

**NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR  
(DEEMED UNIVERSITY)**

**Minutes of the 2<sup>nd</sup> Meeting of the Board of Governors  
Held on 18.9.2004 at 12.30 PM in the Conference Room of  
National Institute of Technical Teachers' Training & Research, Kolkata.**

**Members present :**

1. Shri H. K. Chaudhary - Chairman  
Chairman & Managing Director,  
Vikram Forgings & Allied Industries Ltd.,  
Kolkata.
2. Dr. G. L. Jambhulkar, - Member  
Deputy Educational Adviser (T)  
Government of India  
Ministry of Human Resource Development  
Department of Secondary & Higher Education  
New Delhi.
3. Dr. B. G. Naresh Kumar - Member  
Adviser, AICTE,  
New Delhi.
4. Dr. A. Basu - Member  
Joint Director of Technical Education  
Government of West Bengal  
Bikash Bhavan, Salt Lake, Kolkata.
5. J.C. Shahani  
6, Ho Chi Min Sarani, Kolkata.
6. Dr. A. C. Ganguli - Ex-Officio Member-Secretary  
Director, NIT Durgapur.

The Member-Secretary of Board of Governors of NIT Durgapur, at the outset, welcomed Mr. J. C. Shahani, a distinguished alumni and Dr. B. G. Naresh Kumar, representative of AICTE to the Board. The members of the Board were appraised of the comments received from the Ministry of HRD, Government of India towards the Agenda Notes that was scheduled to discuss in the postponed meeting supposed to be held on 15.5.2004. He also explained that the 2<sup>nd</sup> meeting of the Board comprises the Agenda Notes scheduled for the meeting on 15.5.2004 and some additional Agenda. These were circulated amongst the members as well as placed on the table. With the permission of Chair, the Member-Secretary started discussion.

**Item 2.1**

**To confirm the Minutes of 1<sup>st</sup> Meeting of Board of Governors of NIT Durgapur held on 30.1.2004.**

The Minutes of the 1<sup>st</sup> meeting of the Board of Governors of NIT Durgapur Deemed University held on 30.1.2004 was circulated amongst the members present for their comments. As no comments received from the members, it was resolved that the Minutes of the 1<sup>st</sup> Meeting of the Board of Governors be confirmed.

**Item 2.2**

**To note action taken report of 1<sup>st</sup> Meeting of Board of Governors held on 30.1.2004.**

Resolved that the action taken report of the minutes of the 1<sup>st</sup> Meeting of the Board of Governors held on 30.1.2004 be approved. However, the Board noted the omission of confirmation of two Assistant Professors namely, Dr. A. K. Meikap in the Department of Physics and Dr. P. K. Lahiri in the Department of Mechanical Engineering of whom the detailed report of their C.R., Police Verification, Medical Reports were placed before the Board in its 1<sup>st</sup> Meeting along with other Lecturers, and now allowed to be confirmed along with 8 (eight) Lecturers against the dates mentioned against each of them.

Against Item No. 1.15 of the Minutes of the 1<sup>st</sup> meeting of Board of Governors, the Board was appraised of the court case filed by Dr. T. K. Sinha regarding the appointment of Director by Ministry of HRD. The Board advised the Director to instruct him about adherence to the Service Conduct Rules.

Further, it was resolved that a request be sent to the Ministry for allowing the Institute to appoint vacant faculty posts and in the meanwhile, the Institute be allowed to advertise and recruit faculties against vacancies with a clear indication that the appointment is temporary, but likely to continue. On receipt of clearance from the Ministry these faculty members can be confirmed against the vacancies.

**Item 2.3**

**To consider Annual Accounts for the year 2003-2004 of NIT Durgapur.**

Resolved that the Annual Accounts as prepared by the Institute in accordance with the guidelines provided by the Ministry of HRD, Government of India be approved subject to compliance of observations of Finance Committee.

**Item 2.4**

**To consider Bidding Documents for procurement of Goods under World Bank Technical Education Quality Improvement Programme (TEQIP)**

The Board noted the progress made by the Institute on TEQIP under the World Bank assistance and approved the standard bidding documents for national competitive bidding. The said bidding documents be forwarded to National Project Implementation Unit for onward transmission to World Bank for approval. Out of the discussion it was pointed out that the Institute has accumulation of a large number of unserviceable second generation computers and was resolved that these computers be disposed of adhering to the disposal procedure followed by the Institute.

**Item 2.5**

**To consider tuition fees for PG Courses.**

Resolved that the tuition fees for M.Tech Courses be fixed at Rs.10,000/- per annum apart from other usual charges. The enhanced fees shall be applicable from 2004-2005 session and for new entrants only.

