

**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR
(DEEMED UNIVERSITY)**

Minutes of the 1st (First) Meeting of the Board of Governors held on 30.1.2004 at 11.30 AM in the Conference Room of National Institute of Technical Teachers' Training & Research, Kolkata.

Members Present :

1. Shri H. K. Choudhary - Chairman
Chairman-cum-Managing Director
Vikram Forging & Allied Industries Ltd.,
Kolkata.
2. Prof. S. K. Dube - Member
Director
Indian Institute of Technology,
Kharagpur.
3. Dr. G. L. Jambulkar - Member
Assistant Educational Adviser
Government of India
Ministry of Human Resource Development
Department of Secondary & Higher Education
New Delhi.
4. Dr. Dev Swarup - Member
Deputy Secretary
University Grants Commission
New Delhi.
5. Dr. A. Basu - Member
Joint Director of Technical Education,
Government of West Bengal
Bikash Bhavan, Kolkata.
6. Dr. B. B. Paira - Invitee Member
Director
Heritage Institute of Technology
Kolkata.
7. Dr. A. C. Ganguli - Ex-Officio Member Secretary
Director
National Institute of Technology
Durgapur.

The Member Secretary of the Board of Governors of National Institute of Technology, Durgapur welcomed the Chairman and Members of the Board and explained the process of metamorphosis that the Institution has undergone to re-christen itself as National Institute of Technology, Durgapur, Deemed University. All the members of the Board unanimously resolved to bring the Institute at a level of centre of excellence in learning of international standard. The Member-Secretary of the Board proceeded with the Agenda Notes of 1st (First) Meeting of Board of Governors of National Institute of Technology with permission of the Chairman.

Item 1.1

To confirm the action taken by the Institute to register the changes in Memorandum of Association with Registrar of Societies, Firms and Non-Trading Organisations.

The 104th meeting of Board of Governors held on 8.4.2003 approved the revised Memorandum of Association as suggested by the Ministry of Human Resource Development without any modification. The same was submitted to the office of the Registrar of Societies, Firms and Non-Trading Organisations for permission through Form-IV along with requisite fees to incorporate the necessary changes in the Memorandum of Association of the Society. After obtaining the approval for the changes as suggested by the Ministry of HRD, the Minutes of 104th meeting of the Board was circulated amongst the members of the Society for its ratification and the same was considered as General Body meeting through circulation. After the Minutes of the 104th meeting of Board of Governors were ratified by the Society, the same was again placed before the Registrar of Societies, Firms and Non-Trading Organisations to incorporate the changes in their record as required under the Societies Act through Form-V with requisite fees and the Institute got the certificate that the necessary changes have been noted in their records. The Board was requested to confirm the minutes of the 104th Meeting as ratified by the General Body through circulation.

The Chairman, Board of Governors inquired about the Court Cases filed by Dr. Biswajit Halder, General Secretary of Teachers' & Officers' Association. The matter was explained before the Board and all the Board Members suggested that the Director should sit with the Association to settle the issues outside the Court and efforts should be made to minimise the court cases.

The Chairman also directed to place a report, precisely, on status of all court cases. Further, the Chairman suggested for retaining a Lawyer, name of whom shall be intimated by him on a later date to fight the court cases and payment shall be made case to case basis.

The Minutes of 104th Meeting of the Board was circulated amongst the members of the Board and the same was confirmed.

Item 1.2.

To approve the Annual Report and Annual Accounts of the Institute for the year 2002-2003.

Resolved that the Annual Report and Annual Accounts for the year 2002-2003 as audited by the statutory Auditors appointed by the Institute be approved. The Board also noted that the Annual Accounts for the year 2002-2003 that has already been audited by CAG and directed the Institute strict compliance to the observations made by the Director of Audit, Central, Kolkata and report the same to the Finance Committee in its next meeting. The Board also cautioned the Institute that the lapses pointed out by the CAG must not occur in future.

Item 1.3.

To consider Revised Budget Estimates for the year 2003-2004 and Budget Estimates for the year 2004-2005.

Resolved that the Revised Estimate for the year 2003-2004 and Budget Estimate for the year 2004-2005 as approved by the Finance Committee be approved.

Further, the Member Secretary pointed out the deficit in the Budget Estimate for 2003-2004 and amount sanctioned by the Department of Secondary and Higher Education, Ministry of HRD, Government of India. On this point, the Chairman requested him to send a brief account on proposed income and expenditure highlighting the deficit and areas in which the Institute need financial assistance from the Government of India so that he could take it up with the Ministry.

Item 1.4.

To consider Plan Proposals for the year 2004-2005.

Resolved that the Plan Proposals for the year 2004-2005 as approved by the Building & Works Committee in its meeting held on 29.1.2004 be approved.

Item 1.5.

To consider Dearness Allowance to the Employees of National Institute of Technology, Durgapur applicable to the employees of Central Government.

