The issue was discussed in the 44 th BOG, However the Board was not in favour of the increase.		
4.	Centre of Excellence: Clear guidelines on creation of any temporary positions as per statutes.	As long as the project fund is available, salary to temporary employees to be paid from project. Once funds dry up-then salary to be paid from the IRG of other CoE. Facility may be subsequently treated as a separate centre and suitably supported by the Institute (TQIP Corpus).		
5.	Status of allocation of funds which was supposed to be given to service facilities like hospital, library etc.	Fund for facilities has already been allocated vide Office Order No. NITD/ACCT/12, dtd. 10.01.2017 for Calendar Year 2017.	-----	Completed
6	Total requirement of funds for compliance of F No. 34-3/2011-TS-III date 5 th April, 2017 be worked out and placed to the FC.			

ANNEXURE - IV



Phone Office: 0343-254 6406
Fax: 0343-254 7375
E-mail: registrar@admin.nitdgp.ac.in

NATIONAL INSTITUTE OF TECHNOLOGY ,DURGAPUR
MAHATMA GANDHI AVENUE
DURGAPUR-713 209. W.B.

Brig. A.S.Nijjar
Registrar

Dated: April 27, 2017.

No. NITD/Performance _Audit_11_12ATN_16

To
Shri K.Rajan
Under Secretary (NITs), TS-III,
Government of India
Ministry of Human Resource Development,
Department of Higher Education
New Delhi-110 001.

Sub : Clarifications on items in Audit Report No. 13 (AB) (PA) of 2011-12 – compliance –regarding of NIT Durgapur.

Ref : Your Letter No. F. No. 34-3/2011-TS-III, dated 05/04/2017 received by us on 19/04/2017.

Dear Shri Rajan,

With reference to the above, we are forwarding herewith our reply for your kind information and necessary action.

With regards.

Yours sincerely,

Registrar

Encl: as above.

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

Sl. No	Head	Observations	Advise to NITs & IEST	Reply of NIT Durgapur
1.	Campus Selection of Students	The position of number of students eligible, selected and percentage of students selected for campus selection during the period 2005-10 reveal that the percentage of students selected in campus selection remained below 90 % to 100 % in other NITs.	NITs may take necessary steps to improve the campus selection of students and ensure that more and more willing students get placed in different companies / organizations as per their choice and abilities.	Reply of HOD TPSW is attached as <u>Annexure-1</u> .
2.	Skill up-gradation of non-teaching staff.	The training mechanism in respect of skill up-gradation of non-teaching staff put in place by the NITs is inadequate and requires improvement.	It should be the constant endeavour of the institute to upgrade the skills of its non-teaching staff. Therefore, it is advised that all NITs may take necessary steps to impart training (in house as well as in relevant prestigious institutions) in respect of their non-teaching staff to further up-grade their administrative / technical skills.	Reply of (Estt.) section is attached as <u>Annexure-2</u> .
3.	Infrastructure Management: Encroachment of NITs Land.	In some NITs the land in possession has been encroached and the same are under various stages of litigation / correspondence with the District Administration.	All NITs may take necessary steps immediately in respect of their infrastructure management, proper record keeping, updating of land records etc., and get the encroached land, if any, vacated on top priority. It should be ensured that the land (s) of the institutes are properly recorded in the Revenue Records and that the entire campuses are free from any encroachment.	Reply of Security Officer & I/c Estate is attached as <u>Annexure-3</u> .
4.	Shortage of Class Rooms and Lecture Halls.	The numbers of class rooms in the institutes are not as per AICTE norms for Technical Institutions. There are shortfall in class rooms and lecture halls in some NITs thus affecting the conducive study environment.	It is a continuing process; however, all NITs may rationalize the intake of students in accordance with the available infrastructure so that the students are provided appropriate infrastructure and academic environment as expected of institutions of	NIT Durgapur has initiated the process to rationalize the intake of students in accordance with the available infrastructure and other important