**Item 2.6**

**To consider introduction of uniform Seat Rent.**

Resolved that the seat rent at the rate of Rs.150/- per month be levied from each student irrespective of Hall of Residence and the enhanced seat rent shall be applicable from 2005-2006 session.

**Item 2.7**

**To consider purchase rules of NIT Durgapur.**

Resolved that the purchase rules of IIT Delhi be approved Mutatis mutandis .

**Item 2.8**

**To consider procedures to be followed for procurement of goods under World Bank TEQIP.**

The Board noted the action taken by the Director for procurement of equipments and services and approved the action taken by the Director regarding formation of groups for smooth implementation of TEQIP under the World Bank assistance.

**Item 2.9**

**To consider remuneration to research scholars pursuing Ph.D. degree in NIT Durgapur.**

Resolved that the Institutional Scholarship for Postgraduate Education and Research be implemented in accordance with the guidelines issued by the AICTE from time to time. Accordingly, the Institute is directed to make budget provisions for the financial assistance to these scholars under the Institutional Scholarship Scheme as well as the Institute be directed to write to the Ministry for inclusion under National Scholarship Scheme for PG and Doctoral Programme.

**Item 2.10**

**To consider two Experts nominated by the Board in the Selection Committee for CAS as well as direct recruitment for the post of Professor, Assistant Professors and Lecturers.**

The Board noted the Selection Committee for promotion to the level of Professor, Assistant Professor and Lecturer under Career Advancement Scheme as well as direct recruitment as forwarded by the Ministry of HRD, Department of Secondary & Higher Education in their letter No. F.20-18.2003-TS.III dated 15.9.2003 and resolved that the Director be empowered to select experts from the list prepared by the Institute and approved by the Senate.

**Item 2.11**

**To consider condonation of tuition fees and other charges of Md. Abu Musha Bhuiya, a Bengaldeshi student during the entire period of study in this Institute.**

Resolved that the Department of ICCR, Ministry of External Affairs be requested to consider the case of Md. Abu Musha Bhuiya, a Bangladeshi student for allowing him to study under ICCR Scholarship Scheme. However, Md. Abhu Musha Bhuiya be allowed to carry on his studies as per academic schedule.

**Item 2.12**

**To consider draft Memorandum of Understanding between NIT Durgapur and CMERI Durgapur for conducting the course MS by Research.**

Resolved that the course MS by Research in collaboration with CMERI Durgapur, an unit of CSIR, be approved and the Director of NIT Durgapur be empowered to sign the Memorandum of Understanding between NIT Durgapur and CMERI Durgapur. The Board further resolved that some joint Certification Programme on cutting edge technologies be introduced in collaboration with CMERI Durgapur.

**Item 2.13**

**To consider fixation of pay of Dr. A. C. Ganguli, on being appointed to officiate to the post of Principal/Director.**

Resolved that the pay of Dr. A. C. Ganguli be fixed as per FR 22(a)(1) with effect from 1.1.2004.

**Item 2.14**

**To consider a Coordination Cell-cum-Guest House at Kolkata.**

The proposal for a Coordination Cell-cum-Guest House at Kolkata was discussed at length and it was resolved that let NIT Durgapur, NIT Jemshedpur, NIT Rourkela and NIT Silchar be jointly allowed to establish one Extension Centre and Coordination Cell-cum-Guest House at Kolkata with proper facilities so that short-term courses, training programmes, meetings of Board of Governors, Finance Committee, Building & Works Committee, etc could be conducted at Kolkata.

**Item 2.15**

**To consider Central Civil Services [CCS] (Pension) Rules, 1972.**

Resolved that the Central Civil Services [CCS](Pension) Rules, 1972 be approved and implemented in NIT Durgapur mutantis mutandis with effect from 1.4.2004. Further, the new Pension Scheme as envisaged by the Ministry of HRD vide their Notification No. 5/7/2003-ECB & PR dated 22.12.2003 and OM No. 1(13).EV.2001 dated 13.11.2003 wherein it has been suggested to establish an Interim Pension Fund Regulatory and Development Authority through which the pension fund be created and operated be approved. However, the Institute is instructed to follow the investment pattern as recommended by the Ministry of Finance with strict adherence. The new pension scheme of two-tier system shall be effective for those who are recruited on or after 1.4.2004.

