

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR.

DURGAPUR-713209, WEST BENGAL, INDIA

AGENDA NOTES

FOR

The 46th meeting of the Finance Committee of NIT Durgapur is scheduled to be held on 15th October 2018 from 10:30 A.M. in the Kolkata Guest House, I.I.T. Kharagpur Kolkata Campus, HC Block, Sector – III, Salt Lake City, Kolkata – 700106

Sl. No.	Item	Page No.
46.01	To Confirm the Minutes of the 45 th Finance Committee Meeting held on 2 nd July, 2018.	01
46.02	To note action taken on the Minutes of the 45 th Finance Committee Meeting held on 2 nd July, 2018.	01-02
46.03	To consider the fund position as on 28 th September , 2018 in light of the financial commitments made by the MHRD in 2018-19.	02
46.04	To consider the minutes of the 34 th Building and Works Committee meeting of the Institute held on 06 th October 2018.	02
46.05	The National Project Implementation Unit, MHRD has given emphasis on converting all TEQIP –III institutions into a new dimension of Digital Campus through a modern state-of-art Wi-Fi facility.	03
46.06	Any other Item with the permission of the Chair.	03

Item#: 46.01: To Confirm the Minutes of the 45th Finance Committee Meeting held on 2nd July, 2018.

The 45th Meeting of the Finance Committee was held on 2nd July, 2018 at I.I.T Kharagpur, Kolkata Campus, HC Block, Sector – III, Salt Lake City, Kolkata- 700106.

The minutes of the said meeting was circulated amongst the Finance Committee members for comments.

Minutes of the meeting, incorporating the comments received from Representative of Additional Secretary (TE) MHRD, New Delhi is placed before the Finance Committee for consideration and confirmation.

Annexure- I

Page No. 4

Item#: 46.02: To note action taken on the Minutes of the 45th Finance Committee Meeting held on 2nd July, 2018.

Item #	Subject	Action Taken
45.01	To confirm the Minutes of the 44 th Finance Committee Meeting held on 09 th March, 2018.	Confirmed
45.02	To note action taken on the Minutes of 44th Finance Committee Meeting held on 09th March, 2018.	Noted.
45.03	To consider the fund position as on 15 th June 2018	Noted.
45.04	To consider the additional requirement of Fund under OH 31 and OH 36 for the Financial Year 2018-19.	Additional requirement sent to the Ministry for consideration.
45.05.	To consider the Delegation of Financial power to Deans, Chairman (CEC) and HoDs for expenditure on items within the approved recurring budget.	Office order issued
45.06	To consider the Annual Accounts for the year 2017-18	Approved.
45.07	To ratify the revised DPR submitted to the MHRD under HEFA	A proposal for loan of Rs. 97 crore under HEFA was approved by the MHRD vide letter F.No. 5-5/2018 TS-III dated 23 rd August 2018. The proposal was submitted to MD & CEO, HEFA Board, Bengaluru vide No.NITD/Reg/HEFA/1096 dated 18.09.2018 for further necessary action. Annexure – II Page No. 15

45.08	To consider items recommended in the 49 th Senate meeting held on 23 rd March 2018	Noted.
45.09	To consider items recommended in the 50 th Senate meeting held on 18 May, 2018.	Noted.
45.10	To consider implementation of complete Enterprise Resource Planning (ERP) package at NIT Durgapur	Noted. Additional documents, as sought by the representative of AS (TE) MHRD have been sent to the Ministry.

Item#: 46.03: To consider the fund position as on 28th September, 2018 in light of the financial commitments made by the MHRD in 2018-19.

The fund position as on September 28th, 2018 is given here under for consideration.

Revenue (provisional)								(` in Lakhs)
Object Head	Expenditure 2017-2018	Opening Balance 01.04.2018	Grant released till 28.09.2018 during 2018-2019	IRG 2018 - 2019	Total fund Available with the institute	Actual Expenditure 28.09.2018 during 2018-2019	Unspent /deficit Balance 28.09.2018	Requirement for 2018-2019
(1)	(2)	(3)	(4)	(5)	(6)=(3)+(4)+(5)	(7)	(8)=(6)-(7)	(9)
OH - 31 (General)	5377.00	0.00	1213.00	1436.00	2649.00	2735.00	-86.00	9324.00
OH - 35 (Creation of Capital Assets)	6678.00	0.00	1476.00	0.00	1476.00	1570.00	-94.00	1447.00
OH - 36 (Salaries)	4832.00	262.49	2745.00	0.00	3007.49	3929.00	-921.51	5506.00
Total (Recurring)	16887.00	262.49	5434.00	1436.00	7132.49	8234.00	-1101.51	16277.00

Item#: 46.04: To consider the minutes of the 34th Building and Works Committee meeting of the Institute held on 06th October 2018.

To be placed on the table.

Item#: 46.05: The National Project Implementation unit, MHRD has given emphasis on converting all TEQIP –III institutions into a new dimension of Digital Campus through a modern state-of-art Wi-Fi facility.

National Project Implementation Unit (NPIU) has empanelled M/S Reliance Jio Infocomm Ltd. for providing Wi-Fi Internet connectivity to students, faculty and staff from TEQIP-III institutions as an individual user. The plan called as “TEQIP-III Wi-Fi plan” shall include Internet Data of 30 GB/User/Month on FUP basis of 1 GB per day at the cost of Rs 100.00 per month (+ 18% Tax). The necessary infrastructure will be built by the service provider at their own cost.

With about 4500 students residing in the campus, the total user charge will be about Rs 63,72,000/- per annum. It may be noted that Rs 2000/- is collected per student per annum as “Computing fees” (Rs 90,00,000/- per annum). It is proposed that the Institute may subscribe to the “TEQIP-III Wi-Fi plan” for the students and the expenditure be made from the above head after renaming it as “Computing and Internet fees”.

Placed before the Finance Committee for consideration.

**Annexure – III
Page No. 17**

Item#: 46.06: Any other Item with the permission of the Chair.

**Shri U.C. Mukherjee
Registrar (I/C) & Member Secretary,
Finance Committee
National Institute of Technology, Durgapur**

ANNEXURE - I

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR. DURGAPUR-713209, WEST BENGAL, INDIA

Minutes of the 45th meeting of the Finance Committee of NIT Durgapur held on 2nd July, 2018 from 10 : 30 A.M at Kolkata Guest House, I.I.T Kharagpur Kolkata Campus, HC Block, Sector – III, Salt Lake City, Kolkata- 700106.

The following members attended the Meeting:

- | | |
|--|------------------------------|
| 1. Prof. Anupam Basu,
Director
National Institute of Technology Durgapur | Director & Chairperson |
| 2. Shri Anil Kumar (Representing, JS & FA, MHRD)
Director Finance, IFD
Department of Higher Education, Govt. of India. New Delhi | Member
(Present on Skype) |
| 3. Shri K. Rajan, (Representing, Addl. Secretary, (TE) MHRD)
Under Secretary, Department of Higher Education,
Govt. of India. New Delhi. | Member
(Present on Skype) |
| 4. Prof. P. Gupta,
Professor, Department of Chemical Engineering,
National Institute of Technology, Durgapur | Member |
| 5. Shri U.C. Mukherjee,
Registrar-In-Charge,
Member Secretary, Finance Committee
National Institute of Technology Durgapur | Member Secretary |

The Director and Chairman, Board of Governors welcomed all members of the Finance Committee of the 45th Meeting of the Finance Committee.

Item#: 45.01: To Confirm the Minutes of the 44th Finance Committee Meeting held on 9th March, 2018.

The Minutes of the 44th Finance Committee Meeting held on 9th March, 2018 along with the comments received from Under Secretary, Finance, MHRD, New Delhi is confirmed.

Comments received from the representative of Additional Secretary (TE)
MHRD:

The minutes may be confirmed after taking into consideration the comments of all members.

Item#:45.02: To note action taken on the Minutes of the 44th Finance Committee Meeting held on 9th March, 2018.

Noted and the following items were discussed.

Item #	Subject	Action Taken
44.02 {43.02} (e)	(e) Encroachment	The Institute should send another copy of the letter No. NITD/Estt/encroachment/2018, dated 23 rd May, 2018 to MHRD seeking approval for appointment of full time Estate Officer at NIT Durgapur.
44.03	Any other item	<u>Status report of paying salary and allowance to 22 Nos. of hostel employees:</u> (i) As the matter is pending in the Hon'ble Calcutta High Court, the FC observed that status-quo should be maintained regarding Pay & Allowances of 22 nos. of Hostel Employees. (ii) As the Institute has already filed the restoration application in the Calcutta High Court; the decision of the Calcutta High Court may be intimated to MHRD from time to time. Any proposal on this may be submitted to the MHRD after the court verdict.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted

Item#: 45.03 To consider the fund position as on June 15th, 2018.

