

NATIONAL INSTITUTE OF TECHNOLOGY
DURGAPUR- 713209, WEST BENGAL, INDIA

Minutes of the 45th Board of Governors Meeting held on 5th May, 2017 at 11:30 A.M. in The Hotel Royal Plaza, Mezzanine Floor, 19 Ashoka Road, New Delhi – 110001.

The following members attended the Meeting:

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| 1. Prof. A. B. Bhattacharyya,
Chairperson, Board of Governors,
National Institute of Technology,
Durgapur | Chairperson |
| 2. Prof. Asok De,
Director, (Additional Charge),
National Institute of Technology,
Durgapur | Member |
| 3. Shri D. K. Singh,
Under Secretary, IFD (Representing JS & FA, MHRD)
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 4. Shri K. Rajan,
Under Secretary, TS-III (Representing JS(NITs) MHRD)
Dept. of Higher Education,
MHRD, Govt. Of India
Shastri Bhavan, New Delhi | Member |
| 5. Shri S. Jhunjhunwala
CEO, Mani Group
Kolkata | Member |
| 6. Prof. S.P. Ghoshal
Professor,
Department of Electrical Engineering,
National Institute of Technology,
Durgapur. | Member |

7. Dr. Arup Kumar Biswas

Associate Professor
Department of Mechanical Engg.
NIT Durgapur

Member

8. Brig. (Retd.) A. S. Nijjar,

Registrar,
National Institute of Technology,
Durgapur

Secretary

The Chairperson, Board of Governors welcomed all members of the Board to the 45th meeting.

Prof. Partha Pratim Chakrabarti, Director, Indian Institute of Technology, Kharagpur, Shri D.K. Majumdar, Former Professor, DIPSR, University of Delhi, Dr. Mitali Mukerji, CSIR, IGIB, New Delhi and Dr. Jyotsna Dhawan, Senior Principal Scientist, CCMB, Hyderabad could not attend the meeting and were granted leave of absence by the Chairperson, Board of Governors.

Item#45.01: To confirm the Minutes of the 44th Meeting of Board of Governors held on 19th January, 2017.

Confirmed

Item#45.02: To note action taken on the Minutes of the 44th Meeting of Board of Governors held on 19th January, 2017.

Noted.

Members raised queries regarding item 44.09 (Hostel/Mess employees) and 44.10 (Case regarding Pre 2006 pensioners). Board was informed that these issues were being raised as separate agenda items in the current meeting.

For the Center of Excellence item 44.11 the technical staff needs to be provided by the department concerned, following necessary procedures against the vacancies of technical positions in the department. For temporary appointment, necessary procedures to be followed provided only if required funds are available from the resources generated through the services provided by the facilities of the Center of Excellence. The project staff engaged in CENTER of Excellence must not be continued beyond the tenure of the project.

The services of all temporary project staff, be discontinued after the end of all externally funded projects.

Regarding the issue of appeal in the case of NTMIS employees, item 44.17 - The Board was informed that as per the advice of NITD legal counsel, an appeal cannot be filed by NIT, however MHRD may file an appeal on its behalf if so desired. The Board directed that the Draft Appeal submitted by the NITD Advocate be sent to the MHRD on priority.

Item#45.03: To consider the Minutes of 40th Finance Committee meeting held on 19th January, 2017.

Confirmed.

Item#45.04: Chairman's presentation- Quo Vadis? NIT Durgapur? Presentation to be circulated during meeting.

Presentation of the Chairman is attached as annexure.

The Chairman stated that NIT Durgapur had slid downwards about 25-30 places in the NIRF Ranking, which is not a good trend and it must be arrested.

He stressed that student related issues must be addressed on priority.

The salient points raised by the Chairman and the resolutions there to are as under:-

1. **Setting the Priorities Right.**
2. **Reduce Intake of Students**

He was informed that the intake of students had already been reduced, however further reduction may be made after discussion in the Senate.

3. **Upgradation of UG Laboratories**

It was stated that, the issue had already been discussed in the 41st FC according to which Rs. 50 lakhs will be allocated to each department in phases in a financial year, about Rs. Ten lakhs being allocated in the each quarter.

4. **Gap Analysis for Better Performance in NIRF Ranking**

The issue to be discussed in detail, in the next Senate meeting and various measures to be adopted be reported in the next BoG meeting.

5. **Recommendations by NBA and other Review Committees**

To be discussed in the next Senate meeting and report of actions being taken to be placed in the next BoG meeting.

6. **Training & Placement officer**

The Board was informed that there was no provision for a full time training and placement officer. It was however agreed by the Board that the issue of placement of students was an important issue and needed adequate attention.

7. **Annual Performance Appraisal**

The Board was informed that the same was under implementation. The Board resolved that by the next Board meeting review of annual appraisal should be communicated to all staff and faculty.

