

**NATIONAL INSTITUTE OF TECHNOLOGY  
DURGAPUR-713209, WEST BENGAL, INDIA**

**AGENDA NOTES**

FOR

**47<sup>th</sup> Meeting of Board of Governors to be held on 18<sup>th</sup> August 2017 at 11:30 A.M. in Seminar Room-2, United Service Institution of India, Rao Tula Ram Marg (Opposite Signals Enclave), Vasant Vihar, New Delhi – 110 057.**

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**Item#47.01: To confirm the Minutes of the 45<sup>th</sup> Meeting of Board of Governors held on 5th May, 2017.**

The 45<sup>th</sup> Meeting of the Board of Governors of NIT, Durgapur was held on 5<sup>th</sup> May, 2017 in the Board Room, Mezzanine Floor, Hotel the Royal Plaza, 19 Ashoka Road, New Delhi – 110001. The Minutes of the said meeting were circulated amongst the members for comments.

**Annexure –I**

Comments on the minutes were received from Representative of JS (NITs), MHRD, Department of Higher Education New Delhi.

**Annexure –II**

Placed for confirmation by the Board of Governors duly incorporating the comments received from the members.

**Item#47.02: To note action taken on the Minutes of the 45<sup>th</sup> Meeting of Board of Governors held on 5<sup>th</sup> May, 2017.**

Item No.	Subject	Action taken
45.01	To confirm the Minutes of the 44 <sup>th</sup> Meeting of Board of Governors held on 19 <sup>th</sup> January, 2017.	Noted.
45.02	To note action taken on the Minutes of the 44 <sup>th</sup> Meeting of Board of Governors held on 19 <sup>th</sup> January, 2017.	Noted.  Office Order regarding disposal of the temporary staff employed for various projects including Centre of Excellence issued vide No.NITD/Regis/OR/45 <sup>th</sup> BoG/848 dt. 23 <sup>rd</sup> June, 2017.  Regarding the issues of appeal in the case of NTMIS employees: Letter forwarded to MIIRD vide No.NITD/Estt./NIMIS/2017 dt. 29 <sup>th</sup> May, 2017.  Reminder also sent vide NITD/Reg/NTMIS/860/2017, dt. 5 <sup>th</sup> July, 2017 & By email dt. 25 <sup>th</sup> July 2017.
45.03	To consider the Minutes of 40 <sup>th</sup> Finance Committee meeting held on 19 <sup>th</sup> January, 2017.	Noted.

45.04	<p>Chairman's presentation- Quo Vadis? NIT Durgapur?</p> <p>a. Reduction in Intake of Students</p> <p>b. Upgradation of UG laboratories</p> <p>c. NIRF Ranking, NBA &amp; Review Committee reports</p> <p>d. Training and Placement</p> <p>e. APAR</p> <p>f. Adjunct/ Contractual Faculty</p> <p>g. Stipendry Technical Staff</p> <p>h. Digitization of Medical Unit</p> <p>i. Computer in Library</p>	<p>Item discussed in 46<sup>th</sup> Senate Meeting. Intake already reduced in 2017- 18 Session. Further reduction not recommended by the Senate.</p> <p>Office order issued vide No.NITD/Regis/OR/41<sup>st</sup> FC/839 dt. 22 June, 2017 Departments asked to submit proposals for expenditure.</p> <p>Issues discussed in 46<sup>th</sup> Senate meeting. Senate recommended separate meeting to discuss issues in detail, same to be convened as per availability of Chairman Senate.</p> <p>Responsibility of Training &amp; Placement now handed over to one of the Deans.</p> <p>APAR forms for 2015, 2016 already issued. Reminders issued to all reporting officers, to submit filled APAR forms. Forms for 2017 under preparation, to be issued in Jan 2018.</p> <p>Office order issued vide No.NITD/Regis/ OR/45<sup>th</sup> BoG/ 854 dt. 23<sup>rd</sup> June, 2017. Requirement received from Deptts Advt. being prepared.</p> <p>First set of trainees already employed. MHRD has however observed that same not authorized as per statutes.</p> <p>Committee headed by SMO constituted. Proposal for Digitization forwarded to Dr. Brahm Prakash, Head Hospital Services, IIT Delhi for vetting.</p> <p>Detailed proposal for procurement of Computers to be re-worked in view of comments received from representative of MHRD.</p>
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	<p>j. Standard of Class Rooms</p> <p>k. Earn while you Learn</p>	<p>Issue recommended to be revisited by MHRD. Being projected afresh</p> <p>MHRD remarked that issue needs to be revisited.</p>
45.05	Director's report on the initiatives undertaken since the last Board of Governors Meeting.	Noted.
45.06	Status and deadlines on compliance of issues (30 items) raised by the Chairman.	<p>Regarding Compliance report on pending issues detailed tables appended in the Agenda notes of 45<sup>th</sup> BoG.</p> <p>All concerned again asked to submit completion of points, still pending. Vide office order No.NITD/Regis/OR/BoG 45<sup>th</sup>/844 dt. 23<sup>rd</sup> June, 2017.</p> <p>Regarding detailed terms of reference, working parameters and work plans for various committees, cells board etc: all heads of such committees asked to submit detailed report to concerned deans.</p> <p>Regarding SIEN: IDM issued to Prof. N.K.Roy vide No.NITD/Regis/OR/BoG 45<sup>th</sup> /848 dt. 23<sup>rd</sup> June, 2017. CA approached for working out detailed modalities.</p> <p style="text-align: right;"><b>(Annexure -III)</b></p>
45.07	Prof. Acharya Review Committee and compliance report on its recommendations.	<p>Issue discussed in the 46<sup>th</sup> Senate meeting Item 45.04 (c) above.</p> <p>Regarding automation of library: IDM issued to Chairman library Committee to submit the report. Library Committee in process of finalizing software to be procured.</p>
45.08	Recommendations of NBA Committees and status report regarding their Compliance.	Issue already covered in item No. 45.04 (c) above.

45.09	Status report of gap analysis of Senate with respect to NIRF ranking (2016 and 2017).	Issue already covered in item No. 45.04 (c) above.
45.10	To consider and approve appointment of two Technical Officers (TO) on purely Temporary basis	Advertisement being issued shortly.
45.11	Proposal for dates of the Board of Governors meetings, during coming Academic year.	Action Completed. Office order issued.
45.12	Appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for re-consideration of seniority.	Action completed. Point being raised afresh.
45.13	Application of Prof. Swapan Kumar Dutta, Deptt. of Electrical Engineering for voluntary retirement from NIT Durgapur.	Action completed Office order issued.
45.14	Application of Dr. Ashish Bhattacharyya Associate Prof. Department of Metallurgical and Material Engineering for voluntary retirement from NIT Durgapur.	Action completed Office order issued.
45.15	Proposal for treating Hostel/Mess Employees as permanent employees of NIT Durgapur.	Detailed case has been forwarded to MHRD vide letter No.NITD/Estt./Hostel Emp./3715/2017 dt. 29 <sup>th</sup> May, 2017
45.17	<p>Any other item with the permission of the chair:-</p> <p><b>A.</b> Representation by Technical Assistants of NIT Durgapur regarding their pay and seniority.</p> <p><b>B.</b> Adoption of the Concordance table for Revision of the pension of pre 2006 pensioners (Staff &amp; Faculty) in NIT Durgapur (CFTIs) in Compliance of the judicial pronouncement by Hon'ble Supreme Court of India and MHRD order F.No.24-1/2010-TS-II, Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section -II/TC, New Delhi dated 25<sup>th</sup> August, 2015.</p> <p><b>C.</b> Restructuring of the Post of Shri Hillol Mukherjee, Physical Training Instructor.</p> <p><b>D.</b> Approval of the urgent decisions taken during the 41<sup>st</sup> FC meeting.</p>	<p>Issue presented before a committee as resolved. Point raised afresh as item 47.17</p> <p>Adopted.</p> <p>Detailed case has been forwarded to MHRD by letter No. NITD/Estt./4P-923/2017 dt.15<sup>th</sup> May, 2017.</p> <p>MHRD has advised to revisit the issues.</p>

**Item#47.03: To consider the Minutes of 41<sup>st</sup> Finance Committee meeting held on 5<sup>th</sup> May, 2017.**

The Minutes of the 41<sup>st</sup> Finance Committee meeting held on 5<sup>th</sup> May, 2017 are attached as annexure for consideration and approval of the Board of Governors.

**Annexure-IV**

**Item#47.04: To revert to the practice of approving FC minutes in the BOG meetings being held immediately after the FC Meeting. Accordingly to consider the minutes of 42<sup>nd</sup> FC meeting.**

Till Nov 2015, it was the practice to approve the minutes of the FC meeting in the BOG meeting being held on the same day.

However in the 41<sup>st</sup> BOG meeting held in 23<sup>rd</sup> December, 2015 representative of MHRD suggested that FC minutes should be approved only in the subsequent BOG meeting.

This practice is leading to undue delays in implementation, hence and reversion to previous practice is strongly recommended.

Minutes of the 42<sup>nd</sup> FC meeting held earlier today may accordingly be approved.

**Item#47.05: To confirm the Minutes of the 46<sup>th</sup> (Emergency) Board of Governors meeting held on 14<sup>th</sup> June, 2017.**

The 46<sup>th</sup> Meeting of the Board of Governors of NIT, Durgapur was held on 14<sup>th</sup> June, 2017 in the United Service Institution of India, Seminar Room No-2, Rao Tula Ram Marg, Vasant Vihar, New Delhi-57. The Minutes of the said meeting were circulated amongst the members for comments.

**Annexure -V**

Comments on the minutes were received from Prof. A. B. Bhattacharyya, Chairperson, BoG and Shri K. Rajan, Under Secretary, Govt. of India, MHRD New Delhi.

**Annexure -VI**

Placed for confirmation of the Board of Governors, incorporating the comments received from members.

**Item#47.06: Chairman's Observations.**

**Item#47.07: To note action taken on the Minutes of 46<sup>th</sup> (Emergency) Board of Governors meeting held on 14<sup>th</sup> June, 2017.**

Item No.	Subject	Action taken
46.01	Chairman's welcome address, compulsions and significance of the emergency meeting, stressing on the autonomy of the Board while adopting the resolutions of the 10 <sup>th</sup> Council Meeting.	Noted.

46.02	Adoption of the Recruitment Rules (RR) for faculty in NITs and amendment to the First Statutes-Statute 23(5)(a).	Adopted
46.03	Amendment to the First Statutes of NITs Pertaining to Selection Committee for selection of Directors in NITs & IIST.	Adopted
46.04	Status of National Institutes of Technology, in the National Institute Ranking Framework (NIRF) 2017. Analysis of performance of NIT Durgapur.	Issue discussed in 46 <sup>th</sup> Senate Meeting. Covered in item 47.02 above.
46.05	Approval of the proposal for appointment of Deputy Director as per MHRD letter No. F No. 33-6/2013-TS – III dated 27th October, 2014.	Adopted.
46.06	Three year, Five year and Seven year strategic planning for individual NITs.	Letter issued to Dean P&D
46.07	Review of External Academic Audit Report.	Issue discussed in 46 <sup>th</sup> Senate Meeting. Covered in item 47.02 above.
46.08	Interest Free Government Loans for Laboratory, Infrastructure and Academic Program Development.	Noted for compliance.
46.09	Emphasis on Patents and Industry Interaction.	Office order issued
46.10	Selection of Best Ten Course Materials from NIT System.	Office order issued
46.11	Any other matter with the permission of the chair. (A) Permission sought by the Director, NIT Durgapur to visit Novosibirsk, Russia along with three faculty members including all financial support. (B) Non Compliance of Pending issues. (C) Response and Accountability of Administration.	Noted.

**Item#47.08: Director's report on the initiatives undertaken since the last Board of Governors Meeting.**

Report is attached as annexure.

Annexure – VII

**Item#47.09: Recruitment to 50 percent of the sanctioned vacancies of Faculty.**

As resolved during the 10<sup>th</sup> meeting of NIT Council vide item No. 10:23, 50 percent of the existing sanctioned vacancies of faculty have to be filled by the end of the current year, irrespective of the fact, whether permanent Director is posted or not.

It is proposed that the Board empowers the Director (Additional Charge) to complete the process of recruitment starting with early issue of an advertisement for the same.



**Item#47.10: Recruitment to Non Teaching posts which were already advertised during 2016, revoked vide item no. 44.07 of 44<sup>th</sup> BoG meeting.**

The process of recruitment of non-teaching staff was halted as per resolution adopted during 44<sup>th</sup> BoG meeting vide item No. 44.07.

It is proposed that, in line with the decisions taken during the 10<sup>th</sup> meeting of the NIT Council, particularly the issue of NIRF Ranking and NBA accreditation, the process of recruitment of Permanent Non Teaching staff is resumed from where it was halted and Director (Additional Charge) is empowered to complete the recruitment process as deemed fit.

**Item#47.11: Application of Sri R. Navinietha Krishnaraj for extending the extraordinary leave for one more year from 1<sup>st</sup> October, 2017 to 30<sup>th</sup> September, 2018.**

Shri R. Navinietha Krishnaraj, Technical Officer had proceeded on one year leave without pay to School of Mines, South Dakota USA. He has applied for extension of his leave by one more year

Board may please consider and sanction his leave for one more year commencing 1st October, 2017 to 30th September, 2018.

**Annexure –VIII**

**Item#47.12: Acceptance of the resignation of Brig. A. S. Nijjar, Registrar from the post of Registrar and arrangement for performance of duties of Registrar till selection of the permanent incumbent.**

Brig. AS Nijjar, Registrar has tendered his resignation from the post of Registrar for personal reasons.

The resignation letter duly recommended by the Director and relevant provisions in the statutes are attached as annexure.

The Board may accept the resignation of the individual.

The Board may also consider the appointment of Registrar I/C, by Shri Uday Chandra Mukherjee, Dy. Registrar Finance and Accounts till the selection of permanent incumbent.

**Annexure- IX**

**Item#47.13: Presentation by HoD ECE department for factors responsible for disqualification of departmental courses by NBA.**

HoD ECE department to make a presentation on the factors responsible for disqualification of the departmental courses, by NBA during their review of the Department on 10<sup>th</sup> - 12<sup>th</sup> Feb, 2017.

**Item#47.14: Presentation by Registrar on following issues.**

- a. Board resolutions not fully complied.
- b. Status of appointments of stipendiary category, temporary technical staff to laboratories, secretarial assistance to departments, classroom infrastructure, cubicles to research scholars and faculties.
- c. Status of purchases by departments for laboratories against allocations made.
- d. Presentation on Court cases and Grievance Committees

**Item#47.15: To consider confirmation of Faculty members and Officers of the Institute in their respective posts.**

A substantial number of Faculty members and Officers who have joined since 2007 have not been confirmed in their respective posts.

All formalities, like police verification of character & antecedents, confidential reports, medical examination etc, have been completed and are in order.

Denial or further delay in confirmation, is likely to affect adversely, the morale and career prospects of concerned individuals.

List of the affected individuals is attached as annexure.

The matter is placed for the consideration of the Board.

**Annexure -X**

**Item#47.16: To reconsider seniority as UDA w.e.f. 01.04.2000 of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section.**

As resolved in the 45<sup>th</sup> BOG meeting vide item No.45.12 held on 5<sup>th</sup> May, 2017 a committee was constituted to review the appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for reconsideration of his seniority in UDA w.e.f.01.04.2000.