The Finance Committee was informed of the fund position as on June, 15, 2018.

Comments of the representative of Additional Secretary (TE) MHRD:

Considered and noted.

Item#: 45.04 To consider the additional requirement of Fund under OH 31 and OH 36 for the Financial Year 2018-19.

The additional requirement of Fund under OH31 and OH36 for the financial year 2018-19 was informed to the Finance Committee. The Finance Committee opined that till the additional fund is sanctioned/approved by MHRD, expenditure should not be committed from such additional fund.

Comments of the representative of Additional Secretary (TE) MHRD:

NIT Division has already initiated the process of getting additional funds.

Item#: 45.05 To consider the Delegation of Financial power to Deans, Chairman (CEC) and HoDs for expenditure on items within the approved recurring budget.

The Finance Committee recommended the delegation of financial power to Deans, Chairman (CEC) and HoDs as was proposed, within the approved recurring budget strictly as per GFR 2017 ; with one modification that the annual limit of the financial power for Chairman (SRCC)/Dean (R&C) and Chairman (CEC) will be Rs. 15.0 Lakhs per annum.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted. However, GFR provisions should be strictly followed.

Item#: 45.06 To consider the Annual Accounts for the year 2017 – 18.

The Annual Account of the Institute for the Financial Year 2017-18 was placed on the table. As the representatives of MHRD attended the Finance Committee meeting on SKYPE, it was recommended that the copy of the Annual Accounts for the year 2017-18 should be sent to MHRD with the Minutes.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.07 To ratify the revised DPR submitted to the MHRD under HEFA.

The revised DPR on HEFA along with Cash Flow Statement and IRR submitted by the Institute to MHRD with a total outlay of Rs. 97.0 Crore, was ratified by the Finance committee. The Ministry representatives who were on Skype informed the Finance Committee that the revised proposal submitted by the Institute was under examination at MHRD.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted

Item#: 45.08 To consider items recommended in the 49th Senate meeting held on March 23rd, 2018.

Resolution on item 49.4 of 49th Senate Meeting. Item #15

The Finance Committee advised that for the enhancement in the remuneration of external examiners for PhD thesis from India and abroad, a comparative statement of remuneration paid by at least two more nearby NITs should be prepared and be placed in the next Finance Committee meeting for approval of the proposed remuneration.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Resolution on item 49.4 of 49th Senate Meeting. Item #16.

The Finance Committee advised that for paying TA to the PhD Supervisors, who are from outside the Institute, the practice followed by the nearby NITs should be explored. The revised proposal may be submitted in the next Finance Committee meeting for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.08 :Resolution on item 49.06.

The Finance Committee recommended that detailed background and the reasons for the proposal for the proposed tuition fees of Rs. 7500/- per Semester for the integrated M.Sc. programme in Chemistry may be sent to MHRD for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#: 45.09: Resolution on item 45.09.

The Finance Committee recommended the tuition fees of Rs. 20,000/- for (G) Full time Sponsored Research Scholars ; (H) Part time Sponsored Research Scholars from reputed industries, (I) Part time Research Scholars from academic/research institutions ; and under Government of India schemes like TEQIP etc. for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted. However the Institute may also check up from other NITs for maintaining uniformity in this regard.

Item#: 45.10 To consider implementation of complete Enterprise Resource Planning (ERP) package at NIT Durgapur.

The Finance Committee recommended that for implementing the Enterprise Resource Planning (ERP) package the detailed proposal including the Cost-Benefit-Analysis (CBA) prepared by the Institute along with the formal offer letter of IIT Kharagpur be sent to MHRD for approval.

Comments of the representative of Additional Secretary (TE) MHRD:

Noted.

Item#45.11: Any other items with permission of the chair.

The item(s) proposed under this Agenda Point may be placed in the next meeting of the Finance Committee.

Shri U.C. Mukherjee
Registrar (I/C) & Member Secretary,
Finance Committee
National Institute of Technology, Durgapur

The Minutes of the 45th Finance Committee meeting has been finalized after incorporating comments from the representative of Additional Secretary (TE), MHRD.

Placed for approval of Chairman, FC.

MEMP
07/08
TB.

~~CHAIRMAN, FC.~~

~~_____~~

F.No.5-3/2017-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, the ¹²7 July, 2018

To

The Registrar,
National Institute of Technology, Durgapur

Subject: Comments of the representative of Additional Secretary (TE), MHRD in respect of 45th meeting of The Finance Committee of National Institute of Technology, Durgapur held at Kolkata Guest House, IIT Kharagpur Kolkata Campus, HC Block, Sector- III, Salk Lake City, Kolkata on 2nd July, 2018 from 10:30 am – reg.

Sir,

I am directed to refer to your email regarding draft minutes of 45th meeting of The Finance Committee of National Institute of Technology, Durgapur held at Kolkata Guest House, IIT Kharagpur Kolkata Campus, HC Block, Sector- III, Salk Lake City, Kolkata on 2nd July, 2018 from 10:30 am – reg. The item wise comments of the minutes are enclosed. The Institute is requested to incorporate the comments in the final minutes and record in the minute book.

Yours faithfully



(K.Rajan)

Under Secretary to the Govt. of India

Copy to: Director, NIT Durgapur

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F.No.5-3/2017-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, the 7th July, 2018

To

The Registrar,
National Institute of Technology, Durgapur

Subject: Comments of the representative of Additional Secretary (TE), MHRD in respect of 45th meeting of The Finance Committee of National Institute of Technology, Durgapur held at Kolkata Guest House, IIT Kharagpur Kolkata Campus, HC Block, Sector- III, Salk Lake City, Kolkata on 2nd July, 2018 from 10:30 am - reg.

Item No.	Agenda Points	Resolution	Comments
45.01	To Confirm the Minutes of the 44 th Finance Committee Meeting held on 9 th March, 2018.	The Minutes of the 44 th Finance Meeting held on 09 th March, 2018 along with the comments received from Under Secretary, Finance, MHRD, New Delhi is confirmed.	The minutes may be confirmed after taking into consideration the comments of all members.
45.02	To note action taken on the Minutes of the 44 th Finance Committee Meeting held on 9 th March, 2018. (44.02 and 43.02) Encroachment	The Institute should send another copy of the letter No. NITD/Estt/encroachment/2018, dated 23 rd may, 2018 to MHRD seeking approval for appointment of full time Estate Officer at NIT Durgapur.	Noted.
	(44.03) Any other item	<u>Status report of paying salary and allowance to 22 Nos. of hostel employees:</u> (i) As the matter is pending in the Hon'ble Calcutta High	

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K. Raju

		<p>court, the FC observed that status-quo should be maintained regarding pay & Allowances of 22 nos. of Hostel Employees.</p> <p>(ii) As the Institute has already filed the restoration application in the Calcutta High Court; the decision of the Calcutta High court may be intimated to MHRD from time to time. Any proposal on this may be submitted to the MHRD after the court verdict.</p>	
45.03	To consider the fund position as on June 15 th , 2018.	The Finance Committee was Informed of the fund position as on June, 15, 2018.	Considered and noted.
45.04	To consider the additional requirement of fund under OH 31 and OH 36 for the Finance Year 2018-19.	The additional requirement of Fund under OH31 and OH36 for the financial year 2018-19 was informed to the Finance Committee. The Finance Committee opined that till the additional fund is sanctioned/approved by MHRD, expenditure should not be committed from such additional fund.	NIT Division has already initiated the process of getting additional funds.
45.05	To consider the Delegation of Financial power to Deans, Chairman (CEC) and HoDs for expenditure on items within the approved recurring budget.	The Finance Committee recommended the delegation of financial power to Deans, Chairman (CEC) and HoDs as was proposed, within the approved recurring budget strictly as per GFR 2017; with one modification that the annual limit of the financial power for chairman (SRCC)/Dean (R&C) and Chairman (CEC) will be Rs. 15.0 Lakhs per annum.	Noted. However, GFR provisions should be strictly followed.

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K. Roy

45.06	To consider the Annual Accounts for the year 2017 - 18.	The Annual Account of the Institute for the Financial Year 2017-18 was placed on the table. As the representatives of MHRD attended the Finance Committee meeting on SKYPE, it was recommended that the copy of the Annual Accounts for the year 2017-18 should be sent to MHRD with the Minutes.	Noted. 1
45.07	To ratify the revised DPR submitted to the MHRD under HEFA.	The revised DPR on HEFA along with Cash Flow Statement and IRR submitted by the Institute to MHRD with a total outlay of Rs. 97.0 Crore, was ratified by the Finance committee. The Ministry representatives who were on Skype informed the Finance Committee that the revised proposal submitted by the Institute was under examination at MHRD.	Noted.
45.08	To consider items recommended in the 49 th Senate meeting held on March 23 rd , 2018.	<u>Resolution on item 49.4 of 49th Senate Meeting, Item #15</u> The Finance Committee advised that for the enhancement in the remuneration of external examiners for PhD thesis from India and abroad, a comparative statement of remuneration paid by at least two more nearby NITs should be prepared and be placed in the next Finance Committee meeting for approval of the proposed remuneration. <u>Resolution on item 49.4 of 49th Senate Meeting, Item</u>	Noted.