**Item 2.16**

**To consider Appeal of Associations of Non-Teaching Staff.**

The appeal of non-teaching employees associations regarding withdrawal of directive issued by the Ministry of HRD for screening of all non-teaching staff at the age of 58 years, for continuation in services up to the age of 60 years was discussed. Resolved that this particular issue shall be taken up by the Ministry in the meeting of NIT Council. The decision of NIT Council shall be let known to the respective NITs.

**Item 2.17**

**To consider Central Pay Scales for Non-Teaching Staff.**

Resolved that the adoption of Central pattern of Scales of Pay / Dearness Allowance / Dearness Relief for employees / pensioners of NIT Durgapur be approved with effect from 1.4.2004. Further, the Board considered the Pay Scales as recommended by the Institute for each category of non-teaching staff as per Annexure and resolved as under :

Scale No. 1 as shown against each category of post shall be the basic pay scale for the post. Scale No.2 shall be the scale for non-teaching employees who have completed 12 years of service or who have crossed the maximum of pay scale prescribed for the post. Scale No. 3 shall be the pay scales for those who have completed 24 years of service or have crossed the maximum of the pay scale at scale No.2. Scale No. 2 and 3

shall be considered as Selection Grade Scale and Senior Selection Grade Scale respectively as admissible under ACP. However, any dispute regarding the fitment of pay in Central pattern of scales be referred to the Ministry of HRD, Government of India for a decision. (*Annexure- XV*)

**Item 2.18**                      **To consider grant of advance to the employees of NIT Durgapur as admissible to Central Govt. employees.**

Resolved that the employees of NIT Durgapur be allowed the advances as per GFR of Central Government with the same terms and conditions as are applicable for Central Government employees. The different kinds of advances shall be within the budget estimate and be approved by the Finance Committee.

**Item 2.19**                      **To consider amalgamation of various categories of Typists with similar categories of clerical staff.**

Resolved that the post of Typists at various level be abolished and merged with clerical staff. However, the Typists who do not know the basic operation of computers must learn the same within six months so that they can discharge their duties of clerk, which includes typing work under the changed scenario.

**Item 2.20**                      **To consider Merger of 50% Dearness Allowance /Dearness Relief with basic pay / pension to the Employees / Pensioners / Family Pensioners of NIT Durgapur.**

Resolved that 50% of Dearness Allowance / Dearness Relief be merged with basic pay / pension / family pension to the employees of NIT Durgapur with effect from 1.4.2004 in accordance with directives issued by the Ministry of Finance, Department of Expenditure, Government of India vide OM No. F.105/1/2004-IC dated 26.5.2004 forwarded by the Ministry of Human Resource Development, Department of Secondary & Higher Education, Govt. of India vide their letter No. C.30018/02/04-CDN dated July 14, 2004 be approved.

Resolved further that the element of Dearness Allowance as merged with basic should be shown distinctly as Dearness Pay. This Dearness Pay would count for all

purposes like payment of allowances, retirement benefit, contribution to GPF/CPF, various advance, etc. The entitlement for LTC/LTA, TA/DA while on tour and accommodation would, however, continue to be governed on the basis of basic pay alone without taking into account Dearness Pay.

In order to ensure that the employees governed by Pension-cum-GPF Scheme and retiring between 1.4.2004 to 31.1.2005 do not face any loss in fixation of pension, as a special dispensation in their case, DA equal to 50% of the basic pay would be treated as basic pay for purposes of computation of pension in respect of basic pay received by them prior to 1.4.2004. Consequently, the element of dearness pension will exist only for pensioners retired/retiring up to 31.3.2004.

**Item 2.21**

**To consider confirmation of Faculty members after expiry of their probationary period.**

Upon receipt of confidential report, medical report, police verification of faculties appointed from November 2001 to January 2002 in various departments and recommendation of concern Head of the Departments and the Director, the same were placed before the Board and it was resolved that the following faculty members be confirmed from the date mentioned against each of them.

Sl. no.	Name of Faculty members	Department	Date of Appointment	Date of Confirmation
01.	Sri Pronab Roy, Lecturer	Civil Engineering	04.10.01	04.10.03
02.	Sri Tapas Kr. Saha, Lecturer	Elect.Engg.	17.4.01	17.4.03
03.	Sri Biswajit Bera, Lecturer	A.M.& Drg.	11.10.01	11.10.03
04.	Sri Kallol Khan, Lecturer	Mech.Engg.	17.3.01	17.3.03
05.	Smt.Mousumi Saha, Lecturer	MCA	25.11.2K	25.11.02
06.	Sri Subhamoy Changder, Lecturer	-do-	27.11.2K	27.11.02
07.	Sri Anirban Sarkar, Lecturer	-do-	27.11.2K	27.11.02
08.	Sri Prasenjit Choudhury, Lect.	-do-	01.10.01	01.10.03
09.	Sri Suvrojit Das, Lecturer	-do-	07.01.02	01.01.04
10.	Sri Debashis Nandi, Lecturer	I.T	25.04.01	25.04.03
11.	Sri Subhankar Majhi, Lecturer	-do-	07.05.01	07.05.03
12.	Smt. Baisakhi Chakraborty, Lect.	-do-	04.05.01	04.05.03
13.	Sri Sajal Mukhopadhyay, Lecturer	-do-	14.05.01	14.05.03
14.	Sri Subhrabrata Choudhury, Lect.	-do-	02.07.01	02.07.03



