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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

Tender No. NITD/ 06 /P&S/101/2017-18

Date: 31/03/2018

TENDER NOTICE

Quotation in sealed cover super scribed
Tender No. & date must reach within due date

**SUPPLY, INSTALLATION & COMMISSIONING OF LABORATORY FURNITURE FOR
BIOTECHNOLOGY DEPARTMENT, NITD**

Pre-Bid/Site visit: 10/04/2018 at 11:00 AM
Last date of submission: 25/04/2018 at 03:30 pm
Date of opening: 26/04/2018 at 04:00 pm

Quotations are invited from all prospective bidders for *Supply, Installation & Commissioning of Laboratory Furniture for Biotechnology Department of NIT Durgapur as per the specifications, terms and conditions mentioned in this tender notice through e-procurement (Central Public Procurement Portal: <https://eprocure.gov.in/eprocure/app>)*. Only those firms with valid certificate of enlistment (Trade License), TIN, GST Registration no., PAN No. etc. & having experience in executing similar kind of job will be considered.

Chapter-1: General Terms & Conditions (PLEASE READ THE INSTRUCTIONS CAREFULLY)

1 **Pre-bid conference:** Prospective bidders are requested to attend the pre-bid meeting at above mentioned date & time. The site inspection will be carried out on the same day. **Queries must be clarified on spot. No further queries will be entertained later on.** Any changes in technical specifications/ clarifications will be uploaded as corrigendum/addendum on CPPP/Institute website. It is in bidders' interest to clarify their doubts during pre-bid meeting, no requests for change(s)/modification(s)/clarification(s) will be accepted after bids are quoted and/or order placed.

2 **The Bid has to be submitted in two parts:**

A) **Technical Bid:**

I) **Online submission of documents for Technical Bid :**

- Signed and stamped copy of tender document.** The entire tender document must be signed and sealed and enclosed with the bid as a token of acceptance of all terms and conditions in the bid document by the bidder.
- Completely filled and signed form A (*Annexure I to this tender notice*), Chapter-4 & Checklist provided in this tender document.
- EMD of Rs. 90,000/- (Rupees Ninety Thousand only)** to be **deposited offline** (by the all vendor(s)) in the form of demand draft from any commercial bank, having branch at Durgapur, in favour of Director, NIT Durgapur payable at par. Same will be released to the unsuccessful vendor(s) on application after completion of the entire tendering process and to the successful vendor after submission of PGD/Security Deposit, on application. **The EMD Demand Draft should reach Dy. Registrar (Purchase & Stores), Purchase & Stores Section, NIT Durgapur, Mahatma Gandhi Avenue, Durgapur-713209,**

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West Bengal at least 48 hours before opening of technical bid, failing which bidder will be technically disqualified. Tender no. & date should be stated during submission of EMD.

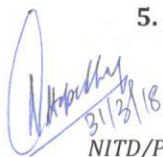
A scanned & duly attested copy of the EMD Demand Draft has to be uploaded with the technical bid. NSIC Registered firms under Single Point Registration Scheme are exempted from depositing the EMD. The bidders shall have to enclose documentary proof to authenticate their firm's registration with NSIC/MSME organizations etc. **for the specific service/work only** to avail this exemption. The original document projected for EMD exemption can be verified/checked at the discretion of the tendering authority. A scanned & self-attested stamped copy of the same is to be uploaded.

d) Self-attested copies of valid

- i) **PAN card,**
- ii) **GST Registration certificate,**
- iii) **Certificate of Enlistment (Trade License)/ Shops & Establishment Certificate, Certificate of incorporation (for Manufacturers)** for relevant items and any other special license that may be required for the supply/provision of such items/goods/service, must be provided by the bidders, failing which the bid may be rejected without further reference. Self-attested copy of tax registration of any tax charged by the bidder is mandatory.
- iv) ISO 9001:2015
- v) BIFMA certification
- vi) Greenguard certification
- vii) Credentials (job completion certificate & work/purchase orders) of successfully completing same work/supplying (incl. installation & commissioning) the said item(s) on similar scale for last 03 (three) financial years (2014-15, 2015-16 & 2016-17).
- viii) Bank solvency certificate of the current financial year of a minimum of Rs. 3 Lakhs of any nationalized bank.
- ix) Balance Sheet & Profit & Loss Statement of last three financial years audited by CA wherever applicable by law. The bidders should have a minimum turnover of Rs. 20 lakhs per year.
- x) Authorized Reseller/Retailer/Distributor documents of at least one reputed brand.
- xi) Brochure(s), drawings with complete technical specifications

II) Hard Copies of Technical Bid Documents: The following **hard copies** should reach **Dy. Registrar (Purchase & Stores), Purchase & Stores Section, NIT Durgapur, Mahatma Gandhi Avenue, Durgapur-713209, West Bengal at least 48 hours before opening of technical bid, failing which bidder will be technically disqualified.** The envelope(s) should clearly mention the tender no., date & title. The Institute is not responsible for any postal delay, holiday or any other reason, therefore bidders may ensure their documents reach on time.

