

**MINUTES**  
**OF**  
**31<sup>st</sup> Meeting of BUILDING AND WORKS COMMITTEE**  
**DATE: 23.09.2017 (SATURDAY)**  
**TIME: 3.00 PM**

**VENUE**  
**CSIR Guest House, SIRSA Campus, 59 LAKE ROAD, Kolkata – 29.**

**NATIONAL INSTITUTE OF TECHNOLOGY**

**DURGAPUR**

# NATIONAL INSTITUTE OF TECHNOLOGY

DURGAPUR

## MINUTES OF 31<sup>st</sup> Meeting of BUILDING AND WORKS COMMITTEE

September 23rd (SATURDAY), 3.00 PM

The Following members are present

- |   |                  |
|---|------------------|
| 1. Prof. Animesh Biswas<br>Director (Additional Charge)<br>National Institute of Technology | Chairman         |
| 2. Sri Satyaki Sen<br>Nominee of BOG<br>NIT, Durgapur                                       | Member           |
| 3. Sri D.K. Ujjainia<br>(Nominee of CPWD)<br>S.E. (Civil) KCC-II, Kolkata                   | Member           |
| 4. Professor Kamal Bhattacharya<br>Dean (P & D)<br>NIT, Durgapur                            | Member           |
| 5. Sri Uday Ch. Mukherjee<br>Registrar (I/C)<br>NIT, Durgapur                               | Member Secretary |

Members from MHRD and Finance Could not attend the meeting . Sri. Durga Prasad Konhar, SE (Electrical) KCC - 1, Kolkata could not attend the meeting as well.

Soft Copy of Agenda Paper were sent to everybody well in advance followed by its hard copy.

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The meeting was also attended by the following Invitee Members:

1. Professor Soumya Bhattacharyya

Professor of Civil Engineering Department & Chairman of Take Over Committee

NIT, Durgapur

2. Dr. Atul Krishna Banik

Associate Professor of Civil Engineering Department, Convener Civil Works

3. Professor Nirmal Kr. Roy

Professor of Electrical Engineering Department and Dean (FIRO)

4. Sri Tanmoy Haldar

Executive Engineer, NIT Durgapur

5. Professor Goutam Sanyal

Professor and Head of Computer Science Engineering Department

and Chairman ITIS committee

6. Sri C.P. Sharma

Executive Engineer, CPWD, NIT Campus

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Item No.	Item	Observations / Resolutions
31.1	To confirm the minutes of the 30 <sup>th</sup> Meeting of BWC	The minutes of the 30 <sup>th</sup> Meeting of BWC were confirmed.
31.2	To note down the action taken on items resolved in 30 <sup>th</sup> Meeting of BWC	Sub-Item 30.2/29.2/28.10: The proposal submitted by CPWD for enhancing the capacity of the existing main receiving station rated 33/11kV to <b>4MVA plus 3.15MVA</b> is approved.
		Sub-Item 30.2/29.3: According to the representative of CPWD present in the meeting only 2 lifts are handed over and in operation. It is resolved that the remaining 03 lifts in 780 seater Boys' Hostel should be handed over by December, 2017.
		Sub-Item 30.2/29.5: Allotment of vacant furnished rooms to PhD male students was approved.
		Sub-Item 30.2/29.6: The committee noted that the completion of Internal Wall painting of hostels. However according to MPR of August 2017 the external painting is completed upto 80%. It is resolved to complete the same by 15 <sup>th</sup> of October (i.e. by 10 days after Puja vacation)
		Sub-Item 30.2/29.10: Provision of additional floor and additional space for dining halls of Hall Nos. 1, 2 & 5 was approved and ratified. The revised estimate of Rs.50,13,000.00 submitted by CPWD in this regard for Hall No. 5 was also approved & ratified.
		Sub-Item 30.2/29.11: The proposed increase in number of

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		geysers to cover all the hostels was approved & ratified. CPWD is requested to make a separate estimates for the additional geysers provided at other hostels / blocks and expenditure thereof will be approved & ratified in the next meeting of BWC.
		Sub-Item 30.2/29.12: P.E. has been submitted by CPWD for the concerned work item # 30.10
		Sub-Item 30.2/29.13: Recurring cost to be incurred to the selected service provider for all LED TVs in the VIP Guest House by an economical scheme (12 months service for 11 months payment) was approved.
		Sub-Item 30.2/29.14: Status of raising the peripheral boundary wall was reported by CPWD. They were instructed to keep the gap between the horizontal wires existing under the spiral barbed wires within 4-5 inch.
		Sub-Item 30.3: The status report on different ongoing works under CPWD was noted. Regarding the VIP Guest House, several defects like improper slopes in rooms/corridor/bathrooms, fixing of curtain rods, AC machines etc. have already been pointed out to CPWD. These are also included the defects identified by the service provider selected for LED TVs. According to CPWD these works are expected to start after the ensuing festival period. CPWD was requested to provide a status report on these points to

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		<p>the Institute on regular basis.</p> <p>No representative of NBCC attended the meeting. It was decided that NITD will finally take over all the projects awarded to NBCC on 'as is where is' basis. Steps on NBCC will be taken by the Institute after this. In this connection, stage-wise warning letters which were already issued along with some more need to be issued to NBCC and copies of the same should be sent to the MD of that organisation.</p>
		<p>Sub-Item 30.4:</p> <p>It was noted that due to absence of any clause for 'escalation of price' in the work order, no escalation in payment was made to M/s Merint.</p>
		<p>Sub-Item 30.5:</p> <p>It was reported that the selected supplier for chairs has been deferring the supply of chairs indefinitely due to reasons that is already covered in the terms and conditions of the Tender Documents. For this, the work order issued to the defaulting supplier of chairs order may be terminated after maintaining the T&amp;C of the same. Notice for blacklisting the same vendor may be duly sent to the e-portal.</p>
		<p>Sub-Item 30.6:</p> <p>It was noted that the construction of boundary wall of VIP Guest House has not yet started as the approval of FC in this regard is pending.</p>
	<p>Related to 39<sup>th</sup> FC (# 39.05, 28/09/2016), 40<sup>th</sup> FC (#40.01, 19/01/2017), 44<sup>th</sup> BOG (#44.03, 19/01/2017), 45<sup>th</sup></p>	<p>Sub-Item 30.7:</p> <p>P.E. regarding internal renovation of old hostels has just been submitted by CPWD</p>

