

NATIONAL INSTITUTE OF TECHNOLOGY

DURGAPUR-713209, WEST BENGAL, INDIA

AGENDA NOTES

FOR

The 42nd meeting of the Finance Committee of NIT Durgapur is scheduled to be held on 18th August, 2017 from 10:30 A.M in United Service Institution of India, Seminar Room- 2, Rao Tula Ram Marg, Vasant Vihar, New Delhi-57.

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Item#: 42.01: To Confirm the Minutes of the 41st Finance Committee Meeting held on 5th May, 2017.

The 41st Meeting of Finance Committee was held on 5th May, 2017, at The Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.

(Annexure- I)

Comments on the minutes were received from representative of JS (NITs), MHRD, Department of Higher Education, New Delhi.

(Annexure- II)

Placed for consideration and confirmation by the Board of Governors duly incorporating the comments received from the members.

Item#: 42.02: To note action taken on the Minutes of the 41st Finance Committee Meeting held on 5th May, 2017.

Item	Subject	Action Taken
41.01	To Confirm the Minutes of the 40 th Finance Committee Meeting held on 19 th January, 2017.	Noted
41.02	To note action taken on the Minutes of the 40 th Finance Committee Meeting held on 19 th January, 2017. Regarding Check List for purchases: Upgradation of UG Laboratories Workshop renovation/procurement of equipment	Check list being prepared Office Order issued vide No NITD/Regis/OR/41 st FC/840 dtd. 22 nd June, 2017. Office Order issued vide No NITD/Regis/OR/41 st FC/839 dtd. 22 nd June, 2017. Office Order issued for detailed proposal for expenditure of Rs. 1.5 Crores for workshop, vide No NITD/Regis/OR/41 st FC/841 dtd. 22 nd June, 2017.
41.03	Provisioning and expenditure of funds for Hardware and Software for e – office deployment and Chankya package	Revised proposal being placed for approval. The matter regarding chankya Academic package re-negotiated, however NITD, have stated that there is no scope of further reduction.
41.04	To consider Annual Accounts 2016-17 for approval.	Noted
41.05	To consider the fund position as on 01-04-2017.	Noted
41.06	Information to the Finance Committee regarding various observations by the Chairman, BOG.	Action completed.
41.07	Any other item with permission of the chair.	NA

Item#: 42.03: Provision and expenditure of funds for hardware and software for e-office deployment (Revised Proposal).

The matter was placed for approval in the 41st FC meeting for an expenditure of Rs. 2.5 crores for provisioning hardware & software for implementation of e-governance and e-office. An additional expenditure of Rs. 25 lakhs/year was asked for the Chankya Academic Package being provided by the NICSI.

The revised proposals are again placed for approval of the Finance Committee please.

(Annexure- III)

Item#: 42.04: Provision of Computers in the Library alongwith internet facility for conduct of online examinations.

There is an unavoidable need of computers for conduct of online examinations being conducted by various companies. Large number of students have to appear simultaneously for such exams.

The current space and computers in the Computer Centre are not sufficient.

There is an urgent requirement of minimum 100 more computers for conduct of these exams and space for the same is being provided in the Library. The proposal for expenditure of Rs. 1.2 crores is placed for approval of the FC.

(Annexure- IV)

Item#: 42.05: Provision of Rs. 2.5 Crores for repairs and upgradation of gallery type class rooms including repair/replacement of furniture and provision of ACs. (Revised Proposal)

Due to the pathetic condition of some of the existing class rooms, a proposal for their upgradation including repair/replacement of furniture and provision of ACs was discussed and agreed by the finance committee during its 41st meeting. However it was later advised by the MHRD to revisit the proposal and it was also suggested to resort to the use of coolers instead of ACs.

It is submitted that coolers are non effective in the eastern part of the country, due to high levels of humidity, except may be for a very short duration in Mar-Apr. Coolers are likely to further deteriorate the situation, for a larger part of the summers from May onwards till October.

The proposal duly revised is placed again for kind consideration and approval of the Finance committee.

(Annexure- V)

Item#: 42.06: Proposal for engagement of legal expert at NIT Durgapur.

There are a large number of local issues related to land, estate and issues with civil administration concerning taxes etc to be paid.

Although there is legal counsel who fights all cases on behalf of the NIT in the High Court, there is no legal experts available locally in Durgapur to attend to the above mentioned matters.

Therefore it is proposed to engage one legal expert to resolve the above matters on an urgent basis. The proposal of Mr Serajul Islam (LLB), Advocate, Durgapur Court, Durgapur may be considered for approval with an honorarium of Rs. 25,000/- per month for engagement for two days per week at the Institute.

Placed for approval of the Finance committee please.

(Annexure – VI)

Item#: 42.07: To consider the fund position as on 31st July, 2017.

Fund position statement 2017 – 2018 up to 31-07-2017 is attached as annexure
(Annexure – VII)

Item#: 42.08 : Procedure of budget allocation under various heads and monitoring of expenditures.

The procedure of budget allocation and monitoring is attached as annexure.

(Annexure- VIII)

Item#: 42.09 : Additional full time PhD Scholars.

Review of FC decisions on additional full time PhD scholars in selected thrust areas in view of non utilisation of reserved category allocation and larger number of PhD students in other NITs with better NIRF ranking: Additional 12 regular PhD students in thrust(flagship) programs such as -

- A. Unnat Bharat.
- B. Innovation.
- C. Make in India.
- D. Smart System and Sensors.
- E. Interdisciplinary joint research between different departments.
- F. Namami Ganga.

Item#: 42.10 : Generating laboratory infrastructure through external funding through sponsored projects:

Generating laboratory infrastructure through external funding through sponsored projects: Institute may consider selective funding to setup state of the art laboratory around infrastructure being created through sponsored projects.

Item#: 42.11 : Contributing Rs. 25,000 as PDA to faculties on publishing three papers in top journals.

The Institute may consider contributing Rs. 25,000 as PDA to faculties after the have published 3 papers in top most journals of their areas over a period of 3 years. This will encourage faculties for quality research publications.

Item#: 42.12 : Publication of a brochure highlighting state of the art equipment and Providing training Internal research scholars.

(A.) Publication of a brochure highlighting state of the art equipment with procedures and charges for providing services to internal and external users.

(B.) Providing training to internal research scholars using the equipments with a certification for handling sophisticated equipments and also making payments to them for services provided by them using the equipments. This will create a bench strength for the maintenance of sophisticated equipments.

Item#: 42.13 Fund requirement for providing Security Services at NIT Durgapur Campus.

Fund requirement for providing Security Services for the next one year at NIT Durgapur Campus amounting to Rs. 5,45,11,121.00 (Rupees – Five Crores Forty Five Lakhs Eleven Thousand One Hundred Twenty One Only) is placed for consideration and approval by the Finance Committee. Details at Annexure .

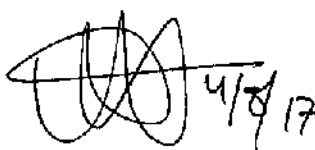
(Annexure -IX)

Item#: 42.14 Fund requirement for providing Cleaning and Scavenging Services at NIT Durgapur Campus.

Fund requirement for providing Cleaning and Scavenging Services for the next one year at NIT Durgapur Campus amounting to Rs. 43800107.00 (Rupees – Four Crores Thirty Eight Lakhs One Hundred Seven Only) is placed for consideration and approval by the Finance Committee. Details at Annexure .

(Annexure -X)

Item#: 42.15 : Any other item with permission of the chair.



**Brig.(Retd.) A. S. Nijjar
Registrar & Member Secretary,
Finance Committee**

ANNEXURE - I

NATIONAL INSTITUTE OF TECHNOLOGY
DURGAPUR-713209, WEST BENGAL, INDIA

Minutes of the 41st Meeting of the Finance Committee held on 5th May 2017 at 10:30 A.M. in The Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.

The following members attended the Meeting:

- | | |
|---|------------------|
| 1. Prof. A. B. Bhattacharyya,
Chairperson, Board of Governors,
National Institute of Technology,
Durgapur | Chairperson |
| 2. Prof. Asok De,
Director, (Additional Charge),
National Institute of Technology,
Durgapur | Member |
| 3. Shri D.K. Singh,
Under Secretary, IFD (Representing JS & FA, MHRD)
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 4. Shri. K. Rajan,
Under Secretary, TS – III (Representing JS(NITs) MHRD)
Deptt Of Higher Education,
MHRD, Govt. of India
Shastri Bhawan, New Delhi – 110 015 | Member |
| 5. Prof. S.P. Ghoshal
Professor,
Department of Electrical Engineering,
National Institute of Technology,
Durgapur. | Member |
| 6. Brig.(Retd.) A. S. Nijjar,
Registrar,
National institute of Technology,
Durgapur | Member Secretary |

The Chairperson, Board of Governors welcomed all members of the Finance Committee to the 41st meeting of the Finance Committee.

Item#: 41.01: To Confirm the Minutes of the 40th Finance Committee Meeting held on 19th January, 2017.

Confirmed.

Item#: 41.02: To note action taken on the Minutes of the 40th Finance Committee Meeting held on 19th January, 2017.