1. **EMD DD in original.** The envelope should clearly mention the tender no., date & title & "EMD" is to be super-scribed. The EMD should be in a separate envelope.
2. Attested & stamped copy of valid NSIC/MSME certificate for the said work and said scale of operations.
3. **PAN card,**
4. **GST Registration certificate,**
5. **Certificate of Enlistment (Trade License)/ Shops & Establishment Certificate, Certificate of incorporation (for Manufacturers)** for relevant items and any other special license that may be



required for the supply/provision of such items/goods/service, must be provided by the bidders, failing which the bid may be rejected without further reference. Self-attested copy of tax registration of any tax charged by the bidder is mandatory.

6. ISO 9001:2015

7. BIFMA certification

8. Greenguard certification

9. Credentials (job completion certificate & work/purchase orders) of successfully completing same work/supplying (incl. installation & commissioning) the said item(s) on similar scale for last 03 (three) financial years (2014-15, 2015-16 & 2016-17).
10. Bank solvency certificate of the current financial year of a minimum of Rs. 3 Lakhs of any nationalized bank.
11. Balance Sheet & Profit & Loss Statement of last three financial years audited by CA wherever applicable by law. The bidders should have a minimum turnover of Rs. 20 lakhs per year.
12. Authorized Reseller/Retailer/Distributor documents.
13. Brochure(s). drawings with complete technical specifications.

B) Price Bid: Completely filled BOQ (Annexure II: Form-B to this tender notice) available in CPPP (e-procure) **to be submitted online only.** The price bid must be quoted in **Indian Rupees. Any indication of prices in the Technical Bid will result in automatic disqualification. Price Bids will be opened after due scrutiny of technical bids.**

C) The contract shall be for the full quantity as described above. One bidder should bid for all the items mentioned in the Chapter-4. Bidding for part items will be rejected. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.

D) The prospective bidders should have their authorized service centre/dealer within 300km of Durgapur so that any calls and servicing during warranty period can be attended at the earliest.

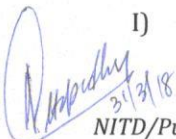
E) **Please fill in the attached sheets FORM A & B (Annexure I and II to this tender notice) otherwise the tender will be rejected. Do not change or modify the content. You may download it from institute website/CPPP (e-procurement). Form-B refers to the BoQ. No changes are to be made to the BoQ. Any tampering with the BoQ will result in disqualification.**

F) Bidders are requested to provide valid email IDs, contact numbers and other information. The same should be clearly written/ typed without any error. Failure of any communication due to invalid email ID /phone no. etc. is not the responsibility of the Institute.

G) The Institute reserves the right to seek further documentations/clarifications from all/any of the bidders, if so desired.

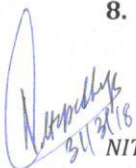
H) **It is the bidder's responsibility to ensure that the scanned documents should be clear. Set the resolution (DPI) while scanning to maximum. The Institute is not responsible for any disqualification if the documents can't be verified/ascertained on account of poorly scanned images. Any misrepresentation/concealment/ fraud/collusion on part of the bidders, is an offence and the Institute reserves the right to take action against the bidder(s). The order/tender/bid may be cancelled and/or the bidder(s) debarred from further tendering process of the Institute.**

I) **The documents as requested must be uploaded in CPPP website correctly and in order. The hard copies of documents as stated in this tender document must reach on time.**