The committee considered various aspects of the case and has recommended the following:-

That Shri Jiban Krishna Ray and any other similar case may be considered for the promotion to the post of UDA notionally from 01.04.2000, subject to approval of BoG, NIT Durgapur.

The matter is put up for the consideration of the Board.

**Annexure -XI**

**Item#47:17: Confirm the recommendations of the Disciplinary Committee in the case of Shri Sanat Kumar Sinha, Administrative Officer.**

Disciplinary proceedings against Shri Sanat Kumar Sinha, Administrative Officer, in the case of an amount of Rs. 40000/- advance drawn by him for repair of guest house furniture, were processed as per the conduct rules.

Having considered the case in detail the Disciplinary committee recommended the following as per the options for penalties available in the law:-

- i. Whole off the advance amount of Rs. 40000/- (Rupees forty thousand) only to be recovered from the pay of Shri S.K. Sinha, Administrative Officer.
- ii. One increment due on 01.07.2017 to Mr. S.K.Sinha to be withheld, with retrospective effect. The matter is put up for the consideration of the Board.

**Annexure -XII**

**Item#47:18: To consider the case of Technical Assistants of the Institute after review by a committee.**

As per the resolution of the 45<sup>th</sup> BOG meeting vide item No.45.17 (A) held on 5<sup>th</sup> May, 2017, a committee of experts, reviewed the case of Technical Assistants of the Institute.

The committee has recommended that a high power committee may be constituted to re-examine the pay mapping and restructuring of non-teaching employees and send its report to MHRD through BoG as per MHRD letter dated 4<sup>th</sup> May, 2010.

The matter is put up for the consideration of the Board.

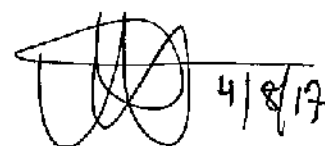
**Annexure -XIII**

**Item#47:19: Information to the Board.**

- a) Significant Achievements.
- b) Litigations - Being covered in presentation.
- c) Untoward incident.

**Annexure -XIV**

**Item#47:20: Any other item with the permission of the chair.**



**Brig.(Retd.) A. S. Nijjar  
Registrar & Secretary,  
Board of Governors  
National Institute of Technology  
Durgapur - 713209**

# ANNEXURE - I

## NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR- 713209, WEST BENGAL, INDIA

Minutes of the 45<sup>th</sup> Board of Governors Meeting held on 5<sup>th</sup> May, 2017 at 11:30 A.M. in The Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.

The following members attended the Meeting:

1. **Prof. A. B. Bhattacharyya,** **Chairperson**  
Chairperson, Board of Governors,  
National Institute of Technology,  
Durgapur
2. **Prof. Asok De,** **Member**  
Director, (Additional Charge),  
National Institute of Technology,  
Durgapur
3. **Shri D. K. Singh,** **Member**  
Under Secretary, IFD (Representing JS & FA, MHRD)  
Dept. of Higher Education,  
MHRD, Govt. Of India  
Shastri Bhavan, New Delhi
4. **Shri K. Rajan,** **Member**  
Under Secretary, TS-III (Representing JS(NITs) MHRD)  
Dept. of Higher Education,  
MHRD, Govt. Of India  
Shastri Bhavan, New Delhi
5. **Shri S. Jhunjunwala** **Member**  
CEO, Mani Group  
Kolkata
6. **Prof. S.P. Ghoshal** **Member**  
Professor,  
Department of Electrical Engineering,  
National Institute of Technology,  
Durgapur.

**7. Dr. Arup Kumar Biswas**  
Associate Professor  
Department of Mechanical Engg.  
NIT Durgapur

**Member**

**8. Brig. (Retd.) A. S. Nijjar,**  
Registrar,  
National Institute of Technology,  
Durgapur

**Secretary**

The Chairperson, Board of Governors welcomed all members of the Board to the 45<sup>th</sup> meeting.

Prof. Partha Pratim Chakrabarti, Director, Indian Institute of Technology, Kharagpur, Shri D.K. Majumdar, Former Professor, DIPSR, University of Delhi, Dr. Mitali Mukerji, CSIR, IGIB, New Delhi and Dr. Jyotsna Dhawan, Senior Principal Scientist, CCMB, Hyderabad could not attend the meeting and were granted leave of absence by the Chairperson, Board of Governors.

**Item#45.01: To confirm the Minutes of the 44th Meeting of Board of Governors held on 19th January, 2017.**

Confirmed

**Item#45.02: To note action taken on the Minutes of the 44th Meeting of Board of Governors held on 19<sup>th</sup> January, 2017.**

Noted.

Members raised queries regarding item 44.09 (Hostel/Mess employees) and 44.10 (Case regarding Pre 2006 pensioners). Board was informed that these issues were being raised as separate agenda items in the current meeting.

For the Center of Excellence item 44.11 the technical staff needs to be provided by the department concerned, following necessary procedures against the vacancies of technical positions in the department. For temporary appointment, necessary procedures to be followed provided only if required funds are available from the resources generated through the services provided by the facilities of the Center of Excellence. The project staff engaged in CENTER of Excellence must not be continued beyond the tenure of the project.

The services of all temporary project staff, be discontinued after the end of all externally funded projects.

Regarding the issue of appeal in the case of NTMIS employees, item 44.17 - The Board was informed that as per the advice of NITD legal counsel, an appeal cannot be filed by NIT, however MHRD may file an appeal on its behalf if so desired. The Board directed that the Draft Appeal submitted by the NITD Advocate be sent to the MHRD on priority.

**Item#45.03: To consider the Minutes of 40th Finance Committee meeting held on 19th January, 2017.**

Confirmed.

**Item#45.04: Chairman's presentation- Quo Vadis? NIT Durgapur? Presentation to be circulated during meeting.**

Presentation of the Chairman is attached as annexure.

The Chairman stated that NIT Durgapur had slid downwards about 25-30 places in the NIRF Ranking, which is not a good trend and it must be arrested.

He stressed that student related issues must be addressed on priority.

The salient points raised by the Chairman and the resolutions there to are as under:-

1. **Setting the Priorities Right.**

2. **Reduce Intake of Students**

He was informed that the intake of students had already been reduced, however further reduction may be made after discussion in the Senate.

3. **Upgradation of UG Laboratories**

It was stated that, the issue had already been discussed in the 41<sup>st</sup> FC according to which Rs. 50 lakhs will be allocated to each department in phases in a financial year, about Rs. Ten lakhs being allocated in the each quarter.

4. **Gap Analysis for Better Performance in NIRF Ranking**

The issue to be discussed in detail, in the next Senate meeting and various measures to be adopted be reported in the next BoG meeting.

5. **Recommendations by NBA and other Review Committees**

To be discussed in the next Senate meeting and report of actions being taken to be placed in the next BoG meeting.

6. **Training & Placement officer**

The Board was informed that there was no provision for a full time training and placement officer. It was however agreed by the Board that the issue of placement of students was an important issue and needed adequate attention.

7. **Annual Performance Appraisal**

The Board was informed that the same was under implementation. The Board resolved that by the next Board meeting review of annual appraisal should be communicated to all staff and faculty.

8. & 9. **Adjunct/Contractual of faculty recruitment.**

It was resolved, that till such time permanent recruitment is made, faculty may be hired on contractual basis against the existing vacancies, for a period of one year, on consolidated salary of Rs. 50000/- inclusive of everything. One member expressed reservations regarding the success of such a step and recommended the consolidated salary to be hiked to Rs.70000/-PM. The Board however agreed to a consolidated salary of 50000/- as had been adopted by NIT Patna. However same may be enhanced in special cases if recommended by a committee set up by the Director. Process should be implemented before the start of next calendar year.

10. **Stipendry Technical Staff.**

The Board was informed that the process of hiring the technical stipendry staff was in its final stages. Thirteen people had already been selected for various departments. The Institute will be in a position to have atleast one stipendry staff for each department after three months.

11. **Digitization of Medical Unit.**

SMO to put up a detailed proposal for the digitization of the medical facility. Specialist help, if required may be taken from Dr. Brahm Prakash, Head (Hospital Services) Indian Institute of Technology Delhi or any other person qualified to provide such advice. An external review of the Medical Unit be under taken to review implementation of recommendations of Dr. Brahm Prakash committee, before the next BOG meeting.

Medical unit should also submit a detailed proposal for the expenditure of funds already allotted to them.

12. **Internet Facility in Library**

The computers for Library be procured as already approved in the 41<sup>st</sup> FC.

The Board approved the proposal, provided sufficient funds were available to the Institute for the same.

Board recommended phased procurement of required facilities with due priority as it affects academic performance of large of students. It may be noted that this is one of the issues of high degree of student's dissatisfaction.

13. **Institute Website**

It was directed that Chairman of ITIS committee should discuss the issue of Website with the Director during his next visit to NIT Durgapur.

14. **Standard of Class Rooms**

The issue has already been covered.

15. **Earn while you Learn**

The proposal regarding employing volunteer students in various cells, centers, departments, offices was agreed to in principle. However It was suggested, that the same should be circulated amongst students to obtain their response.

The scheme should be notified to students through website. A committee be setup by Director for laying down qualifying conditions which should be made available in public domain.

It was agreed that upto 20 students may be employed for such duties on experimental basis. A sum of Rs. 1000/- per month, may be paid to these students for 8 hours of work per week (32 hours per month).

**Item#45.05: Director's report on the initiatives undertaken since the last Board of Governors Meeting.**

Director highlighted some of the major events during the intervening period between the 44th and 45th BOG meetings.

Some of the issues highlighted included, signing of MOUs with foreign Universities, holding of 12th Convocation Ceremony which was attended by Shri Bibek Debroy, Member NITI AAYOG, Inauguration of the New Guest House and completion of the 500 Girls Hostel etc.



Chairman, BOG appreciated the successful conduct of two convocation ceremonies under the stewardship of Prof. Asok De, he further applauded the initiatives taken by the Director towards various accreditations, which had been pending for long.

He further stated that the accessibility and approachability of the authorities like Chairman & Director had considerably improved and people were not hesitant or afraid to approach the authorities.

**Item#45.06: Status and deadlines on compliance of issues (30 items) raised by the Chairman.**

About 30 items pending compliance, The Chairman suggests that a time frame for compliance of all the items be presented in the next Board meeting. Further, where committees have been formed, the committees must be given a terms of reference and each committee should submit a work plan to respective Deans and Director.

Chairman raised following queries:

(a) **Biometric Attendance:** It was informed that the same is being implemented in a phased manner and phase one was in its completion stage for certain hostels.

(b) **CCTV Cameras:** It was informed that CCTV Cameras had been installed at all entry gates. However installation of the same for all hostels had not been undertaken as it involved heavy financial implications.

(c) **SIEN:** The committee formed for SIEN should be requested to address the following components:-

1. Applying for registration under an autonomous society act involving alumni association articulating clearly objectives, terms of activities, mandate, vision etc. with address location at NIT Durgapur. The Board in principle agrees, that NIT Durgapur will be one of the stakeholders and its resources of students, faculties and infrastructure will be accessible to the society.

2. A presentation be made in the next Board meeting outlining the PPP model of the functioning of the society and projection of stakeholders in the PPP structure. The outline of the initial core administrative structure for takeoff should be presented.

3. Projection of resource generation and seed corpus to make the society viable should be outlined.

4. The process of registration of Society may be initiated by the Institute as it has been already applied by the Board.

(d) It was suggested that the CISF may be requested to visit the NIT Campus and carry out a security survey and submit detailed report of security staff and equipment etc.

(e) Regarding tendering for the shopping complex, the Board was informed that the tendering process was on, however there were very few takers due to the high rates, laid down by the Director of Estates. Local shop keepers, being small traders were finding it difficult to shell out the laid down rents, more so due to the limited clientele within the NIT Campus.

**Item#45.07: Prof. Acharya Review Committee and compliance report on its recommendations.**

The Board was informed that the compliance report on the recommendations was attached.

Regarding automation of the Library it was suggested that the Institute should use the new open softwares which were available in the market and which were much cheaper than the LibSys software, which is currently being used in the NITD Library.

One such software available is e-Granthalaya. All database should be imported to the new open software e-granthalaya or any other similar open software.

The Board directed that the Library Committee should take immediate action in this direction.

**Item#45.08: Recommendations of NBA Committees and status report regarding their Compliance.**

The Board stated that the major issues raised by the Accreditation team should be addressed on priority.

**Item#45.09: Status report of gap analysis of Senate with respect to NIRF ranking (2016 and 2017).**

The issue has already been addressed in item 45.03.

**Item#45.10: To consider and approve appointment of two Technical Officers (TO) on purely Temporary basis**

The Board approved the recruitment of two technical officers on temporary basis for a period of one year or till the rejoining/recruitment of permanent incumbents.

**Item#45.11: Proposal for dates of the Board of Governors meetings, during coming Academic year.**

The Board resolved that four meetings should be scheduled on the Third Friday of February, May, August, and November of each Calendar year.

It was further resolved that the B&W Committee meetings should be preferably scheduled about a month prior to the FC and BOG meetings.

**Item#45.12: Appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for re-consideration of seniority.**

It was resolved that the case may be reviewed by a duly constituted 'Review DPC' which may submit its report to the Director who is the competent authority for this case. The issue need not be brought to the BOG meeting.

**Item#45.13: Application of Prof. Swapan Kumar Dutta, Deptt. of Electrical Engineering for voluntary retirement from NIT Durgapur.**

The case was approved subject to No dues, No pending vigilance cases etc as per GoI rules.

**Item#45.14: Application of Dr. Ashish Bhattacharyya Associate Prof. Department of Metallurgical and Material Engineering for voluntary retirement from NIT Durgapur.**

The case was approved subject to No dues, No pending vigilance cases etc as per GoI rules.

**Item#45.15: Proposal for treating Hostel/Mess Employees as permanent employees of NIT Durgapur.**

The issue was explained to the Board in detail. A detailed discussion taking into consideration various aspect of the case, including the sub-judice nature of the case was held. The Board decided that the case may be referred to the MHRD for its consideration.

Chairman suggests that all the information to be sent to the MHRD be routed through Grievance Committee with external member already nominated by Board so that it may be considered as an authentic document on the issue which is pending for more than a decade. The committee should take into consideration that:-

1. Information regarding status of mess workers involved in litigation are supported by records and evidences.
2. Present position of the Institute taken in court.
3. Last but not the least delivers fare justice.

Routing the issue through such a committee will also be as per recommendation of 44th BoG meeting.

**Item#45.16: Information to the Board.**

Noted.

**Item#45:17: Any other item with the permission of the chair.**

**A. Representation by Technical Assistants of NIT Durgapur regarding their pay and seniority.**

The Board recommended, that a committee of three members, including one external member (Registrar/Deputy Registrar) of any other Institute, who is conversant with the subject, should review the case and its recommendations be placed to the Board.

**B. Adoption of the Concordance table for Revision of the pension of pre 2006 pensioners (Staff & Faculty) in NIT Durgapur (CFTIs) in Compliance of the judicial pronouncement by Hon'ble Supreme Court of India and MHRD order F.No.24-1/2010-TS-II, Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section -II/TC, New Delhi dated 25<sup>th</sup> August, 2015.**

The Board approved the adoption of the concordance table.

**C. Restructuring of the Post of Shri Hillol Mukherjee, Physical Training Instructor**

The BOG decided that the case be referred to the MHRD on file for consideration.