The Board noted with concern the demands of employees regarding introduction of Central Dearness Allowance with effect from 1.4.2003 instead of 1.7.2003. Dr. G. L. Jambulkar explained the reasons why the Central Dearness Allowance was introduced with effect from 1.7.2003 instead of 1.4.2003 and the Board accepted the clarifications put forth by Dr. G. L. Jambulkar.

Resolved that the Dearness Allowance at par with Central Government employees be introduced to National Institute of Technology, Durgapur with effect from 1.7.2003 as suggested by the Government of India.

Item 1.6.

To consider the age of superannuation in respect of Faculty.

Resolved that the age of retirement on superannuation in respect of faculty members of NIT Durgapur be 62 years and no extension of service be given thereafter. This is in accordance with the Office Memorandum issued by Government of India, Ministry of Human Resource Development, Department of Secondary & Higher Education vide No. F.20-11/2003-TS.III dated 12.11.2003 in a bid to maintain uniformity in all National Institutes of Technology. The enhancement of age of retirement on superannuation in respect of faculty members from 60 to 62 shall be effective from the month of January 2004.

Item 1.7.

To consider Service Conditions of the Employees of Regional Engineering College upon their conversion as National Institutes of Technology (NITs) with Deemed University status.

The Government of India after taking over full administrative and financial control of all NITs and RECs formulated uniform rules and regulations governing the service conditions of all employees of NITs vide No. F.20-46/2003-TS.III dated 9.11.2003. In accordance with the above Memorandum issued by the Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India, it is resolved as under :

1.7.2 Period of Probation on Recruitment

That the period of probation on fresh recruitment in NIT Durgapur, for both teaching and non-teaching employees, be one year.

1.7.2. Leave Rules

That the Leave Rules including Sabbatical Leave as prevalent in IIT, Delhi under Chapter-7 of their Administrative Manual be approved.

1.7.3. Conduct & Disciplinary Rules

That Chapter-5 of the Administrative Manual of IIT Delhi inter-alia deals with Disciplinary Action, Penalty and Appeal as prevalent be approved mutatis-mutandi as Conduct and Disciplinary Rules for the employees of NIT Durgapur.

1.7.4. Medical Rules

That the employees of NIT Durgapur be entitled to reimbursement expenditure incurred on medical treatment in the similar manner as is available to Central

Government employees under the Medical Attendance Rules of Government of India with effect from January 2004.

Further, the Medical Allowance as per 4th Pay Commission of Government of West Bengal be abolished with effect from January 2004 in respect of employees, pensioners and family pensioners.

1.7.5 Travelling Allowance & Daily Allowance

That payment of TA/DA to the employees of NIT Durgapur shall be regulated in accordance with Fundamental Rules (FR) and Supplementary Rules (SR) for the employees of Government of India.

1.7.6. Leave Travel Concession

That the employees of NIT Durgapur shall be governed as per the practice being followed in Central Government in regard to Leave Travel Concession.

1.7.7. Performance Assessment System

That the Performance Assessment System for the faculties of NIT Durgapur be introduced as in practice in IIT Roorkee.

1.7.8. Career Advancement Scheme (CAS)

That the Career Advancement Scheme (CAS) for the faculty as envisaged under Office Memorandum No. F.20-18/2—3-TS.IOII dated 15.9.2003 be approved.

1.7.9. Assured Career Progression (ACP)

That the non-teaching employees including officers opted for the State Government Pay Scales prior to conversion to NIT Durgapur be allowed to enjoy the Career Advancement Scheme as per Government of West Bengal Rules and with effect from January 2004, the Assured Career Progression (ACP) in accordance with OM No. 35034/1/97-Est(D) dated 9.8.1999 as forwarded by the Department of Secondary & Higher Education, Ministry of HRD, Government of India along with Office Memorandum No. F-20-46/2003-Ts.III dated 9.11.2003 be approved.

1.7.10. Working Days

That 5-days week with 40 working hours per week be introduced with effect from the month of February 2004 as per Annexure-XII of Agenda Notes.

1.7.11. Holidays

That NIT Durgapur shall observe the holidays in accordance with the practice being followed by IIT Kharagpur from the calendar year 2004 onwards.

Item 1.8 To consider retirement on superannuation in respect of Non-Teaching Staff.

Resolved that the non-teaching employees of NIT Durgapur be allowed to serve upto the age of 60 years subject to their fulfillment of terms and conditions as stipulated by the Department of Secondary & Higher Education, Ministry of HRD, Government of India in their Memorandum No. F/20-11/2003-TS.III dated 12.11.2003 be approved.

Item 1.9. To consider confirmation of faculties and non-teaching Staff.