8. & 9. **Adjunct/Contractual of faculty recruitment.**

It was resolved, that till such time permanent recruitment is made, faculty may be hired on contractual basis against the existing vacancies, for a period of one year, on consolidated salary of Rs. 50000/- inclusive of everything. One member expressed reservations regarding the success of such a step and recommended the consolidated salary to be hiked to Rs.70000/-PM. The Board however agreed to a consolidated salary of 50000/- as had been adopted by NIT Patna. However same may be enhanced in special cases if recommended by a committee set up by the Director. Process should be implemented before the start of next calendar year.

10. **Stipendry Technical Staff.**

The Board was informed that the process of hiring the technical stipendry staff was in its final stages. Thirteen people had already been selected for various departments. The Institute will be in a position to have atleast one stipendry staff for each department after three months.

11. **Digitization of Medical Unit.**

SMO to put up a detailed proposal for the digitization of the medical facility. Specialist help, if required may be taken from Dr. Brahm Prakash, Head (Hospital Services) Indian Institute of Technology Delhi or any other person qualified to provide such advice. An external review of the Medical Unit be under taken to review implementation of recommendations of Dr. Brahm Prakash committee, before the next BOG meeting.

Medical unit should also submit a detailed proposal for the expenditure of funds already allotted to them.

12. Internet Facility in Library

The computers for Library be procured as already approved in the 41st FC.

The Board approved the proposal, provided sufficient funds were available to the Institute for the same.

Board recommended phased procurement of required facilities with due priority as it affects academic performance of large of students. It may be noted that this is one of the issues of high degree of student's dissatisfaction.

13. Institute Website

It was directed that Chairman of ITIS committee should discuss the issue of Website with the Director during his next visit to NIT Durgapur.

14. Standard of Class Rooms

The issue has already been covered.

15. Earn while you Learn

The proposal regarding employing volunteer students in various cells, centers, departments, offices was agreed to in principle. However It was suggested, that the same should be circulated amongst students to obtain their response.

The scheme should be notified to students through website. A committee be setup by Director for laying down qualifying conditions which should be made available in public domain.

It was agreed that upto 20 students may be employed for such duties on experimental basis. A sum of Rs. 1000/- per month, may be paid to these students for 8 hours of work per week (32 hours per month).

Item#45.05: Director's report on the initiatives undertaken since the last Board of Governors Meeting.

Director highlighted some of the major events during the intervening period between the 44th and 45th BOG meetings.

Some of the issues highlighted included, signing of MOUs with foreign Universities, holding of 12th Convocation Ceremony which was attended by Shri Bibek Debroy, Member NITI AAYOG, Inauguration of the New Guest House and completion of the 500 Girls Hostel etc.

Chairman, BOG appreciated the successful conduct of two convocation ceremonies under the stewardship of Prof. Asok De, he further applauded the initiatives taken by the Director towards various accreditations, which had been pending for long.

He further stated that the accessibility and approachability of the authorities like Chairman & Director had considerably improved and people were not hesitant or afraid to approach the authorities.

Item#45.06: Status and deadlines on compliance of issues (30 items) raised by the Chairman.

About 30 items pending compliance, The Chairman suggests that a time frame for compliance of all the items be presented in the next Board meeting. Further, where committees have been formed, the committees must be given a terms of reference and each committee should submit a work plan to respective Deans and Director.

Chairman raised following queries:

(a) **Biometric Attendance**: It was informed that the same is being implemented in a phased manner and phase one was in its completion stage for certain hostels.

(b) **CCTV Cameras**: It was informed that CCTV Cameras had been installed at all entry gates. However installation of the same for all hostels had not been undertaken as it involved heavy financial implications.

(c) **SIEN**: The committee formed for SIEN should be requested to address the following components:-

1. Applying for registration under an autonomous society act involving alumni association articulating clearly objectives, terms of activities, mandate, vision etc. with address location at NIT Durgapur. The Board in principle agrees, that NIT Durgapur will be one of the stakeholders and its resources of students, faculties and infrastructure will be accessible to the society.

2. A presentation be made in the next Board meeting outlining the PPP model of the functioning of the society and projection of stakeholders in the PPP structure. The outline of the initial core administrative structure for takeoff should be presented.

3. Projection of resource generation and seed corpus to make the society viable should be outlined.

4. The process of registration of Society may be initiated by the Institute as it has been already applied by the Board.

(d) It was suggested that the CISF may be requested to visit the NIT Campus and carry out a security survey and submit detailed report of security staff and equipment etc.

(e) Regarding tendering for the shopping complex, the Board was informed that the tendering process was on, however there were very few takers due to the high rates, laid down by the Director of Estates. Local shop keepers, being small traders were finding it difficult to shell out the laid down rents, more so due to the limited clientele within the NIT Campus.