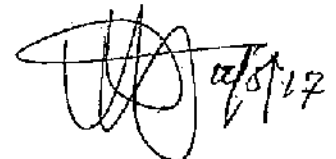
**D. Approval of the urgent decisions taken during the 41<sup>st</sup> FC meeting.**

The Board approved the following recommendations of the 41<sup>st</sup> FC being urgent in nature:-

**Item 41.03:** An expenditure of Rs. 2.5 crores for implementation of e-office hardware and software and Rs. 25 lakhs /per year for the Chanakya Software for Academi Package.

**Item 41.06:** Provision of Air Conditioners for all Gallery Type class rooms and repair/replacement of broken furniture in the class rooms, at an estimated cost of Rs. 2.5 crores.

**Item 41.07:** Procurement of computers for provision of internet facility in the Institute Library, at an estimated cost of about Rs. one crore.



Brig.(Retd.) A. S. Nijjar  
Registrar & Secretary,  
Board of Governors  
National Institute of Technology  
Durgapur - 713209

## ANNEXURE - II

F. No. 5-3/2017-TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
NIT Division  
\*\*\*\*\*

New Delhi, the 15<sup>th</sup> May, 2017

To

The Registrar  
National Institute of Technology Durgapur  
West Bengal

Subject: Comments of representative of JS (NITs), MHRD in respect of Minutes of 45<sup>th</sup> Meeting of the Board of Governors Meeting of National Institute of Technology, Durgapur held in 05, May, 2017.

S. No.	Agenda Point	Comments
45.01	To confirm the Minutes of the 44 <sup>th</sup> Meeting of Board of Governors held on 19 <sup>th</sup> January, 2017	Noted.
45.02	To note action taken on the Minutes of the 44 <sup>th</sup> Meeting of Board of Governors held on 19 <sup>th</sup> January, 2017.	Noted. A detailed summary of the NTMIS employees case may be forwarded to MHRD on priority. (Item No.44.17 of 44 <sup>th</sup> meeting of BOG).
45.03	To consider the Minutes of 40 <sup>th</sup> Finance Committee meeting held on 19 <sup>th</sup> January, 2017.	Noted.
45.04	Chairman's presentation- Quo Vadis? NIT Durgapur? Presentation to be circulated during meeting.	<p><b>Point No.6. Training &amp; Placement Officer.</b> It is suggested that an <u>Asst. Registrar or Deputy Registrar</u> may be given the charge of training &amp; Placement Officer who is well conversant with the procedures.</p> <p><b>Point No.8 &amp; 9 Adjunct / Contractual faculty recruitment</b> The Board has unanimously agreed for a consolidated salary of <u>Rs.50000/- as adopted by NIT Patna.</u> There is no need for minutising the reservation expressed by one</p>

		<p>Member in the minutes. Board decision is a collective decision. The reservations expressed by the Members of the BoG may be taken into consideration and brought as an agenda item before the Board in subsequent meetings.</p> <p><b>Point No.10 : Stipendry Technical Staff</b></p> <p>There is no such provision regarding Stipendry Technical Staff in the Statutes. This may not be agreed to.</p> <p><b>12. Internet facility in Library</b></p> <p>It is suggested that an estimate of how many computers to be procured and how many are there and in how many computers internet facility is required may be brought out clearly and placed as an agenda item in the next F.C. meeting.</p> <p><b>Point No.15 : Earn while your Learn</b></p> <p>The proposal may <u>be revisited</u>. Ministry has been providing staff as per the requirement of Institute on the basis of student strength as also Ministry is providing grants-in-aid towards their salary etc.</p> <p>Moreover if students are employed in various cells, departments their studies may get hampered which is not in the interest of the Institute.</p> <p>It is quite possible that <u>audit objections</u> may also be raised. There may be some resentment in employees also. Considering the above facts it is suggested that the same may <u>be re-looked</u>.</p>
45.05	Director's report on the initiatives undertaken since the last Board of Governors Meeting.	Noted.
45.06	Status and deadlines on compliance of issues (30 items) raised by the Chairman.	Noted.
45.07	Prof. Acharya Review Committee and compliance report on its recommendations.	Noted.
45.08	Recommendations of NBA	Noted.

	Committees and status report regarding their Compliance.	
45.09	Status report of gap analysis of Senate with respect to NIRF ranking (2016 and 2017).	Noted. No comments
45.10	To consider and approve appointment of two <u>Technical Officers (TO)</u> on purely Temporary basis.	Agreed for one year on temporary basis. However, <u>Institute may initiate recruitment of permanent incumbents at the earliest.</u>
45.11	Proposal for dates of the Board of Governors meetings, during coming Academic year.	Noted. No comments
45.12	Appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for re-consideration of seniority.	Noted.
45.13	Application of Prof. Swapan Kumar Dutta, Dept. of Electrical Engineering for voluntary retirement from NIT Durgapur.	Noted. However, extant guidelines and instructions of GOI may be followed.
45.14	Application of Dr. Ashish Bhattacharyya Associate Prof. Department of Metallurgical and Material Engineering for voluntary retirement from NIT Durgapur.	Noted. However, extant guidelines and instructions of GOI may be followed.
45.15	Proposal for treating Hostel/Mess Employees as permanent employees of NIT Durgapur.	The detailed proposal may be forwarded to MHRD urgently.
45.16	Information to the Board.	Noted.
45.17	Any other item with the permission of the chair.	<p>A. Representation of Technical Assistants of NIT Durgapur :</p> <p>Noted.</p> <p>B. Adoption of Concordance Table for revision of the pension of pre 2006 pensioners in NIT.</p> <p>Noted. However the extant instructions of <u>GOI / MHRD</u> should be followed.</p> <p>C. Restructuring of post of Shri Hilol Mukherjee, Physical Training Instruction.</p> <p>Noted.</p> <p>D. Approval of urgent decision taken during 41<sup>st</sup> FC meeting</p> <p>Item. 41.03 :</p>

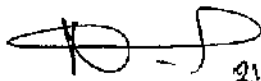
		<p>It is proposed that the Institute may revisit the expenditure to be incurred as the cost (Rs.2.5 crores) appears to be on a very high side. While doing so the Institute may detail the expenditure to be incurred item wise . Further, the Chanakya Academic Package (software) may be re-negotiated so that the cost could be reduced. It may also be worthwhile to look into the systems being developed by other NITs.</p> <p>This item may be brought as an agenda item in the next F.C. meeting.</p> <p><b>Item No. 41.06</b></p> <p>The estimated cost of Rs. 2.5 crore for renovation of class rooms and procurement of Air conditioners may be revisited. Due to severe resource crunch Ministry may not be in a position to provide funds.</p> <p>It is advised that the Institute may look for options such as air coolers instead of ACs and repairing of the furniture instead of replacing . It is gathered that VNIT Nagpur has installed air coolers in class rooms. The Institute may explore the option as suggested above.</p> <p><b>Item No.41.07</b></p> <p>It is suggested that an estimate of how many computers to be procured and how many are there and in how many computers internet facility is required may be brought out clearly and placed as an agenda item in the next F.C. meeting.</p>
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## ANNEXURE - III

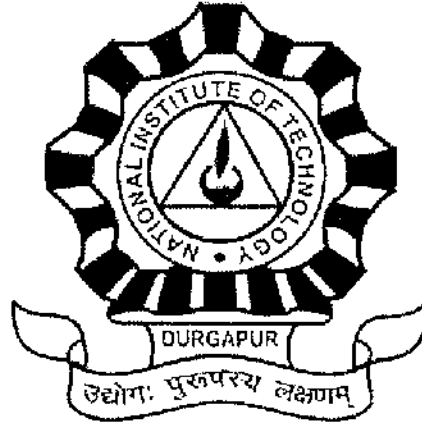
### STATUS REPORT OF SETTING UP OF SOCIETY FOR INNOVATION AND ENTREPRENEURSHIP (SIEN)

It is proposed that Society for Innovation and Entrepreneurship (SIEN) is to be established by NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR (NITD) which will be an autonomous body under the umbrella of NITD. SIEN provides knowledge, technology, facilitation, allied support services including consultancy services for Entrepreneurship development and extend services to Government/Private organization/ Industrial associations or all stakeholders working Entrepreneurship development. Several meetings had been held to formulate the mode of operation of SIEN. The request will be made to the institute for infrastructure and financial support. The process for estimation for the infrastructure, financial support and sustainability of SIEN have been started with the help of the Chartered Accountant involved with NITD.

  
21/01/13

(N.K. Roy)

DEAN ( Alumni Outreach and Training and Placement)



**NATIONAL INSTITUTE TECHNOLOGY  
DURGAPUR**

**SOCIETY FOR INNOVATION, &  
ENTREPRENEURSHIP (SIEN)**

**National Institute of Technology Durgapur,  
Old Guest House, Mahatma Gandhi Road,  
Durgapur-713209, Burdwan**

**SOCIETY FOR INNOVATION & ENTREPRENEURSHIP (SIEN)**

**SIEN will have seven members governing body members under the Chairmanship of the Director of NIT.**

The Governing Body will be consist of 03 numbers faculties/ staffs from NIT, Durgapur, 01 number from Alumni and 02 Numbers from Industries or Associations and 01 No. from Stakeholder Promotional Organizations.

The Governing bodies will administers policy making and monitoring the activities on Quarterly basis followed by Annual Review and will assist for the smooth functioning and co ordination with all the Departments of NITs and other stakeholders.

SIEN, advisory committee members will be from young, dynamic, knowledgeable Faculty/ Professors from All Departments, Industries, Associations, Stakeholders, Promotional Bodies and Organization, Banks/FIs, Expert/ Consultants.

The Society SIEN will be headed by appointed CEO who will exercise his own administrative, financial and legal delegation of power for day to day operation and smooth functioning. For proposal beyond delegated power will be passed through high level Governing Body Council chaired by Director of NIT. CEO will appoint or hire manpower, expert, professionals, consultant etc.

Various Sector Specific core committee members will be formed consisting of members from Industries, Associations, Stakeholders, NIT Departments Representatives who will provide their recommendations to CEO, which in turn will be either modified, approved and implemented by CEO or after getting approved from Governing Body Council, it is to be implemented by CEO.

During the starting of the Financial Year, CEO will prepare a short, mid and long term plan with action plan, task and target to be achieved and finalize and implement the same in consultation with Governing body / council. Work progress will be reviewed in every quarter. CEO can place any proposal in relevant to SIEN activity to Director of NIT and or Governing Council and take approval which is beyond his delegate of power or else.

- Facilitate and undertake marketing platform for Entrepreneurs including participation in Domestic/ International Exhibitions, Business Delegates, JV/ Tie Up/ Technical Collaboration, etc.
- Set Up "Financial Facilitation Centre", MOU / Agreement with Bank/ FI/ VC etc with revenue sharing model.
- Prepare Project Report, DPR, arrange for Finance through Bank. FI with Consultancy Fee
- Society will empanel part-time or full time or free lancer professionals/experts in various domains.
- Society can form, execute and manage any co-operative society, society or any other entity for availing and comply various Govt. facilities/schemes.
- Faculties, students and Alumni can setup their own start-up through this society.
- SIEN will promote NIT, Durgapur's Infrastructure, Facilities, Technology and in-house faculty strength and their diversified expertise to the outside world for leveraging the gainful benefits of the society, industries and stakeholders.
- Society can go for PPP model for establishment of facility centre.
- Society will create and maintain their own website and link with all stakeholders, Alumni, faculties, and students.
- Pilot and commercial technology transfer to MSMEs and entrepreneurships.
- The Society will encourage and facilitate entrepreneurial initiatives amongst faculty, alumni, students, staffs, research scholars, etc.
- Revenue sharing model with NIT Resource Person/ Faculties/ Staffs for availing their professional services, technology or business solution, consultancy services, sponsorship, etc. through their network or contact maximum up to 60:40 ratio between Society and concerned person(s).
- Revenue sharing model with other empanelled part time/ full time / free lancer expert or professionals up to 50:50 ratio between Society and concerned person(s).

**SIEN will return back the initial corpus fund of Rs.10.00 Crore to NIT, Durgapur without any interest from the period within next 10<sup>th</sup>. to 20<sup>th</sup>. year of its operation or establishment.**

SIEN can hire manpower/ resources on part or full time basis for which the expenditure will be borne from their earning of their activities.

SIEN can also create its Own Infrastructure and open its centre in various places to cater the needs of Entrepreneurship and Skill Development through its internal source of earning or any scheme of Central or State Govt. or Other Departments/ Organization.

**CEO/ MD:**

CEO/ MD having Engineering & Management background aged about Minimum 40 to maximum 50 years with 10-15 years of experience in promotion, development and growth of Entrepreneurship, good PR with Stakeholders, knowledge of setting up & running Incubation centre. He will be appointed for a period of 05 years initially and will be extended for further period of 03 to 05 years depend upon performance and directly reporting to Director of NIT.

Pay Scale and other facilities in the same level of Professor Grade or Higher with Performance Based Incentives with other applicable benefits (CTC may be fixed in the range of Rs. 18 to 24 Lacs P.A.).

Performance Evaluation as per MOU signing parameters.

**TECHNICAL OFFICER: 01 Person**

Engineer with MBA having 05 years of Experience in Consultancy, Technology Project / DPR Preparation, Implementation, etc. Pay Scale in the grade of Asst. Professor

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**DURGAPUR-713209, WEST BENGAL, INDIA**

Minutes of the 40<sup>th</sup> Meeting of the Finance Committee on 19<sup>th</sup> January 2017 at 10:30  
A.M. in the Regent Hall, Mezzanine Floor, Hotel the Royal Plaza, 19 Ashoka Road,  
New Delhi – 110001.

The following members attended the Meeting:

- |   |             |
|---|-------------|
| 1. Prof. A. B. Bhattacharyya,<br>Chairperson, Board of Governors,<br>National Institute of Technology,<br>Durgapur  | Chairperson |
| 2. Prof. Asok Das,<br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur   | Member      |
| 3. Shri Sanjeev Kumar Sharma,<br>Director (NITs), (Representing JS(NITs) MHRD)<br>Dept. of Higher Education,<br>MHRD, Govt. Of India<br>Shastri Bhawan, New Delhi | Member      |
| 4. Shri A. Maheshwary<br>Director, Finance, (Representing JS & FA MHRD)<br>MHRD, Shastri Bhawan,<br>New Delhi – 110 015   | Member      |
| 6. Prof. S.P. Ghoshal<br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur.                                    | Member      |
| 7. Brig.(Retd.) A. S. Nijjar,<br>Secretary<br>Registrar,<br>National institute of Technology,<br>Durgapur   | Member      |

**NATIONAL INSTITUTE OF TECHNOLOGY  
DURGAPUR-713209, WEST BENGAL, INDIA**

Minutes of the 41<sup>st</sup> Board of Governors Meeting held on 23<sup>rd</sup> December, 2015 at 11:30 A.M. in the Seminar Room - 2, United Service Institution of India, Rao Tula Ram Marg (Opposite Signals Enclave), Vasant Vihar, New Delhi – 110 057.