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K. Raju

		<p><u>#16.</u> The finance Committee advised that for paying TA to the PhD Supervisors, who are from outside the Institute, the practice followed by the nearby NITs should be explored. The revised proposal may be submitted in the next Finance Committee meeting for approval.</p> <p><u>Resolution on item 49.06.</u> The Finance committee recommended that detailed background and the reasons for the proposal for the proposed tuition fees of Rs. 7500/- per Semester for the integrated M.Sc. programme in Chemistry may be sent to MHRD for approval.</p>	
45.09	Resolution on item 45.09.	The Finance Committee recommended the tuition fees of Rs. 20.000/- for (G) full time Sponsored Research Scholars ; (H) Part time Sponsored Research Scholars from reputed industries, (I) Part time Research Scholars from academic/research institutions; and under Government of India schemes like TEQIP etc. for approval.	Noted. However the Institute may also check up from other NITs for maintaining uniformity in this regard.
45.10	To consider implementation of complete Enterprise Resource Planning (ERP) package at NIT Durgapur.	The Finance Committee recommended that for implementing the Enterprise Resource Planning (ERP) package the detailed proposal including the Cost-Benefit-Analysis (CBA) prepared by the Instituted along with the	Noted.

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K. Raju

		formal offer letter of IIT Kharagpur be sent to MHRD for approval.	
45.11	Any other items with permission of the chair.	The item (s) proposed under this Agenda Point may be placed in the next meeting of the Finance Committee.	

K. Rajan

(K.Rajan)

Under Secretary to the Govt. of India



राष्ट्रीय प्रौद्योगिकी संस्थान ANNEXURE -

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का संस्थान)

महात्मा गांधी एभेन्यू, दुर्गा ANNEXURE - II (I), भारत

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

(Institute of National Importance Under MHRD, Govt. of India)

MAHATMA GANDHI AVENUE, DURGAPUR - 713209, (WEST BENGAL), INDIA

No. NITD/Reg/HEFA/1096

Dated: 18.09.2018

To

MD & Chief Executive Officer, HEFA

6th Floor, Naveen Complex

No. 14, MG Road, Bengaluru 560001

Ph. 080-25587405; Email: info@hefa.co.in

Sub: Proposal on Higher Education Funding Agency (HEFA) Credit Policy Framework – regarding.

Ref: Letter of approval from MHRD, Govt. of India (No. No. F No. 5-5/ 2018-TS.III, dated 23rd August, 2018)

Dear Sir,

NIT Durgapur had submitted an application to the MHRD, Government of India for HEFA loan to set up “Utkarsha Bhavan” which would house central research facility, central laboratory facility and four advanced centres of research at NIT Durgapur. The Institute had already got the loan proposal approved by its Finance Committee in its 44th meeting and by the Board of Governors in its 49th meeting held on March 09, 2018. An approval for the loan application has been received from the MHRD, Govt. of India (No. No. F No. 5-5/ 2018-TS.III, dated 23rd August, 2018) [vide attachment].

The application for the HEFA loan to set up the “Utkarsha Bhavan” is submitted to you for further consideration and kind necessary action. The application, along with the checklist documents, including KYC, DPR, balance sheet, income expenditure statement, cash flow statements, statement of loan accounts, resolutions of the BoG and FC meetings, checklist for HEFA loan, IRR calculation and justification for the project, is enclosed for your kind perusal.

With kind regards,

Mump
18/09/18
Registrar (I/C)

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F.No.5-5/2018-TS.III
Government of India
Ministry of Human Resource Development
Department of Higher Education

New Delhi, the 15th August, 2018

To,
The Director,
National Institute of Technology, Durgapur,

Subject: Proposal of Loan for NIT, Durgapur from Higher Education Funding Agencies (HEFA) to the tune of Rs. 97.00 crore- regarding.

Sir,

I am directed to refer to your proposal for funding of projects under Higher Education Funding Agency (HEFA) and to say that the Competent Authority in this Ministry has approved your following projects which are as under:

S. No.	Name of the Project	Fund required from HEFA
1.	Construction of a G+10 Storied Central Research & Academic Laboratory Building	Rs. 55 crore
2.	Central Research Facility (CRF)	Rs. 22 crore
3.	Centralized Laboratory facility (CLF)	Rs. 4 crore
4.	Centre for Research on Environment and Water (CREW)	Rs. 4 crore
5.	Centre for Biomedical Engineering & Assistive Technology (BEAT)	Rs. 4 crore
6.	Centre for Advanced Research on Energy (CARE)	Rs. 4 crore
7.	Centre of Excellence on IoT and intelligent System (IoTIS)	Rs. 4 crore
	Total	Rs. 97.00 crore.

2. In this context, the Institute is requested to proceed with further necessary formalities, as informed by this Ministry from time to time to avail funding from HEFA. Circulars issued by this Ministry for availing funding from HEFA are enclosed.

Encl: As above

Yours faithfully,


(K Rajan)

Under Secretary to the Government of India

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NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR - 713209.
IT INFRASTRUCTURE AND SERVICES COMMITTEE

ANNEXURE - III

21st June 2018

Note Sheet

With reference to the NPIU-MHRD email dated 7th Jun 2018, emphasizing TEQIP-III Wi-Fi plan, the ITIS had a detailed discussion in this regard.

The plan costs Rs.100 + tax per user, with limit of 1GB, thereafter 128kbps speed. The amount in excess of Rs.100 + tax per month would be paid by the user directly to the service provider. The payment Rs.100 + tax per user shall be made by TEQIP-III fund as per the terms and conditions.

The ITIS recommends the plan for student hostels in the first phase.

[Signature]
21/6/18
Chairman

[Signature]
21/06/2018
Converter

To

The Director,
NIT Durgapur.

[Signature]
Chairman (CEC)
21/06/18

Encl.: Copy of the email received

TEQIP III fund for procurement head has been planned ~~from~~ and said purpose may be looked into through computing fee of the students.

[Signature]
29/6/18

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[Signature]
29/6/18

To be placed
in the BOA (45th)

③

Subject: Fwd: [WARNING: ATTACHMENT(S) MAY CONTAIN MALWARE] Wi-Fi Services / Facility in the Project Institution under TEQIP-III

From: anupambas@gmail.com
 To: parthagupta2000@yahoo.com; kcghanta@yahoo.com
 Date: Thursday, 7 June, 2018, 9:35:29 PM IST

Let us discuss once

অনুপম বসু
 Anupam Basu
 Director
 National Institute of Technology, Durgapur
 &
 Professor (on-lien)
 Dept. of Computer Science & Engineering (CSE)
 IIT Kharagpur 721302

----- Forwarded message -----

From: Director NIT Durgapur <director@admin.nitdgp.ac.in>
 Date: Thu, Jun 7, 2018 at 8:19 PM
 Subject: Fwd: [WARNING: ATTACHMENT(S) MAY CONTAIN MALWARE] Wi-Fi Services / Facility in the Project Institution under TEQIP-III
 To: "Anupam Basu (অনুপম বসু)" <anupambas@gmail.com>, KARTIK GHANTA <kartikghanta@gmail.com>