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	BOG (#45.03, 05/05/2017)	<p>on 20/9/2017 separately for individual hostel.</p> <p>It was observed that certain items (as presented in 39<sup>th</sup> FC and 44<sup>th</sup> BOG) were not included and pointed out to CPWD by Dean (P &amp; D) letter dated 21/09/2017.</p> <p>The Committee accepts the step and asked CPWD for revision in P.E. and requested CPWD to submit it at the earliest. The committee felt its urgency for execution.</p>
	<p>Related to 39<sup>th</sup> FC (# 39.05, 28/09/2016), 40<sup>th</sup> FC (#40.01, 19/01/2017), 44<sup>th</sup> BOG (#44.03, 19/01/2017), 45<sup>th</sup> BOG (#45.03, 05/05/2017)</p>	<p>Sub-Item 30.8: CPWD has been asked to provide P.E. regarding augmentation of facilities of lecture halls &amp; galleries (of old academic building) as per the described scope of the concerned item of work in 39FC and 44 BOG by Dean (P &amp; D).</p> <p>The committee expressed urgency to get P.E. from CPWD.</p>
		<p>Sub-Item 30.9: The steps taken by the Institute noted. In discussing about the yearly maintenance of campus, it was felt that Estate &amp; Maintenance sections of the Institute should be combined as a single unit with a proper staff structure. The committee recommends it to be placed it in FC and BOG.</p>
	<p>Related to 39<sup>th</sup> FC (# 39.05, 28/09/2016), 40<sup>th</sup> FC (#40.01, 19/01/2017), 44<sup>th</sup> BOG (#44.03, 19/01/2017), 45<sup>th</sup> BOG (#45.03, 05/05/2017)</p>	<p>Sub-Item 30.10: P.E. regarding external painting with external repairing of quarters (Rs. 54,02,931/- only) has just been submitted by CPWD on 21/03/2017. The committee</p>

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		expressed urgency to carry out the job.
	Related to 39 <sup>th</sup> FC (# 39.05, 28/09/2016), 40 <sup>th</sup> FC (#40.01, 19/01/2017), 44 <sup>th</sup> BOG (#44.03, 19/01/2017), 45 <sup>th</sup> BOG (#45.03, 05/05/2017)	Sub-Item 30.11: P.E. regarding relaying & renovation of campus sewer lines with few public urinals (Rs. 6,19,57,134/- only) has been submitted by CPWD on 20.9.2017. The committee stresses to initiate the job with urgency.
		Sub-Item 30.12 to Sub-Item 30.14: Status of renovation of the Departments of EES & Mathematics and rectification of E/S of false ceiling of S.N. Ray Building are noted and accepted.
		Sub-Item 30.15: Regarding Roll on Plan for next five years, According to the suggestion of the Director-in-Charge it is resolved that outsourcing to professional experts should be done through tendering process.
		Sub-Item 30.16: Reporting on items marked (a) to (d) were noted and accepted. Regarding G+2 building of ECE Dept. as mentioned in item (e), it was decided that renovation work will continue for the same.
31.3	Progress of Various 'On-Going Project' entrusted with CPWD & NBCC.	Reporting was done by representatives of CPWD on various on-going projects under them. No representative of NBCC attended the meeting.
31.4	Automation & Provision of LAN using OFC for the entire campus of NITD.	The item was presented in detail by Chairman of ITIS committee. The proposal was accepted in principle with

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	<p>Item was accepted in Principle by 38th FC (#38.10 A, 25/05/2016)</p>	<p>the following suggestions for controlling consumption of data:</p> <ul style="list-style-type: none"> <li>(i) System of using login – password to be introduced for students.</li> <li>(ii) Use of one device per student may be allowed.</li> <li>(iii) A firewall should be made available on hot-standing basis.</li> <li>(iv) The preliminary Estimate (phase wise) is to be prepared with sufficient supporting documents of price list (in support of estimation) by 9<sup>th</sup> October 2017.</li> </ul>
	<p>Any other matter</p>	<p>It was decided that all the four items marked (i) to (iv) namely <b>repairing of Campus Roads, Installation of CC TV in New Academic Block, AC machines in Auditoriums of New Academic Block, Additional Grill over existing railing of International Boys' Hostel etc.</b> are to be placed in the next meeting of the Finance Committee. CPWD is requested to submit a Rough Estimate of Campus Road.</p> <p>The following points were further discussed and decided:</p> <ul style="list-style-type: none"> <li>(a) Arrangement for cleaning all the septic tanks in hostels to be done by the Estate Section to complete the same by 31.12.2017.</li> <li>(b) Arrangement for cleaning of floors of dining halls &amp; kitchens and making it oil and dust free of all the hostels to be done by Estate Section under scavenging &amp; cleaning.</li> <li>(c) Correspondence may be made with DMC for controlling dog menace (particularly for hostel</li> </ul>

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		area of the campus) through sterilisation etc.
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The meeting ended with vote of thanks to the Chair.

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Registrar (I/C)

Director