Chapter-2

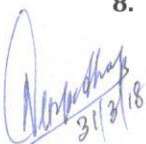
1. **Validity of Quotation:** Quotation shall remain valid for a period of not less than 120 days after opening of price bid.
2. **Purchasers' Right:** Notwithstanding anything specified in this tender document, the Institute unconditionally and without assigning any reasons, reserves the right to : (a) accept or reject the lowest tender or any other tender or all the tenders, at any time prior to the award of the purchase/work order, without incurring any liability to the affected bidder(s); (b) accept any tender in full or in part; (c) reject the tender offer not confirming to the tender terms; (d) give purchase preference to Public Sector Undertaking wherever applicable as per Govt. Policy/ Guidelines; (e) cancel the bidding process and reject all quotations at any time prior to the award of contract.
3. The final type, variant & quantity of goods in question to be serviced/purchased are to be as per the discretion of the Institute keeping in mind our requirements. Therefore price may not be the sole consideration. Bidders are requested to take care as to not to quote sub-standard products in order to gain an order. The Institute reserves the right to cancel an order, if on inspection, it is deemed by the Institute to be of sub-standard quality or not meeting our specifications/requirements, as the case may be, irrespective of the price. Bidders may be required to produce samples &/or price justification before/after placing of an order. The materials being used in construction/fabrication/installation may be subject to surprise checks & if so desired by the Institute required test/other certifications are to be produced by the bidder at his/her own cost. Certifications as to genuineness of items used may be required to be produced from OEM/Authorized Dealer.
4. **Genuine Pricing:** The bidder has to ensure that the quoted price for NITD is not more than the Price Offered to any other customer in India (except for revision in tax rates) to whom this particular item has been sold/services rendered, particularly to Indian Institute of Technology, National Institute of Technology, State/ Central or Deemed Universities, Defence Organizations, Research Establishments or any other Government Institutions in recent past (at least relevant FY). For this purpose the vendor has to furnish a price reasonability certificate in the page 02 of Form -A of the Technical Bid.
5. **Black listing:** The bidder should not have been blacklisted or debarred from participating in tenders in any State/ Central Government agencies or autonomous bodies or Universities / Educational Institutions or PSUs.
6. It will be the sole responsibility of the Supplier to abide by the provisions of any law/acts as to the provision of this good/service.
7. All invoices raised should bear printed serial number, date and should mention the Purchase Order no. and date. Original P.O. to be attached with bill/invoice. Prices, extra charges (if any) and taxes (rate, % & type of tax) are to be shown separately and the Challan should bear Security entry stamp of NIT Main Gate. The Challan should clearly state the make/manufacturer, model, specifications; quantity etc. of the items supplied. Installation & satisfactory commissioning report along with warranty certificate(s) should accompany the bill/invoice.
8. The Institute is exempted from payment of custom and excise duty on items for research purpose mentioned below, wherever applicable:


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- a) Scientific and technical instruments, apparatus, equipment (including computers)
 - b) Accessories, spare parts and consumables thereof
 - c) Computer software, CD-ROM, recorded magnetic tapes, microfilms, and microchips.
9. If the date of tender opening happens to be a holiday or the Institute remains closed due to any reason, the date for the same will be shifted to the next working day at the same time.
10. Changes, if any, to this Tender Notice will be intimated as corrigendum/addendum to the same on the Institute website (www.nitdgp.ac.in)/ CPPP portal, so bidders are requested to check the same regularly. No personal intimation will be given.

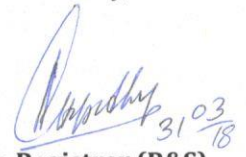
Chapter-3

1. No interest will be paid by the Institute on EMD/Security Deposit.
2. **Failure of Order Execution:** In case the vendor fails to carry out the work as per directions of the Institute authority or terms & conditions of tender document/P.O./W.O. the order may be cancelled by the Institute without incurring any liability to the bidder. The Institute may impose fines in cases where it deems fit.
 - a) If a successful bidder after receiving the order fails to execute the order within the stipulated period or does not fulfil any of the terms and conditions in any respect, the Institute reserves the right to cancel the order unilaterally. In such case, the EMD &/or SD of the bidder will be forfeited and no claim whatsoever will be entertained thereof.
 - b) Firms who are exempted from giving Earnest Money and fail to execute the order have to pay an amount equivalent to Earnest Money. If this the second time of the firm, being unable to execute its orders, the concerned firm may be de-listed/debarred for 02 years or more by the Competent Authority of the Institute.
 - c) Any loss to the Institute on account of failure or order execution or damages borne due to use of sub-standard quality products may have to be borne by bidder, if so decided by the Competent Authority of the Institute.
3. **Performance Guarantee Deposit (PGD)/ Security Deposit: There is no exemption for PGD/Security Deposit.** Successful bidder will be required to submit PGD @ 10% of total contract value in the form of bank guarantee valid for a period of 60 days beyond expiry of the total warranty period/any other obligation arising out of the said contract whichever is later. In case the same is not deposited the PGD will be deducted from the bills.
4. No advance payment will be made by the Institute.
5. Scope of work: Supply, installation & commissioning of PG & UG Lab Furniture for Biotechnology Department of NIT Durgapur. All supplies are to be guaranteed against manufacturing defects and must be replaced at suppliers' cost. Removal and replacement of rejected goods will be supplier's responsibility and at supplier's cost. The work should be carried out within 90 days of issue of P.O./W.O./LOI or as mentioned in the P.O./W.O./LOI.
6. Installation/commissioning/demonstration requirement: Installation, commissioning, complete demonstration and successful running at Dept. of Biotechnology, NIT Durgapur.
7. Prices include delivery & installation. Free delivery & installation to NIT Durgapur.
8. **Warranty:** All products should have an on-site comprehensive warranty of **minimum 12 (twelve) months from the date of successful installation & commissioning.**