40.01:

(i) In response to information given by Chairman that space allocation has not been made for research students and new faculty to be recruited/visiting faculty/adjunct faculty as proposed by Dean B&W and approved by FC and Board. Director informed that the matter should be brought to his attention for necessary action during his next visit to NIT Durgapur.

(ii) **Upgradation of UG Laboratories:** It was recommended that all departments submit a modernization plan of capital equipment for undergraduate (UG) laboratories within a limit of Rs. 50 lakhs which will be made available in quarterly phases provided procurement and modernization has been implemented. The integrated upgradation plan for each UG laboratory by departments be submitted to director who may get the plan reviewed by experts to be assigned by him. The upgradation should ensure that no more than a group of two or three students are involved on a single experiment. The allocation to departments should be made proportional to the intake of students. It is also to be noted that, this upgradation program is proposed to be one time allocation. This special allocation is in addition to routine departmental running cost.

(iii) For speeding up of the purchase process, a checklist for various actions to be taken including detailed specifications of the items to be procured, should be circulated to all the departments.

(iv) An amount of Rs. 1.5 Crores to be allotted to workshop for renovation/procurement of equipment etc.

40.08: Services of Professional Chartered Accountant, should be hired for correction/preparation of bank reconciliation statements for the period from 2008-09 to 2013-14.

Item#: 41.03: Provisioning and expenditure of funds for Hardware and Software for e – office deployment.

(i) The Finance Committee agreed and recommended the proposal for funds for Hardware & Software for e-office deployment. Rs. 2.5 crores for e-office and Rs. 25 Lakhs per year for Chankya Academic Package were approved.

(ii) For implementation of e-office, the requirement of computers, printers, etc should be placed in the next Finance Committee meeting for approval.

(iii) For digitisation of official documents, atleast two high speed scanners should be procured by the Institute and proper manpower should be deployed for digitisation of office data.

Item#: 41.04: To consider Annual Accounts 2016-17 for approval.

The Finance Committee approved the annual accounts for the year 2016-17.

Item#: 41.05: To consider the fund position as on 01-04-2017.

Finance Committee noted the fund position of the Institute as on 01/04/2017. The Finance Committee also noted that an amount of Rs. 28.80 Crore has been allocated to the institute towards first installement to incur expenditure for non recurring and recurring activities as per monthly expenditure plan (MEP) for the month of April 2017.

Item#: 41.06: Information to the Finance Committee regarding various observations by the Chairman, BOG.

The Committee directed that action should be initiated to remove encroachments from the NIT land. Legal, police/civil authority help should be sought where necessary.

The Finance Committee recommended that all gallery - type class rooms of the old academic building should be fitted with air conditioners (4-5 Nos in each class depending upon the size of the class). The broken furniture, desks, chairs, tables etc should be repaired/replaced. Finance Committee also recommended that the proposal for renovation of such class rooms should be approved by the Director. The estimated amount of Rs. 2.5 crores for the above had already been projected by Dean P&D during his presentation in the 39th Finance Committee meeting

Item#: 41.07: Any other item with the permission of the chair.

The Finance Committee recommended procurement of computers for providing internet facility to the students in the Institute Library, at an estimated cost of approximately Rs. one crore.



2/6/17

**Brig.(Retd.) A. S. Nijjar
Registrar & Member Secretary,
Finance Committee
National Institute of Technology, Durgapur**

ANNEXURE - II

F. No. 5-3/2017-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education
NIT Division

To

New Delhi, the May, 2017

The Registrar
National Institute of Technology Durgapur
West Bengal

Subject: Comments of representative of JS (NITs), MHRD in respect of Minutes of 41st Meeting of the Finance Committee of National Institute of Technology, Durgapur scheduled for 5th May, 2017.

S. No.	Agenda Point	Comments
41.01	To Confirm the Minutes of the 40 th Finance Committee Meeting held on 19 th January, 2017.	Noted. No comments
41.02	To note Action Taken on the Minutes of the 40 th Finance Committee Meeting held on 19 th January, 2017.	Noted.
41.03	Provisioning and expenditure of funds for Hardware and Software for e-office deployment.	It is proposed that the Institute may revisit the expenditure to be incurred as the cost (Rs.2.5 crores) appears to be on a very high side. While doing so the Institute may detail the expenditure to be incurred item wise. Further, the Chanakya Academic Package (software) may be re-negotiated so that the cost could be reduced. It may also be worthwhile to look into the systems being developed by other NITs. This item may be brought as an agenda item in the next F.C. meeting.
41.04	To consider Annual Accounts 2016-17 for approval.	Noted. No comments.
41.05	To consider the fund position as on 01-04-2017.	Noted.

41.06	Information to the Finance Committee regarding various observations by the Chairman, BOG.	<p>The estimated cost of Rs. 2.5 crore for renovation of class rooms and procurement of Air conditioners may be revisited. Due to severe resource crunch Ministry may not be in a position to provide funds for this purpose.</p> <p>It is advised that the Institute may look for options such as air coolers instead of ACs and repairing of the furnitures instead of replacing. It is gathered that VNIT Nagpur has installed air coolers in class rooms. The Institute may explore the option as suggested above.</p>
41.07	Any other item with the permission of the Chair.	<p>It is suggested that an estimate of how many computers to be procured and how many are there and in how many computers internet facility is required may be brought out clearly and placed as an agenda item in the next F.C. meeting.</p>



National Informatics Centre Services Inc.
 (A Government of India Enterprise Under NIC)
 Ministry of Communications & Information Technology
 Hall No. 2 & 3, 6th Floor, NBCC Tower, 15 Bhikaji Cama Place, New Delhi-66
 Tele: 011-22900533 Fax: 01-11-26105212 Email: nicsi-pi@nic.in

PROFORMA INVOICE

(Validity :- For a Period of 2 Months from the date of Proforma Invoice)

Invoice No.:	PEOWB170013	Ref. No.:	81194(EO)
Date:	02/05/2017	Ref. Date:	02/05/2017
To:	Name: National Institute of Technology, Durgapur Address: Mahatma Gandhi Avenue, West Bengal, 713209 Contact No.: -9434768102 Email: eoffice-pmu@nic.in		

Subject: Implementation of eOffice-Premium at National Institute of Technology (NIT) - Durgapur, West Bengal for 500 users.

S. No.	Description	Amount In (Rs.)
1	Product Enhancement and Maintenance Cost	22,00,000.00
2	Operations and Core Roll Out Components	18,00,000.00
3	Deployment Infrastructure	0.00
Total (Rs.)		40,00,000.00

(i) Payment can be made through RTGS/NEFT in NICSIs account in ICICI BANK IFSC Code: ICIC0000104 A/C No.: NICSPEOWB170013 Branch: ICICI BANK CMS OR through A/C Payee Demand Draft/ Cheque in favour of NICSPEOWB170013 Payable at ICICI BANK, New Delhi	(1) Total Amount	40,00,000.00
	(2) NICSIs Administrative Charge @ 1%	2,80,000.00
	(3) Service Tax Payable @ 14.00% on (1+2)	5,98,200.00
	(4) Swachh Bharat Cess @ 0.5%	21,400.00
	(5) Krishi Kalyan Cess @ 0.5%	21,400.00
OR		
(ii) Payment can be made through RTGS/NEFT in NICSIs account in Corporation Bank IFSC Code: CORP0000633 A/C No. NICSPEOWB170013 Branch: Corporation Bank, CMS HUB, Bangalore OR through A/C Payee Demand Draft/ Cheque in favour of NICSPEOWB170013 Payable at any branch of Corporation Bank in India Service Tax Registration No.: AAACN2185JST001 TIN No.: 07750192265 PAN No.: AAACN2185J	Gross Amount Payable (1+2+3+4+5)	49,22,000.00
	Rupees : Forty Nine Lakh Twenty Two Thousand only	

Note: In Case of any query or clarification in the Proforma-Invoice(PI), the concerned Project Manager (Mr. Pradeep Kumar) at NICSIs-New Delhi shall be contacted. The Contact No. 011-22900533, 011-22900548 and email-Id is pradeep.garg@nic.in

S.No	Terms & Conditions
1	The above Prices are inclusive of NICSIs Operating Margin @ 7% (NICSIs Operating Margin slabs are @7% for PI value up to 50 Cr., @5% for PI Value above 50 Cr.)
2	NICSIs provides its services on receipt of 100% advance for executing the projects.
3	The proposal is valid for 2 months from the date of issue.

E & OE

For prompt service, you may like to attach the copy of this Proforma-Invoice (PI) along with your Letter/ Purchase-order.

Date: 02/05/2017

For National Informatics Centre Services Inc.