**Item 2.22**

**To consider conversion of one post of Assistant Librarian to the post of Assistant Registrar.**

Resolved that one post of Assistant Librarian in the scale of Rs.6500-10500/- be abolished and one post of Assistant Registrar be created in the same scale i.e. Rs/6500-10500/- in Administration as the post of Assistant Registrar (Administration) has been transferred to Academic Cell. The Board also noted that this internal arrangement is within the sanctioned strength as approved by the Government of India while sanctioning of the Scheme of establishment of RECs.

**Item 2.23**

**To consider the Report of Screening Committee in its meeting held on 11.9.2004.**

Resolved that all the 45 employees whose Performance Reports were screened by the Screening Committee constituted by the Ministry of Human Resource Development, Department of Secondary & Higher Education, Government of India in terms of OM NO. F.2001/2003-TS.III dated 12.11.2003 be allowed to serve the Institute beyond the age of 58 years and up to the age of attaining 60 years, as the Board accepts the recommendation of the said Screening Committee.

**Item 2.24**

**To consider printing of confidential papers.**

Resolved that the rates and the firms selected by the Institute for printing of confidential papers be approved.

**Item 2.25**

**To consider remuneration to Sri Showmen Saha on his appointment (Officiating) to the post of Professor, Training, Placement & Students' Welfare.**

The Board noted the endeavour and hard labour put in by Shri Showmen Saha, Selection Grade Lecturer in Applied Mechanics & Drawing while working as Professor-in-Charge of Training, Placement & Students' Welfare and felt that the dual responsibilities that include teaching as well as students placement need adequately compensated and hence, resolved that Sri Saha be allowed special pay. It was further resolved that the quantum of it shall be determined by the Chairman, Board of Governors

for discharging duties of Professor-in-Charge of Training, Placement & Students' Welfare in addition to his teaching load as Selection Grade Lecturer in the Department of Applied Mechanics & Drawing.

**Item 2.26** To consider completion of Selection Committee for promotion to the level of Professor, Assistant Professor and Lecturer under Career Advancement Scheme.

The item be deleted as it is duplication of Item No. 2.10.

**Item 2.27** To consider Career Advancement Scheme to Faculty Members.

Resolved that the incumbents whom the Career Advancement were allowed by the Selection Committee, subject to certain conditions be allowed career advancement as applicable to them only after fulfillment of all the conditions required for such promotions. Hence, the incumbents in question shall not be allowed any arrears from the date of recommendation made by the Selection/Screening Committee.

**Item 2.28** To consider appointment to the post other than Director

Resolved that the appointment to the posts other than Director in accordance with the Appointment Procedure followed by the Indian Institute of Technology, Delhi be approved mutantis-mudandis

**Item 2.29** To consider filling up of posts of Medical Officers.

Resolved that the Medical Officers and other staff members posted by the Directorate of Health Services, Government of West Bengal at R.E. College Medical Unit-cum-Hospital be asked for option for absorption into NIT Durgapur. The remaining posts if there be any, be advertised for recruitment following guidelines prescribed by Government of India in this regard. The scales and other benefits will be similar to the employees of Central Government in identical category.

**Item 2.30**

**To consider remuneration to Sri Sudhin Choudhury,  
Duplicating Machine Operator and Sri Tapas  
Kr. Ghosh, Office Peon.**

Resolved that extra remuneration to Sri Sudhin Choudhury, Duplicating Machine Operator and Sri Tapas Kumar Ghosh, Office Peon who are performing the duties of xerox operators in addition to their own duties be allowed remuneration to the tune of Rs.200/- and 100/- per month respectively with effect from September 2004.

**Item 2.31**

**To consider Pay Scales of Officers of NIT Durgapur (DU)**

Resolved that a comprehensive proposal for higher scale to the officers of NIT Durgapur, a Deemed University be sent to the Ministry for consideration.