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9. Payment: Our normal terms of payment are 100% within 45 working days on submission of bills, if the bills and documents are in order and after due inspection, installation & commissioning of the item(s) supplied. Installation report duly signed by end user & warranty certificate to be provided with the bill.
10. L.D. charges@0.5% per week of delay applicable. Institute reserves the right to cancel the order on accumulation of L.D. charge of 10% or more. If you fail to execute the order within our stipulated period or do not fulfil any of the terms & conditions, the Institute authority reserves the right to cancel the order.
11. Settlement of any dispute will be made under the jurisdiction of Durgapur Court. Settlement of any dispute will be made by Competent Authority of NIT Durgapur failing which through arbitration by Director, NITD or may be made under the jurisdiction of Durgapur Court.
12. The terms of the accepted offer shall be incorporated in the purchase order. The bidders should be ready to carry out the work on urgent basis.
13. Conditional bids will not be accepted.
14. All other terms and conditions of GFR 2017 of the Government of India, the Institute's rules/orders etc. will be applicable. Integrity pact as per GFR 2017 must be adhered to.

Yours sincerely,


Dy. Registrar (P&S)

Copy to: 1. Registrar Secretariat, 2. Notice Board: a)Purchase & Stores Section, b) Admin Building, c) Academic Building, 3. Institute Website, 4. Central Public Procurement Portal (CPPP).

Chapter-4
(Technical Specifications)
Annexure – I
LIST OF LABORATORY INSTRUMENTS

Sl. No.	Brief Description of the Goods	Specifications	Quantity
01	07 SEATER MEETING DISCUSSION TABLE WITH ACCESSORIES	Top shall be made of minimum 25 mm thick plain particle board (PPB) confirming to IS:3087 on which minimum 0.6 mm thick post formed decorative laminate (01 side full round) confirming to IS: 2046. Overall size: 2100 mm (L) x 900 mm (D). The backside of the main desk worktop shall be glued with balancing laminate of minimum thickness of 1.00 mm. The edges of the worktop shall be properly rounded. All exposed edges of worktop shall be lipped with minimum 2.0 mm thick PVC edge banding. The table top will be mounted in on metal square legs 50 mm x50 mm with vertical /horizontal of 1.8 mm thick members. All joineries, screw fittings will be in nylon insert which is fixed in wooden panels. Machine screw will be preferable so that all furniture components can be assembled & disassembled any number of times. Good quality recess handle, lock hardware & joining fittings. The table will have provision for electrical switch/socket & data/voice output	01
02	COMPUTER TABLE FOR BIO INFORMATICS LAB	Supply and Placement of Table for 2 seater (1500W x 600D), Main Legs used in system fabricated by CO2 welded MS Tube of section 50.8mm x 50.8mm (IS: 7138 ERW Tube, 50.8Sq x 16bg) & powder coated finish. The cross connectors fabricated by CO2 welded MS Tube of section 50.8mm x 50.8mm (IS: 7138 ERW Tube, 50.8Sq x 16bg) with two 100x55x5mm L- shaped connector brackets (IS: 2062 5mmHR) on either ends, which have countersunk holes and oblong slots & powder coated finish. Linear work surface - Base board material - Plain particle board, Board thickness - 25 mm. MS rods welded together to form a mesh tray. MS plate holders to connect the wire carrier to the cross connectors. MS wire tray and holders of powder coated finish. The Access flap made from Aluminum extrusion and ABS Molded ends capped to both ends of extrusion. The flap connected with a 90 degree opening hinge which is fitted on the inside edge of the aluminum extrusion. Plain Screens: Screen made of Plain Particle Board with a groove on 3 sides on the periphery. Groove is to accommodate for the fabric pasted on either sides to be tucked in and allow a PVC Flexible T-Mould to give a clean edge.	30