(Authorized Signatory)

"For any query, please contact NICSIs Helpdesk: 011-22900533, 22900548 Ext. 106, ps-sw@nic.in"

भारत सरकार
इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी मंत्रालय
राष्ट्रीय सूचना-विज्ञान केन्द्र
(बिहार राज्य केन्द्र)
तीरपरी गंजिल, टेक्नोलॉजी भवन,
बेनी रोड, पटना-800 015
फ़ोन : 0812-2545954, 2546198 (Extn. 23001)



GOVERNMENT OF INDIA
Ministry of Electronics and Information Technology
NATIONAL INFORMATICS CENTRE
(Bihar State Centre)
3rd Floor, Technology Bhawan,
Bailey Road, Patna - 800 015.
Telephone : 0812-2545964
E-mail : sio-blh@nic.in

Ref. No.: NIC(BSU)/NITDGP /611 /2017

Dated: 06th July, 2017

From:
Project Leader &
Addl. State Informatics Officer.

To:
The Dean (Academic),
National Institute of Technology,
Mahatma Gandhi Avenue,
Durgapur - 713209.

Subject: Regarding re-negotiation on the reduction of rates and charges of Chanakya s/w.

Sir,

In reference to the letter no. NITD/ACAD/nil dated 30.06.2017 regarding above mentioned subject, we would like to inform that the Chanakya s/w has been provided to NITD free of cost and NIC Bihar provides Chanakya s/w to any Govt. University or Academic Institute at ZERO cost i.e. free of cost.

It is worth to mention that NIC initiates for the implementation of Chanakya s/w to University /Institute with certain terms and conditions and cost involved for its implementation and executions are for :

- (i) Hiring of Manpower
- (ii) Tour & Travel
- (iii) SMS Gateway
- (iv) Miscellaneous

Hired Manpower is required during customization and execution of the s/w at your end. The Manpower is provided by National Informatics Centre Service Incorporated (NICS), New Delhi, a Govt. body & a sister organization of NIC which facilitates Manpower, Hardware, Tour & Travel for the project amount paid to NICS. The monthly salary of Asst. Programmer, Programmer or Sr. programmer is fixed. NICS does not negotiate or reduce the rate of monthly charge as the rate is same for nationwide for the project taken by NIC.

Tour & Travel: NIC, in the proposal, charges under Tour & Travel head so that NIC Officers associated in the Project can move to the site for implementation and monitoring of the s/w. *NITDGP, if reimburse the tour bill with logistics for NIC Personnel, may reduce cost against the Tour & Travel.* There is no requirement of amount to be paid against SMS Gateway and Security Audit for phase-II project work as this is one time job and the same has been paid by NITD in Phase-I.

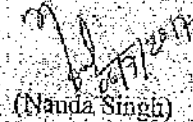
Contd.....

Further, I would like to inform you that NICSJ will submit Performa Invoice (PI) of the estimated cost only after getting the request from your end to extend ICT support to Chanakya s/w and hence it is requested to send a request letter to NIC for the extension of the Project work of Chanakya s/w for further specific period.

This is for kind information and further necessary needful please.

With regards,


Yours sincerely,


(Nanda Singh)

Technical Director & ASIO

Registrar

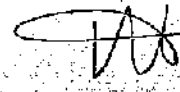
For necessary action please


10/7/2017

Necessary negotiations with NICSJ have been carried out.

To be placed in next FC meeting.

Nari

 10/7/17


ANNEXURE - IV

JUSTIFICATION REPORT FOR SETTING UP OF ONLINE TEST CENTRE FOR TRAINING AND PLACEMENT PROCESS IN VIEW OF COMMENT RECEIVED FROM 39TH FINANCE COMMITTEE MEETING, NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

In view of the changing scenario of Training and Placement process, online tests has become a necessity for Campus Placement of students by various major/bulk companies such as M/S. TCS, L&T, Infosys, Wipro etc. Presently, the online tests are usually conducted at computer centre which can accommodate a maximum of 100 students, while the student strength is around 1000 for the present Seventh Semester under graduate students and final year of post graduation students. It is an essential minimum requirement to add another 100 computers along with the necessary accessories/facilities at the second floor of Central Library, so that we can fulfill the requirement of placement process. Therefore, it is requested the above may be considered judiciously. The estimate for the above is given below :

Sl. No.	Item	Unit Price	Quantity	Total (Rs:)
1	Computer, All in one (i5, 4 GB RAM)	45,000.00	100	45,00,000.00
2	Computer, (i7, 4 GB RAM)	70,000.00	15	10,50,000.00
3	Printer (Laser, mono)	35,000.00	1	35,000.00
4	Multimedia Projector (wireless)	70,000.00	2	1,40,000.00
5	Online UPS 10KVA	2,20,000.00	2	4,40,000.00
6	Copier (mono)	1,40,000.00	1	1,40,000.00
7	Networking (5 L3 switches, UTP cable, IO port and other accessories)			8,00,000.00
8	Furniture (20 tables each with 5 seating capacity, 135 cahirs,dais,podium, 5 cubicle,3-1-1 sofa, centre table)			44,18,000.00
9	Electrical work and Public addressing system			5,70,136.00
TOTAL				1,20,93,136.00

The above mentioned 100 computers along with facilities is essentially required for running the Training and Placement process smoothly.


(N.K. ROY)

DEAN (A O TRAINING AND PLACEMENT)

ANNEXURE - V



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

MAHATMA GANDHI AVENUE, DURGAPUR

WEST BENGAL-713209 (INDIA)

www.nitdgp.ac.in

OFFICE OF Dean (P & D)

To
Registrar
MIT, Dgp-9
D/Sr

Detail Estimate

28/07/2017

Renovation of Galleries: Renovation of Furniture, Installation of Power Line for ACs, Installation of AC, False Ceiling etc.

Number of Gallery = 11 (5 – 120 seated and 6 – 90 seated)

Renovation of Upper and Lower Bench/Desks =

5 x 120 x 6000 + 6 x 90 x 6000 =	Rs. 68.4 Lakh
False ceiling 5 x 180 x 1100 + 6 x 135 x 1100 =	Rs. 18.81 Lakh
Roof Treatment 850 x 2000 =	Rs. 17 L
Podium = 11 x 20000 =	Rs. 2.2 L
Teacher's Tables = 11 x 12000 =	Rs. 1.32L
Teacher's Chairs = 11 x 8000 =	Rs. 0.88 L
AC 1.5 Ton , 6 No. per gallery = 66 x 43000 =	Rs.28.38 L
Power Lines etc. for AC =	Rs. 8.0 L

Total = Rs. 144.11 L

The notice is also sent to your mail

K. Anand

**Installation of Power Line for ACs, Installation of AC, False Ceiling etc.
in Lecture Halls**

Number of Lecture Halls = 11 (80 seated) each

False ceiling 11 x 120 x 1100= Rs. 14.52 L

Roof Treatment 720 x 2000 = Rs. 14.4 L

Podium = 11 x 20000 = Rs. 2.2 L

Teacher's Tables = 11 x 12000 = Rs. 1.32L

Teacher's Chairs = 11 x 8000= Rs. 0.88 L

AC 1.5 Ton , 4 No. per gallery = 44 x 43000 = Rs.18.92 L

Power Lines etc. for AC = Rs. 5.0 L

Total = Rs. 57.24 L

Total approximate estimate = Rs. 144.11 + Rs. 57.24 = Rs. 201.35 L
excluding contingency charge of CPWD and GST


Kamal Bhattacharya

ANNEXURE - VI

SERAJUL ISLAM (L.L.B)
Advocate
DURGAPUR COURT, DURGAPUR-16
BURDWAN (W.B)

PHONE: 9434332605
BENACHITY, GHOSH MARKET
(Near Uttar Pally, F.P. School),
DURGAPUR- 13, BURDWAN (W.B.)

DATE - 28.04.2017

To
The Director
National Institute of Technology
Mahatma Gandhi Avenue
Durgapur
West Bengal

Sir,

With due reverence I like to submit that I have discussed the problem regarding unauthorised occupants of land, problem with the Bank, opinion etc for which I will have to visit twice or thrice in a week to regularize all the aforestated matter. And I will also to look after the court cases at Durgapur.

I am willing to render my service to protect the interest of NIT, Durgapur for which Retainer charges will be Rs. 25,000/- per month (including fuel charges) and Rs. 2500/- per month for clerkage.

Thanking you

Yours faithfully


Serajul Islam
Advocate



FAX: 0343-2546406
 Office: 0343-2545290
 Email: registrar@admin.nitdgp.ac.in

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
 MAHATMA GANDHI AVENUE, DURGAPUR – 713 209, INDIA
 URL: www.nitdgp.ac.in

NOTE SHEET

- 1) Security Officer & I/C Estate Section has submitted Inter-Departmental Memo No. NITD/EST/Legal/01/17, dated 29.05.2017 for legal advise of four cases .
- 2) There is no Legal Expert for obtaining legal opinion in our Institute. But from day to day court cases are increasing in our Institute.
- 3) Mr. Rajasekher Mantha , Advocate of High Court, Kolkata is taking Rs.16,500=00 for each legal opinion and is available only at Kolkata.
- 4) Mr. Serajul Islam, Advocate , Durgapur Court visit our Institute for giving legal opinion on case to case basis and is available at Durgapur only. He has given a letter to Institute for engagement as legal consultant at a monthly honorarium of Rs.25,000=00 (all inclusive).
- 5) If approved, he will be available for two days per week in the office of NIT Durgapur for dealing with the court cases and providing legal opinion and other duties as prescribed by Competent Authority from time to time.
- 6) Submitted to the Director for his kindly approval.