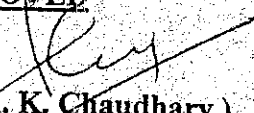
**Item 2.32**

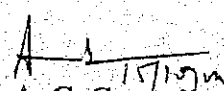
**To consider re-employment of Dr. S.C. Sikdar, Professor of  
Mathematics, Sri S. K. Mukherjee, Audit Officer,  
Sri Sanat Adhikari, Manager (HES) and Sri K. N. Kutty,  
PA to Director.**

Resolved that re-employment of Dr. S. C. Sikdar, Professor of Mathematics, Sri S. K. Mukherjee, Audit Officer, Sri S. Adhikari, Manager (HES) and Sri K. N. Kutty, PA to Director be ratified.

The meeting ended with vote of thanks to the Chair.

**APPROVED**

  
( Sri H. K. Chaudhary )  
CHAIRMAN  
Board of Governors  
NIT Durgapur.

  
( Dr. A. C. Ganguli )  
Director &  
Ex-Office Member-Secretary

**Confirmed**

**Sub - Existing State Govt. Pay scales and proposed Central pay scale for Non-Teaching employees**

SL No.	Name of Posts	Existing Scale of pay		Proposed scale of pay
		Pre- Revised (1996)	Revised Scale of pay	
1.	A) Technical Assistants b) Supervisor Instructor c) Engineering Assistant d) Junior Computer Operator ( For Having Diploma in respective discipline) B) a) Mistry Instructor (with Diploma degree) b) Security Inspector c) Sanitary Inspector d) Senior Library Assistant / Library Asstt (With B. Lib Degree) e) PA to Director f) Head Assistant g) Supervisor Typist	1420-45-1355-55-1720-65-2305-75-3130  1390-45-1615-55-2055-65-2445-75-2970	4650-150-5100-175-6325-200-7925-225-10175  4500-150-5250-175-7000-200-8800-225-9700	i) 5000-150-8000 ii) 5500-175-9000 iii) 6500-200-10,500  i) 4500-125-7000 ii) 5050-150-8000 iii) 5500-175-9000
2.	A) a) Stenographer b) Sr. Typist / Typist Gr. - I c) UDA d) Skilled Staff Diploma / ITI, Mistry Instructor with III, Sr. Mechanic, Draftsman, Telephone Mechanic, Tech. Assitt (without Diploma) B) a) Laboratory Assistant b) Key Punch Operator A) Skilled staff (without Diploma / ITI) B) a) Low Division Asstt. b) Typist c) Driver C) Stack Attendant a) Navak  D) Watchman a) Dupl. Machine Opt.	A) 1260-35-1540-45-1630-55-2070-65-2460-75-2610  B) 1200-35-1550-40-1630-50-2180-60-2360  A) 1140-30-1440-35-1580-40-1660-50-2160  B) 1040-25-1215-30-1485-35-1590-40-1670-50-1920  C) 980-25-1230-30-1500-35-1675-40-1755 D) 920-21-1067-25-1242-30-1512-35-1617	A) 4000-100-6000 ii) 4500-125-7000 iii) 5000-150-8000  4000-100-6000 -Do-  A) 3600-100-4200-125-5700-150-7050  B) 3350-90-3800-100-4700-125-6325 C) 3150-80-3390-90-4180-100-5680 D) 3000-75-3450-80-4330-90-5230	i) 4000-100-6000 ii) 4500-125-7000 iii) 5000-150-8000  4000-100-6000 -Do-  i) 3050-75-3950-80-4590 ii) 3200-85-4900 iii) 4000-100-6000  B) 3200-85-4900-Do-  C) 3050-75-3950-80-4590 D) -Do-
3.	A) Skilled staff (without Diploma / ITI) B) a) Low Division Asstt. b) Typist c) Driver C) Stack Attendant a) Navak  D) Watchman a) Dupl. Machine Opt.	A) 1140-30-1440-35-1580-40-1660-50-2160  B) 1040-25-1215-30-1485-35-1590-40-1670-50-1920  C) 980-25-1230-30-1500-35-1675-40-1755 D) 920-21-1067-25-1242-30-1512-35-1617	A) 3600-100-4200-125-5700-150-7050  B) 3350-90-3800-100-4700-125-6325 C) 3150-80-3390-90-4180-100-5680 D) 3000-75-3450-80-4330-90-5230	i) 3050-75-3950-80-4590 ii) 3200-85-4900 iii) 4000-100-6000  B) 3200-85-4900-Do-  C) 3050-75-3950-80-4590 D) -Do-