Resolved that the faculty members who were appointed between April to July 2001 and completed their probationary period satisfactorily as reported to the Board be confirmed as under :

Sl. No.	Name	Designation	Department	Date of Joining The post	Date of Confirmation
1.	Sri Biplab Bhattacharya	Lecturer	Electrical Engg.	12.4.2001	12.2003 (FN)
2.	Sri Amiya Kr. Samanta	Lecturer	AM & Drawing	23.4.2001	23.5.2003 F.N
3.	Sri Anup Kr. Sadhukhan	Lecturer	Chemical Engg.	9.7.2001	9.7.2003 F.N.
4.	Sri Sujit Karmakar	Lecturer	Mechanical Engg.	2.5.2001	2.5.2003 F.N.
5.	Dr. Dipankar Sukul	Lecturer	Chemistry	11.5.2001	11.5.2003 F.N
6.	Sri Madan Mohan Ghosh	Lecturer	Met. Engg.	27.4.2001	27.4.2003 F.N
7.	Sri Rajib Kr. Chatterjee	Lecturer	Computer Centre	9.5.2001	2.5.2003 FN
8.	Dr. Milan Maji	Lecturer	Chemistry	2.5.2001	2.5.2003 FN

Item 1.10. To consider filling up of vacant faculty position.

Resolved that in accordance with the letter No. F.20-1.2003-TS.III dated 8.1.2004, henceforth the reservation of posts for SC/ST/OBC be made up to the scale of Rs.8000-275-13500/- and there shall be no reservation above that level of posts. Hence

the post earlier earmarked under different reserved categories above the level of posts carrying pay scale of Rs.8000-275-13500/- be abolished. However, the Institute shall put all its efforts to fill up the vacant posts as per the guidelines of Government of India and try to appoint Lecturer on contract basis.

Item 1.11. **To consider implementation of Licence Fee for those who have been provided accommodation.**

Resolved that the introduction of Licence Fee as per Central Government Service Rules be introduced in NIT Durgapur with effect from February 2004.

Item 1.12. **To consider prayer of Dr. Tapan Choudhary to Protect his Basic Pay.**

Resolved that Dr. Tapan Choudhury who was offered appointment to the post of Assistant Professor in Electrical Engineering Department after down-grading the post of Professor be given a fresh offer against a clear substantive post to the level of Assistant Professor with additional increments. Director is empowered to decide the number of increments.

Item 1.13. **To consider Regularisation of Sri Subrata Nandi and Sri Tanmoy Dey in Computer Science & Engineering.**

Resolved that Shri Subrata Nandi and Sri Tanmoy Dey, Lecturer in Computer Science & Engineering who were appointed against the post of Assistant Professors be confirmed against the post of Lecturer created by the Board in its 100th Meeting after expiry of their satisfactory service of probationary period of two years from their date of appointment.

Item 1.14. **To consider introduction of B.Tech Course in Bio-Technology, PG Course in E-Commerce and 5-Year Integrated Course in Applied Scies vis. in Physics, Chemistry and Mathematics.**

Resolved that introduction of UG Course in Bio-Technology, 5-years Integrated Course in Applied Sciences and PG Course in E-Commerce be approved.

It is further resolved that the courses as approved above be introduced in phased manner so that the Institute could concentrate on one or two courses at a time and go for further expansion when the Institute is satisfied about smooth running of newly introduced courses. Accordingly, it is decided that this year the Institute should introduce only B.Tech Course in Bio-Technology and adequate measures should be taken so that other courses could be started in coming years. While discussing on introduction of new courses, the Board unanimously opined that NIT Durgapur do not seek permission for

introduction of new courses from AICTE or UGC or Government of India because of its very nature of autonomy.

Item 1.15

**To consider the complaint of Prof. T. K. Sinha,
Department of Metallurgical Engineering
regarding his earlier application for the post
of Director.**

Resolved that Dr. T. K. Sinha, Professor of Metallurgical Engineering Department be requested to abide by the Service & Conduct Rules of the Institute. The Director was suggested to take appropriate steps for any breach of Conduct Rules.

Item 1.16.

**To consider Postgraduate Course in Computer Science &
Engineering specialisation with in Information Technology.**

The Board noted the approval of AICTE for introduction of M.Tech Course in Computer Science & Engineering with specialisation in Information Technology and advised the Institute to introduce the course immediately.

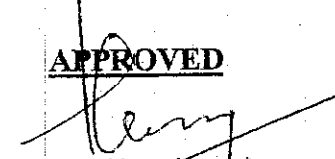
The Board discussed the provision of composition of Board of Governors and unanimously decided to recommend the name of Dr. B.B. Paira, Director, Heritage Institute of Technology, Kolkata to the Ministry of HRD for nomination as Member of Board of Governors under Clause 9(d) of Memorandum of Association.

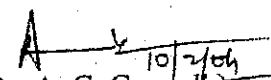
Name of Mr. J. C. Sahani, 1966 Batch B.E. Mechanical Engineering Student and an International Expert on Welding Technology was also recommend as Alumni member of the Board under Clause 9(h).

It was further resolved that the Director be empowered to nominate one Professor and one Assistant Professor as Faculty Representatives to the Board under Clause 9(j).

The meeting ended with vote of thanks to the Chair.

APPROVED


(H. K. Choudhary)
CHAIRMAN
Board of Governors


(Dr. A. C. Ganguli)
DIRECTOR &
Ex-Officio Member-Secretary