Recommended.
Mump
30/05/17
 REGISTRAR (I/C)

[Signature]
 30.5.17
 ASSISTANT REGISTRAR (LEGAL)

DIRECTOR

Print in FC
From
5/7/17

[Signature]

Please bring up for
the next FC meeting
so
of 6/7/17



NIT
DURGAPUR

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

Legal Advise - reg.

1 message

Estate Help Desk <estatehelpdesk@admin.nitdgp.ac.in>

Mon, May 29, 2017 at 4:52 PM

To: audit.officer@admin.nitdgp.ac.in, Ashutosh Das <das.ashutosh@gmail.com>

Cc: director@admin.nitdgp.ac.in, Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>, ASIT KUMAR <asit694@gmail.com>, UDAY CHANDRA MUKHERJEE <ucmukherjee@gmail.com>

Sir,

Kindly find the attachment in connection with legal advise sought for various issues.

Thanks & Regards.

Security Officer &
I/C Estate Section
NIT Durgapur

Legal Expertise - reg..pdf
340K



राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Legal/01/17

Date: 29.05.2017

Inter-Departmental Memo

From: Security Officer & I/C Estate Section

To: AR (Legal)

As instructed by the competent authority legal advise is sought for following cases -

1. Un-authorized illegal construction at hostel area.
2. Allotment of quarters to outsource personnel.
3. Outstanding dues of SBI, Canara Bank, Post Office, Airtel.
4. Deed of conveyance for land with DSP Authority.


You are requested to do the needful and confirm further course of action to be taken.

Matter may be treated as urgent.


Security Officer &
I/C Estate Section

Copy to:

1. Director
2. Registrar
3. Dy. Reg. (Estt.)
4. Dy. Reg. (P&A)
5. Asst. Reg. (Internal Audit)
6. File Copy.


Ravi
29.5.17

ANNEXURE - VII

ANNEXURE - VII

FUND POSITION STATEMENT 2017-18 up to 31-07-2017 (Approx.)

(₹ in Lakh)

S.No.	Particulars	Revenue (Recurring & Non-Recurring)													Total			
		General Component (112 Head)				Special Component for scheduled castes (789 Head)				Head Special Component for scheduled tribes (796 Head)								
		31	35	36	31	35	36	31	35	36	31	35	36					
(i)	Opening Balance as on 01.04.2017	-297.66	79.45	0.00	-57.99	15.48	0.00	-30.92	8.25	0.00							-283.39	
(ii)	Grants received during 2017-18																	
	(a) 1st Instalment	221.76	1330.56	665.28	43.20	259.20	129.60	23.04	138.24	69.12							2880.00	
	(b) 2nd Instalment	73.92	443.52	221.76	14.40	86.40	43.20	7.68	46.08	23.04							960.00	
	(c) 3rd Instalment	73.92	443.52	221.76	14.40	86.40	43.20	7.68	46.08	23.04							960.00	
	(d) 4th Instalment	331.00	1337.00	299.00	18.00	72.00	16.00	7.00	29.00	6.00							2115.00	
(iii)	IRG/Interest earned during 2017-18 (as on 31.07.2017)	1100.87	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00							1100.87	
(iv)	Actual expenditure during 2017-18 (as on 31.07.2017)	1503.75	1813.91	943.05	292.94	353.36	183.71	156.23	188.45	97.98							5533.38	
(v)	Unspent/deficit balance as on 31.07.2017	0.06	1820.14	464.75	-260.93	166.12	48.29	-141.75	79.20	23.22							2199.10	

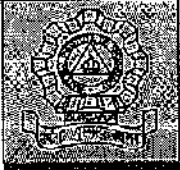
Procedure for Budget Allocation under various heads and monitoring of expenditure.

is approved in the meeting of the Board of Governors, each department and central facility like Medical Centre etc. was allocated Recurring and Non-Recurring Budget for utilisation during the Calendar year 2017.

Accordingly, allocation was made to different departments vide Office Order No. NITD/ACCT/12, dated 10/01/2017. The allocation, vis-a-vis utilization as well as requirement of fund is given in the table below:-

Sl. No.	Department	1		2		3		4		5 = 1-(2+3)		6	
		Recurring	Non-recurring	Recurring	Non-recurring	Committed Expenditure	Proposed expenditure	Recurring	Non-recurring	Recurring	Non-recurring	Additional Fund Required	Recurring
1	Chemical Engineering	10,00,000	10,00,000	40,000	-	1,27,000	3,73,000	8,33,000	6,27,000	8,33,000	6,27,000	-	-
2	Civil Engineering *	10,00,000	10,00,000	1,00,000	-	-	-	-	80,75,000	9,00,000	10,00,000	-	70,75,000
3	Chemistry	10,00,000	10,00,000	-	53,245	-	2,00,000	-	-	10,00,000	7,46,755	-	-
4	Electrical Engineering	10,00,000	10,00,000	-	6,34,129	-	-	-	-	10,00,000	3,65,871	-	-
5	Earth and Environmental Science (EES)	5,00,000	10,00,000	-	-	-	-	2,06,400	9,98,100	5,00,000	10,00,000	-	-
6	Humanities & Social Science	5,00,000	10,00,000	-	7,28,662	-	-	-	25,13,000	5,00,000	2,71,338	-	22,41,662
7	Medical Center (Hospital)	5,00,000	10,00,000	-	-	-	-	-	15,00,000	5,00,000	10,00,000	-	5,00,000
8	Metallurgical and Materials Engineering (MME)	10,00,000	10,00,000	-	-	-	-	-	-	10,00,000	10,00,000	-	-
9	Mechanical Engineering	10,00,000	10,00,000	-	-	60,000	80,000	25,000	30,00,000	9,40,000	9,20,000	-	20,80,000
10	Mathematics	5,00,000	10,00,000	-	80,000	-	9,20,000	-	20,00,000	5,00,000	-	-	20,00,000
11	Physics	5,00,000	10,00,000	-	-	1,56,086	10,00,000	-	10,00,000	3,43,914	-	-	10,00,000
12	Electronics & Communication Engineering (ECE)	10,00,000	10,00,000	50,000	4,70,000	74,800	2,50,000	4,08,000	2,80,000	8,75,200	2,80,000	-	-
13	Workshop	10,00,000	10,00,000	-	-	3,79,380	-	2,10,000	2,20,000	6,20,620	10,00,000	-	-
14	Computer Centre	5,00,000	10,00,000	-	-	-	-	-	10,00,000	5,00,000	10,00,000	-	-
15	Computer Science and Engineering (CSE)	10,00,000	10,00,000	-	-	-	-	-	10,00,000	10,00,000	10,00,000	-	-
16	Central Instrumentation Facilities	10,00,000	10,00,000	-	-	-	-	-	-	10,00,000	10,00,000	-	-
17	Department of Management Studies (DMS)	5,00,000	10,00,000	-	2,77,700	-	7,21,620	5,00,000	14,50,000	5,00,000	680	-	14,49,320
18	Bio-Technology	10,00,000	10,00,000	6,54,329	-	-	-	-	10,00,000	3,45,671	10,00,000	-	-

Director has approved in-principle procurement of 'Dynamic triaxial test apparatus' and 'Geotechnical Centrifuge' for Rs. 80.75 lakhs for Civil Engineering Department. Financial approval is yet to be given.



राष्ट्रीय प्रौद्योगिकी संस्थान दुर्गापुर

ANNEXURE - IX

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

MAHATMA GANDHI AVENUE, DURGAPUR-713209

(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Security (Outsourcing)/03/17

Date: 04.07.2017

Note

Sub: Floating of Tender for Security Services at NIT Durgapur

1. Floating of tender for providing security services at NIT Durgapur Campus has already been approved by the competent authority.
2. Accordingly Security Tender Committee had a meeting and prepared draft tender document including fund involvement based on the recent revision of minimum wages as notified by Ministry of Labour & Employment, Govt. of India. Attached as Annexure-A.
3. Total fund involvement for one year would be ₹ 5,45,11,121.00 (Rupees Five Crores Forty Five Lakhs Eleven Thousand One Hundred Twenty One Only) for 156 manpower including one security vehicle and one motorcycle. Attached as Annexure-B.
4. As per Rule 160 of GFR-2017 Tender should be done through e-procurement portal (EPP). It has come to notice that Institute Purchase & Stores Section has digital signature authorisation for e-tendering. Hence it is proposed that e-tendering formalities may be made through Purchase & Store Section.
5. Submitted for approval please.

[Signature]
Security Officer &
I/C Estate Section

Registrar

[Signature] 4/7/17

Director

Process as per GFR-12
[Signature] 4/7/17

Fund for allocation of fund please.

DR (SA).

1. The proposal has already been approved by Director.
2. However, as the requirement of fund is for 12 mo for the matter may be placed to FC for fund allocation.