----- Forwarded message -----

From: NPIU MHRD <npiu-mhrd@gov.in>
 Date: Thu, Jun 7, 2018 at 7:15 PM
 Subject: [WARNING: ATTACHMENT(S) MAY CONTAIN MALWARE] Wi-Fi Services / Facility in the Project Institution under TEQIP-III
 To: director@nitt.edu, director@nits.ac.in, director@nitp.ac.in, director.iests@gmail.com, director@nitrkl.ac.in, director@nitrr.ac.in, director@nitw.ac.in, director@admin.nitdgp.ac.in, mmsbeg@cs.berkeley.edu, director@nitc.ac.in, director@vnit.ac.in, director@nitj.ac.in, director@mnit.ac.in, director@mnnit.ac.in, director@svnit.ac.in, director@manit.ac.in, dt@iitism.ac.in, principal.cea@jntua.ac.in, principal_intucek@yahoo.com, principal_svuice2003@yahoo.co.in, auceapincipal@gmail.com, vc_gju@yahoo.co.in, vc@ymcaust.ac.in, vc@dcrustm.org, pg_tewari@bvb.edu, principal@bmsce.ac.in, principalpda@yahoo.com, becprincipal@yahoo.com, principal@nie.ac.in, venusridhar@yahoo.com, swamy_vtu@yahoo.com, principal_soe@cusat.ac.in, director@ictmumbai.edu.in, director.walchand@gmail.com, principalgeca@yahoo.com, director@coep.ac.in, principal@spce.ac.in, directorvjti@vjti.org.in, registrar@nmu.ac.in, director@snggs.ac.in, principal@gcekarad.ac.in, aysbagi@gmail.com, vcdu@dce.edu, s_rajakumar59@yahoo.co.in, principal@cit.edu.in, principal@tce.edu, principal@ppsgtech.ac.in, principal.teqip@gcesalem.edu.in, principal@gct.ac.in, principal@jntuceh.ac.in, vsskumar1958@hotmail.com, jayashreeanireddy@gmail.com, director@pec.ac.in, directoruiet@pu.ac.in, savita2k8@yahoo.com, principal@pec.edu, registrar@caluniv.ac.in, c.bhatta@gmail.com, vc@wbud.ac.in, principal@bvmengineering.ac.in, directoruietkuk@gmail.com, principal@mcehassan.ac.in, principal@sjce.ac.in, director-nitjsr@rediffmail.com, director@nitkk.ac.in, sanchita@pu.ac.in, dcet@pu.ac.in, deance@hijli.iitkgp.ernet.in, nocet@iitg.ernet.in, director@sliet.ac.in, princoej@rediffmail.com, principal503@gmail.com

Dear Sir/Madam,

The Ministry of Human Resource Development (MHRD)/NPIU has given emphasis on converting all TEQIP-III institutions into a new dimension of Digital Campus through a modern state-of-art Wi-Fi facility. This drive will enable the students & faculty of those institutions where uninterrupted connectivity is a major concern, to access educational contents in technical studies.

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In this context, National Project Implementation Unit (NPIU) has empanelled M/S Reliance Jio Infocomm Ltd. for providing Wi-Fi Internet connectivity to students, faculty and staff from TEQIP-III institutions as an individual user. The plan called as "TEQIP-III Wi-Fi plan" shall be:

Internet Data of 30 GB/User/Month on FUP basis of 1 GB per day at the Cost of Rs 100.00 per month (Exclusive Tax)

The ToR for the said activity is attached as Annex-I. The contract agreement shall be signed between the Institutes & the Service Provider and payment to the vendor shall be done by institutes through the fund allocated under TEQIP-III. However, if the usage exhausts the limit of 1 GB, the fall down speed of 128 kbps shall be available to the users. Interested institutes may contact to the service provider i.e. Reliance Jio Infocomm Ltd on below mentioned contact details:

Name of the Firm	Contact Person & Phone No.	Address
M/s Reliance Jio Infocomm Limited	Mr. R V Balasubramaniam Iyer, Vice President Direct : +91-22-447 57850 Mobile : +91-9967049636 Email : bala.iyer@ril.com Mr. Rajat Goel, DGM Mobile : 9871555324, Email : rajat.goel@ril.com	Reliance Jio Infocomm Limited 9th Floor, Maker Chambers IV, 222, Nariman Point, Mumbai – 400021

In order to facilitate the focus state institutions and for the simplification of the process at institute level, the standard format of PO/Agreement is also attached for ready reference as Annex-II.

Procurement of aforementioned activity is to be initiated in PMSS under Services as a single source selection and package name should start with NPIU so as to identify the said activity.

Interested institutes are requested to proceed further for engaging the empanelled service provider as per Terms of Reference (ToR) enclosed herewith. In case of any clarification, please feel free to contact SPIU/ Procurement section of NPIU/ Mentor consultant.

Regards,

Prof (Dr) P M Khodke

Central Project Advisor

National Project Implementation Unit (NPIU)

Copia Corporate Suites, 301-302, 3rd Floor,

Plot No - 9

Jasola Vihar New Delhi - 110025

Phone No.011-26941026 (D)

EPABX Nos 011-26941003,04,06,08,09,2 9

Fax Nos. : 011-26941012, 26941014

Email : npiu-mhrd@gov.in

Web : www.npiu.nic.in

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Annex-I.docx
15.8kB



Annex-II.doc
95.6kB

P-20

Responsibility of SPs

The SP shall be responsible for the following:

- ✓ To provide Wi-Fi Services that support the centralized provisioning, monitoring and enforcing the policies for the subscribers with associated 24x7 monitoring of the network infrastructure on end-to-end basis covering access, backhaul and internet gateway facilities
- ✓ Conducting the site survey, design, build-own-operate and manage state-of-the-art carrier grade Wi-Fi Services at the Institution Campus, meeting the optimal coverage and adequate capacity to serve the data download requirements of the students, teaching and non-teaching staff at the campus.
- ✓ Deploying network equipment which shall have carrier grade features such as high availability, high reliability, multiple redundancy levels, low maintenance and low MTTR.
- ✓ Setting up of network inside the college, which would consist of optical fiber (minimum 1pairs), Access switches, Wireless Access Points, Security Equipment (UTM and Firewall) etc. meeting the cost from his own resources. The fiber should also be made available to the Institute free of cost for running the campus LAN as mentioned in TORs.

Minimum Service Standards:

The SPs shall maintain the following service standards:

- ✓ The SP should offer free data download of 30 GB/User/Month on FUP basis of 1 GB per day with the fall down speed of 128 Kbps per month per user (students and faculty), in the University/ Institute/ College for the entire period of this arrangement.
- ✓ The data speed should not be less than 4 Mbps.
- ✓ The Broadband bandwidth of backhaul provided to the institution should not be less than 1Gbps.
- ✓ The number of Wi-Fi Access points provided in the campus should not to less than one Access Point for every 10 users (students/faculty)
- ✓ Wi-Fi Service shall be available at the hotspots selected by the Institution.
- ✓ Each user shall be allowed a minimum of two User ids & Password (Laptop/ Smartphone) concurrently.
- ✓ The broadband network of the SP should be interconnected to the National Knowledge Network (NKN) at their own cost, so that access to the Educational Resources connected to NKN is available to all users from the colleges.

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(c) Condition of provision of service:

- ✓ The SP would not have any exclusivity to provide service in the University/ Institute/ College.
- ✓ The Wi-Fi service should be provided in the Institutions within 16 weeks of placement of purchase order.
- ✓ The SP is free to offer any other service which is permitted under their licence.
- ✓ The users would be free to select the service and tariff package of their choice.
- ✓ The SP would be responsible for maintaining the user and other records as required under the Law/ Regulations.
- ✓ The SP shall comply with all mandatory Government of India Regulations and Security Guidelines to provide information on Wi-Fi sessions upon such request to Law Enforcement Agency (LEA).

(d) Role of the Institution:

- ✓ The Institution would provide space and give permissions for laying the fibre, installing the switches, UPS etc. free of cost. The college would provide electricity for operating the equipment.
- ✓ Provide data about the users (students/ faculty/ admin staff) for the purpose of giving access to Wi-Fi.

(e) Payment Plan

- ✓ The Institution would indicate the total number of users (students+faculty+admn) in the campus.
- ✓ An amount of Rs.100 per user per month would be paid by the institution at the end of every month provided the service offered is satisfactory.
- ✓ The users are free to opt for the package of their choice for the broadband service.
- ✓ Any amount in excess of Rs.100 per month would be paid by the user directly to the service provider.



TERMS AND CONDITIONS THAT ARE TO BE PART OF THE PURCHASE ORDER/CONTRACT WITH M/s Reliance Jio Infocomm

M/s Reliance Jio Infocomm Limited has been appointed as the Service Provider (SP) vide NPIU letter no.....dated..... for providing Campus Wi-Fi facility in the TEQIP-III institutions through OPEX model.

The campus Wi-Fi facility/services may be provided as per the following terms and conditions.

1. General Information to be provided by the Institute along with the PO

-) Name of the Institute
-) Number of students
-) Number of faculty
-) Number of institutes staff who would use the service
-) Total number of users (b + c + d)
- Total number of buildings where Wi-Fi coverage is to be provided along with list and layouts of building
-) Number of students in hostels
-) Nodal officer from Institute for project implementation

2. General conditions

-) The work would involve site survey, design, installation and maintenance of state-of-the-art carrier grade Wi-Fi network in the campus. Setting up of network inside the college, which would consist of optical fiber (minimum pairs), Access switches, Wireless Access Points, Security Equipment (UTM and Firewall) etc. meeting the cost on his own resources. The fiber should also be made available to the Institute free of cost for running the campus LAN as mentioned in TORs.
-) The Wi-Fi facility should be provided in the Institute within 16 Weeks from the date of issue of Purchase Order. The SP would earmark a dedicated team for implementing the network under a Nodal officer and convey the contact details of the Nodal officer to the Institute, within 7 days from the date of issue of the Order.
-) The site survey should be completed and a report along with the detailed diagram of the proposed carrier grade network that would be deployed, giving details (make, model no.) of all the equipment should be submitted to the institute within 4 weeks from the date of issue of the Purchase Order.