Item#45.07: Prof. Acharya Review Committee and compliance report on its recommendations.

The Board was informed that the compliance report on the recommendations was attached.

Regarding automation of the Library it was suggested that the Institute should use the new open softwares which were available in the market and which were much cheaper than the LibSys software, which is currently being used in the NITD Library.

One such software available is e-Granthalaya. All database should be imported to the new open software e-granthalaya or any other similar open software.

The Board directed that the Library Committee should take immediate action in this direction.

Item#45.08: Recommendations of NBA Committees and status report regarding their Compliance.

The Board stated that the major issues raised by the Accreditation team should be addressed on priority.

Item#45.09: Status report of gap analysis of Senate with respect to NIRF ranking (2016 and 2017).

The issue has already been addressed in item 45.03.

Item#45.10: To consider and approve appointment of two Technical Officers (TO) on purely Temporary basis

The Board approved the recruitment of two technical officers on temporary basis for a period of one year or till the rejoining/recruitment of permanent incumbents.

Item#45.11: Proposal for dates of the Board of Governors meetings, during coming Academic year.

The Board resolved that four meetings should be scheduled on the Third Friday of February, May, August, and November of each Calendar year.

It was further resolved that the B&W Committee meetings should be preferably scheduled about a month prior to the FC and BOG meetings.

Item#45.12: Appeal of Shri Jiban Krishna Ray, Sr. Assistant, Personnel Section for re-consideration of seniority.

It was resolved that the case may be reviewed by a duly constituted 'Review DPC' which may submit its report to the Director who is the competent authority for this case. The issue need not be brought to the BOG meeting.

Item#45.13: Application of Prof. Swapan Kumar Dutta, Deptt. of Electrical Engineering for voluntary retirement from NIT Durgapur.

The case was approved subject to No dues, No pending vigilance cases etc as per GoI rules.

Item#45.14: Application of Dr. Ashish Bhattacharyya Associate Prof. Department of Metallurgical and Material Engineering for voluntary retirement from NIT Durgapur.

The case was approved subject to No dues, No pending vigilance cases etc as per GoI rules.

Item#45.15: Proposal for treating Hostel/Mess Employees as permanent employees of NIT Durgapur.

The issue was explained to the Board in detail. A detailed discussion taking into consideration various aspect of the case, including the sub-judice nature of the case was held. The Board decided that the case may be referred to the MHRD for its consideration.

Chairman suggests that all the information to be sent to the MHRD be routed through Grievance Committee with external member already nominated by Board so that it may be considered as an authentic document on the issue which is pending for more than a decade. The committee should take into consideration that:-

1. Information regarding status of mess workers involved in litigation are supported by records and evidences.
2. Present position of the Institute taken in court.
3. Last but not the least delivers fare justice.

Routing the issue through such a committee will also be as per recommendation of 44th BoG meeting.

Item#45.16: Information to the Board.

Noted.

Item#45:17: Any other item with the permission of the chair.

A. Representation by Technical Assistants of NIT Durgapur regarding their pay and seniority.

The Board recommended, that a committee of three members, including one external member (Registrar/Deputy Registrar) of any other Institute, who is conversant with the subject, should review the case and its recommendations be placed to the Board.

B. Adoption of the Concordance table for Revision of the pension of pre 2006 pensioners (Staff & Faculty) in NIT Durgapur (CFTIs) in Compliance of the judicial pronouncement by Hon'ble Supreme Court of India and MHRD order F.No.24-1/2010-TS-II, Government of India, Ministry of Human Resource Development, Department of Higher Education, Technical Section –II/TC, New Delhi dated 25th August, 2015.

The Board approved the adoption of the concordance table.

C. Restructuring of the Post of Shri Hillol Mukherjee, Physical Training Instructor

The BOG decided that the case be referred to the MHRD on file for consideration.

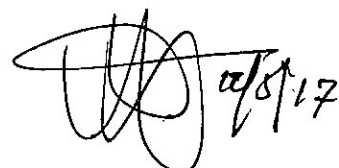
D. Approval of the urgent decisions taken during the 41st FC meeting.

The Board approved the following recommendations of the 41st FC being urgent in nature:-

Item 41.03: An expenditure of Rs. 2.5 crores for implementation of e-office hardware and software and Rs. 25 lakhs /per year for the Chanakya Software for Academi Package.

Item 41.06: Provision of Air Conditioners for all Gallery Type class rooms and repair/replacement of broken furniture in the class rooms, at an estimated cost of Rs. 2.5 crores.

Item 41.07: Procurement of computers for provision of internet facility in the Institute Library, at an estimated cost of about Rs. one crore.



**Brig.(Retd.) A. S. Nijjar
Registrar & Secretary,
Board of Governors
National Institute of Technology
Durgapur - 713209**