

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**DURGAPUR-713209, WEST BENGAL, INDIA**

**Minutes of the 43<sup>rd</sup> Meeting of the Finance Committee held on 24<sup>th</sup> October 2017 at 10:30 A.M. in the Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.**

The following members attended the Meeting:

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| <b>1. Prof. A. B. Bhattacharyya,</b><br>Chairperson, Board of Governors,<br>National Institute of Technology,<br>Durgapur                                 | <b>Chairperson</b>      |
| <b>2. Prof. Animesh Biswas</b><br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur   | <b>Member</b>           |
| <b>3. Shri Sanjeev Sharma</b><br>Director, NITs<br>Dept. of Higher Education,<br>MHRD, Govt. Of India<br>Shastri Bhavan, New Delhi                        | <b>Member</b>           |
| <b>4. Mrs. Darshana M Dabral</b><br>J S & F A (IFD)<br>Ministry of Human Resource Development,<br>Deptt. of Higher Education,<br>ShastriBhavan, New Delhi | <b>Member</b>           |
| <b>5. Prof. S.P. Ghoshal</b><br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur.                     | <b>Member</b>           |
| <b>6. Prof. Anupam Basu,</b><br>Professor, IIT Kharagpur & Director (Selected)<br>National Institute of Technology Durgapur                               | <b>Invitee Member</b>   |
| <b>7. Shri U.C. Mukherjee</b><br>Registrar-In-Charge<br>National Institute of Technology Durgapur   | <b>Member Secretary</b> |

The Chairperson, Board of Governors welcomed all members of the Finance Committee to the 43<sup>rd</sup> meeting of the Finance Committee.

**Item#: 43.01: To Confirm the Minutes of the 42<sup>nd</sup> Finance Committee Meeting held on 11<sup>th</sup> August, 2017.**

The Minutes of the 42<sup>nd</sup> Finance Committee meeting is confirmed with the comments received from MHRD.

**Item#: 43.02: Chairman's Observations on financial planning and resource generation.**

The Board deliberated on the presentation of the Chairman of financial planning and resource generation and made the following recommendation:

- **Renting of Shopping Complex.**

The Original Plan, Justification, Estimate, Amount Spent etc. may be placed in the next Finance Committee meeting. The reason for delay in Renting the Shopping Complex to be placed to the next Finance Committee meeting with alternate plan for utilizing the space, if any.

- **Maintenance of Residential houses and hostels.**

Communication be made with CPWD for maintenance of Residential houses and hostels with the request to post suitable engineer/staff. Formal Estate Office with Suitable Executive / Superintending Engineer to be set-up at NIT Durgapur.

- **Office space for faculty & Research Scholar.**

Cubicles/modules to be constructed to overcome the situations. Gainful utilization of existing space may be done by the Building & Works Committee (B&WC). Thereafter final proposal should be placed before next Finance Committee meeting to take final decision in this regard.

Space availability/requirement should be justified judiciously and space allotment may be done thereafter with due approval of the Competent Authority.

- **Medical Related Issue.**

The automation of Medical Unit and Services of NIT Durgapur was discussed and it is to be placed in next FC meeting.

- **Budget Allocation.**  
The financial planning and prioritization should be done meticulously before Budget allocation for both short and long term purposes.
- **Encroachment : -**  
As per MHRD letter encroachers have to be removed from the campus. The progress on this is to be reported to in each FC and Board meeting.
- **Mess Employees:-**
  - (a) The case status report may be communicated to MHRD for further guidelines and direction which may be placed to the next Board of Governors meeting.'
  - (b) For making payment as per pay scale of W.B. Government record of BoG approval be submitted to Finance Committee in the next meeting.

**Item#: 43.03: To note action taken on the Minutes of the 42<sup>nd</sup> Finance Committee Meeting held on 11<sup>th</sup> August, 2017.**

- The Minutes of the 41<sup>st</sup> Finance Committee Meeting held on 5<sup>th</sup> May, 2017 is confirmed with the comments received from MHRD.
- As reported by the Chairman regarding the space allocation for research students it is decided that Cubicles/ modules to be constructed to overcome the situations. This is a short terms solution. Gainful utilization of existing space may be done by the Building & Works Committee (B&WC). Thereafter final proposal should be placed before next Finance Committee to take final decision in this regard.
- Space availability / requirement should be justified judiciously and space allotment done thereafter with due approval of the competent authority.
- The current status regarding purchase including purchase through GeM was informed to the Finance Committee
- Recommendations of the discussion on the Upgradation of UG labs should be projected in the Action Taken of 42<sup>nd</sup> Finance Committee.

- The Cost Benefit Analysis (CBA) may be carried out in respect of recurring expenditure to be incurred for Chanakya Academic Package may be carried out with respect to other available similar software and be placed in the next Finance Committee meeting.
- Provision of computers in the Library along with internet facility to conduct online examination has been included in the Budget Document and was separately placed with Agenda Item # 43.06
- Provision of Rs. 2.5 Crores for repairs and upgradation of gallery type class rooms including repair/replacement of furniture and provision of ACs has been included in the Budget Document and was separately placed with Agenda Item # 43.06
- Engagement of legal expert at NITD should be done in accordance with the guidelines of Ministry of Law & Justice, Govt. of India.

**Item#: 43.04: To consider the minutes of the 31<sup>st</sup> Building and Works Committee meeting of the Institute held on 23<sup>rd</sup> September, 2017.**

The minutes of the 31<sup>st</sup> Building and Works Committee meeting of the Institute held on 23<sup>rd</sup> September, 2017 has been approved.

It was suggested to make separate Agenda Items for projects which requires financial approval of the Finance Committee.

**Item#: 43.05: To consider the fund position up to 30<sup>th</sup> Sept, 2017.**


The Fund position of the Institute as on 30/09/2017 was informed to the Finance Committee.

**Item#: 43.06: Finalization of consolidated budget for the Financial Year 2017-18 and 2018-19.**

The Budget Allocation of the Institute RE 2017-18 and BE 2018 – 19 was discussed in detail. The Finance Committee opined to resubmit the Budget of the Institute as per the format to be provided by MHRD, GOI. It was suggested that prioritization of various projects be carried out before finalization of Budget.

Members expressed their disappointment that the status reports of the progress of various projects undertaken are not supported with facts and figures. FC directed that henceforth there should be mandatory presentation for each project undertaken with status on projected financial outlay, projected deadline for completion, expenditure incurred, expected date of completion, reason for delay if any, and other relevant information supported by facts and figures.

The meeting ended with a vote of thanks to the chair.

  
Shri U.C. Mukherjee,  
Registrar (I/C) & Member Secretary,  
Finance Committee  
National Institute of Technology, Durgapur