[Signature]

[Signature] 12/7/17

Security Guard (without arm), basic + VDA as per 1/13(6)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		593.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (593.00 x 22 days / 313 days)		41.68
8	Bonus (7000/12/26)		22.44
Total			825.68

Security Guard (with arm), basic + VDA as per 1/13(6)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA (600.00/214.00)		600.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (600.00 x 22 days / 313 days)		42.00
8	Bonus (7000/12/26)		22.44
Total			906.65

Security Driver, basic + VDA as per 1/13(3)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		593.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (593.00 x 22 days / 313 days)		41.68
8	Bonus (7000/12/26)		22.44
Total			825.68

Field Officer (Operation), basic + VDA as per 2112/SA/MINIMUM WAGES/EMP OF Directorate General of Resettlement, Ministry of Defence, Armed

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		788.49
2	HRA	5.00	39.93
3	EPF	13.36	105.97
4	Medical Allowance	4.75	37.75
5	Retrenchment Benefit	4.81	37.96
6	Washing Allowance	3.00	23.60
7	Leave (883.49 x 22 days / 313 days)		62.03
8	Bonus (7000/12/26)		22.44
Total			1109.76

Asst. Field Officer (Admin), basic + VDA as per 2112/SA/MINIMUM WAGES/EMP OF Directorate General of Resettlement, Ministry of Defence

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		788.49
2	HRA	5.00	39.93
3	EPF	13.36	105.97
4	Medical Allowance	4.75	37.75
5	Retrenchment Benefit	4.81	37.96
6	Washing Allowance	3.00	23.60
7	Leave (788.49 x 22 days / 313 days)		55.42
8	Bonus (7000/12/26)		22.44
Total			1089.76

Field Supervisor, basic + VDA as per 2112/SA/MINIMUM WAGES/EMP OF Directorate General of Resettlement, Ministry of Defence

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		788.49
2	HRA	5.00	39.93
3	EPF	13.36	105.97
4	Medical Allowance	4.75	37.75
5	Retrenchment Benefit	4.81	37.96
6	Washing Allowance	3.00	23.60
7	Leave (788.49 x 22 days / 313 days)		55.42
8	Bonus (7000/12/26)		22.44
Total			1109.76

Lift Operator, basic + VDA as per 1/13(3)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		593.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (593.00 x 22 days / 313 days)		41.68
8	Bonus (7000/12/26)		22.44
Total			825.68

Supervisor (Lift Operator), basic + VDA as per 1/13(3)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		600.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (614.22 x 22 days / 313 days)		42.63
8	Bonus (7000/12/26)		22.44
Total			825.68

Security Guard (Technical), basic + VDA as per 1/13(3)/2017-LS-II dated 20.04.2017, Ministry of Labour & Employment

Sl. No.	Components	Percentage	Amount
1	Basic + VDA		593.00
2	HRA	5.00	29.65
3	EPF	13.36	79.22
4	Medical Allowance	4.75	28.17
5	Retrenchment Benefit	4.81	28.62
6	Washing Allowance	3.00	18.00
7	Leave (593.00 x 22 days / 313 days)		41.68
8	Bonus (7000/12/26)		22.44
Total			825.68

Fund Involvement

Sl. No.	Particulars	Nos. of Head	Rate / day	Total/day
1	Security Guard (without arm)	131	825.68	108164.34
2	Security Guard (with arm)	5	906.65	5439.91
3	Supervisor	9	1089.76	9807.87
4	Security Driver	3	825.68	2477.05
5	AFO (Admin)	1	1089.76	1089.76
6	FO (Operation)	1	1197.45	1197.45
7	Lift Operator	3	825.68	2477.05
8	Supervisor (Lift Operator)	1	825.68	825.68
9	Security Guard (Technical)	1	825.68	825.68
10	Total/day	156		132304.79
11	Monthly Total			4101446.53
12	total for one year			49217982.38
13	Total fund required for one year 10% extra assuming revision of minimum wage			54139120.62

security vehicle assuming on present condition motorcycle

312000.00
60000.00
54511120.62

Rate may change as per revision of minimum wage time time by Govt.

Handwritten signature and date: 04/11/17



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(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Security (Outsourcing)/02/17

Date: 25.05.2017

Meeting of "Committee in connection with complete tendering process for security services at NIT Durgapur" (constituted vide Office Order No. NITD/REGIS/OR/248/2015, dated 22.06.2015) is held on 25.05.2017 at 1100 hrs. in the Estate Section.

Members Present:

1. Prof. A. Gangopadhyay, Dean (FA), Chairman
2. Dr. (Mrs.) Seema Sarkar, Associate Professor, Mathematics, Member
3. Sri Asit Kumar, Dy. Reg. (Estt.), Member
4. Sri U. C. Mukherjee, Dy. Reg. (F&A), Member
5. Sri A. Das, Asst. Registrar (Internal Audit), Member
6. Sri A. K. Bhagat, Security Officer & I/C Estate Section, Member Convenor

Resolutions:

Members has gone through current strength and requirement. Further discussion held for finalisation of salary. It is opined that ESIC or Medical Allowance @ 4.75% of basic+vda will be paid as applicable.

1. As per existing post strength total manpower required for 24 hrs duty in a day is listed below:

Field Officer / Sr. Supervisor (Operation)	= 01
Asst. Field Officer (Admn.) (Technical & Office)	= 01
Security Supervisor	= 09
Driver	= 03
Security Guard (Technical)	= 03
Lift Operator	= 03
Supervisor Lift Operator	= 01
Fire Assistant	= 01
Security Guard including QRT & Lady Guard	= 134
Total	= 156

2. Salary structure of each category may be fixed as per attached Annexure-I which is made based on the notification vide No. (i) 2112/SA/Minimum Wages/EMP, Directorate General Resettlement, Ministry of Defence, GOI, Central Sphere Minimum Wage Act issued vide letter No. (ii) 1/13(3)/2017-LS-II dated 20.04.2017, (iii) 1/13(6)/2017-LS-II, dated 20.04.2017, (iv) the minimum wage (central) rules, 1950 vide Notification No. SR0776 dated 14.10.1950, (v) Ministry of Personnel, Public Grievances and Pension (Department of Personnel & Training) OM No. 49014/2/86 Estt. (C) dated 07.06.1988.

A. Gangopadhyay
25/05/17
[Prof. A. Gangopadhyay] *Seema Sarkar*
25-5-17
[Dr. (Mrs.) Seema Sarkar] *Asit Kumar*
[Sri Asit Kumar] *U. C. Mukherjee*
[Sri U. C. Mukherjee] *A. Das*
25/05/17
[Sri A. Das] *A. K. Bhagat*
25/05/17
[Sri A. K. Bhagat]

[Signature]
25/05/17
Registrar

Director

Post wise strength

Sl No.	Duty Post	Shift						Total	Remarks
		A		B		C			
		SG	SS	SG	SS	SG	SS		
01	Main Gate (IN)	02	01	02	01	01	01	8	
02	Main Gate (Out)	01	00	01	00	00	00	2	
03	North Gate	02	01	02	01	01	01	8	
04	SS-10 Gate	01	00	01	00	00	00	2	Gate closed in C Shift
05	LS Gate	01	00	01	00	00	00	2	Gate closed in C Shift
06	Hostel Gate	01	00	01	00	00	00	2	Gate closed in C Shift
07	Tank Gate	01	00	01	00	00	00	2	Gate closed in C Shift
08	S N Roy Memorial Building	01	00	01	00	01	00	3	
09	Main Academic Building Front Gate	02	00	02	00	02	00	6	
10	Main Academic Building Back Gate	01	00	01	00	00	00	2	Gate closed in C Shift
11	Library	02	00	02	00	01	00	5	
12	Director's Office cum Residential Accommodation	02	00	02	00	02	00	6	
13	Registrar's Residence	01	00	01	00	01	00	3	
14	Staff Club & LM Barrack	01	00	01	00	01	00	3	
15	Workshop, Maint. Section & Store	02	00	02	00	02	00	6	
16	Security Control Room	01	01	01	01	01	01	6	
17	Hall-7 (Ladies Hostel)	01	00	01	00	01	00	3	
18	Hall -8 (Ladies Hostel)	01	00	01	00	01	00	3	
19	Hall-10 (Ladies Hostel)	01	00	01	00	01	00	3	
20	Hall-11 (1 st year Boys Hostel) front gate	02	00	02	00	02	00	6	
21	Hall-11 (1 st year Boys Hostel) back side	01	00	01	00	01	00	3	
22	B-9 (Temp. Ladies Hostel)	01	00	01	00	01	00	3	
23	A-7 (Temp. Ladies Hostel)	01	00	01	00	01	00	3	
24	Hall-6 Main Entry (Ladies Hostel)	01	00	01	00	01	00	3	
25	Hall-6 Back Side (Scrap Yard & storm drain)	01	00	01	00	01	00	3	
26	Hall-6 & Hall -02 Junction (Hostel Segregation)	01	00	01	00	01	00	3	
27	Chemistry Lab cum Biotechnology Dept.	01	00	01	00	01	00	3	
28	International Hostel	01	00	01	00	01	00	3	
29	G+8	01	00	01	00	01	00	3	
30	New Academic Block	02	00	02	00	02	00	6	
31	Medical Unit	01	00	01	00	01	00	3	
32	Market Complex	01	00	01	00	01	00	3	
33	Hostel Segregation near Main Gate	01	00	01	00	01	00	3	
34	New Guest House	02	00	02	00	02	00	6	
35	CCTV Monitoring Cell (Technical)	01	00	01	00	01	00	3	
36	Quick Response Team (QRT)	03	00	03	00	03	00	9	
37	Hostel Area Patrolling	01	00	01	00	02	00	4	
38	Pass Section (Technical)	01	00	00	00	00	00	1	General Shift
39	Security Driver	01	00	01	00	01	00	3	General Shift
40	Field Officer / Senior Supervisor (Operation)	01	00	00	00	00	00	1	General Shift
41	AFO (Admin) (Technical & Office)	01	00	00	00	00	00	1	General Shift
42	Lift Operator	01	00	01	00	01	00	3	
43	Fire Assistant / Office	01	00	00	00	00	00	1	General Shift
44	Supervisor (Lift Operator)	01	00	00	00	00	00	1	General Shift
45	Total	55	3	50	3	42	3	156	

