

NATIONAL INSTITUTE OF TECHNOLOGY
DURGAPUR-713209, WEST BENGAL, INDIA

Minutes of the 42nd Meeting of the Finance Committee held on 18th August 2017 at 10:30 A.M. in United Service Institution of India, Seminar Room- 2, Rao Tula Ram Marg, Vasant Vihar, New Delhi-57.

The following members attended the Meeting:

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| 1. Prof. A. B. Bhattacharyya,
Chairperson, Board of Governors,
National Institute of Technology,
Durgapur | Chairperson |
| 2. Prof. Animesh Biswas
Director, (Additional Charge),
National Institute of Technology,
Durgapur | Member |
| 3. Shri Sanjeev Sharma
Director, NITs
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 4. Shri D.K. Singh,
Under Secretary, IFD, (Representing JS & FA, MHRD)
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 5. Prof. S.P. Ghoshal
Professor,
Department of Electrical Engineering,
National Institute of Technology,
Durgapur. | Member |
| 6. Shri U.C. Mukherjee
Registrar-In-Charge
National Institute of Technology Durgapur | Member Secretary |

The Chairperson, Board of Governors welcomed all members of the Finance Committee to the 42nd meeting of the Finance Committee.

Item#: 42.01: To Confirm the Minutes of the 41st Finance Committee Meeting held on 5th May, 2017.

The minutes of the 41st Finance Committee was confirmed after incorporating the comments received from the members.

Item#: 42.02: To note the action taken on the Minutes of the 41st Finance Committee Meeting held on 5th May, 2017.

Item# 41.02 (i) As reported by the Chairman regarding the space allocation for research students, new faculty members, visiting faculty, adjunct faculty etc which was identified and presented before FC by Dean (P&D) and subsequently approved by Board and yet not complied, the Director decided to call a meeting of all the Deans which is to be scheduled on his next visit i.e on 03/09/2017 and the resolution of the same to be placed in next Finance Committee meeting. The Dean had suggested that part of the surplus space allotted to Earth and Environment Science department be used for this purpose which was approved by FC and Board.

Item# 41.02 (ii) Regarding the Check-List for purchases and to expedite the purchase process, the Finance Committee resolved that the Registrar should monitor the procurement process, and henceforth a status report on purchase of various items to be included in the Finance Committee Agenda.

Item# 41.02 (iii) For upgradation of UG Laboratories, Finance Committee has expressed its concern ; regarding the delay in submitting the proposal for upgradation of UG Laboratories by various departments and has requested the Registrar to issue reminders to HoDs for urgent submission of proposals.

Item# 41.02 (iv) It was also resolved that the Institute should prepare the revised estimate 2017-18 and budget estimate 2018-19 in consultation with HoDs and Deans and submit the detailed budget document in the next Finance Committee meeting. In preparation of this Budget-documents prioritization of various ongoing construction projects vis-a-vis upgradation of UG Labs, Workshop Renovation, procurement of equipment is to be taken care-of. The Finance Committee has also emphasized that as “Higher Education Funding Agency” (HEFA) has come into existence, possibilities may be explored for taking Loans from HEFA for developmental work, if required.

Item#: 42.03: Provision and expenditure of funds for hardware and software for e-office deployment (Revised Proposal).

(i) MHRD should be approached regarding the current status of the e-office deployment at NIT Durgapur in light of the replies received from NIC in this regard. Subsequently open tender process as per GFR 2017 may be followed for procurement as well as for selection of vendor for e-office deployment.

(ii) If required, NIT Delhi may be approached for e-office deployment.

(iii) A cost-benefit-analysis (CBA) may be carried out in respect of recurring expenditure to be incurred for Chanyakya Academic Package Software. Cost effectiveness may be analysed and justification for continuing with Chanyakya Academic Package Software be submitted.

Item#: 42.04: Provision of Computers in the Library along with internet facility for conduct of online examinations.

The Finance Committee has approved the proposal of procurement of Computers in the Library. However, the procurement has to be made through GeM to the extent possible, and the systems after installation may be made available to the Placement department as also to the students in general. However, as the cost appears to be on higher side, the proposal may be revisited again and be placed to the Director for approval.

Item#: 42.05: Provision of Rs. 2.5 Crores for repairs and upgradation of gallery type class rooms including repair/replacement of furniture and provision of ACs (Revised Proposal).

The Finance Committee opined that the estimated item wise cost seems to be on higher side. The proposal should be revisited and to be included in the budget documents as already mentioned in item# 42.02 (iv) for deciding the modalities of financing the project.

Item#: 42.06: Proposal for engagement of legal expert at NIT Durgapur:

The Finance Committee suggested that the Institute should prepare a panel of Advocates for High Court as well as for Durgapur Court for defending various court cases of the Institute. Payment should be made to the Advocates on case to case basis. Furthermore advertisement should be published for engagement of one legal expert (Advocate) on contractual basis for a period not exceeding one year.

Item# 42.07 : To consider the fund position as on 31st July, 2017.

The Finance Committee noted the fund position of the Institute as on 31st July, 2017. However, the finance committee has suggested that comprehensive budget as mentioned in Item# 42.02(iv) may be prepared and placed in the next FC meeting with prioritization of various projects.

Item#: 42.08: Procedure of budget allocation under various heads and monitoring of expenditures.

The Finance Committee has opined that the system of budget allocation procedure as has been adopted has been at NIT Rourkela to be implemented at NIT Durgapur.

Item#: 42.09 : Additional full time PhD Scholars.

The Finance Committee opined that matching savings has to be done for intake of additional full-time PhD scholar.

Due to shortage of time, the next of the Agenda Items could not be discussed, which is to be placed before the next **Finance Committee** meeting for approval.

The meeting ended with a vote of thanks to the chair



Shri U.C. Mukherjee
Registrar-In-Charge
National Institute of Technology Durgapur

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