The following members attended the Meeting:

- |   |             |
|---|-------------|
| 1. Prof. A. B. Bhattacharyya,<br>Chairperson, Board of Governor<br>National Institute of Technology<br>Durgapur                     | Chairperson |
| 2. Prof. Asok De<br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur                                 | Member      |
| 3. Mrs. Darshana M Dabral<br>I S & F A (IFD)<br>MHRD, Govt. Of India<br>Shastri Bhavan, New Delhi                                   | Member      |
| 4. Shri Sanjeev Kumar Sharma<br>Director (NITS),<br>Dept. of Higher Education<br>MHRD, Govt. Of India<br>Shastri Bhavan, New Delhi  | Member      |
| 5. Shri Sanjay Jhunjhunwala,<br>CEO, Mani Group<br>Mani Square Mall, 9th Floor<br>164/1 Maniktala Main Road, Kolkata-54             | Member      |
| 6. Prof. Nirmal Kumar Roy,<br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur. | Member      |

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**DURGAPUR-713209, WEST BENGAL, INDIA**

Minutes of the 43<sup>rd</sup> Board of Governors Meeting held on 28<sup>th</sup> September, 2016 in the Seminar Room 2, United Service Institution of India, Rao Tula Ram Marg (Opposite Signals Enclave), Vasant Vihar, New Delhi – 110 057.

The following members attended the Meeting:

- |  |             |
|--|-------------|
| 1. Prof. A. B. Bhattacharyya,<br>Chairperson, Board of Governors,<br>National Institute of Technology,<br>Durgapur   | Chairperson |
| 2. Prof. Asok De,<br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur   | Member      |
| 3. Shri S P Goyal<br>JS (NITs & DL)<br>Department of Higher Education<br>MHRD Shastri Bhawan,<br>New Delhi – 110 015   | Member      |
| 4. Shri A. Maheswary<br>Director, Finance,<br>MHRD, Shastri Bhawan,<br>New Delhi – 110 015   | Member      |
| 5. Dr. D.K. Majumdar<br>Former Professor (Pharmaceutics)<br>(DIPSAR) University of Delhi,<br>C-8, IDPL Apartments<br>Plot No -GH 10<br>Sector 10A<br>Gurgaon- 122001 | Member      |
| 6. Prof. S.P. Ghoshal<br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur.                                       | Member      |
| 7. Dr. Arup Kumar Biswas<br>Associate Professor<br>Department of Mechanical Engg.<br>NIT Durgapur  | Member      |
| 8. Brig. A. S. Nijjar,<br>Registrar,<br>National Institute of Technology,<br>Durgapur  | Secretary   |

01



**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
**M.G.AVENUE, DURGAPUR-713209**  
**MINUTES OF THE MEETING**

Minutes of the meeting of the Committee for establishment of "Society for Innovation and Entrepreneurship (SIEN)" held on 27.04.2017 at 10.00 AM at Senate Hall, New Administrative building, NIT Durgapur.

The following members participated from industry, R&D, Academics, and representative of MSMEs in the meeting.

Sl. No.	Name of the Participant	Name of the industry/organisation	Email Id/Mobile No.	Signature
1	Asok De	NIT Durgapur	director.admin@nitdgp.edu.in	Asok
2	BRIG A S NIJJA	NIT DGP	nijja.s_group@nitdgp.edu.in	Brig A S Nijja
3	NIJMAL KUMAR RAY	NIT, DURGAPUR	ray.nijmal@nitdgp.edu.in	Nijmal K. Ray
4	Goutam Subrahkar	JU, Kolkata	kolkata@ju.ac.in	Goutam
5	Laloy Ch. Mukherjee	NIT Durgapur	lchmukherjee@nitdgp.edu.in	Laloy
6	Guni Simran Prasad Singh	AKMS & Co, Durgapur	gsp@akmsco.com	Guni
7	Jaydeep Howladan	NIT DGP	jaydeep.howladan@nitdgp.edu.in	Jaydeep
8	S.K. Vinay Prasad	Canara Bank	cb8564@canara.com	S.K. Vinay Prasad
9	A.K. Chakraborty	NIT Durgapur	amit.k@nitdgp.edu.in	A.K. Chakraborty
10	A.K. Chatterjee	Ch. G.H. DIC, Brahmbari Manager (E.I)	9434237935	A.K. Chatterjee
11	ANUJ MAJUMDAR	AKM COOPERATION	anuj@akmcooperation.com	Anuj
12	S. Sanyal	DMS	ms@nitdgp.edu.in	S. Sanyal
13	Dr. Asutosh K. Nandi	PSIR-CMERI	9434587322	Dr. Asutosh K. Nandi
14	PARTHA S. BHOSNIK	NIT- DURGAPUR	9434788174	Partha S. Bhosnik
15	ANIRUDDHA CHANDRA	NIT DURGAPUR	9434788106	Aniruddha Chandra
16	SHIBENDU SHEKHAR ROY	NIT Durgapur	9434788150	Shibendu Shekhar Roy
17				
18				

## **ANNEXURE - IV**

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**DURGAPUR-713209, WEST BENGAL, INDIA**

Minutes of the 41<sup>st</sup> Meeting of the Finance Committee held on 5<sup>th</sup> May 2017 at 10:30 A.M. in The Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.

The following members attended the Meeting:

- |  |                         |
|--|-------------------------|
| <b>1. Prof. A. B. Bhattacharyya,</b><br>Chairperson, Board of Governors,<br>National Institute of Technology,<br>Durgapur  | <b>Chairperson</b>      |
| <b>2. Prof. Asok De,</b><br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur  | <b>Member</b>           |
| <b>3. Shri D.K. Singh,</b><br>Under Secretary, IFD (Representing JS & FA, MHRD)<br>Dept. of Higher Education,<br>MHRD, Govt. Of India<br>Shastri Bhavan, New Delhi               | <b>Member</b>           |
| <b>4. Shri. K. Rajan,</b><br>Under Secretary, TS – III (Representing JS(NITs) MHRD)<br>Deptt Of Higher Education,<br>MHRD, Govt. of India<br>Shastri Bhawan, New Delhi – 110 015 | <b>Member</b>           |
| <b>5. Prof. S.P. Ghoshal</b><br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur.  | <b>Member</b>           |
| <b>6. Brig.(Retd.) A. S. Nijjar,</b><br>Registrar,<br>National institute of Technology,<br>Durgapur  | <b>Member Secretary</b> |

The Chairperson, Board of Governors welcomed all members of the Finance Committee to the 41<sup>st</sup> meeting of the Finance Committee.

**Item#: 41.01: To Confirm the Minutes of the 40<sup>th</sup> Finance Committee Meeting held on 19<sup>th</sup> January, 2017.**

Confirmed.

**Item#: 41.02: To note action taken on the Minutes of the 40<sup>th</sup> Finance Committee Meeting held on 19th January, 2017.**

**40.01:**

(i) In response to information given by Chairman that space allocation has not been made for research students and new faculty to be recruited/visiting faculty/adjunct faculty as proposed by Dean B&W and approved by FC and Board. Director informed that the matter should be brought to his attention for necessary action during his next visit to NIT Durgapur.

(ii) **Upgradation of UG Laboratories:** It was recommended that all departments submit a modernization plan of capital equipment for undergraduate (UG) laboratories within a limit of Rs. 50 lakhs which will be made available in quarterly phases provided procurement and modernization has been implemented. The integrated upgradation plan for each UG laboratory by departments be submitted to director who may get the plan reviewed by experts to be assigned by him. The upgradation should ensure that no more than a group of two or three students are involved on a single experiment. The allocation to departments should be made proportional to the intake of students. It is also to be noted that, this upgradation program is proposed to be one time allocation. This special allocation is in addition to routine departmental running cost.

(iii) For speeding up of the purchase process, a checklist for various actions to be taken including detailed specifications of the items to be procured, should be circulated to all the departments.

(iv) An amount of Rs. 1.5 Crores to be allotted to workshop for renovation/procurement of equipment etc.

**40.08:** Services of Professional Chartered Accountant, should be hired for correction/preparation of bank reconciliation statements for the period from 2008-09 to 2013-14.

**Item#: 41.03: Provisioning and expenditure of funds for Hardware and Software for e – office deployment.**

(i) The Finance Committee agreed and recommended the proposal for funds for Hardware & Software for e-office deployment. Rs. 2.5 crores for e-office and Rs. 25 Lakhs per year for Chankya Academic Package were approved.

(ii) For implementation of e-office, the requirement of computers, printers, etc should be placed in the next Finance Committee meeting for approval.

(iii) For digitisation of official documents, atleast two high speed scanners should be procured by the Institute and proper manpower should be deployed for digitisation of office data.

**Item#: 41.04: To consider Annual Accounts 2016-17 for approval.**

The Finance Committee approved the annual accounts for the year 2016-17.

**Item#: 41.05: To consider the fund position as on 01-04-2017.**

Finance Committee noted the fund position of the Institute as on 01/04/2017. The Finance Committee also noted that an amount of Rs. 28.80 Crore has been allocated to the institute towards first instalment to incur expenditure for non recurring and recurring activities as per monthly expenditure plan (MEP) for the month of April 2017.

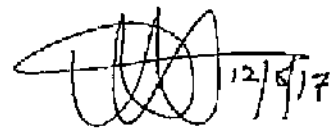
**Item#: 41.06: Information to the Finance Committee regarding various observations by the Chairman, BOG.**

The Committee directed that action should be initiated to remove encroachments from the NIT land. Legal, police/civil authority help should be sought where necessary.

The Finance Committee recommended that all gallery - type class rooms of the old academic building should be fitted with air conditioners (4-5 Nos in each class depending upon the size of the class). The broken furniture, desks, chairs, tables etc should be repaired/replaced. Finance Committee also recommended that the proposal for renovation of such class rooms should be approved by the Director. The estimated amount of Rs. 2.5 crores for the above had already been projected by Dean P&D during his presentation in the 39<sup>th</sup> Finance Committee meeting

Item#: 41.07: Any other item with the permission of the chair.

The Finance Committee recommended procurement of computers for providing internet facility to the students in the Institute Library, at an estimated cost of approximately Rs. one crore.



**Brig.(Retd.) A. S. Nijjar**  
**Registrar & Member Secretary,**  
**Finance Committee**  
**National Institute of Technology, Durgapur**

# ANNEXURE - V

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
M.G.AVENUE, DURGAPUR-713209 (DURGAPUR)

Minutes of the 46<sup>th</sup> (Emergency) Board of Governors meeting held on 14th June, 2017 in the United Service Institution of India, Seminar Room No-2, Rao Tula Ram Marg, Vasant Vihar, New Delhi-57

The following members attended the Meeting:

- |  |             |
|--|-------------|
| 1. Prof. A. B. Bhattacharyya,<br>Chairperson, Board of Governors,<br>National Institute of Technology,<br>Durgapur   | Chairperson |
| 2. Prof. Asok De,<br>Director, (Additional Charge),<br>National Institute of Technology,<br>Durgapur   | Member      |
| 3. Shri K. Rajan, [Representing AS(TE)MHRD]<br>Under Secretary,<br>Ministry of Human Resource Development,<br>Deptt. of Higher Education, Govt. of India,<br>Shastri Bhavan, New Delhi - 110 115 | Member      |
| 4. Dr. D.K. Majumdar<br>Former Professor (Pharmaceutics)<br>(DIPSAR) University of Delhi,<br>C-8, IDPL Apartments<br>Plot No -GH 10<br>Sector 10A<br>Gurgaon- 122001                             | Member      |
| 5. Prof. S.P. Ghoshal<br>Professor,<br>Department of Electrical Engineering,<br>National Institute of Technology,<br>Durgapur.   | Member      |
| 6. Dr. Arup Kumar Biswas<br>Associate Professor<br>Department of Mechanical Engg.<br>NIT Durgapur  | Member      |
| 7. Brig. A. S. Nijjar,<br>Registrar,<br>National institute of Technology,<br>Durgapur  | Secretary   |

*A. B. Bhattacharyya*

Prof. Partha Pratim Chakrabarti, Director, Indian Institute of Technology, Kharagpur, Shri Sanjay Jhunjhunwala, CEO, Mani Group, Kolkata West Bengal, Ms Jyotsna Dhawan, CSIR Hyderabad and Ms Mitali Mukherjee, CSIR New Delhi could not attend the meeting and were granted leave of absence by the Chairperson, Board of Governors.

**Item:46.01: Chairman's welcome address, compulsions and significance of the emergency meeting.**

Chairman Board of Governors welcomed all members present for the 46<sup>th</sup> (Emergency) meeting and explained the compulsions under which an emergency meeting had to be called. He further elaborated on the significance of holding such a meeting at a short notice and thanked the members for having spared their time to attend the meeting at such a short notice.

**Item: 46.02: Adoption of the Recruitment Rules (RR) for faculty in NITs and amendment to the First Statutes-Statute 23(5)(a).**

The Board of Governors resolved to adopt the following:-

- (a) Adoption for Recruitment Rules (RRs) for faculty of NITs as communicated vide MHRD communication dated 29<sup>th</sup> May, 2017 (copy attached).
- (b) Adoption the following amendments in the first statutes of NITs as per approval of the council of NITSER to make the above Recruitment Rules (RRs) part of the first statutes of NITs.

Statutes No.	Existing Provisions	Resolution for amendments in Statutes
23(5) (a)	"The Selection Committee for recruitment of Academic Staff (excluding Director and he Deputy Director), or for promotion shall be as under"	"The Recruitment of Academic Staff (excluding Director), or promotion shall be in accordance with Recruitment Rules as specified in Schedule 'F' and the Selection Committee shall be as under".

The Board has adopted the new RR as already approved by the NITSER Council, yet the Board takes the RR as guidelines for the minimum essential qualitative requirement for selection of the faculty, however each institute has right to upgrade their RR keeping in view the academic excellence and standards set by each Institute.

**Item:46.03: Amendment to the First Statutes of NITs Pertaining to Selection Committee for selection of Directors in NITs & IIST.**

The Board of Governors resolved to adopt the following:-

Adoption of the following amendments in the first statutes of NITs regarding replacement of selection committee by Search cum-Selection committee and its compositions:-

Statutes No.	Existing Provisions	Resolution for amendments in Statutes
17(1)	The Director of the Institute shall be appointed by the Visitor on contract basis on the recommendations of a Selection Committee constituted by him consisting of	The Director of the Institute shall be appointed by the visitor on contract basis on the recommendations of a

*A. B. Shetty*

<p>atleast five members including the Chairman who are experts in the field of technical education with the experience at national and international level.</p>	<p>Search -cum- Selection Committee constituted by him consisting of atleast five members. The Chairperson of the council shall be its Chairperson and the Secretary of the Department of Higher Education or his representative shall be one its members besides three other experts in the field of technical education with experience at national international level.</p>
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**Item:46.04: Status of National Institute of Technology in National Institute Ranking Framework (NIRF) 2017. Analysis of performance of NIT Durgapur.**

The institute to take all possible and necessary steps as suggested by the NITSER to improve its Ranking.

**Item:46.05: Approval of the proposal for appointment of Deputy Director as per MHRD letter No. F No. 33-6/2013-TS – III dated 27th October, 2014.**

The Board of Governors resolved the adoption of following amendment in the first statutes of NITs for appointment of Deputy Director in NITs as communicated vide MHRD communication dated 27<sup>th</sup> October, 2014 (copy attached).

Statutes No.	Existing Provisions	Resolution for amendments in Statutes
18(1)	The appointment of the Deputy Director shall be made by visitor on the recommendations of the Selection Committee constituted by the Central Government with prior approval of the visitor consisting of atleast five members including the Chairman who are experts in the field of technical education with experience at national and international level.	The Deputy Director of every Institute shall be appointed in such manner and on such terms and conditions as may be laid down by the Statutes and shall exercise such powers and perform such duties as may be assigned to him by this Act or the statutes or by the Director.

**Item:46.06: Three year, Five year and Seven year strategic planning for individual NITs.**

The Board agreed to the proposal however Financial implications arising of such planning should be processed through Finance Committee.