			National Importance.	parameters so that the students are provided appropriate infrastructure and academic environment as expected from an Institute of National Importance.
5.	Medical Facilities and its adequacy.	<p>It has been observed that during March, 2009; Government of India, MHRD has issued instructions for providing medical facilities with all types of modern as well as sophisticated scientific instruments including around the clock arrangement of Medical Officer, Nurse, other staff and medicine shop in the campus itself to provide all types of medical care. The Audit has observed on a test check of records relation to the medical facilities the following:-</p> <ul style="list-style-type: none"> • No medical facilities were provided in NIT, Patna. • Only part time Doctor available in OPD in NIT Jamshedpur. • One lady doctor available in NIT, Bhopal and Jaipur. • No lady Doctor available in NIT, Kurukshetra even through the strength of girl students was 481 in 2009-10. • Ambulance facility not available not available in five NITs to cater to the needs of sick students in emergent medical situations. 	It is advised that all NITs may give adequate attention to strengthen medical facilities (Doctors, Nurses, Para Medical Staff, Ambulances tec.) to deal with routine medical check-up and medical exigencies.	Reply of Sr. M.O. (Medical Unit) is attached as <u>Annexure-5</u> .

6.	Management Information System (MIS) relating to academic programmes.	No formal system of documentation and compilation of various reports in relation to academic activities exist in the institutes. The institutes had not engaged any agency or IT based solutions for capturing or compiling such information. It has also observed that the institutes had also not adopted any parameters or rating system enabling inter-departmental and intra-departmental comparison of their performance.	It is advised that all NITs should develop an integrated Management Information System (MIS) for continuous evaluation of their academic programmes.	Reply of Dean (Academic) is attached as Annexure-6 .
7.	Lapses in admission system under the head Vertical mobilization without entrance examination.	It has been observed that the vertical mobility of diploma holders to degree courses was not permitted as the admissions in degree courses are recommended by CCB [now Central Seat Allocation Board] on the basis of merit acquired by the candidates in AIEEE [now Joint Entrance Examination (Main)]	As the admissions in NITs are made purely on the basis of merit secured by the candidates either in JEE (Main) or SAT -II (under DASA Scheme), therefore, admissions through any other way is not acceptable in light of various norms prescribed for admission. Even the Technical Committee constituted by the Ministry to make recommendations with regard to common counselling process examined the issue and has not agreed upon lateral entry in the second year in NITs. The recommendations submitted by the Technical Committee in November, 2014 were also ratified by the Council of NITs in its 9 th meeting held on 1 st October, 2015 at NIT, Warangal.	NIT Durgapur follows the orders / directives / guidelines of GOI, MHRD regarding the admission system. The scheme of lateral entry for Diploma holders in second year of UG programme without entrance examination is non-existent in the NIT Durgapur.

ANNEXURE - 1



Ashutosh Das <das.ashutosh@gmail.com>

Compliance report related to performance Audit 2011-2012

Placement Cell <placementcell@admin.nitdgp.ac.in>
To: das.ashutosh@gmail.com

27 April 2017 at 18:09

Dear Sir,

The steps taken by TPSW for increasing the % of placements:

- 1) Organizing Mock online test for aptitude and technical subject by reputed companies LIKE CoCubes.
- 2) Organizing Soft Skill Development Program by FACE.
- 3) Organizing Technical Seminars by TCS, WIPRO, and INFOSYS on the topic "From Campus to Corporate"

This is for your necessary information.

With Warm Regards
Dr Susanta Pramanik
Associate Professor (MME)
Head (TPSW)
N.I.T Durgapur
Mobile : 9434788183
Mail id : Placementcell@admin.nitdgp.ac.in
tpswrecdgp@yahoo.com

[Quoted text hidden]

ANNEXURE - 2

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209 (West Bengal)

No. NITD/Estt./Audit Reply 2011-12/3717/2017

Dated: 25th April, 2017

INTER DEPARTMENTAL MEMO

From:-

To

Dy. Reg(Estt.)