3. Service levels:

Coverage: The Wi-Fi services shall be covered in all 'hot spots' which shall include all academic, administrative blocks, labs, libraries, hostels, canteens and any such areas which are frequented by the students. There should be both indoor and outdoor coverage in areas where there are high footfalls. The number of Wi-Fi Access points provided in the campus should not be less than one Access Point for every 10 users. The Wi-Fi network should be suitably augmented for increase in the users, if any, to maintain the quality of service

Unlimited data usage: There shall be limit of 1GB per day per user on the data downloads/uploads. Each user shall be allowed to log-in two devices (laptop and mobile) through two user ids. However, there can be a Fair Usage Policy (FUP) i.e. after a specified data download, the data speed can be reduced.

Data speeds: The data speed during FUP should not be less than 4Mbps; and after FUP should not be less than 28 Kbps.

Installation and maintenance: The entire capital for providing the campus Wi-Fi service has to be invested by the Service Provider (SP). The maintenance of the system shall be the responsibility of the SP.

Authorization, authentication, security, monitoring and report generation: The Authorization,

authentication and maintenance of users should be implemented separately for each Institute as specified by each Institute. In this regard, Institute will provide the user data. Provision should be there to generate performance reports Institute wise, monitor usage in case of FUP, enrolling users etc.

f) **Compliance to International standards:** The offered Wi-Fi equipment at the Core NW and at the campus shall be state-of-the-art, carrier grade equipment conforming to relevant international, IEEE and ITU-T standards.

g) **Portal:** The SP shall create a portal and provide read-only access for viewing Wi-Fi usage statistics to authorized personnel at the Institute.

h) **Network Management System (NMS):** There should a centralized NMS to monitor the performance of the network on 24*7 basis. The Institute should be given access to the NMS required for operations of the network. The Institute staff should be trained to use the NMS.

i) **Help Desk:** SP shall have a 24*7 Call Center for dealing with user requests/complaints related to Wi-Fi services.

j) **Downtime:** The maximum unscheduled downtime of the system shall be 15 minutes in a day. In case of scheduled maintenance, the same shall be intimated in advance to the institution and downtime in such cases shall not be more than 48 hours in 6 months. The downtime shall be calculated on monthly basis.

4. Service charges

a) The service charges shall be Rs. 100 per month per user exclusive of all taxes.

b) The actual users shall include the total number of existing students, faculty and staff in the Institute.

c) The service charges shall be paid to the SP before 15th of every month. NPIU will coordinate timely payment and redressal of service related complaints from Reliance Jio.

d) The Service charges shall be payable from the date of successful commissioning of the Wi-Fi network in the Institute.

e) The services charges cannot be increased for a period of 5 years from the date of commissioning.

5. Responsibilities of the Institute

a) The Institute would permit the SP to install the equipment necessary for providing the campus Wi-Fi service within the campus.

b) The installed equipment would be provided with security like any other Institute equipment.

c) The Institute shall facilitate Right of Way (RoW) permissions within the campus for laying of cables without any charges to Service Provider. However, SP would be responsible for reinstating the surface at their own cost.

d) The required electricity for operating the equipment within the campus, from the local electricity authority, would be provided by the Institute without any charges to Service Provider. UPS wherever required would have to be installed by the SP.

e) Institute will provide sufficient number of IP addresses to the SP.

f) Institute will nominate a Nodal officer along with a link officer who would stand in during absence of nodal officer.

g) Rent free Space / Room for storing the Inventory during project phase. Rent free space for sitting space for technical staff deployed for operations and storage of spare and other equipment.

h) SP would be allowed to put Physical branding of Reliance Jio mentioning "Availability of Wi-Fi" for creating awareness.

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6. Commissioning of the Wi-Fi Services Network:

) After successful commissioning of the Wi-Fi service network, the SP shall submit to the Institute a completion report with detailed Wi-Fi service network diagram, equipment location, equipment details like make, model etc.

) Partial commissioning of the Wi-Fi service network within the Institute is not acceptable.

) On receiving the completion report, the Nodal officer shall verify the Wi-Fi network details and performance and give the acceptance to the SP in accordance to coverage objective agreed in survey report. In case of any shortcomings, it should be conveyed by the Nodal office in writing to the SP within 7 working days of submission of completion report by the SP else it will be deemed accepted.

) The date for start of the billing cycle is the date of acceptance of the Wi-Fi service network by the Institute.

) If the date of acceptance of the Wi-Fi network is during the middle of the month, then the first payment could be for the remaining days in the month. Subsequently the billing would be monthly from 1st of every month.

SP should provide the name and details (mobile number, email) of implementing team to the Institute.

7. Penalties:

In case of failure of the SP for providing the service in the manner specified above, the institution can levy a penalty not exceeding 5% of the monthly service charges payable for the coming month. In case of continuing failure to maintain the service levels, the Institute can cancel the contract after giving adequate opportunity to the SP to explain the failures.

8. Termination of contract:

In case of continuing failure to maintain the service levels, the Institute can terminate the contract after giving adequate opportunity to the SP to explain the failure and rectify the failure within a maximum period of one month.

9. Force Majeure

Neither party shall be liable to the other for any delay or failure in performing its obligations under the Order to the extent that such delay or failure is caused by a Force Majeure event. *Force Majeure* Events include, but are not limited to, acts of God or the public enemy, government restrictions, floods, fire, earthquakes, explosion, epidemic, war, invasion, terrorist acts, riots, strike, or embargoes. SP's economic hardship or changes in market conditions are not considered *Force Majeure* Events. SP shall use all diligent efforts to end the failure or delay of its performance, ensure that the effects of any *Force Majeure* Event are minimized and resume performance under the Order.

10. Resolution of Disputes:

Any dispute arising out of the Contract, which cannot be amicably settled between the parties, shall be referred to adjudication/arbitration in accordance with the laws of the India.

11. Law Governing Contract: The Parties and this agreement shall be governed by the laws of India

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR.
DURGAPUR-713209, WEST BENGAL, INDIA
AGENDA NOTES

FOR

The 46th meeting of the Finance Committee of NIT Durgapur is scheduled to be held on 15th October 2018 from 10:30 A.M. at in the Kolkata Guest House, IIT Kharagpur Kolkata Campus, HC Block Sector – III, Salt Lake City, Kolkata 700 106.

Item#: 46.06: Any other Item with the permission of the Chair.

Item#: 46.06: (A) Additional Agenda Items:

Opening two separate Bank Account one for PFMS – EAT Module and another for GeM Pool Account.

1. From 1st October 2018, using of Live format of PFMS –EAT Module has been made mandatory to enter the expenditure and other details. Excel based MIS upload functionality available in EAT module has been withdrawn from 01/10/2018. Therefore, for smooth functioning of the PFMS-EAT Module and to keep a close monitoring on expenditure as well as Grant in Aid from MHRD, Gol, it is proposed to open a separate Bank Account for PFMS-EAT Module. This will not only eliminate reconciliation problems of Government Grant with other income like collection of tuition fees etc. but will also help the Institute to submit Utilisation Certificate in time.
2. Further as per Office Memorandum No. F. 13/4/2017-PPD (Pt.) dated 14th August, 2018 opening of GeM Pool Accounts is mandatory for all procurement above Rs. 10 (Ten) lakhs. The GeM Pool Account shall be opened, operated and controlled exclusively and completely by the buyer entity/agency. The Account shall carry interest applicable to savings /current account. Such account shall be opened in any scheduled bank having already integrated the pool account with GeM.

Submitted for approval please.

Approved

Mump

कुलसचिव (प्रभारी)/ Registrar (I/C)
राष्ट्रीय प्रौद्योगिकी संस्थान / National Institute of Technology
महात्मा गांधी एवेन्यू / Mahatma Gandhi Avenue
दुर्गापुर-713209 (प.ब.) भारत
Durgapur-713209 (W.B.) India

4807
24-10-18

National Institute of Technology Durgapur
Mahatma Gandhi Avenue Durgapur -713209.

NITD_F&A/PFMS/01

Dated : 3rd October 2018.

Subject: Report on PFMS, GeM, etc. Workshop by ICICI Bank at HHI. Kolkata on 06/09/2018.

Reference: Invitation letter of ICICI Bank is enclosed.

The undersigned along with Shri Prokash Paul, Sr. Superintendent of F&A Section was proceeded to attend for the above mentioned workshop on 06/09/2018 from 2:30 P.M. to 6:30 P.M. at Hotel Hindustan International (HHI) Kolkata which was organised by ICICI Bank Ltd. The following subjects has been discussed in the above said workshop.