**Item:46.07: Review of External Academic Audit Report.**

The Board resolved that actionable points should be prepared and progress be monitored in its meeting.

*AB Shaltachery*



**Item:46.08: Interest Free Government Loans for Laboratory, Infrastructure and Academic Program Development.**

The Board agreed to the proposal and suggested that the Higher Education Financing Agency (HEFA) financing may also be utilized.

**Item:46.09: Emphasis on Patents and Industry Interaction.**

The Board resolved that the Institute will bear the charges of the patenting by all faculty; staff and students. This will be paid from the IRG of the Institute.

The patents will however be in the name of the Institute.

**Item:46.10: Selection of Best Ten Course Materials from NIT System.**

The Board observed that, the objective parameters may be set for deciding best course materials.

**Item:46.11: Any other matter with the permission of the chair.**

(A) Permission sought by the Director, NIT Durgapur to visit Novosibirsk, Russia along with three faculty members including all financial support.

For improved collaboration and stronger bonds with Russian Universities, BOG approved the visit of Prof. Asok De, Director NIT Durgapur and three faculty members of NIT Durgapur to attend the Technoprom, 17 to be held at Novosibirsk, Russia during the period 17<sup>th</sup> June to 27<sup>th</sup> June, 2017. Names of the faculty members are as under.

1. Dr. Hirok Chaudhuri, Astd. Professor, Deptt of Physics.
2. Dr. Supriya Pal, Astd. Professor, Deptt. Of Civil Engg.
3. Dr. Mrinal Kanti Mandal, Astd. Professor, Deptt of Chemical Engg.

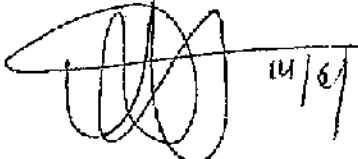
**(B) Non Compliance of Pending issues.**

The Chairman observed that the Board should take notice of the long pending issues like concept paper on role and structures of Department, School, Centers Cell etc. The Senate should deliberate on these issues and report to the BoG.

**(C) Response and Accountability of Administration.**

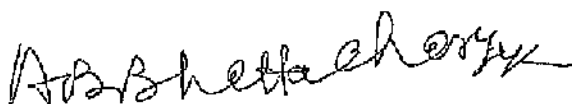
The Board suggested that e-administration should be implemented on priority and administrative staff should become more responsive and accountable.

There being no further points, the meeting was declared closed.



14/6/17

Brig.(Retd.) A. S. Nijjar  
Registrar & Secretary,  
Board of Governors  
National Institute of Technology  
Durgapur - 713209





**NIT**  
DURGAPUR

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

**ANNEXURE - VI**

**Circulation of the Minutes of the 46th (Emergency) Board of Governors meeting of NIT Durgapur.**

Amalendu Bhattacharyya <abbhattacharyya@yahoo.com>  
To: Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

Wed, Jun 21, 2017 at 3:10 AM

Dear Brig. Amar,

Following are my comments:

1. Item 46.02. It should be put on record that Chairman submitted a note on compulsion and urgency of special Board meeting to adopt MHRD recommendation of new RR ensuring that it does not compromise autonomy of Board in matters related to employment of staff and faculty.
2. Item 46.04. Measures contemplated for improving ranking to be reported to Board in next meeting. Board also to be informed in next meeting about action taken on all Academic Audit Committees and Agencies.
3. Item 46.09. Patent can be exclusively in the name of the Institute only when the work is based exclusively on support of Institute. For sponsored projects, sponsors have their own IPR terms and conditions which have to be understood case by case and negotiated.
4. Item 46.11. Any Other Business:
  1. The letter of approval from MHRD and the original proposal sent by NITDGP for sending a delegation to Russia for collaboration should be put on record. It should be recorded that the visit of delegation was approved in view of potential research thrust in areas identified and beyond.
  2. It should be put on record that Chairman submitted a note on Administrative reform where Administrative Support be perceived as vital lifeline to the system as a pro-active service provider remaining in back end- behind the scene. Excellence in Academics where students and faculty are involved must be supported by enlightened administrative system in the exercise for excellence.

Regards,

Sincerely,

A.B.Bhattacharyya,

FNA, FNAE,

Chairman BoG, NIT Durgapur

[Quoted text hidden]

<46th Minutes of the Board of Governors..pdf>



**NIT**  
DURGAPUR

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

## Comments of NITs Division of MHRD on the Minutes of the 46th (Emergency) Board of Governors meeting of NIT Durgapur.

technical section <technicalsection3@yahoo.co.in>

Wed, Jun 21, 2017 at 11:46 AM

Reply-To: technical section <technicalsection3@yahoo.co.in>

To: Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>, Amalendu Bhattacharya <abbhattacharyya@yahoo.com>, director <director@admin.nitdgp.ac.in>, jsfa edu <jsfa.edu@gov.in>, "director@iitkgp.ernet.in" <director@iitkgp.ernet.in>, Sanjay Jhunjunwala <sanjay13.jhunjunwala@gmail.com>, "teage@mani-group.com" <teage@mani-group.com>, dk majumdar <dkmajumdar@gmail.com>, Mitall Mukerji <mitalli@igib.res.in>, jyotsna dhawan <jyotsna.dhawan@gmail.com>, "Prof. S.P. Ghoshal" <spghoshalnitdgp@gmail.com>, arup biswas10 <arup.biswas10@gmail.com>, arup biswas <arup.biswas@me.nitdgp.ac.in>, Subrahmanyam R <subrahym@gmail.com>  
Cc: director nitdgp <director.nitdgp@gmail.com>, asok de <asok.de@gmail.com>, Sanjeev Sharma <sanjeevsharma.edu@nic.in>, sanjeevsharma bsnl <sanjeevsharma.bsnl@gmail.com>, k rajan <k.rajan@nic.in>, MHRD Team New Delhi <sanjeev.its1989@gmail.com>, Dhananjay Singh <dhanu1988@gmail.com>, nijjar e azam <nijjar\_e\_azam@yahoo.com>, "ps2ashe@gmail.com" <ps2ashe@gmail.com>

Respected Sir \ Ma'm,

Please refer to the appended mail.

The comments of the NITs Division of Ministry of HRD on the minutes of 46th (Emergent) BoG meeting of NIT, Durgapur may please be find attached with this email for your kind information and further necessary action.

Attached File : Comments of MHRD on 46th (Emergent) BoG meeting of NIT, Durgapur.pdf

Please acknowledge receipt.

*Thanks & Regards*

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**Technical Section - III (NITs Desk),  
Department of Higher Education,  
Ministry of Human Resource Development,  
Room No.435, C - Wing,  
Shastri Bhawan, New Delhi - 110 001,  
Tel: 011 - 23070177, Fax:011 - 23384345,  
Email: nit.edu@nic.in, technicalsection3@yahoo.co.in**  
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On Monday, 19 June 2017 5:52 PM, Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in> wrote:

Dear Members,

The Minutes of the 46th (Emergency) Board of Governors meeting of National Institute of Technology, Durgapur held on 14th June, 2017 in the United Service Institution of India, Seminar Room No-2, Rao Tula Ram Marg, Vasant Vihar, New Delhi-57 are attached for perusal please.

Comments, if any, may please be forwarded to the undersigned within fifteen (15) days of receipt of the minutes.

Regards,

-----  
A.S.Nijjar  
Brig.  
Registrar

F.No.5 - 3 / 2017 - TS.III  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

Shastri Bhawan, New Delhi,  
dated, the 16<sup>th</sup> June, 2017

To

The Registrar & Secretary, Board of Governors,  
National Institute of Technology, Durgapur,  
M.G. Avenue, Durgapur - 713209 (West Bengal).

**Subject:-** Minutes of the 46<sup>th</sup> meeting of Board of Governors held on  
14<sup>th</sup> June, 2017 at New Delhi - Comments of Ministry of  
HRD.

Sir,

I am directed to refer to your communication No.NITD/Reg/46<sup>th</sup>  
BoG/2017 dated 14<sup>th</sup> June, 2017 vide which the minutes of the 46<sup>th</sup>  
(Emergency) meeting of the Board of Governors of NIT, Durgapur held on  
14<sup>th</sup> June, 2017 have been communicated for seeking comments within  
fifteen days time.

2. The comments of the NITs Bureau of the Ministry of HRD on Agenda  
Item No.46.05 are as follows:-

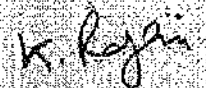
The amendment in the First Statutes for appointment of Deputy Director in  
NIT, Durgapur in accordance with communication dated 27<sup>th</sup> October, 2014  
was adopted by the Board of Governors of NIT, Durgapur in its 36<sup>th</sup> meeting  
held on 19<sup>th</sup> November, 2014. Subsequently, the clause-by-clause  
amendments approved by the Council of NITSER in its 9<sup>th</sup> meeting held on 1<sup>st</sup>  
October, 2015, as communicated vide MHRD's letter dated 20<sup>th</sup> October,  
2015, have also been adopted by the Board of Governors of NIT, Durgapur in  
its 40<sup>th</sup> meeting held on 16<sup>th</sup> November, 2015. The clause-by-clause

amendments adopted by the Board in November, 2015 also comprise modifications for appointment of Deputy Director in NITs.

3. As the amendments with regard to appointment of Deputy Director in NIT, Durgapur have already been adopted by the Board in its previous meetings in accordance with MHRD's communication dated 27<sup>th</sup> October, 2014, therefore, the Ministry will take into account the approval already accorded by the Board.

4. It is requested that the above may be incorporated in the confirmed minutes of the 26<sup>th</sup> Board of Governors meeting held on 14<sup>th</sup> June, 2017.

Yours faithfully,



[K. Rajan]

Under Secretary to the Government of India

Tel: 23385293

Copy for information to:-

- (i) The Chairperson, Board of Governors, NIT, Durgapur (West Bengal).
- (ii) The Director, NIT, Durgapur (West Bengal).

## **ANNEXURE - VII**

Following points may be incorporated in the Director's report:

### **Report of Dean (Faculty Welfare)**

Sixty four (64) faculty members visited abroad during last one year (since July 2016) to attend various conferences, courses or for research collaboration. Out of these eleven (11) faculty members visited abroad twice.

Advertisement for recruitment of temporary/contractual faculty to be published just after the election of Durgapur Municipal Corporation scheduled to be held on August 13, 2017.

Advertisement for recruitment of permanent faculty on the vacant positions on the basis of revised RR may be published as early as possible (with the permission of BOG).

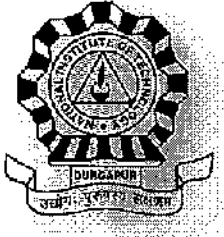
### **Report of Dean (Research and Consultancy)**

The Annual Report 2017 of the institute is under preparation. Several meetings with the representatives of the Departments/Centres have been conducted. The data from majority of the departments/Centres have been obtained. Some are still awaited.

The Research Initiation Grant 2017 for the eligible faculty members has been initiated. Altogether 10 new research proposals from the faculty members have been received. Projects will be evaluated, after presentation of the respective faculty members, by the committee on August 5, 2017.

### Dean (SW)

- Processing of scholarship applications for students from different Government and Non-government funding agencies for the Academic Year 2017-2018 are in progress.
- Registration of the Institute for awarding of Govt. Of Uttar Pradesh scholarship to the eligible students of the Institute is in progress.
- O.P. Jindal Engineering and Management Scholarships (OPJEMS) is scheduled to organise a test of the students of the Institute for awarding OPJEMS scholarship to the eligible students of NIT Durgapur in August/September, 2017.
- Online verification of scholarship applications of the students is in progress in the National Scholarship Portal 2.0.
- Contract for providing Student Contingency Insurance for the year 2017-2018 has already been awarded.
- A new 500 seater girls' hostel (Hall-13) has already been inaugurated and allotted to the girl students.
- Contracts have already been awarded to successful bidders for supply of cooked food to different hostels and Centralised Vegetarian Mess.
- Centralised Vegetarian Mess for the students has started functioning successfully.
- Tendering process is in progress for supply of food items to the student run messes at the different hostels of the Institute.
- Hostel Room Allotment of students for the Academic Year 2017-2018 has already been successfully completed.
- The performance of the manned helpdesk for Student Insurance at the Medical Unit has been reviewed and found functioning satisfactorily.
- Surprise and regular visits are being made to the hostels to prevent any unwanted incident of ragging.



## NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

MAHATMA GANDHI AVENUE, DURGAPUR

WEST BENGAL-713209 (INDIA)

[www.nitdgp.ac.in](http://www.nitdgp.ac.in)

OFFICE OF Dean (P & D)

### PRESENT STATUS OF SOME MAJOR WORKS

1. 500+ seated Girls' Hostel is inaugurated and the students are allotted to that hostel.
2. New Guest House is inaugurated and in under operation
3. Academic Block has also been inaugurated and 4 number 150 seated auditorium are in use for 1<sup>st</sup> year students. All other auditoriums and class rooms will be ready by the end of this month.
4. Renovation of toilet is completed except one.
5. 1250 seated Boys' Hostel is under construction. Internal as well as external finishing work is in progress. Expected to be completed by the end of this year.
6. Raising of Boundary wall of campus with peripheral road is in progress.
7. Civil work of 1500 seated auditorium is completed. Electrical work is in progress.
8. Renovation of old hostels and residential quarters has not been started.

Kamal Bhattacharya



## **Progress made since the last BOG meeting**

### **Dean (Academic)**

#### **Progress**

- B. Tech program in Biotechnology has been provisionally accredited for a period of 2 years after due consideration by the Appellate Committee of the National Board of Accreditation.
- Even-Semester (Regular) Examination 2016-17 for all programs have published as scheduled in the Academic Calendar.
- Selection of Best Undergraduate and Post Graduate Projects awardee for 2016-17 session have been completed
- 10 candidates successfully defended their PhD theses since last BOG.
- Admission to all programs for 2017-18 session have completed successfully

**A REPORT  
FROM  
DEAN (Alumni, Outreach, Training and Placement)  
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
DURGAPUR-713209**

With the approval of Competent Authority, Dean (Alumni, International Relations and Outreach) of Institute is redesignated as Dean (Alumni, Outreach and Training & Placement), vide letter No. NITD/Estt /TPSW/2017, dated 6<sup>th</sup> July 2017. Accordingly, Professor P. Gupta, Dean (Alumni, International Relations and Outreach) had been handed over the charge to Prof N K Roy, Professor, Department of Electrical Engineering on 10<sup>th</sup> July 2017, simultaneously Prof Roy took the charge of Head of Training & Placement from Dr S Pramanick, Head of Training & Placement on 10<sup>th</sup> July 2017.

As a Dean (Alumni, Outreach and Training & Placement), the following activities have been coordinated/Executed:

- Regarding the Training and Placement activities, several good corporates like Goldman Sachs, DE Shaw, Direct I, Endurance, Qualcomm, Amazon have already visited the campus and recruited 22 of our bright students till 4-08-2017. Companies like Oracle, Microsoft are also in the pipeline along with Volvo, Bajaj Auto and Hero.
- Regarding the Alumni Activities, within this short period (10<sup>th</sup> July 2017 to 2<sup>nd</sup> August 2017) three batch of Alumni have been already visited our campus with proposals like participation in skill development programme, helping for training and placement activities and setting up of a complete office with the recruitment of a Multitask Assistant for the Alumni office placed in our Institute.
- Regarding the Outreach Activities, two cells i.e. Ideate, Innovate Implement (I<sup>3</sup>) cell and Entrepreneurship and Skill Development (ESD) cell had been established to assist our students and faculty members for the above.

