

**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR.
DURGAPUR-713209, WEST BENGAL, INDIA**

Minutes of the 45th meeting of the Finance Committee of NIT Durgapur held on 2nd July, 2018 from 10 : 30 A.M at Kolkata Guest House, I.I.T Kharagpur Kolkata Campus, HC Block, Sector – III, Salt Lake City, Kolkata- 700106.

The following members attended the Meeting:

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| 1. Prof. Anupam Basu,
Director
National Institute of Technology Durgapur | Director & Chairperson |
| 2. Shri Anil Kumar (Representing, JS & FA,MHRD)
Director Finance, IFD
Department of Higher Education, Govt. of India. New Delhi | Member
(Present on Skype) |
| 3. Shri K. Rajan, (Representing, Addl. Secretary, (TE) MHRD)
Under Secretary, Department of Higher Education,
Govt. of India. New Delhi. | Member
(Present on Skype) |
| 4. Prof. P. Gupta,
Professor, Department of Chemical Engineering,
National Institute of Technology, Durgapur | Member |
| 5. Shri U.C. Mukherjee,
Registrar-In-Charge,
Member Secretary, Finance Committee
National Institute of Technology Durgapur | Member Secretary |

The Director and Chairman, Board of Governors welcomed all members of the Finance Committee of the 45th Meeting of the Finance Committee.

Item#: 45.01: To Confirm the Minutes of the 44th Finance Committee Meeting held on 9th March, 2018.

The Minutes of the 44th Finance Committee Meeting held on 9th March, 2018 along with the comments received from Under Secretary, Finance, MHRD, New Delhi is confirmed.

Comments received from the representative of Additional Secretary (TE) MHRD:

The minutes may be confirmed after taking into consideration the comments of all members.

Item#:45.02: To note action taken on the Minutes of the 44th Finance Committee Meeting held on 9th March, 2018.

Noted and the following items were discussed.

Item #	Subject	Action Taken
44.02 {43.02} (e)	(e) Encroachment	The Institute should send another copy of the letter No. NITD/Estt/encroachment/2018, dated 23 rd May, 2018 to MHRD seeking approval for appointment of full time Estate Officer at NIT Durgapur.
44.03	Any other item	<p><u>Status report of paying salary and allowance to 22 Nos. of hostel employees:</u></p> <p>(i) As the matter is pending in the Hon'ble Calcutta High Court, the FC observed that status-quo should be maintained regarding Pay & Allowances of 22 nos. of Hostel Employees.</p> <p>(ii) As the Institute has already filed the restoration application in the Calcutta High Court; the decision of the Calcutta High Court may be intimated to MHRD from time to time. Any proposal on this may be submitted to the MHRD after the court verdict.</p>

Comments of the representative of Additional Secretary (TE) MHRD:

Noted

Item#: 45.03 To consider the fund position as on June 15th, 2018.

The Finance Committee was informed of the fund position as on June, 15, 2018.

Comments of the representative of Additional Secretary (TE) MHRD:

Considered and noted.

Item#: 45.04 To consider the additional requirement of Fund under OH 31 and OH 36 for the Financial Year 2018-19.

The additional requirement of Fund under OH31 and OH36 for the financial year 2018-19 was informed to the Finance Committee. The Finance Committee opined that till the additional fund is sanctioned/approved by MHRD, expenditure should not be committed from such additional fund.

Comments of the representative of Additional Secretary (TE) MHRD:

NIT Division has already initiated the process of getting additional funds.

Item#: 45.05 To consider the Delegation of Financial power to Deans, Chairman (CEC) and HoDs for expenditure on items within the approved recurring budget.

The Finance Committee recommended the delegation of financial power to Deans, Chairman (CEC) and HoDs as was proposed, within the approved recurring budget strictly as per GFR 2017 ; with one modification that the annual limit of the financial power for Chairman (SRCC)/Dean (R&C) and Chairman (CEC) will be Rs. 15.0 Lakhs per annum.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted. However, GFR provisions should be strictly followed.

Item#: 45.06 To consider the Annual Accounts for the year 2017 – 18.

The Annual Account of the Institute for the Financial Year 2017-18 was placed on the table. As the representatives of MHRD attended the Finance Committee meeting on SKYPE, it was recommended that the copy of the Annual Accounts for the year 2017-18 should be sent to MHRD with the Minutes.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.07 To ratify the revised DPR submitted to the MHRD under HEFA.

The revised DPR on HEFA along with Cash Flow Statement and IRR submitted by the Institute to MHRD with a total outlay of Rs. 97.0 Crore, was ratified by the Finance committee. The Ministry representatives who were on Skype informed the Finance Committee that the revised proposal submitted by the Institute was under examination at MHRD.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted

Item#: 45.08 To consider items recommended in the 49th Senate meeting held on March 23rd, 2018.

Resolution on item 49.4 of 49th Senate Meeting, Item #15

The Finance Committee advised that for the enhancement in the remuneration of external examiners for PhD thesis from India and abroad, a comparative statement of remuneration paid by at least two more nearby NITs should be prepared and be placed in the next Finance Committee meeting for approval of the proposed remuneration.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Resolution on item 49.4 of 49th Senate Meeting, Item #16.

The Finance Committee advised that for paying TA to the PhD Supervisors, who are from outside the Institute, the practice followed by the nearby NITs should be explored. The revised proposal may be submitted in the next Finance Committee meeting for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.08 :Resolution on item 49.06.

The Finance Committee recommended that detailed background and the reasons for the proposal for the proposed tuition fees of Rs. 7500/- per Semester for the integrated M.Sc. programme in Chemistry may be sent to MHRD for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.09: Resolution on item 45.09.

The Finance Committee recommended the tuition fees of Rs. 20.000/- for (G) Full time Sponsored Research Scholars ; (H) Part time Sponsored Research Scholars from reputed industries, (I) Part time Research Scholars from academic/research institutions ; and under Government of India schemes like TEQIP etc. for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted. However the Institute may also check up from other NITs for maintaining uniformity in this regard.

Item#: 45.10 To consider implementation of complete Enterprise Resource Planning (ERP) package at NIT Durgapur.

The Finance Committee recommended that for implementing the Enterprise Resource Planning (ERP) package the detailed proposal including the Cost-Benefit-Analysis (CBA) prepared by the Institute along with the formal offer letter of IIT Kharagpur be sent to MHRD for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#45.11: Any other items with permission of the chair.

The item(s) proposed under this Agenda Point may be placed in the next meeting of the Finance Committee.

**Shri U.C. Mukherjee
Registrar (I/C) & Member Secretary,
Finance Committee
National Institute of Technology, Durgapur**

The Minutes of the 45th Finance Committee meeting has been finalized after incorporating comments from the representative of Additional Secretary (TE), MHRD.

Placed for approval of Chairman, FC.

*MUMD
07/08
TB.*

~~CHAIRMAN, FC.~~

~~Signature~~