- i) PFMS
- ii) GeM and
- iii) Banking Solutions for Autonomous Bodies and Universities.

We are already in the operational both (i) & (ii). Though the selective points has been discussed / clarified but it is require at least two to three days training programme so that complete knowledge about procedure systems and a particular problem can be understand . The Speaker has also acknowledged that within three hours power point presentation& discussion for the above subject are insufficient or too tough.

However, the overall session was fruitful in our case. The ICICI Bank officials agree to give us in-house training at NIT Durgapur, if it is required. We can invite them for training of our F&A peoples for effective practical uses & knowledge.

Secondly, the speaker also advise us for the operation of PFMS account a separate bank account is appropriate to keep close monitor on expenditures as well as grants from Government of India. Within one account for keeping PFMS, Tuition fees collection, Scholarships, Institute other receipts, Bank Interest etc. which may create lots of problem while we would submit our Utilization certificate / reconciliation of accounts to the agency, so it is better to maintain a separate bank A/C for PFMS operation. The approval may kindly be given to open a separate Bank Account for PFMS & Government of India Grants- in - Aid / funds purpose.

Further, as per Government of India notification No F.13/4/2017-PPD (pt) date 14th August 2018. GeM Pool Account need to be opened by the buyer and all GeM transaction should be routed through the GeM Pool Account.

Submitted for kind information and advice.

Dy, Registrar (F&A)(I/c)
Deputy Registrar (Finance & A/Cs.)
National Institute of Technology
Durgapur - 713209

Registrar (I/c) Recommended 'A' above. However Opening up of Separate Bank A/c of the Institute needs approval of FC/BOG, which needs to be conveyed to the MHRD for disbursement of Fund through PFMS.

Director

May be placed to the FC & BOG under any other items.

Pl. prepare a para to be placed on the table

DR/FA)(I/c)

Please put-up as regd by Director Sir for placing in file in the forthcoming FC/BOG meeting.

04/10/18

To
THE REGISTRAR
NIT-DURGAPUR

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4744
04-09-18



384
05/09/18

ICICI Bank Limited takes great pleasure in inviting you to

MILAP

An exclusive talk session on *Shri Asulosh Das. 2 one staff member from Accounts Section may be nominated to attend the program on 06/09/18*
MEMO 03

"Banking Solutions for Autonomous Bodies and Universities"

Agenda

Public Financial Management System (PFMS) *W/i*

Government e-Marketplace (GeM) *Shri Asulosh Das - for n.a. ph*

Online Collection *2.DR (Estb) - for O.O. ph MEMO 05/18*

We sincerely look forward to your presence in the program, the discussion will be followed by Hi-tea.

Date : Thursday, September 6, 2018
Venue : Hotel Hindusthan International- Kolkata
235/1 AJC Bose Road, Kolkata - 700 020
Time : 2:30 PM to 6:00 PM

R. S. V. P.
Imtiaz Amin
Regional Head - Institutional Banking



No.F. 13/4/2017-PPD(Pt.)
Government of India
Ministry of Finance
Department of Expenditure
Procurement Policy Division

516, Lok Nayak Bhawan, New Delhi.
Dated 14th August, 2018.

OFFICE MEMORANDUM

Subject: Government e-Marketplace (GeM) – on Boarding of Non - Public Financial Management System (PFMS) Agencies/ Entities (NPAE) on GeM Portal – Opening and Operating of GeM Pool Accounts (GPAs) by NPAE for ensuring timely payment to GeM suppliers/ vendors

The undersigned is directed to say that the issue of simplification of timely payment procedure to GeM suppliers/ vendors by Non-PFMS Agencies/ Entities (NPAE) through opening & operating of GeM Pool Accounts by NPAE has been under consideration of Government of India and it has now been decided that all those non-PFMS organisations/ Agencies/ entities who come on board on GeM, shall open & operate a special purpose account namely GeM Pool Account for the purpose of ensuring prompt payment to suppliers/ vendors of GeM who supply Goods/ Services to the NPAE through GeM.

2. Accordingly, it is directed that organisations not operating through PFMS shall be covered under these instructions. It shall apply to CPSEs which choose to procure through GeM, all Autonomous Bodies and Societies who are hereby directed to open, operationalize and operate a GeM Pool Account (GPA) for all procurement done through bidding and Reverse Auction (RA). GeM Pool Account shall be mandatory for all procurement above Rs.10 lakhs and optional at the discretion of the entity for value up to Rs.10 lakhs. The GeM Pool Account shall be opened, operated and controlled exclusively and completely by the buyer entity/ agency subject to certain restrictions on withdrawals of funds as enumerated in the Annex to this OM. The Account shall carry interest applicable to savings/ current account. Such account shall be opened in any scheduled bank having already integrated the pool account with GeM.

3. While procuring goods & services through GeM, the NPAEs should credit 100% of the projected value of the goods/ services in their GeM Pool Account before placing supply order/ award of contract and it will not be withdrawn for any other purpose other than the one for which the amount is credited into GeM Pool Account.

On successful supply & acceptance of Goods & Services, the NPAE shall issue an advise without delay to the bank to release actual amount payable to vendors/ suppliers as per terms of contract from the GeM Pool Account.

4. A detailed Standard operating procedure (SOP) on opening and operating of GeM Pool Account is attached in Annex.

5. The Steering Committee on GeM of each Ministry should monitor the implementation of these instructions regarding operationalisation of Gem Pool Account.

6. Ministries/ Departments of Government of India are accordingly requested to issue necessary instructions to all Non-PFMS Agencies/ Entities under their control.

7. This issues with the approval of Secretary (Expenditure).


(K Narayana Reddy)

Under Secretary to the Govt. of India

Tel: 24621305

Email: kn.reddy@gov.in

To

1. Secretaries & Financial Advisors of All Central Government Ministries/ Departments
2. Copy for Web-hosting

**MINUTES OF
34th Meeting of Building and Works Committee,
National Institute of Technology, Durgapur**

**Held on 6th October, 2018 (SATURDAY), at 3.00 pm
in Kolkata Extension Centre, IIT Kgp. BLOCK-HC, SECTOR-III,
Salt Lake, KOLKATA - 700106**

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Members Present:

1. Prof. Anupam Basu
Director
National Institute of Technology
Durgapur - 713209
2. Shri Satyaki Sen
Ex. Director, M.N. Dastur and
Nominee of BOG, NIT Durgapur
CJ 84, Sector-2, Salt lake City
Kolkata - 700091
3. Shri D.P. Konhar
(Nominee of CPWD, Electrical Wing)
Superintending Engineer (Electrical)
Kolkata Central Electrical Circle - 1
Central Public Works Department (CPWD)
234/4 Acharya J.C. Bose Road
Kolkata - 700020
4. Prof. Kamal Bhattacharya
Professor of CE Department and
Dean (P & D)
National Institute of Technology
Durgapur - 713209
5. Shri U.C. Mukherjee
Registrar (I/C)
National Institute of Technology
Durgapur - 713209

The invitation letter and the Agenda Notes were sent to all the members by 26th September 2018 however, the Representatives of MHRD, New Delhi and IFD, MHRD as well as Shri D.K. Ujjania couldn't attend the meeting.

Following Special Invitee Members were also attended the meeting

1. Prof. S. Bhattacharyya
Professor of CE Department and
Chairman Handing / Taking over Committee
National Institute of Technology
Durgapur - 713209
2. Prof. N. K. Roy
Professor of EE Department and
Convener, Electrical Works
National Institute of Technology
Durgapur - 713209
3. Dr. A. K. Banik
Associate Professor of CE Department and
Associate Dean (P & D) with Convener of Civil Works
National Institute of Technology
Durgapur - 713209
4. Prof. S. Saha
Professor of CE Department and
Professor of Maintenance Section
National Institute of Technology
Durgapur - 713209
5. Prof. G. Sanyal
Professor of CSE Department and
Chairman ITIS Committee
National Institute of Technology
Durgapur - 713209
6. Shri Manish Kanodia
Executive Engineer, CPWD
NIT Campus

At the beginning of the 34th B&WC, Director of National Institute of Technology Durgapur and Chairman and Building and works committee welcomes the members and special invitees to the 34th meeting of the Building and Works Committee and convey thanks to all of them for their interest towards the Infrastructural Development Programme of the Institute.