*BoG Point***NIT**  
DURGAPURRegistrar NIT Dur **ANNEXURE -VIII** ac.in>**Request for Extraordinary Leave**

2 messages

Navanietha Krishnaraj <biotecnkr@gmail.com>  
 To: Amalendu Bhattacharyya <abbhattacharyya@yahoo.com>  
 Cc: "Registrar NIT. Durgapur" <registrar@admin.nitdgp.ac.in>

Thu, Jul 20, 2017 at 6:29 PM

Dear Sir,

I am R.N.Krishnaraj from NIT Durgapur. Hope you are doing good. I received the Bioenergy-Award for Cutting Edge Research from DBT and Indo-US Science and Technology Forum in the year 2016. The Hon'ble Board of Governors, NIT Durgapur has kindly granted me extraordinary leave for one year from 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018 to take up this award at Department of Chemical and Biological Engineering, South Dakota School of Mines and Technology, Rapid City, USA. I thank the institute for granting me leave and encouraging me to take up this research award/fellowship.

My current fellowship is going to end in September 30<sup>th</sup>, 2017. The research work is progressing well. It would be nice if we can have some more time to complete my ongoing research projects. Since I am the leading few research projects, the host professor has kindly consented to provide financial support to me for another 1 year. I request you to grant me extension to my extraordinary leave for another one year from 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018. This would be greatly helpful in improving my skills and knowledge as well as contributing to our institute in the best possible way in the future. Once again, I thank the institute for extending their support and granting me leave to take up this award/fellowship.

I have submitted my application to the institute. I kindly request you permit me for the same.

Thank you very much.

*To be included in BoG agenda,*

Sincerely,

*A 21/7/17*

Navanietha Krishnaraj R

Request for Leave.pdf  
190K

Amalendu Bhattacharyya <abbhattacharyya@yahoo.com>  
 To: "Registrar NIT. Durgapur" <registrar@admin.nitdgp.ac.in>

Fri, Jul 21, 2017 at 9:09 AM

To be put up to BOG meeting. The applicant be informed accordingly. Chairman should not be approached directly for administrative matters.

A.B.Bhattacharyya,  
 FNA, FNAE,  
 Chairman BoG, NIT Durgapur

*Forwarded to Krishnaraj*

Begin forwarded message:

*A 21/7/17*

**From:** Navanietha Krishnaraj <biotecnkr@gmail.com>  
**Date:** 20 July 2017 at 18:29:13 IST  
**To:** Amalendu Bhattacharyya <abbhattacharyya@yahoo.com>  
**Cc:** "Registrar NIT. Durgapur" <registrar@admin.nitdgp.ac.in>  
**Subject:** Request for Extraordinary Leave

7/21/2017

NIT Durgapur Mail - Request for Extraordinary Leave



Request for Leave.pdf  
190K

7<sup>th</sup> June 2017,

From:  
R. Navanietha Krishnaraj  
Technical Officer,  
National Institute of Technology Durgapur  
Mahatma Gandhi Avenue  
Durgapur-713209

To:  
The Director,  
National Institute of Technology Durgapur  
Mahatma Gandhi Avenue  
Durgapur-713209

Subject: Extending the extraordinary leave for 1 more year from 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018.

Respected Sir,

I am R. Navanietha Krishnaraj working as Technical Officer in National Institute of Technology Durgapur since September 2013. I received the Bioenergy-Award for Cutting Edge Research from DBT and Indo-US Science and Technology Forum in the year 2016. The Hon'ble Board of Governors, NIT Durgapur has kindly granted me extraordinary leave for one year from 1<sup>st</sup> October 2017 to 30<sup>th</sup> September 2018 to take up this award at Department of Chemical and Biological Engineering, South Dakota School of Mines and Technology, Rapid City, USA. I thank the institute for granting me leave and encouraging me to take up this research award/fellowship.

During this period, we have made good progress in our research activities. I have learnt several techniques in the areas of Space biology, Bioenergy, Biosensors and Bioelectronics. I am actively collaborating with different faculties in the University. We have published one research article and more than 6 book chapters. We are working on few other research articles. We have published a book on "Extremophilic Bioprocesses for Bioenergy Applications" with Springer publishers (<http://www.springer.com/us/book/9783319546834>). We are currently compiling our two other text books on "Extremophilic Enzymes" and "Computational Biology". We recently received the *Best paper award* for one of our work (NASA project) on "*Microgravity electrolytes for Enhanced Bioelectrochemical Reaction Rates for Space Biology Applications*" in Astrobiology session, SURF International Conference May 2017. I have delivered talks in few conferences: 29th Annual Environmental & Ground Water Quality Conference, Pierre, USA. (March 2017), and 2017 Western South Dakota Hydrology Conference (6<sup>th</sup> April 2017). I have also delivered an invited lecture in Space Biology on "*Mass transport and electron transport rates in electroactive microorganisms at microgravity conditions*" in International Conference on Science at the Sanford Underground Research Facility. I have delivered the Sigma Xi Lecture on "Extremophilic Microorganisms" at the Black Hills State University USA. I also serve as the Co-Chair for the session on Lignin Valorization in 2017 Society for Industrial Microbiology and Biotechnology Annual Meeting conference to be held at Denver, Colorado in July 2017. Besides these, I have also taught classes on Enzyme Engineering for Undergrad-Chemical Engineering Students and Bioclectrochemical Systems for Graduate students in Chemical Engineering at Department of

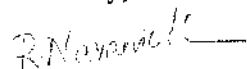
Chemical and Biological Engineering, South Dakota School of Mines and Technology, South Dakota, USA. I have been working on an MoU between South Dakota School of Mines and Technology, South Dakota, USA and National Institute of Technology Durgapur. The Board of Regents, South Dakota School of Mines and Technology, South Dakota, USA has signed the MoU document and is now sent to National Institute of Technology Durgapur.

My current fellowship is going to end in September 30<sup>th</sup>, 2017. The research work is progressing well. It would be nice if we can have some more time to complete my ongoing research projects. Since I am the leading few research projects, the host professor has kindly consented to provide financial support to me for another 1 year.

I request you to grant me extension to my extraordinary leave for another one year from 1st October 2017 to 30th September 2018. This would be greatly helpful to me in improving my skills and knowledge as well as contributing to our institute in the best possible way in the future. Once again, I thank the institute for extending their support and granting me leave to take up this award/fellowship.

Thank you,

Sincerely,



Navanietha Krishmaraj R

# ANNEXURE - IX

Date: 15/06/2017

To,  
The Director,  
NIT Durgapur.

*Forwarded & Recommended  
Approved 15/6/17  
Chairman BGS*

**Sub: Resignation from the post of Registrar.**

Sir,

1. I have the honour to state that, as per the provisions contained in Special Army Instruction (SAI - 1/S/80) amended vide MS Policy letter No. 04580/Re-Emp/MS Policy dated 18<sup>th</sup> March 2015, my re-employment in the Army has been accepted in principle, as per my choice vide their letter No. A/49555/RE-EMP/32<sup>nd</sup> / IMS(Brigs) dated 12 May, 2017.

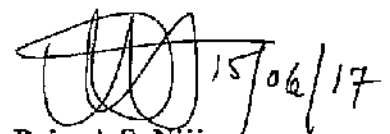
2. I had applied for re-employment as per the provisions mentioned in para 1 above vide our letter No. NITD/Reg/MSB/2017/697 dated 13 February, 2017 duly recommended by the competent authority.

I am leaving the Institute purely due to personal and family reasons and my presence in my New Duty Station, Pune is urgently required before 31<sup>st</sup> August, 2017 i.e before the arrival of my daughter from USA. I have been assured that my posting order will be issued shortly. I therefore request you to treat my case with compassion and release me from my responsibilities of Registrar NIT Durgapur by 25<sup>th</sup> August, 2017.

3. I thank all the faculty and staff and particularly you, Sir, for making my experience in NIT Durgapur most enriching and educative. I will cherish the time spent in the Institute for the rest of my life.

Thanking you for everything.

Yours sincerely



Brig. A.S. Nijjar  
Registrar



**NIT**  
DURGAPUR

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

---

## Resignation letter

---

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>  
To: Amalendu Bhattacharya <abbhattacharyya@yahoo.com>

Mon, Jul 17, 2017 at 12:47 PM

To,

The Chairman,

Date: 17/07/2017

Board of Governors,

NIT Durgapur.

Respected Sir,

I write this mail to seek your blessings and approval of my resignation copy of which, duly recommended by the Director is attached.

As explained in the resignation letter, I am leaving purely for personal reasons, to be with my daughter and resolve various other issues related to family and health.

In the meanwhile the Integrated Headquarters of Ministry of Defence (IHQ of MoD Army) have issued my posting orders and I have to report at Headquarters Southern Command (Pune) by 31<sup>st</sup> August, 2017, failing which my case of re-employment will be permanently closed.

I would therefore request you Sir, to kindly approve the acceptance of my resignation with effect from 25<sup>th</sup> August, 2017.

I take this opportunity to thank you for your continuous guidance and support. I wish you Sir and Ma'm, good health and God Speed.

Thanking you,

With warm regards,

—  
A.S.Nijjar  
Brig.  
Registrar  
NIT, Durgapur - 713209  
West Bengal (India)



- (2) The other terms and conditions of service of such employee shall be such as may be specified by the appointing authority in his letter of appointment.

## 28. APPOINTMENTS ON CONTRACT

- (1) Notwithstanding anything contained in these Statutes, the Board with the prior approval of the Visitor may in special circumstances appoint an eminent person on contract for a period not exceeding 5 years.
- (2) Subject to the provisions of the Act, the Board may appoint any person on contract in the prescribed scales of pay and on terms and conditions applicable to the relevant post for a period not exceeding 3 years.
- (3) For making such appointments, the Chairperson, Board of Governors shall constitute such adhoc Selection Committee, as the circumstances of each case may require.  
Provided that such constitution of committee shall be reported to the Board for confirmation.

## 29. PROVIDENT FUND AND PENSION SCHEMES

Employees of the Institute appointed prior to 1.1.2004 will be governed by Central Civil Services (Pension) Rules, 1972 and Central provident Fund (Central Services) Rules, 1960 and the Employees appointed on or after 1.1.2004 will be governed by New Pension Scheme of Central Government.

## 30. RESIGNATION

Notwithstanding anything contained in the foregoing provisions of these first Statutes, a member of the staff of Institute may resign:

- (i) If he is a permanent employee, only after giving three months' notice in writing to his appointing authority, or by paying three months salary in lieu thereof; and
- (ii) If he is not a permanent employee, only after giving one month's notice in writing to the appointing authority or by paying one month's salary in lieu thereof.  
Provided that such resignation shall take effect only on the date on which the resignation is accepted by the appointing authority.

## 31. RETIREMENT

- (1) At any time after an employee has completed twenty years qualifying service, he may, by giving notice, of not less than three months, in writing to the appointing authority, retire from service as per the terms and conditions laid down by the Central Government, from time to time, for its own employees.
- (2) The appointing authority has the right to retire the employee before superannuation as premature retirement in accordance with the provision of Central Civil Services (Retirement) Rules, 1964.
- (3) An employee can retire from service on account of any bodily or mental infirmity that permanently incapacitates him from service subject to the following conditions, namely :-
- (i) The employee shall submit his application to the Registrar through proper channel and produce a medical certificate from medical authority as may be

NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR -- 713 209 (W.B.)

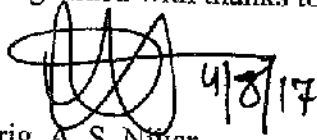
Date: 04.08.2017

A meeting chaired by Prof. Animesh Biswas, Director, all Deans, Chief Warden and the Registrar was held in the chamber of the Director on 04<sup>th</sup> August 2017 at 11:30 AM.

The agenda of the meeting was to discuss the appointment of the Registrar (I/C) till selection of the permanent incumbent in light of the resignation tendered by Brig. A. S. Nijjar, Registrar, who had tendered his resignation and has to be released by 25<sup>th</sup> August 2017 having consulted the Deans and having discussed the options available the name of Shri Uday Chandra Mukherjee, Deputy Registrar (Finance & Accounts) came up as most appropriate candidate for the post of Registrar (I/C) due to his immaculate credentials, his experience in handling all the financial issues which would be one of the most important aspect of administration in absence of the permanent incumbent.

All present unanimously agreed to the appointment of Shri Uday Chandra Mukherjee, Deputy Registrar (F&A) as Registrar (I/C) till selection & appointment of permanent incumbent.

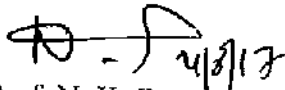
The meeting ended with thanks to the Chair.



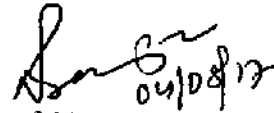
Brig. A. S. Nijjar  
Registrar



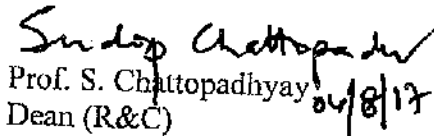
Dr. K. Adhikari  
Chief Warden



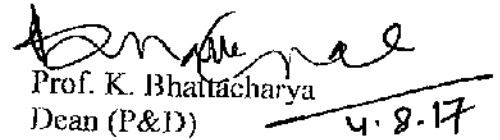
Prof. N. K. Roy  
Dean (AOT&P)



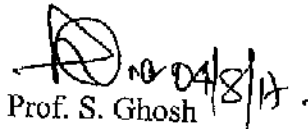
Prof. N. Banerjee  
Dean (SW)



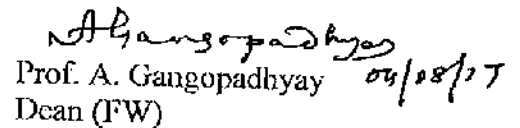
Prof. S. Chattopadhyay  
Dean (R&C)



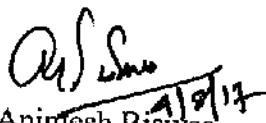
Prof. K. Bhattacharya  
Dean (P&D)



Prof. S. Ghosh  
Dean (Academic)



Prof. A. Gangopadhyay  
Dean (FW)



Prof. Animesh Biswas  
Director

**ANNEXURE - X**

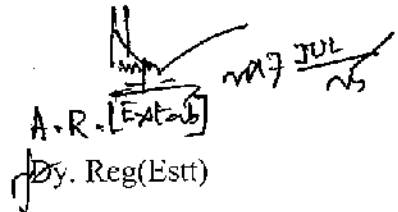
Agenda for 47<sup>th</sup> BoG meeting regarding confirmation of Faculty members and Officers of the Institute.

Enclosed please find a list of Faculty members and Officers of the Institute who have joined since 2007 but have not confirmed to their respective posts. For the purpose of confirmation, character and antecedent of the concerned faculties and officers have been verified by the police and no adverse report has been found. The confidential reports of the concerned faculties and officers from respective Heads of the Department / Section have been submitted without any adverse report.

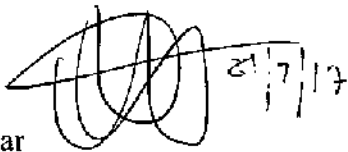
To verify the physical fitness of these faculties and Officers, Medical Examination has been done and no adverse report was found.

The faculties and officers at Appendix-A, have fulfilled all criteria for confirmation in service as per Rules.