Registrar Secretariat

Ref. NITD_Performance_Audit_11_12_ATN_15/15 dated 24th April, 2017, Audit Report No.13(AB) (PA) of 2011-12.

Sub:- Clarification on Items in Audit Report No.13(AB) (PA) of 2011-12 compliance from MHRD, GOI, Letter No. 34-3/2011-TS.III dated 5th April, 2017.

Sir,

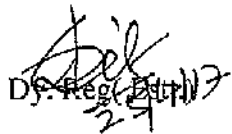
With reference to the above mentioned subject the observation raised by MHRD, GOI is appreciated.

However, in connection with Skill up-gradation of non-teaching staff, it is stated that NIT Durgapur is carrying-out constant endeavor to up-grade their administrative and technical skills of non-teaching employees through various training programmes from prestigious Institutions of the country. Every year employees both technical and non-technical are allowed to attend different training programmes from reputed Institutes in the country. Besides this, in house training programmes have also been conducted for up-gradation of skills in different fields of administrative and technical subjects.

The estimated cost for training programme for about 50 staff members of the Institute (considering 4 to 5 staff members in every month) in different Institutes in the country for programme's of 3 to 4 days, involves approximate Rs. 40 (forty) lakhs per annum. The estimated cost for two in house training programme where the programme consists for three days involves approximate Rs. 10(ten) lakhs.

Hence, total estimated budget for training of staff members will be Rs. 50 (fifty) lakhs per annum.

Submitted for your information please.


Dy. Reg(Estt.)

P- 20

ANNEXURE - 3



Ashutosh Das <das.ashutosh@gmail.com>

Audit Reply

Estate Help Desk <estatehelpdesk@admin.nitdgp.ac.in>

27 April 2017 at 17:36

To: audit.officer@admin.nitdgp.ac.in, Ashutosh Das <das.ashutosh@gmail.com>

Sir,

Kindly find attachment.

Thanks & Regards.

Security Officer &
I/C Estate Section

 Audit Reply regarding Infrastructure Management_ Encroachment of NITs Land.pdf
394K

ANNEXURE-3



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref. No: NITD/EST/Audit/01/17

Date: 26.04.2017

From: - Security Officer & I/C Estate Section

To: - Asst. Registrar (Internal Audit)

Sub: Clarifications on items in Audit Report No. 13 (AB) (PA) of 2011-2012 compliance - regarding of National Institute of Technology by MHRD

Ref: Your letter No. NITD Performance Audit 11 12 ATN 15/15 dated 24.04.2017.

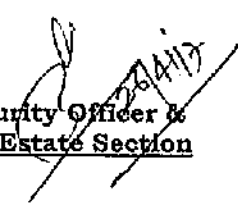
Sl. No. 3: Infrastructure Management: Encroachment of NITs Land -

Reply - Steps already taken for: -

- 1) Land Record Management.
- 2) Uploaded land documents in Govt. Land Portal.
- 3) Report already submitted to competent authority of the Institute regarding unauthorized occupation of land within the Campus. State administration will be approached in due course.
- 4) Recording of land documents in Revenue Record of the State.

Requirement:

For eviction of un-authorized occupation there is a requirement of Estate Officer in the Institute.


Security Officer & I/C Estate Section

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR-713209

Medical Unit – Cum – Hospital

ANNEXURE - 5

Ref. : N.I.T.D/MU/92

Date:26/04/2017

From,
Sr. Medical Officer
Medical Unit
NIT, Durgapur.

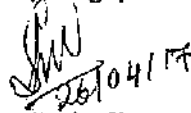
To,
The Assistant Registrar (I.A)
NIT, Durgapur.

Sub: Clarifications on items in Audit Report No. 13(AB) (PA) of 2011-2012 compliance – regarding of National Institute of Technology by MHRD.