A. Gangopadhyay
(Prof. A. Gangopadhyay) 25/05/17

Secma Sarkar
(Dr. [Mrs.] Secma Sarkar) 25.5.17 (Mondal)

S. Kumar
(S. Kumar)

M. C. Mukherjee
(Sri U. C. Mukherjee) 25/05/17

A. Das
(Sri A. Das) 25/05/17

S. K. Bhagat
(Sri A. K. Bhagat)

Registrar

[Signature] 4/7/17

Director



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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR-713209
(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Cleaning & Scavenging/30/17

Date: 25.07.17

Note

Sub: Extension of Contract for providing Cleaning & Scavenging Services

Ref: Work Order No. NITD/EST/Cleaning & Scavenging/50/16, dated 01.12.16

Kindly refer above mentioned subject and reference. M/s Sreedurga Construction, 3A/31C, Srinagar Pally, Benachity, Durgapur-13 has been awarded work order for providing cleaning & scavenging services at NIT Durgapur. The contract was awarded initially for a period of one year w.e.f. 01.08.2016 to 31.07.2017.

As per clause no. 3 of agreement the Institute Authority reserves the right of extending the period of contract at its discretion on satisfactory services rendered by the Contractor.

In view of the above and satisfactory services rendered by the service provider the contract may be extended for a further period of one year w.e.f. 01.08.2017 to 31.07.2018 with signing of renewal agreement. All other terms and conditions laid down in the tender document, agreement and work order shall remain unchanged.

Submitted for your kind approval please.

scs
25/7/17
TA, Estate Section

scs
25/7/17
**Security Officer &
I/C Estate Section**

Approved
31/7/17
Registrar

Scavenging & Cleaning Services

Un-Skilled Staff			
Sl. No.	Components	%	Total Wages / Day
1	Basic + VDA		448.00
2	EPF	13.36	59.85
3	ESIC	4.75	21.28
4	WORKMEN'S COMPENSATION	4.81	21.55
5	LEAVE (307 X 22 / 365 days)		27.00
6	BONUS (7000/12 months /26 days)		22.44
	HA	5	22.40
	Washing Allowance		3.00
7	SUBTOTAL		625.52

Semi-Skilled Staff			
Sl. No.	Components	%	Total Wages / Day
1	Basic + VDA		506.00
2	EPF	13.36	67.60
3	ESIC	4.75	24.04
4	WORKMEN'S COMPENSATION	4.81	24.34
5	LEAVE (347 X 22 / 365 days)		30.50
6	BONUS (7000/12 months /26 days)		22.44
	HA	5	25.30
	Washing Allowance		3.00
7	SUBTOTAL		703.21

Skilled Staff			
Sl. No.	Components	%	Total Wages / Day
1	Basic + VDA		593.00
2	EPF	13.36	79.22
3	ESIC	4.75	28.17
4	WORKMEN'S COMPENSATION	4.81	28.52
5	LEAVE (407 X 22 / 365 days)		35.74
6	BONUS (7000/12 months /26 days)		22.44
	HA	5	29.65
	Washing Allowance		3.00
7	SUBTOTAL		819.74

Total Fund Involvement Details				
Sl. No.	Category of Manpower	Daily Manpower Required	Wages / Day/head	Total / day
1	Unskilled (scavengers)	143	625.52	89449.39
2	Semi-Skilled (supervisor)	9	703.21	6328.89
3	Highly Skilled (AFO, Admn)	1	819.74	819.74
Fund required towards salary / day				96598.03
Fund required towards salary / month				2897940.76
Fund required towards salary for one year				35258279.28
Material Cost for one year (Rs. 350000.00 / month X 12 months) including machine rental				4560000.00
Total fund required for one year except service charge of the agency				39818279.28
10% extra assuming revision of minimum wages				3981827.93
Total				43800107.21

B/i



राष्ट्रीय प्रौद्योगिकी संस्थान दुर्गापुर

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

MAHATMA GANDHI AVENUE, DURGAPUR-713209

(West Bengal), INDIA, www.nitdgp.ac.in

An Autonomous Institution of the Govt. of India under MHRD

Ref: NITD/EST/Cleaning & Scavenging/11/17

Date: 15.02.17

To,
M/s Sreedurga Construction,
3A/31C, Srinagar Pally,
Benachity, Durgapur-13.

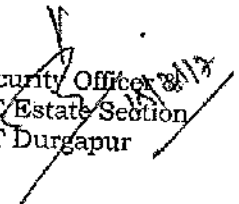
Sub: Deployment of two numbers scavengers in G+1 Market Complex

Ref: Work Order No. NITD/EST/Cleaning & Scavenging/50/16, dated 01.12.16.

You are requested to provide two numbers scavengers in addition to existing strength for cleaning of in and around of G+1 Market Complex.

All the terms and conditions as mentioned in the work order and agreement shall be applicable.

Thanks & Regards.


Security Officer
I/C Estate Section
NIT Durgapur

Copy to:

1. Director
2. Registrar
3. Dean (P&D)
4. DR (F&A)
5. AR (Internal Audit)
6. TA, Estate Section
7. File Copy

MANPOWER DEPLOYMENT SHEET				
Site: IB-ADMIN				
Sl. No.	Area	Kind / Nature of Work Daily	Manpower Requirement	Remarks
1	ECE D.M Sen Hal, Electric sub-station	Cleaning of Faculty Rooms-20 Nos, Labs- 9 Nos, Class Rooms- , Toilets- 5 Nos, Veranda-	2	
2	Chemistry & computer Science	Cleaning of Faculty Rooms-13 Nos, Labs-9 Nos, Class Rooms- , Toilets- 5 Nos, Veranda-	2	
3	Library	Cleaning of Rooms- 12 Nos, Toilets- 02 Nos	2	
4	SAC only office, Volleyball Ground, Basketball Ground including SAC surroundings	Cleaning of SAC- Grounds including SAC surroundings	1	
5	Hospital	Cleaning of Rooms, Toilets, Wards, Veranda including surroundings	3	1 in each shift for 7 days
6	N.A building & all floors	Cleaning of Rooms- 19 Nos, Floors, Toilets- 05 Nos	2	
7	All shed (9 nos) & including workshop's maintenance section, General Store	Cleaning of Rooms, Sheds, Toilets- 03 Nos	3	Newly renovation building
8	Physics, TPSW, Academic Section, Civil Department, Corridor, Bathroom, Class Room, Ground Floor, Main Building etc.	Cleaning of Rooms- 38 Nos, Toilets, etc.	2	
9	Metallurgy, Chemical (Gr. & 1st floor, Civil annex Department including Bathroom, Corridor & Classroom, Main Building	Cleaning of Rooms- 54 Nos, Toilets- 10 Nos, Labs- 21 Nos.	2	
10	Assembly Hall, Mathematics Department, IT Department, Mechanical department including Bathroom, Drawing Hall, Class Room Main Building	Cleaning of Rooms- 26 Nos, Toilets- 06 Nos, Labs- 10 Nos.	2	
11	Electrical Department Earth & environmental Studies including Bathroom, Corridor, Class room Main Building First Floor	Cleaning of Rooms- 21 Nos, Toilets- 05 Nos, Labs- 15 Nos.	2	
12	Estate, Bio-Tech, Room, High Voltage Lab including Corridor, Class Room, Bathroom, Main Building	Cleaning of Rooms- 06 Nos, Toilets- 04 Nos, Labs- 08 Nos.	2	
13	Mechanical Department Annex, Computer Centre, MBA 2nd floor including Class Room, Bathroom, Corridor 2nd Floor, Main Building	Cleaning of Rooms- 35 Nos, Toilets- 10 Nos, Labs- 13 Nos.	2	
14	Drain, Jungle, Sewar Line, Cleaning, Road Sweeping Van, surrounding Main Building	Cutting & Cleaning of Jungle, cleaning of drain, seware line & surrounding of Academic Bldg.	2	
15	New Academic Building		10	New
16	S.N Roy Building		2	New
17	Bio-tech & Chemistry Department		3	New
18	Chemical Extension		-	New
19	Main Building (Front side)		1	New
Total			46	