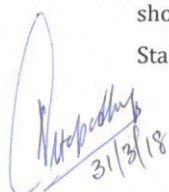
SL. NO.	DESCRIPTION	Qty
03	B-TECH LAB 1 - Laboratory Table Wall Bench & Island Bench	
a	Wall Bench Size:8700mm W x 760mm D with Granite Top, Ht. 900mm.	1
b	Wall Bench Size: 7350 mm W x 760mm D with Granite Top, Ht. 900mm.	1
c	Island Bench Size : 4650 mm W x 1520 mm D with Granite Top, Ht. 900mm.	1
d	Under Storage with 2 shutters 600mm W	20
e	Leg Space 750mm W	16
f	Sink Unit 750mm with 3way Faucet	1
g	Sink Unit 600mm with 3way Faucet	1
h	Reagent Shelf 1500mm W with Electrical switches	3
i	Electrical Trunking 1200mm W with Electrical switches	7
04	B-TECH LAB 2 - Laboratory Table Wall Bench & Island Bench	
a	Wall Bench Size:6000 mm W x 760mm D with Granite Top, Ht. 900mm.	1
b	Wall Bench Size:7500mm W x 760mm D with Granite Top, Ht. 900mm.	1
c	Island Bench Size : 4650 mm W x 1520 mm D with Granite Top, Ht. 900mm.	1

d	Under Storage with 2 shutters 600mm W	18
e	Leg Space 750mm W	14
f	Sink Unit 600mm with 3way Faucet	2
g	Reagent Shelf 1500mm W with Electrical switches	3
h	Electrical Trunking 1200mm W with Electrical switches	6
05	M-TECH LAB - Laboratory Table U-Shaped Wall Bench & Island Bench	
a	Wall Bench Size:6300mm W1 x 7800 mm W2 x 2400 mm W3 x 760mm D with Granite Top, Ht. 900mm.	1
b	Island Bench Size : 3300 mm W x 1520 mm D with Granite Top, Ht. 900mm.	1
c	Under Storage with 2 shutters 600mm W	15
d	Leg Space 750mm W	10
e	Leg Space 600mm W	3
f	Corner Sink Unit with 3way Faucet	2
g	Reagent Shelf 1500mm W with Electrical switches	2
h	Electrical Trunking 1200mm W with Electrical switches	7
6	Revolving Stool with Mechanism Height Adjustable without Back High Base	90