Ref: Letter No. F.No. 34-3/2011-TS-III, dated 05/04/2017 of MHRD, GOI.

In compliance to the above mentioned letter's serial No. 5 under the head " Medical Facilities and its adequacy" I would like to informed the facts regarding the facilities available in the Medical Unit, NIT, Durgapur as below:

- 1) Morning & Evening O.P.Ds except Sunday &Holidays.
- 2) Round the clock Emergency medical services.
- 3) Three regular Medical Officers and three Medical Officers on Temporary Basis are attending patients round the clock. Three of them are lady doctors.
- 4) Seven Nos. of Specialist doctors of different fields are available on fixed days.
- 5) At present Medical Unit has one regular Staff Nurse one G.N.M on temporary basis, two retired Nursing Staff under service provider and one Pharmacist.
- 6) Pharmacy.
- 7) 24 hours service of two nos. of Ambulance.
- 8) Observatory Beds.
- 9) Isolation Wards for the students.
- 10) Dressing Room.
- 11) Sample collection centre for out sourced Pathological laboratory (9.30a.m to 10.30 a.m) except Sunday & holiday.
- 12) Nebulization facility.
- 13) 2 nos. of stand by Generators for un – interrupted power supply during power cut.
- 14) Insurance Help Desk for students.
- 15) NIT, Durgapur has tie-up with some higher Medical Centre for referral around Durgapur.


Sr. Medical Officer
Medical Unit
NIT, Durgapur

P- 23



ANNEXURE - 6

Ashutosh Das <das.ashutosh@gmail.com>

Fwd: Chanakya Module

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>
To: das ashutosh <das.ashutosh@gmail.com>

27 April 2017 at 16:59

The trailing mail is for your information & necessary action please.

----- Forwarded message -----

From: **Saradindu Ghosh** <sghosh.ee@gmail.com>
Date: Thu, Apr 27, 2017 at 4:57 PM
Subject: Chanakya Module
To: "Registrar NIT, Durgapur" <registrar@admin.nitdgp.ac.in>


Dear Sir,

Pl. see the attachment

Regards

--
Prof. Saradindu Ghosh, PhD
SMIEEE(USA), FIE(I), FIETE(I), LMISTE, LMSSI
Dean (Academic) &
Professor, Department of Electrical Engineering
National Institute of Technology, Durgapur 713209
West Bengal (INDIA)

--
A.S.Nijjar
Brig.
Registrar
NIT, Durgapur - 713209
West Bengal (India)

 **Chanakya Software Implementation.docx**
13K

*Sub: Adoption of Chanakya Module of National Informatics Centre at NIT,
Durgapur to facilitate the activities of academic section*

Facilities Available with Chanakya Module:

1. Up-keeping of information related to students registration process including thumb impression, photo, signature during admission.
2. Student Portal – Each student will be getting a login facility and can see their personal information such as email ID, mobile number, home address, parent details, results and can generate admit card, mark sheet, provisional certificate and pay respective academic related fees automatically through payment gateway. .
3. Faculty Module for incorporation of attendance and marks and look after the feedback provided by the students and interaction with academic section.
4. IIOD Module for assignment of course papers etc.
5. Academic PI Module for admission, result, unfair means, consolidated mark sheet, provisional certificate, transcript related activities and generation of statistical reports of the data. Also, communication with students through bulk mail is possible.
6. Placement Module for checking of student's information and interaction with companies.
7. Directors Module for all the activities.
8. Monitoring, back tracking and editing facilities in each module.

Expenditure: 13, 02,820 (including manpower support, tour & travels, other expenses and taxes) per year

Usage

Following activities are already implemented using Chanakya Module during last few months after placement of formal work order:

1. Admission of all B. Tech and M. Tech programme
2. Publication of Odd-Semester 2016-17 results
3. Generation of Marks sheet
4. Preparation of online submission of marks and publication of Even-semester 2016-17 results