Site: STAFF QUARTER

Sl. No.	Area	Kind / Nature of Work Daily	Manpower Requirement	Remarks
1	A Type Quarter's	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	2	
2	B Type Quarter's	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	2	
3	DS type Qtr's 1 to 12	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	2	
4	DS type Qtr's 13 to 22 & TS Qrts.	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	2	
5	SS & LM type Qtr's	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	4	
6	LS type Hostel Barrack & Security Barrack	Road side sweeping, drain cleaning, swere line and other chokage removed, room cleaning, grass cutting etc.	2	
7	Van	Garbage collection	2	
8	DS 'B', LM & LS Type	Roof Staircase Cleaning	2	
9	All residential area	Anti mosquito spray inside and out side	1	
10	Other then residential area	Jungle, Road chulchiling Grass cutting and others works	4	
11	All campus as per complaint	Compleint attend (Residential area)	2	
13	Director Bunglow	Cleaning of inside Road & vacate places, Rooms, Bathrooms, Verandan, Floor	2	
14	One Van	do	2	New
		Total	29	

Site Hostels				
Sl. No.	Area	Kind / Nature of Work Est.	Manpower Requirement	Remarks
1	Hall-1 Including Ext. Building	Cleaning of Bathrooms, toilets- 17 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	6	Capacity Expansion Building G+3
2	Hall-2	Cleaning of Bathrooms, toilets- 11 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	7	
3	Hall-3	Cleaning of Bathrooms, toilets- 11 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	2	
4	Hall-4	Cleaning of Bathrooms, toilets- 17 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	3	
5	Hall-5 (Including Expansion Capacity)	Cleaning of Bathrooms, toilets- 15 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	6	Capacity Expansion Building G+3
6	Hall-5	Cleaning of Bathrooms, toilets- 06 Nos, Corridors, Kitchens, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	2	
7	Hall-7	Cleaning of Bathrooms, toilets- 14 Nos, Corridor, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	3	Due to Excess Student
8	Hall-8	Cleaning of Bathrooms, toilets- 09 Nos, Corridors, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	2	
9	Hall-9	Cleaning of Bathrooms, toilets- 12 Nos, Corridors, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	4	
10	Hall-10	Cleaning of Bathrooms, toilets- 20 Nos, Corridors, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	5	
11	Hall-11 (Up to 6th floor in B out side)	Cleaning of Bathrooms, toilets- 108 Nos, Corridors, Staircases, Drains, Plastic & others materials cleaning, surrounding area of Hostels	10	
12	Temporary Girls Hostel		1	New
13	Hall-2 Capacity Expansion		3	New
14	Van for Girls Hostel	Van for garbage collection	2	New
15	International Hostel		3	New
16	All Hostels Boys Area	Vans for garbage collection	2	
17	Hostels Area	Road side drain, Roof cleaning, jungle, grass cutting, kitchen & dining hall cleaning, 1st Hall & 2nd Hall 10 Nos engaged for kitchen & dining cleaning	10	Road side drain, Roof cleaning, jungle, grass cutting, kitchen & dining hall cleaning 1st Hall, 2nd Hall, 10 Nos engaged for kitchen & dining cleaning
Total			66	

2 JPL B A B

भारतीय गैर न्यायिक

एक सौ रुपये

रु. 100



सत्यमेव जयते

Rs. 100

ONE
HUNDRED RUPEES

भारत INDIA
INDIA NON JUDICIAL

पश्चिम बंगाल पश्चिम बंगाल WEST BENGAL

U 44470

Agreement

This agreement made the 1st day of August 2016 between the National Institute of Technology Durgapur (herein after called the employer) of one part and M/s Sree Durga Construction, 3A/31C, Sreenagar Pally, Benachity, Durgapur-13 in the State of West Bengal (herein after called the contractor of the other part). Whereas the employer is desirous that certain work should be executed viz. Scavenging and cleaning work at NIT Durgapur, and has accepted the offer by the contractor for the execution and, completion of such works. Now this agreement witnesses as follows:

NOW THEREFORE THIS AGREEMENT WITNESSES as follows:-

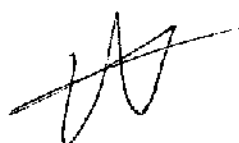
1. That in pursuance of this agreement and in consideration of the payment as stipulated in the tender, the Contractor shall provide Asst. Field Officer (Admin), Supervisors & Scavengers & Cleaners under the terms and conditions as laid down in the tender document and the same shall remain binding upon the contractor. Any change in requirement will be intimated at least 72 hrs. in advance over phone / email.

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2. The Institute shall pay to the contractor on monthly basis by RTGS Payment as per actual. However monthly contract rate may vary depending up on variation of minimum wage from time to time as per notification of Govt. of India. For which supporting documents to be provided. The rate includes all charges payable to the contractor as per accepted rates offered by him. The Institution Authority shall arrange to pay the proper bills raised by the contractor within 30 working days from date of submission of the bill by the contractor and subsequently accepted by the Institute Authority. Previous months EPF, ESI subscription deposit challan (along with details of each men's deposit and details / ECR & materials challan copies duly stamped by security) to be deposited with the bill of succeeding month.
3. The duration of the contract shall be of one year from **01.08.2016 to 31.07.2017** and the contract will automatically be terminated on **01.08. 2017**. However, the Institute Authority reserves the right of extending the period of contract at its discretion on satisfactory services rendered by the Contractor and the contractor cannot claim any extension period as a matter of right. The extension (if any) will be in same terms and conditions except for the reason of any revision of rate for manpower as per Govt. of India Notification.
4. **Provisional work order will be issued to successful bidder initially for three month and thereafter on satisfactory service final work order will be issued to the agency. Institute reserves the right to award the contract to L-2 Bidder at the same rate and terms & Conditions of L-1 Bidder if services of L-1 Bidder is found un-satisfactory within the provisional period. Unsatisfactory services during provisional period contract may be terminated.**
5. The agency firm shall have to furnish a performance bank guarantee of 7% of total contract value of one year before signing the agreement which is refundable after successful execution / completion of the contract. Validity of Bank Guaranty should be three months extra that expiry of contract period. EMD deposited by successful bidder shall only be refunded after the firm furnishes performance guarantee. The said Performance Guarantee should be in favour of National Institute of Technology Durgapur. No interest will be paid on EMD or PGD.
6. The agency must fulfil all conditions required under Labour Contract Employment Act as amended from time to time.
7. The agency shall be responsible for making the payment to the workers directly to the supplied manpower by 7th of each month through their respective bank account.

Cntd...P/3



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8. In the event of injury, illness or accidents to any worker, NITD will not be liable to pay any compensation. The insurance cover shall include the liability under the Workmen's Compensation Act.
9. The contractor shall abide by all the law of land including Labour Laws (PF, Income Tax, Service Tax or any other extra taxes levied by the Government), companies Act, Tax deduction liabilities, welfare measures of its employees and all other obligation that is being instructed in such cases and are not essentially enumerated and defined herein, though any such burden / duty shall be the exclusive responsibility of the contractor and it shall not involve NIT Durgapur in any way whatsoever. Compliance of these provisions shall be ensured at the time to making monthly payments.
10. The agency shall also be liable for depositing all taxes, levies, cess etc. on account of service rendered by it to NITD to the concerned tax collection authorities from time to time as per extant rules and regulations on the matter.
11. The claims in bills regarding Employees State Insurance, Provident Fund and Service Tax etc. should be necessarily accompanied with the documentary proof pertaining to the concerned month bill. Head wise breakup of all employees' contribution of previous month towards EPF & ESI including Bank Challan be submitted with the following months bill. Details of wages disbursed, proof to be submitted with the following months bill. Monthly materials cost invoice / bills are also be attached with monthly bill. A requisite portion of the bill / whole of the bill amount shall be held up till such proof is furnished, at the discretion of NITD.
12. The contract shall commence from the date of receipt of acceptance of the LOI / work order which shall be accepted by the agency within not more than 10 days from the receipt of the order or 15 days from the date of said order, whichever is earlier and shall continue till one year or unless it is curtailed or terminated by NITD.
13. If the contractor wants to rescind the contract voluntarily or otherwise, he is required to give a notice of at least 3 months failing which the amount of security deposit including any other dues will be recovered from him for making alternate arrangement till the new contract is assigned to the other party.
14. The agency shall replace immediately any of its personnel who is found unacceptable to NITD because of security risks, incompetence, conflict of interest, improper conduct etc. upon receiving a notice from NITD. No association or trade union activities will be allowed by the manpower supplied by the agency.