Item No.	Item	Resolution
Item No. 34.1	To confirm the minutes of the 33rd Meeting of Building and Works Committee (B & WC) held on March 1st 2018(Thursday) At Kolkata Extension Centre, IIT Kgp, BLOCK-HC, SECTOR-III, Salt Lake, KOLKATA - 700106	Confirmed

Item No. 34.2	To note down the action taken on items resolved in 33rd as well as 32nd Meeting of Building and Works Committee (B & WC) held on March 1 st 2018 and 15th January 2018 respectively.	
Item No.	Item	Resolution
33.1	Confirmation of 32 nd B&WC Meeting	Noted
33.2	Note down the action taken on 32 nd B&WC meeting #32.2/...../29.3 Lifts of 740 Boys' Hostel: Members expressed their dissatisfaction over the delay in commissioning one lift and a dumbwaiter and slipping of commissioning date time and again.	SE (Electrical) CPWD assured that after knowing the details shortly by next week, commission the same by 30th

	<p>Installation of CC TV in front of all lifts</p> <p>#32.2/...../#29.10 Additional Expenditure (@Rs. 27 L) for extension of Dining Hall in three hostels.</p> <p>#32.2.../#29.11 Expenditure for additional 95 number geysers =Rs.17.67 L.</p> <p>#32.2/...../#29.13 Pending Work on Guest House</p> <p>#32.2/...../#29.14 Progress of Boundary Wall and peripheral road.</p> <p>#32.2/...../#30.3 a) Addressing functional deficiencies of New Guest House and Pending works (#29.13)</p>	<p>November 2018.</p> <p>Noted and delaying thereof accepted</p> <p>Noted and stated to act as per 49th BOG.</p> <p>Noted.</p> <p>Noted (addressed with #30.3a.)</p> <p>Noted. After deliberation the committee has emphasized on i) maintaining quality of work and as well as ii) its space of progress. Also stressed to a) <u>increase man power of CPWD</u>, b) insist CPWD to take quick steps to address the concerned matter.</p> <p>EE, CPWD has assured to look into the matter and take</p>
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	<p>#32.2/...../#30.8 Augmentation of Civil, Electrical and visibility capacity of Lecture Halls and Lecture Galleries of old Academic Block.</p> <p>#32.2/...../#30.9 Yearly maintenance of the campus.</p> <p>#32.2/...../#30.10 External painting of quarters and, #32.2/...../#30.11 Underground Sewer lines</p> <p>#32.2/...../#30.15 5/20 Years Perspective Plan</p>	<p>appropriate action to complete them soon.</p> <p>CPWD appraised that 'The Tender has been floated' and the work would be started by a month.</p> <p>Ratified. Asked 'PIC - maintenance' to submit the 'Tender Proposals to CPP' and other documents to the ensuing FC and BOG.</p> <p>Seeing the monthly Progress Report Statement (PRS) the committee has suggested a) improve the rate of Progress, and b) maintain parity of the Physical and Financial Progress of all projects, and c) deploy additional Man Power of CPWD.</p> <p>A statement on</p>
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	<p>#32.2/...../#30.16 a) Structural Shed of Mechanical Engineering Dept.</p> <p>#32.2/#30.16 (b) Renovation of Central Library: PE = Rs. 5.6016cr. <u>The item was also referred in 33rd B&WC (#33.3) where</u> It was recommended to be funded through HEFA.</p> <p>#32.2/#31.3</p> <p>Short falls of the various Projects communicated to CPWD (Annexure – 34.5/ 32.08, pp. A25-26)</p> <p>Completion of Pending Work of LAN as per the scope under 'Renovation of Old Academic Building'</p>	<p>Scope of Work is to be prepared for the ensuing BOG.</p> <p>Since the work value (PE) is within Rs. 1 cr. CPWD assured that the civil work will be started by November 30th 2018.</p> <p>The target date given by CPWD for selecting the agency is (within) 31th October 2018.</p> <p>CPWD assured that a comprehensive report will be submitted by CPWD by 10th October 2018 and appropriate steps are to be initiated soon for addressing all.</p> <p>The internal report vis-a-vis the reply of M/s NBCC dtd. 04/10/18 it is resolved a) with reference to the Stock Book of the</p>
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	<p>#32.2/#31.5 a2) Cleaning of all Septic Tanks of Hostels</p> <p>a3) Cleaning of the floor of Dining Hall and Kitchen of Hostels</p> <p>a4) Controlling Dog menace in Hostels</p> <p>b) Installation of CC TV in the New Academic Block</p> <p>#32.4 Renovation of Old Hostels: PE = Rs. 20.8424cr. <u>The item was also referred in 33rd B&WC (#33.3) where it was recommended to be funded through HEFA.</u></p>	<p>section, check the inventory statement of LAN and b) issue a demand on unspent amount to NBCC. The CC would be issued after realization of the same.</p> <p>To be completed at the earliest.</p> <p>Progress is noted.</p> <p>Noted. To be initiated depending on fund position.</p> <p>Noted. To be initiated depending on fund position.</p> <p>Noting that it is to be done by Plan Grant (OH 35) work is to be taken up depending on fund position.</p> <p>As approved in and</p>
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	<p>#32.7 Installation of AC machines in NEW ACADEMIC BLOCK. This item was also referred in 33rd B&WC (#33.3) (SH: LT PANEL, WIRING, SERVICE CABLE etc.)</p> <p>#32.8 Additional expenditure (Rs. 1.44 cr.) due to Fire Exit and Service Tax for '500 Girls' Hostel'.</p> <p>#32.9 Construction of New Staffs' Quarter</p> <p>#32.10 Renovation of Flexible Pavement</p> <p>#32.11 Renovation of Departmental Sheds 1 to 9</p> <p>#32.12 Boundary Wall Separating 1st Year Hostel – Hall 11.</p> <p>#32.13 Renovations of Main Gate and North Gate.</p>	<p>#32.2/---/#30.10</p> <p>It is resolved that a) proper drainage system, b) reflectors, c) marking of foot path are to be provided within the sanction amount.</p> <p>Approved, referred in #34.7.</p> <p>Noted</p> <p>Noted and approves the step taken.</p> <p>Noted. Regarding progress the comments are same as already described with #32.6</p> <p>Noted and approved.</p> <p>Noted</p> <p>CPWD assured that the work will be completed by</p>
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	<p>#32.14 Internal Painting of Staffs' quarter LM, LS, SS Types.</p> <p>#32.15 A New Stair Case by dismantling the old narrow stair case.</p> <p>#32.16 Installations of LED and other Power Saving Appliances.</p> <p>#32.17 Beautification of Pond area and Landscaping of the Campus.</p> <p>#32.18 Cycle Shed in students Hostels</p> <p>#32.19 Renovation of CSE and Chemistry Department</p>	<p>02/11/2018.</p> <p>North gate will be started as well.</p> <p>Noted.</p> <p>Noted</p> <p>Installation of Power Saving accessories of reputed brands to be initiated for only one building in first stage. CPWD has provided a name of firms/agencies dealing with such installation.</p> <p>Noted.</p> <p>Noted</p> <p>Noted</p>
Item No.	Item	Resolution
33.4	CONSTRUCTION OF A G+10 Stories Central Research and Academic Building.	1. An amount of Rs.55.00 cr. has been approved (Annexure

	<p>The revised Plan And Elevation is attached Annexure - 34.10 pp. A40-44</p> <p>It is also being proposed that Institute pleased be allowed for reducing the time overrun, to give 'administrative approval' and 'estimate sanction 'with fund sanction for carrying out A) Soil Investigation and Pile Load Testing for the proposed Project and B) for preparation of Structural Drawings etc. as required for Local Bodies Approval following the Circular D.O. NO. F33-1/2018 - TS.III (Pt. II) Dtd. 13/09/2018 on ' STANDARD OPERATING PROCEDURE', to CPWD.</p>	<p>- 34.9 (i), pp. A34-39)</p> <p>Noted.</p> <p>Accepted. A signed copy of the same will be issued to CPWD for submission of Architectural and Structural Drawings by CPWD for obtaining permission from Local Bodies.</p> <p>2) Revised PE of Rs. 67.84 cr. is approved. Work will be carried out in stages as minuted in 33rd B&WC.</p> <p>3. Noted. CPWD is requested to take cognizance of the same.</p> <p>4. ACs is not permitted in HEFA. Noted.</p> <p>Approved, and allowed to deposit Rs. 20.0 L only from Plan Grant which will be realized in later stage once the Bank started funding under HEFA.</p> <p>Agreed and the</p>
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	Approval is also being requested to offer A/A and E/S with 33% of PE as 1st Installment after signing a MOU with CPWD.	funding is to be followed as per the Guideline of the Ministry.
33.5	Construction of Sports Complex	Noted.