The matter is put up for the consideration of the Board.

  
A.R. [Estab]  
Dy. Reg(Estt)

Registrar

  
21/7/17

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209 (West Bengal), INDIA

No. NITD/ Estt./Faculty-confirmation/2017

Dated: July 11<sup>th</sup>, 2017

NOTE SHEET


Enclosed please find a list of faculties and officers who have joined the Institute since 2007 and onwards and were placed on probation for one/ two years as per Recruitment Rules. However after even lapse of considerable time these faculties and officers have not been confirmed in their respective posts.

For the purpose of confirmation, character and antecedent of the concerned faculties and officers have been verified by the police and no adverse report has been found. The confidential reports of the concerned faculties and officers from respective Heads of the Department / Section have been submitted without any adverse report.

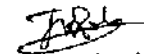
To verify the physical fitness of these faculties and Officers, Medical Examination has been done and no adverse report was found.

The faculties and officers at Appendix-A, have fulfilled all criteria for confirmation in service as per Rules.

Hence, the concerned faculties and officers at Appendix-A may be considered for confirmation in service to their respective post from the date of their completion of probation.

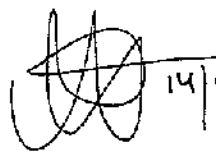
  
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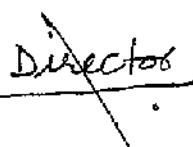
Assistant Registrar(Estt)

  
Dealing Assistant

  
Dy. Registrar(Estt)

Registrar

  
14/7/17  
BGA

  
Director

Int. of in  
14/7/17

**राष्ट्रीय प्रौद्योगिकी संस्थान, दुर्गापुर**  
**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**  
**MAHATMA GANDHI AVENUE, DURGAPUR-713209**

APPENDIX-A

Sl.No	Name of Employees	Designation	Department	Probation period		Medical Examination	Police verification	Confidential Report	Date of confirmation
				From	To				
1.	Prof. Saradindu Ghosh	Professor	E. E	10.02.2009	10.02.2010	Done	No adverse report received	No adverse report	10.02.2010
2.	Dr. Ashis Kr. Mal	Associate Prof.	E.C.E	25.05.2007	25.05.2008	Done	No adverse report received	No adverse report	25.05.2008
3.	Prof. Rowdra Ghatak	Professor	E.C.E	21.04.2010	21.04.2011	Done	No adverse report received	No adverse report	21.04.2011
4.	Dr. Abhijit Sharma	Assistant Professor	CSE	31.03.2010	05.12.2014	Done	No adverse report received	No adverse report	31.03.2014
5.	Dr. Sujay Saha	Assistant Professor	CSE	17.05.2010	30.09.2015	Done	No adverse report received	No adverse report	17.05.2015
6.	Dr. Mamta Dalui	Assistant Professor	CSE	28.04.2010	09.07.2015	Done	No adverse report received	No adverse report	28.04.2015
7.	Dr. Sanghita Bhattacharjee	Assistant Professor	CSE	06.04.2010	14.03.2016	Done	No adverse report received	No adverse report	06.04.2016
8.	Dr. Manab Mullick	Assistant Professor	MME	19.04.2010	26.07.2014	Done	No adverse report received	No adverse report	19.04.2014
9.	Dr. Sujit Kr. Mondal	Assistant Professor	ECE	23.04.2010	16.01.2014	Done	No adverse report received	No adverse report	23.04.2014
10.	Dr. Debasis Mitra	Assistant Professor	CSE	28.04.2010	14.01.2013	Done	No adverse report received	No adverse report	28.04.2013
11.	Dr. Goutam Panigrahi	Assistant Professor	Mathematics	16.04.2010	22.02.2013	Done	No adverse report received	No adverse report	16.04.2013
12.	Dr. Hirok Choudhuri	Assistant Professor	Physics	23.06.2014	23.06.2015	Done	No adverse report received	No adverse report	23.06.2015
13.	Dr. Durbadal Mondal	Assistant Professor	MME	03.09.2014	03.09.2015	Done	No adverse report received	No adverse report	03.09.2015
14.	Dr. Rabindra Nath Barman	Assistant Professor	ME	01.12.2014	01.12.2015	Done	No adverse report received	No adverse report	01.12.2015
15.	Dr. Aniruddha Mondal	Assistant Professor	Physics	31.07.2014	31.07.2015	Done	No adverse report received	No adverse report	31.07.2015

Cont....page /2

APPENDIX-A

'2'

Sl.No	Name of Employees	Designation	Department	Probation period		Medical Examination	Police verification	Confidential Report	Date of confirmation
				From	To				
16.	Mr. Asit Kumar	Dy. Registrar (Estt)	Establishment	27.09.2013	27.09.2014	Done	No adverse report received	No adverse report	27.09.2014
17.	Mr. Ajit Kr. Bhagat	Security Officer	Estate Section	30.09.2013	30.09.2014	Done	No adverse report received	No adverse report	30.09.2014
18.	Dr. G.Pravabati	Medical Officer	Medical Unit	13.04.2015	13.04.2017	Done	No adverse report received	No adverse report	13.04.2017
19.	Mr. Jitendra Kumar	Asstt. Librarian	Library	24.04.2015	24.04.2017	Done	No adverse report received	No adverse report	24.04.2017
20.	Mr. Santosh Kr. Saha	Technical Officer	Reg. Office	18.06.2015	18.06.2017	Done	No adverse report received	No adverse report	18.06.2017

*[Signature]*

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209, West Bengal, INDIA

**ANNEXURE - XI**

Agenda for 47<sup>th</sup> BoG meeting regarding reconsideration of seniority in UDA w.e.f. 01.04.2000 of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section.

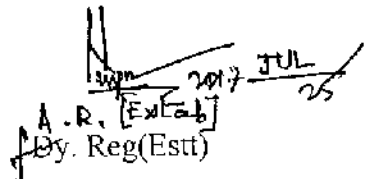
1. As per the resolution of the 45<sup>th</sup> BOG meeting vide item No.45.12 held on 5th May, 2017 that a committee will review the appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for reconsideration of his seniority in UDA w.e.f.01.04.2000. Flag-A
2. A meeting of the review committee comprising the following members was held on 14<sup>th</sup> July, 2017 for review the appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for reconsideration of his seniority in UDA w.e.f.01.04.2000. Flag-B

Members of the committee:

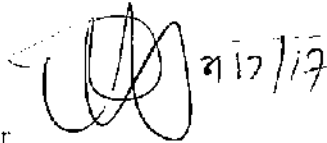
- |   |                   |        |
|---|-------------------|--------|
| (i) Prof. Soumen Saha, Prof. Department of Civil Engineering-       | Chairman.         | Flag-B |
| (ii) Brig.(Retd.) A.S. Nijjar, Registrar-                           | Member.           |        |
| (iii) Dr. Asit Narayan, Dy. Registrar & Registrar (I/C), NIT Patna- | Member.           |        |
| (iv) Shri Asit Kumar, Dy. Registrar (Estt.), NIT Durgapur-          | Member & Convener |        |

3. The committee recommended that Shri Jiban Krishna Ray and other similar cases may be considered for the promotion to the post of UDA notionally from 01.04.2000, subject to approval of BoG, NIT Durgapur. Flag-B

4. The matter is put up for the consideration of the Board.

  
A.R. [Ext Estt]  
Dy. Reg(Estt)

Registrar

  
21/7/17

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
 MAHATMA GANDHI AVENUE DURGAPUR-713209,INDIA

NITD/ Estt./ 4P-393/2017

Date:- July 5<sup>th</sup>, 2017

NOTE SHEET

Sub:- Proposal for a committee to look after the case of Shri Jiban Krishna Ray, Sr. Assistant of Personnel Section for re-consideration of his seniority as UDA w.e.f. 01.04.2000.

Shri Jiban Krishna Ray, Sr. Assistant of Personnel Section appealed for re-consideration of his seniority as UDA w.e.f. 01.04.2000 to the competent authority. The competent authority instructed to put up the case in BOG meeting. The case has been discussed in 44<sup>th</sup> BOG in its meeting held on 19<sup>th</sup> January, 2017 and resolved for more details of the matter to put up in the next BOG Meeting i.e. 45<sup>th</sup> BOG meeting. Accordingly, the matter was placed before the BOG in its 45<sup>th</sup> meeting was held on 5<sup>th</sup> May, 2017 and resolved that the case of Shri Jiban Krishna Ray may be reviewed by a committee and the report of the said committee to be submitted to the Director who is the competent authority for this case. Hence, a committee comprising the following members is hereby proposed to review the case of Shri Jiban Krishna Ray:-

Flag-A

Flag-B

Flag-C

- |   |                    |
|---|--------------------|
| 1. Prof. Soumen Saha, Prof., Department of Civil Engineering-   | Chairman           |
| 2. Brig.(Retd) A.S. Nijjar, Registrar, NIT Durgapur-            | Member             |
| 3. Dr. Asit Narayan, Dy.Registrar & Registrar( I/C), NIT Patna- | Member             |
| 4. Shri Asit Kumar, Dy. Reg( Estt.), NIT Durgapur-              | Member & Convener. |

Submitted for approval please.

*Asit Kumar*  
 Dy. Reg (Estt.)

Registrar *[Signature]* 6/7/17

*DR (Estt.)*  
 Placed opposite, please for the recommendation of the committee. Submitted, please.

Director *[Signature]* 6/7/17

Registrar *[Signature]* 14/7/17

*Director*  
 Place it before BOG.  
*[Signature]* 14/7/17



No. NITD/Estt./review committee/4P-393/2017

Dated : July 14<sup>th</sup>, 2017

Minutes of the review committee meeting

A meeting of the review committee (DPC) is held on 14<sup>th</sup> July, 2017 for reviewing the promotional case of Shri Jiban Krishna Ray to the post of UDA w.e.f.01.04.2000 as per the resolution of 45<sup>th</sup> BOG Meeting( item No.45.12) held on 5<sup>th</sup> May,2017.

The following members are present in the meeting.

- |  |                    |
|--|--------------------|
| 4. Prof. Soumen Saha, Prof. Department of Civil Engineering-     | Chairman.          |
| 5. Brig.(Retd.) A.S. Nijjar, Registrar-                          | Member.            |
| 6. Dr. Asit Narayan, Dy. Registrar & Registrar (I/C), NIT Patna- | Member.            |
| 7. Shri Asit Kumar, Dy. Registrar (Estt.), NIT Durgapur-         | Member & Convener. |

The committee has studied in depth of the representation of Shri Jiban Krishna Ray and the following facts found as per the available records:-

Fact:-

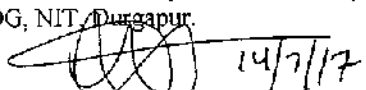
1. Shri Jiban Krishna Ray joined the Institute on 25.05.1989 as LDA and confirmed to the same post.
2. Standing promotion Committee meeting was held on 28.09.2000.
3. Resolved for promotion to UDA and called for written test on 28.03.2001.
4. Written test was Postponed.
5. Later on a written test was held on 05.06.2005 for promotion of UDA along with some juniors of 8 to 10 years
6. Promotion awarded to UDA w.e.f. 01.04.2003 in the scale of pay Rs.4000-8850/- along with the juniors of 8 to 10 years without considering the loss of seniority.
7. Application dated 23.03.2007 to then Director for re-consideration of promotion w.e.f.01.04.2000 as the post of UDA was vacant at that time.
8. Then Director forwarded the application of Shri Jiban Krishna Ray to then Registrar on 27.03.2007 for his view.
9. Then Registrar has considered the case of promotion w.e.f. 01.04.2000.
10. Then Director has approved the case on 10.04.2007.
11. No order or further process was initiated in this regard.

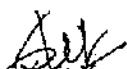
Observation:-

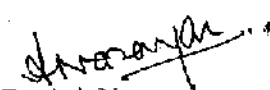
3. The committee observes that as per the recommendation of the Standing promotion committee meeting held on 28.09.2000 the vacancy for the post of UDAs were available. Based on the seniority cum merit for the post of Upper Division Assistant(UDA) have been prepared. Shri Jiban Krishna Ray had been called along with others for the written test. In the past the employee having similar cases the promotion had been awarded from the date of vacancy accrued and eligibility.


4. Recommendation:-

Committee however recommends that Shri Jiban Krishna Ray and other similar cases may be considered for the promotion to the post of UDA notionally from 01-04-2000, subject to approval of BOG, NIT, Durgapur.

  
Brig.(Retd.) A.S. Nijjar,  
Registrar

  
Shri Asit Kumar,  
Dy. Registrar(Estt.)

  
Dr. Asit Narayan,  
Dy. Registrar & Registrar (I/C),  
NIT, Patna

  
Prof. Soumen Saha, Prof.  
Department of Civil Engineering

## ANNEXURE - XII

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209, West Bengal, INDIA

Agenda for 47<sup>th</sup> BoG meeting regarding the case of Mr. Sanat Kumar Sinha, Administrative Officer of the Institute regarding the discrepancy in adjustment of temporary advance of Rs.40,000/- drawn by him on 12.05.2011.

As per the resolution of the 38<sup>th</sup> BOG meeting ( item No.38.17 (b) held on 15<sup>th</sup> May, 2015 that disciplinary action may be initiated following Govt. guidelines.

Accordingly, a meeting of the committee comprising the following members was held on 13<sup>th</sup> July, 2017 to look after the quantum of penalty.

Members of the committee:


- |  |                 |
|--|-----------------|
| 1. Prof. A Gangopadhyay, Prof. Deptt. of EES & Dean, F/W-        | Chairman.       |
| 2. Brig.(Retd.) A.S. Nijjar, Registrar-                          | Member.         |
| 3. Dr. Asit Narayan, Dy. Registrar & Registrar (I/C), NIT Patna- | Member.         |
| 4. Mr. A.K. Sardar, Asstt. Reg(Estt.)-                           | Convener Member |

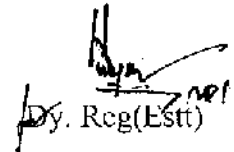
Recommendation of the committee:-

- Whole of the advance amount of Rs.40,000/- ( Rupees forty thousand ) only be recovered from the pay of Mr. S.K. Sinha, Administrative Officer.
- One increment due on 01.07.2017 of Mr. Sinha be with held , with retrospective effect.

The matter is put up for the consideration of the Board.

Registrar

 01/7/17

 25  
Dy. Reg(Estt) JUL 25

**National Institute of Technology Durgapur**  
**Establishment Section**

No. NITD/ Estab/ 4P\_977/ meeting(2017)(4)

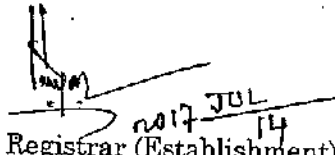
Date : 2017\_JUL\_14

Note Sheet

**Sub :** Report of the Committee constituted vide office order no. office order no. NITD/ Estt/ 4P-977/ 2017 dated 07-JUL-2017 in connection with Mr. S. K. Sinha, Administrative Officer, N.I.T-Durgapur.

Placed opposite is the report in connection with Mr. S. K. Sinha, Administrative Officer.

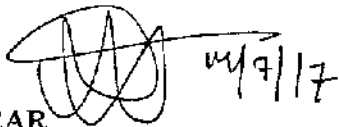
- In connection with 'discrepancy in adjustment of temporary advance drawn by Mr. S. K. Sinha, Administrative Officer, N.I.T-Durgapur on 12. 05.2011' and 'to look after the disciplinary action', a Committee was constituted vide office order no. office order no. NITD/ Estt/ 4P-977/ 2017 dated 07-JUL-2017.
- The Committee held a meeting at 10.30 a.m. on 13/ 07/ 2017.
- The findings and the recommendations of the Committee is placed for kind consideration.