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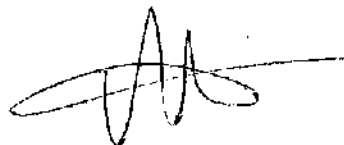
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SREERUHA CONSTRUCTION

Proprietor

15. Cleaning & scavenging of NIT Durgapur Campus as per scope of work of the tender document shall be responsibility of contractor. Further any other areas / office buildings may be incorporated with the scope of work as and when required with due negotiation.
16. The agency shall provide able and healthy persons. For Asst. Field Officer (AFO) (Admn.) – person should be a Graduate with Diploma in Civil Engineering or equivalent and should have a knowledge of water distribution, building sanitation, sewerage system, water treatment, solid waste management, water supply, water harvesting, sewerage collection system. He should be a computer literate with a knowledge of MS Office. A list of persons including all these certificates is to be submitted within 10 days of issue of L.O.I./ W.O. failing which the matter will be viewed as a breach of contract.
17. The Company /Agency shall deploy one "Site In-Charge" at his own cost. Site In-Charge should have experience in the field of Scavenging & Cleaning and will be responsible for entire Campus Cleaning and taking care of all queries/matters related to General Discipline, Incidents, Accidents, ESIC, EPF, Payment and other matter as deemed fit of their employees and also for immediate interaction with the Institute authorities. During absence / off day of Site In-Charge responsibility may be fixed to any other and same may be intimated to the Estate Section.
18. The agency shall maintain (i) register indicating the nature of work done every day with locations, (ii) register for materials in / out, (iii) Duty Register, (iv) registers for compliance with labour act. (v) any other register required from time to time.
19. In the event of any labour problem it shall be the responsibility of the contractor to settle the issue at his own risk & cost. During the period of such problem or any other reasons, if the services are disrupted, the cost of the same shall be deducted from the contractor's bill at double the rate of corresponding monthly bill (based on daily labour engaged by the Institute authority during the disrupted period).
20. The agencies staff are to be properly uniformed while on duty with proper display of I.D. card. Persons will not be engaged without uniform & ID Card.
21. The agency shall deploy appropriate number of supervisors for day to day supervision of work entrusted to contractor, who will report to TA, Estate Section / In-Charge of the Estate Section on the days' performance.
22. The storm water drains should be kept clean by de-silting and de-slugging as and when required and instructed paste control to be carried out in regular intervals.

Cntd.....P/5



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SREEDURGA CONSTRUCTION

Proprietor

23. The agency is to maintain a site office in the Institute campus with proper and adequate manning everyday during the tenure of their contract, so that they can be called upon to undertake work. The Institute will provide space / room for such office as per request and requirement of the agency on payment basis.
24. The site office of the agency is to be equipped with telephone so that they are accessible for communication from anywhere in the Institute campus. The Institute authority may provide one internal telephone for this purpose.
25. The agency shall have a sufficient stock of all the regular as well as emergency materials, in their site store office for undertaking any urgent work. the stock and the quality of the materials will be inspected as per specification and as and deemed fit by the TA, Estate Section / In-Charge Estate Section. The materials while entering in the institute shall be inspected by security at gates and will be endorsed in the challan copy.
26. **If the agency failed to supply any required materials within 1st working day of each month, NIT Durgapur reserves right to purchase required materials from local market at the prevailing market rate and amount will be deducted from the service charge / bill of succeeding month with a penalty of 10% of the total procured material cost.**
27. **Requirement of material may increase or decrease. Agency will provide excess materials on requisition basis by the Institute at the same rate.**
28. If there is a report of any urgent work the same has to be taken up and completed for the respective areas with immediate effect.
29. The consumable items as per make mentioned in material lists should be deposited in a sealed condition in advance to the Estate Section for checking the quality and onward distribution as per requirement. Safekeeping of materials & equipment lies with the Contractor.
30. The agencies are to obtain compliance certificates from end users of the respective areas of work as per checklist provided. For common and open places the same should be certified from Estate Dept. The same should be submitted with the bills.
31. **The tenders are to be quote their rates on monthly basis. 10 (Ten) percent of daily valuation calculated on the basis of the monthly rates of operation, as mentioned, will be deducted per day as a penal measure for failure to execute any scheduled job.** Persistence of such type of inaction will be construed as a breach of contract and may tantamount to termination of the contract.

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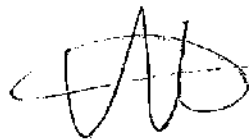
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SREEDURGA CONSTRUCTION

Proprietor

32. In case of any type of strikes noticed in NIT Durgapur Premises by the scavengers / supervisors, penalty as deemed fit by NIT Durgapur will be imposed and same will be deducted from the bill(s). Continuation of such type of strike more than three days, contract may terminate.
33. All directions from the end of the competent authority, S.O. & I/C Estate Section, TA, Estate Section should be followed strictly. Deployment of manpower will be on instruction from Security Officer & I/C Estate Section / TA, Estate Section or any other authorised NITD Official. Any light shifting duty may also be undertake as and when required.
34. Agency must have a local liaison office at Durgapur.
35. NIT Durgapur premise is NO SMOKING ZONE., No Scavenging Staff of the company should be found Smoking or intoxicants/drugs.
36. Arbitration any disputes arising out of and in relation to this agreement can by mutual consent be referred to arbitration by a sole arbitrator, acceptable to both the parties i.e. the Company and the Institute.
37. In event of any loss being caused to the Institute that is prime-facie on account of the negligence and/or dereliction of duties by the Company or its staff, a Joint Committee comprising of a representative of the Institute and Company shall determine whether the loss is on account of Unsatisfactory performance of the Company and in that case it will also determine the compensation to be paid to the Institute by the Company. The recommendations of the Joint committee will subject to the approval of the Director NIT Durgapur or his nominee.
38. That no right, much less a legal right shall vest in the Company/Agency's workers to claim/have employment or otherwise seek absorption in the Institute nor the Company /Agency's workers shall have any right what so ever to claim the benefits and for emoluments that may be permissible or paid to the employees of the Institute. The workers will remain the employees of the Company/Agency and this should be solely the responsibility of the Company/Agency to make it clear to their workers before deputing on work at the Institute.
39. The Company/ Agency will get all the staff on its roll at NITD, verified of their antecedents through Police and a certificate to this effect be furnished by the Company/Agency to the Institute within 3 months of initial deployment. The Company/Agency should maintain proper record/documents of the same. These documents are required to be produced to the Institute whenever required.

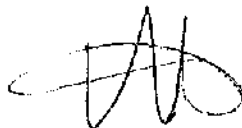
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40. No employee of the Company/Agency shall work for more than 26/27 days in a month or as specified by Labour Laws.
41. Either party reserves the right to terminate the contract at any point of time giving three months' notice period.
42. Physical Standards and Qualifications: The employees of the Company/Agency shall be of Good character and of sound health. Scavenging Supervisors should be Graduate.
43. The Company shall provide replacement in case the employee of the Company is proceeding on leave. This will be at no additional expense to the Institute. In case of any absence the Company/Agency shall be penalized by imposing a fine of Rs.500/- per Scavenging Staff / Supervisor per day, if the absence is not fulfilled.
44. The Company shall not appoint any Sub-Company/Agency to carry out any obligation under the contract.
45. In the event of any loss being caused to the Institute on account of negligence/derelection of duties by the Company/ Agency or Company/ Agency's employee that shall be established after a joint inquiry comprising of the representatives of the Institute and the Company, the Institute should get the same compensated from the Company. The company may have a Public Liability Insurance Policy Cover.
46. The Company/ Agency shall be responsible for the good conduct and behaviour of its employees. If any employee of the Company/Agency is found misbehaving with the supervisory staff or any other staff member/student of the Institute, it shall terminate the services of such employees on the recommendation of the Officer or any other designated by the Director NIT Durgapur. The Company shall issue necessary instructions to its employees to act upon the instructions given by the supervisory staff of the Institute.
47. The Company/ Agency shall be responsible for all injuries and accidents to Persons employed by it. It will also cover, through an Insurance Policy, its personnel for personal accident whilst performing the duty.
48. In addition the Institute will have liberty to increase/decrease the total number of Scavenging Staff / Supervisors by giving a 7 days' notice to the company/Agency for which necessary deduction will be made accordingly.

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49. Company/Agency shall abide by all laws of the land including, Labour Laws (ESI, PF, BONUS Income Tax, Service Tax or any other extra taxes levied by the Government) Companies Act, TAX Deduction liabilities, Welfare measures of its employees and all other obligations that enjoin in such cases and are not essentially enumerated and defined herein, though any such onus shall be the exclusive responsibility of the Company/Agency, and it shall not involve the Institute in any way what-so-ever.
50. All other terms and conditions laid down in the tender document shall be applicable during the contract period.
51. Any dispute arising out of this agreement will be settled under the Jurisdiction of Hon'ble Durgapur Court only.

IN WITNESSES WHEREOF BOTH THE PARTIES set their respective hands in presence of the witnesses on the date, month and year as given above.

SREEJURGA CONSTRUCTION


Proprietor

Signature of the Contractor


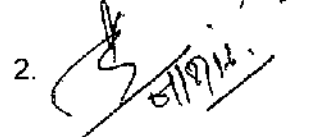
 02/8/16

Registrar
National Institute of Technology,
Durgapur-9

Witness of the Contractor

- 1.
- 2.
- 3.

Witness of the Institute Authority

1.  01/8/16
2.  01/8/16
- 3.