Resolution of ITEMS OF THE 34TH B&WC

Item No.	Item	Resolution
34.3	<p>Progress of Various Ongoing Projects: The Ministry is monitoring the monthly progress of all projects. The statement as submitted in September 2018 is attached (PRS Annexure - 34. pp. 3, A- 23). It is noted that the physical progress of all projects during July-August is ZERO. The same is almost true in terms of Financial Progress. The four - months progress statement (May to August) is also not encouraging.</p> <p>The monthly progress report for August 2018 is also attached (Annexure – 34.11 pp. A 45-49) for appraisal.</p> <p>CPWD is reminded that it should take proper steps by deputing one SE and one EE electrical as it were few months back for improving the progress. This is the need of the hour otherwise the time bound projects like 'CONSTRUCTION OF A G+10 Stories Central Research and Academic Building' cannot be handled. Both Technical and Office Maintenance is limping because of dearth of man power. CPWD is requested to look into the matter and take action on this.</p>	<p>Noted with concern. CPWD is requested to improve its man power to monitor both Physical and Financial Progress.</p>
34.4	<p>Installation of Lifts, and provision of Toilets and Ramps in Main Academic Building and only Lifts at CSE</p>	<p>Ministry will (once again) be</p>

	<p>and ECE Departments for Physically Impaired Students/Persons: After obtaining a P.E. from CPWD (Annexure - 34.12 pp. A50-52) a proposal of Rs. 1.45382 cr. has been sent to the Secretary, MHRD on 24/08/2018. Subject to the availability of fund the A/A and E/S will be issued to CPWD.</p> <p>Placed for approval and deposition of 33% of PE to CPWD.</p>	<p>persuaded for additional fund.</p>
34.5	<p>Internal Renovation of Staff Quarters: In response to a proposal asking complete internal renovation of LM type quarters, Entitled Type-II staffs (Levels 2, 3, 4, 5 as per 7CPC) for 52 number occupied quarter, CPWD has submitted a PE of Rs. 93.06 L (Annexure-34.13 pp. A53-54). The project is planned to be initiated in current FY 2018-19 and to be continued to the next FY 2019-2020. The other types of quarters will be taken up in due time.</p> <p>Placed for approval and deposition of 33% of PE to CPWD.</p>	<p>Approved.</p>
34.6	<p>i) Augmentation of Space of CSE Department: In recent past IT and MCE departments have been merged with CSE department. Thus the total student and staff strength has been increased. It is proposed to bring inventories and setup in close proximity to the existing CSE department (which is so far scattered at different places) a Structural Shed to be constructed over the roof of neighboring single story Chemistry Building which will be connected to the CSE building via a Structural Platform(Causeway). The Chemistry Building is not having sufficient strength to support another RC floor. Therefore a Structural Shed is proposed.</p> <p>A preliminary Estimate is asked from CPWD after investigating the feasibility of the proposal.</p> <p>ii) Renovation of CSE and Chemistry Departments: A separate P.E is also being asked for internal renovation of both the Departments. However its execution will be held after the completion of 1st. project.</p> <p>Placed for Approval of above two proposals.</p>	<p>Approved.</p>

<p>34.7</p>	<p>Installation of AC Power Lines in New Academic Block: The Proposal was approved in 32nd B&WC. Later in 33rd B&WC it was recommended to be funded through HEFA. HEFA in later stage denied its funding for procurement of AC machines. So it is proposed to lay out the power line with Plan Grant and thus a PE has been asked. The proposed PE is Rs. 15.645 lacs only which can be accommodated in the current FY – 2018-19 (Annexure - 34.7).</p> <p>Placed for Approval and sanctioning the 1st Installment of 33% of PE to CPWD.</p>	<p>Approved the PE of 'laying of power line etc. = Rs. 15.845 L' and to release the 1st installment of 33% of PE.</p>
<p>34.8</p>	<p>Installation of Solar Roof Top Energy PV Panels: The Ministry is encouraging to explore generation of Solar Power Energy. The Institute was approached by two agencies namely M/s ReNew and M/s Ujaas. They have offered two different modes of Installation 1. RESCO and 2. CAPEX respectively. In 1st mode (RESCO) the Institute has to allow installation of PV modules on its roof for a period of 25 years to the company and the company will install and maintain it. The power it would produce be purchased by the Institute at a rate fixed by SECI.</p> <p>On the other hand in the second mode (CAPEX) the Institute has to pay the installation charge with all its liabilities of maintenance.</p> <p>It is seen that some of the Government Institutions like IIT-Kanpur, MN-NIT-Allahabad etc. have opted for RESCO mode.</p> <p>NIT, Durgapur has decided to go for RESCO mode and issued a Consent Letter to ReNew for the same for generation of 400 kW. The roof area required is about 15sqm per kW (Annexure-34.14 pp. A55 - 56).</p> <p>The Unit price will be Rs.3.62 only for entire period of 25 years. After 25 years it will be the Institute's property.</p> <p>Agreement will be signed soon.</p> <p>Placed for ratification of above steps taken by the Institute.</p>	<p>Approved.</p> <p>However by noting that the agency 'M/s ReNew' is now expressing its inability to carry out the project due to in adequate time limit as per Ministry's Order (by 20/10/2018) the above approval is put under Suspended Animation.</p>
<p>34.9</p>	<p>AMC of Fire Alarm & Fire Fighting System</p>	

	<p>Institute has issued tender for the Service Provider of AMC of Fire Alarm & Fire Fighting System of 11 buildings through CPPP as per GFR 2017 through duly constituted tender committee . Three bids received and L1 was declared. The Successful bidder is M/s Super India Buildpro Pvt. Ltd with the bid value = Rs. 30.68 L including GST which will be remained firm for one year irrespective of wage revision. However if there is any change in taxes that will be taken into consideration.</p> <p>Placed for kind approval and ratification.</p>	<p>Approved. The tender documents are to be placed in coming FC and BOG.</p>
<p>Any other matter with the permission of chair</p>		
<p>1</p>	<p>USER MANUAL: PROCEDURE MONITORING SYSTEM</p> <p>The observation is to be communicated to the ministry.</p>	<p>CPWD and the other committee members expressed the format is incomplete as for any Building there are many components like i) Brick Work with plastering, ii) services both civil and electrical, LAN iii) fitting and fixing of doors, windows, and iv) if furniture and Audio-Visual system is inclusive as for example of Auditorium etc. without which a project cannot be stated as complete; are not</p>

		reflected in the format.
2	The Standard Operating Procedure:	All the parties, Institute and CPWD will take care of the points.
3	Online Clearance for Fire Safety Certificate	CPWD is entrusted to submit the details of the different Projects as carried out by it by 15th November 2018.

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10/10/18
Registrar (1/4)

[Signature]
DIRECTOR
11/10/18

Resolution of the 34th B&WC which requires

Item No.	Item	Resolution
34.4	<p>Installation of Lifts, and provision of Toilets and Ramps in Main Academic Building and only Lifts at CSE and ECE Departments for Physically Impaired Students/Persons: After obtaining a P.E. from CPWD (Annexure - 34.12 pp. A50-52) a proposal of Rs. 1.45382 cr. has been sent to the Secretary, MHRD on 24/08/2018. Subject to the availability of fund the A/A and E/S will be issued to CPWD.</p> <p>Placed for approval and deposition of 33% of PE to CPWD.</p>	<p>Approved : Ministry will (once again) be persuaded for additional fund.</p>
34.5	<p>Internal Renovation of Staff Quarters: In response to a proposal asking complete internal renovation of LM type quarters, Entitled Type-II staffs (Levels 2, 3, 4, 5 as per 7CPC) for 52 number occupied quarter, CPWD has submitted a PE of Rs. 93.06 L (Annexure-34.13 pp. A53-54). The project is planned to be initiated in current FY 2018-19 and to be continued to the next FY 2019-2020. The other types of quarters will be taken up in due time.</p> <p>Placed for approval and deposition of 33% of PE to CPWD.</p>	<p>Approved.</p>
34.7	<p>Installation of AC Power Lines in New Academic Block: The Proposal was approved in 32nd B&WC. Later in 33rd B&WC it was recommended to be funded through HEFA. HEFA in later stage denied its funding for procurement of AC machines. So it is proposed to lay out the power line with Plan Grant and thus a PE has been asked. The proposed PE is Rs. 15.645 lacs only which can be accommodated in the current FY – 2018-19 (Annexure - 34.7).</p> <p>Placed for Approval and sanctioning the 1st Installment of 33% of PE to CPWD.</p>	<p>Approved the PE of 'laying of power line etc. = Rs. 15.845 L' and to release the 1st installment of 33% of PE.</p>

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34.9	AMC of Fire Alarm & Fire Fighting System Institute has issued tender for the Service Provider of AMC of Fire Alarm & Fire Fighting System of 11 buildings through CPPP as per GFR 2017 through duly constituted tender committee . Three bids received and L1 was declared. The Successful bidder is M/s Super India Buildpro Pvt. Ltd with the bid value = Rs. 30.68 L including GST which will be remained firm for one year irrespective of wage revision. However if there is any change in taxes that will be taken into consideration. Placed for kind approval and ratification.	Approved. The tender documents are to be placed in coming FC and BOG.
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बुरुसलिक (सुभाषी) / Registrar (V/S)
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