  
2017 JUL 14

Assistant Registrar (Establishment)



Deputy Registrar (Establishment)

  
14/7/17

REGISTRAR

DIRECTOR

Put up in the BOB  
for consideration.  
14/7/17

**National Institute of Technology Durgapur**  
**Establishment Section**

No. NITD/ Estab/ 4P\_977/ meeting(2017)(3)

Date : 2017\_JUL\_13


**Resolutions made in the meeting of the Committee  
constituted vide office order no. NITD/ Estt/ 4P-977/ 2017 dated 07-JUL-2017,  
at 10.30 a.m. on 13-JUL-2017, in the Meeting Room of the Institute**

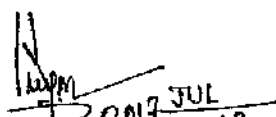
**Members present :**

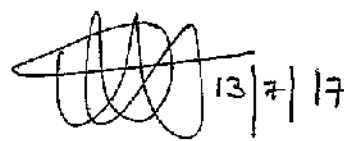
- (1) Prof. A. Gangopadhyay (Prof, EES Dept), Chairman
- (2) Brig. (Retd) A. S. Nijjar (Registrar, N.I.T-Durgapur), Member
- (3) Dr. Asit Narayan (Dy. Registrar & Registrar I/C, N.I.T-Patna), Member
- (4) A. K. Sardar (Assistant Registrar, Establishment, N.I.T-Durgapur), Convenor Member

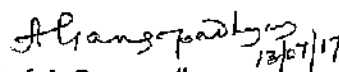
The Committee examined the case in detail and having considered various aspects of law, provided in the CCS (Conduct) Rules, 1964, the Committee recommends the following minor penalties on Mr. S. K. Sinha, Administrative Officer, N.I.T-Durgapur :—

- (i) Whole of the advance amount of Rs.40,000/- (rupees forty thousand only) be recovered from the pay of Mr. S. K. Sinha, Administrative Officer.
- (ii) One increment due on 01/ 07/ 2017 of Mr. Sinha be withheld, with retrospective effect.

  
13/7/17  
Dr. Asit Narayan  
Member

  
13/7/17  
A. K. Sardar  
Member Convenor

  
13/7/17  
Brig. (Retd) A. S. Nijjar  
Member

  
13/7/17  
Prof. A. Gangopadhyay  
Chairman

**National Institute of Technology Durgapur  
Establishment Section**

No. NITD/ Estab/ 4P\_977/ meeting(2017)(2)

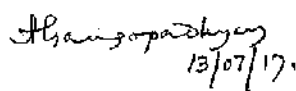

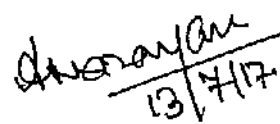

Date : 2017\_JUL\_13

Attendance

Meeting at 10:30 a.m. on 13-JUL-2017

in connection with the discrepancy in adjustment of temporary advance

drawn by Mr. S. K. Sinha, Administrative Officer, N-I-T-Durgapur, on 12/ 05/ 2017

Sl. No.	Name & Department of the Member	Designation	Signature	Remarks, if any
1.	Prof. A. Gangopadhyay (Prof, EES Dept)	Chairman	 13/07/17.	/
2.	Brig. (Retd) A. S. Nijjar (Registrar, N.I.T-Durgapur)	Member	 13/07/17	/
3.	Dr. Asit Narayan (Dy. Registrar & Registrar I/C, N.I.T-Patna)	Member	 13/7/17	/
4.	A. K. Sardar (Assistant Registrar, Estab, N.I.T-Durgapur)	Convenor Member	 2017 JUL 13	/

Item # 38.16: (a) Recruitment by interview through Video conference for candidates from abroad, creation of Bank of Panel of subject experts with Fellows of INSA, INAE etc.

Approved.

Bank of Panel of subject experts of INSA and INAE to be suggested by the Department.

(b) Pre-selection assessment of the candidates (for faculty position) by the Department before interview/selection.

Approved.

It was emphasized that Seminars and Teaching would be a part of the Selection process.

Item #38.17: Report on action taken on all representations made to Chairperson that has been referred to Director for consideration and action.

(a) In the case of Dr. C Saravanan, Asst. Professor (System Manager):

After detailed deliberation on the representation made by Dr. C Saravanan, Asst. Professor (System Manager) and also his status, the BOG resolved that the case of Dr. Saravanan cannot be considered further in view of the MHRD Order on CAS vide MHRD Letter F.No.33-71/2011-TS-III, dated 18<sup>th</sup> March, 2013, which gives clear directives to the effect "No permission shall be granted for conducting selection under CAS in any Institute w.e.f. 30.04.2013 as the Institutes have to adopt implementation of 04 tier faculty cadre structure by this date after having received one time exemption for CAS."

In this context the board also direct the institute to ensure that computer centre focuses on activities such as System Management, Networking, Maintenance of Institute Automation Softwares and related activities. The centre should not be involved in academic programs which should belongs to the Department. The Institute should accordingly take appropriate administrative steps to meet the above objectives.

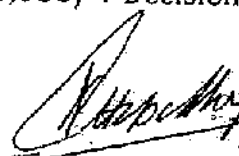
(b) In the case of Mr. S. K. Sinha, Administrative Officer:

(i) **Restructuring:** The matter was discussed in detail. The members opined that as per the Recruitment Rules, MHRD Guidelines and Restructuring Committee reports (14/11/2014 & 20/01/2015), his case cannot be considered till he acquires the requisite qualification and experience as it would amount to violation of the guidelines issued by the Ministry.

(ii) **Other cases like CEA re-imburement Claim & Adjustment of advance of Rs.40,000/-:**

a) **For CEA re-imburement claim:** On the facts being placed in front of the Board of Governors, the BOG opined that disciplinary actions may be initiated following the Government Guidelines.

b) **For Adjustment of Advance of Rs.40,000/-:** Decision to be kept pending till receipt of report from CVO, NIT Durgapur.

  
21/06/15

*Annexure*

# ANNEXURE - XIII

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209, West Bengal, INDIA

Agenda for 47<sup>th</sup> BoG meeting regarding the case of Technical Assistant of the Institute after review by a committee.

As per the resolution of the 45<sup>th</sup> BOG meeting vide item No.45.17 (A) held on 5<sup>th</sup> May, 2017, a committee consisting the following members reviewed the case of Technical Assistant of the Institute.


Members of the committee:

1. Prof. Soumen Saha, Prof. Department of Civil Engineering- Chairman.
2. Brig.(Retd.) A.S. Nijjar, Registrar- Member.
3. Dr. Asit Narayan, Dy. Registrar & Registrar (I/C), NIT Patna- Member.

Recommendation of the committee:-

The committee feels that a high power committee may be constituted to re-examine the pay mapping and restructuring of non-teaching employees and send its report to MHRD through BoG as per MHRD letter dated 4<sup>th</sup> May,2010.

The matter is put up for the consideration of the Board.

  
Dy. Reg (Fstt) 2017 JUL 25

Registrar  21/7/17

NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE DURGAPUR-713209,INDIA

NITD/ Estt./ Technical Assistant/2017

Date:- July 5<sup>th</sup> , 2017

NOTE SHEET

Sub:- Composition of a committee to look after the case of Technical Assistant as resolved in the 45<sup>th</sup> BOG Meeting.

Enclosed please find the Minutes of the 45<sup>th</sup> BOG Meeting held on 5<sup>th</sup> May,2017 vide item No.45.17 A, it is resolved that the Board recommended a committee to be constituted with three members, including one external member as Registrar / Dy. Registrar of any other Institute, who is conversant with the subject, for review the case of Technical Assistants of the Institute and the recommendations of the committee be placed to the Board.

Hence, it is proposed that a committee with the following members may be constituted for review the case of Technical Assistants of the Institute.

- 1.Prof. Soumen Saha, Prof., Department of Civil Engineering- Chairman
2. Brig. (Retd.) A.S. Nijjar, Registrar, NIT Durgapur- Member
- 3.Dr. Asit Narayan, Dy.Registrar&Registrar (I/C), NIT Patna-Member.

Submitted for approval please.

*Asit*  
Dy. Registrar

Registrar

*[Signature]*  
5/7/17

Director

*[Signature]*  
5/7/17  
Registrar  
Registrar

For urgent reply  
*[Signature]*  
5/7/17  
DREST

Placed opposite, please.  
find the recommendation  
of the committee. Submitted  
for perusal, please. *Asit*

Director

Place in  
"low" BOG,  
Asmt - 14/7. (70)



NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
MAHATMA GANDHI AVENUE, DURGAPUR-713209, WEST BENGAL, INDIA

No. NITD/Estt./review committee/4P-393/2017

Dated : July 14<sup>th</sup>, 2017

**Minutes of the review committee meeting**

A meeting of the review committee is held on 13<sup>th</sup> July, 2017 for reviewing the case of Technical Assistant as per the resolution of 45<sup>th</sup> BOG Meeting( item No.45.12) held on 5<sup>th</sup> May, 2017.

The following members are present in the meeting.

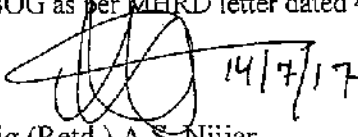
1. Prof. Soumen Saha, Prof. Department of Civil Engineering- Chairman.
2. Brig.(Retd.) A.S. Nijjar, Registrar- Member.
3. Dr. Asit Narayan, Dy. Registrar & Registrar (I/C), NIT Patna- Member.

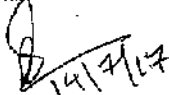
The committee has studied in depth of the representation of the Technical Assistants and the following facts found as per the available records:-

**Observation:-**

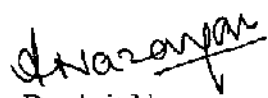
1. The committee after in depth examination of the pay fixation of Technical Assistant found that the pay fixation is in order as per the Central Govt. pay scale.
2. The committee also observed that the Pay Scale of Rs. 4500- 9700/- and Pay Scale of Rs. 4650- 10175/- are also placed in same pay scale of Rs. 7100-37,800/- under 6<sup>th</sup> cpc of W.B Govt. with different grade pay i.e Rs. 3900/- and Rs. 4100/-.
3. The committee observed that the two employees designated as Foreman are placed in PB-3 with Grade Pay of Rs. 5400/- after granting ACP in the existing pay scale to Rs. 8000-13500/- (5<sup>th</sup> CPC).
4. The committee observed that the report of high power committee constituted for pay mapping has been sent to MHRD after approval of BOG, the approval of MHRD is still pending.
5. The committee observed that the number of years of experience required for Mistry Instructor and Technical Assistant is different, but after restructuring both are designated as Technical Assistant.
6. As per 6<sup>th</sup> CPC report the three pay scale of 5<sup>th</sup> CPC i.e 5000-8000/- 5500-9000/- and 6500-10500/- are merged in one pay band, i.e PB2 with GP of Rs. 4200/-.
7. The committee observed that for Mistry Instructor there are two pay scales in R.E.C (i) For employees having Diploma pay scale of Rs. 4500-9700/- and for ITI certificate Rs. 4000-8850/-.
8. As per MHRD letter dated 4<sup>th</sup> May 2010, the Technical Assistant and the Mistry Instructor are placed in different grade Pay. The Technical Assistants are placed in PB2 with GP Rs. 4200/- and Mistry Instructors are placed in PB1 with GP of Rs. 2800/-.

**Recommendation:-** The committee feels that a high power committee may be constituted to re-examine the pay mapping and restructuring of non-teaching employees and send its report to MHRD through BOG as per MHRD letter dated 4<sup>th</sup> May 2010.

  
Brig.(Retd.) A.S. Nijjar,  
Registrar

  
14/7/17

Prof. Soumen Saha, Prof.  
Department of Civil Engineering

  
Dr. Asit Narayan  
Dy. Registrar & Registrar (I/C),  
NIT, Patna



**NIT**  
DURGAPUR

Registrar NIT Durgapur <registrar@admin.nitdgp.ac.in>

## NIT Durgapur - NDML NAD

1 message

Preeti Sancheti <preetis@nsdl.co.in>

Fri, Jul 7, 2017 at 6:05 PM

To: "asok.de@gmail.com" <asok.de@gmail.com>, "director@admin.nitdgp.ac.in" <director@admin.nitdgp.ac.in>, "registrar@admin.nitdgp.ac.in" <registrar@admin.nitdgp.ac.in>, "nijjar\_e\_azam@yahoo.com" <nijjar\_e\_azam@yahoo.com>, Saradindu Ghosh <sgghosh.ee@gmail.com>, "deanac@admin.nitdgp.ac.in" <deanac@admin.nitdgp.ac.in>, "dhruba2013.ray@gmail.com" <dhruba2013.ray@gmail.com>, "sarkar.anirban@gmail.com" <sarkar.anirban@gmail.com>, "santosh.saha@gov.in" <santosh.saha@gov.in>, "santosh.saha@nitdgp.ac.in" <santosh.saha@nitdgp.ac.in>, "sant.techno@gmail.com" <sant.techno@gmail.com>  
Cc: Prashant Prachand <PrashantD@nsdl.co.in>, Supratim Mitra <SupratimM@nsdl.co.in>, Sreerup Halder <sreeruph@nsdl.co.in>, Subhashis Sengupta <SubhashisS@nsdl.co.in>, Vikram Jha <Vikramj@nsdl.co.in>, Vijay Gupta <VijayG@nsdl.co.in>, Kirti Parab <KirtiP@nsdl.co.in>, Rajesh Dwivedi <rajeshd@nsdl.co.in>

Dear All,

NDML NAD team would like to congratulate NIT Durgapur for successfully lodging the 2016 certificates on NAD.

We request you to now ask the students to register on NAD.

### Steps to Register

- Simple, online registration process.
- Click on <https://nad.ndml.in>, click on Register button
- Enter Aadhaar No., provide consent to fetch details from UIDAI
- Enter OTP sent by UIDAI on your registered mobile no. / email ID.
- Choose User ID. / Password and registration is complete.

### Please note:

- It is important that your mobile No/email Id is registered with UIDAI.

A special word of appreciation for Mr. Santosh Saha, Technical Officer, NIT Durgapur for his full support in lodging the data.

Warm Regards,

Preeti Sancheti |Assistant Vice President

☎ 022 49142587 ☎ 9665020775 ✉ preetis@nsdl.co.in

Website: [www.nsdl.co.in](http://www.nsdl.co.in) | [www.ndml-nsdl.co.in](http://www.ndml-nsdl.co.in) | <https://www.nad.ndml.in/>

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Office: 0343-2545290

Email: [registrar@admin.nitdgp.ac.in](mailto:registrar@admin.nitdgp.ac.in)

**ANNEXURE - XIV - C**

**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**

**MAHATMA GANDHI AVENUE, DURGAPUR – 713 209, INDIA**

**URL: [www.nitdgp.ac.in](http://www.nitdgp.ac.in)**

No.NITD/Regis/2017

04<sup>th</sup> August, 2017

**Certificate on incident of concern (if any)**

This is to certify that there has been No (No) incident of concern in NIT Durgapur  
Campus since the last meeting of BOG held on 14<sup>th</sup> June, 2017.

**Registrar**