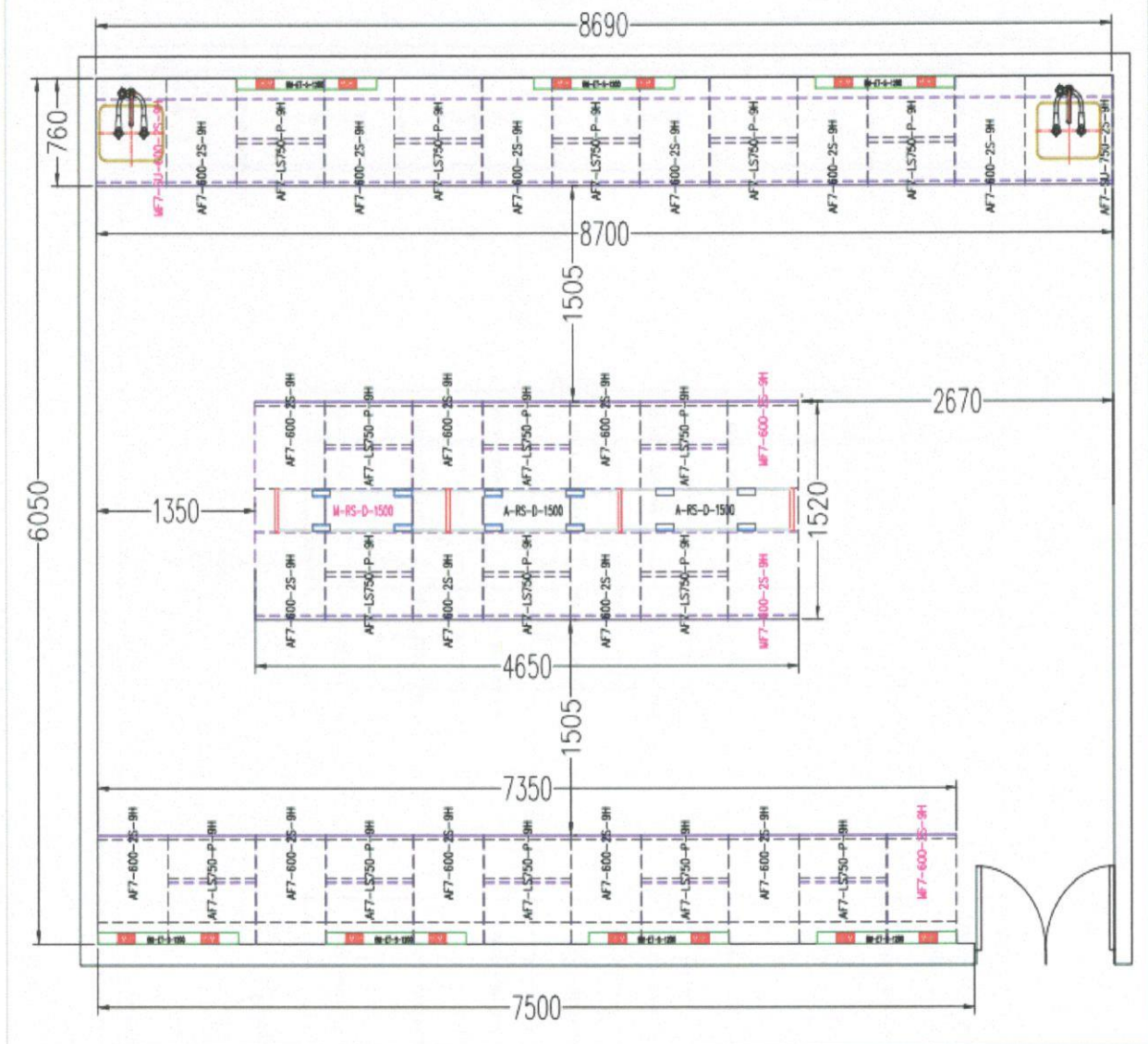
Technical Specifications for Laboratory Furniture

Laboratory Furniture having SEFA – 8M Certificate.

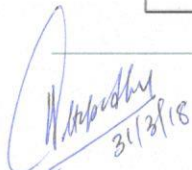
The steel frames, panels & shutters are made from Prime Quality CRCA Steel. All cabinet bodies are of over closing design with fully knock down construction and having a main and add on construction to avoid any gaps in between two units. **Surface Treatment:** The complete M.S. material of cabinet to be pre – treated (degreased, Zinc Phosphated) and epoxy powder coated for better corrosion resistance. The thickness of powder coat to be 50 microns; **Cabinet frame:** Frame is a combination of 1.2 mm horizontal stiffeners and 0.8 mm vertical panel of CRCA MS sheet; **Cover panels:** End side panel, false panel and back panel of 0.8 mm thick CRCA MS sheet; **Shelves and Drawers:** CRCA shelves have a load carrying capacity of 40 kg. The overall load carrying capacity of cabinet is 80 Kg of UDL; **Door Pulls:** Pull shall be stainless steel (SS304) with D type construction. Flush pulls for sliding doors shall be of PVC, providing a recessed finger grip ;**Drawers:** The outer drawer and door head shall have plastic inserts with half round post forming to eliminate sharp raw edges of steel; **Slides:** High precision Double Extension Ball slides which enable the drawer to open fully; **Shutters:** Metal Shutters are double walled and made up of 0.8mm thick CRCA MS sheet with profile inserts and 40-50 microns pure epoxy powder coated; **Hinges:** Hinges shall be made of MS with Cathode electrode deposition for better corrosion resistance; **Positive Catch:** All units to be with self-closing type spring loaded hinges; **Shelf supports:** Shelf support clips shall be of nickel-plated steel; **Legs:** All Legs to be made of plastic with a load carrying capacity of 450 kg/each; **Support Bracket:** Granite /Reagent Support Brackets serve the purpose of supporting the granite with carrying the service line; **Reagent Shelves** – Reagent Shelves to be of complete modular design consisting of horizontal 2 stage storage shelves. The end vertical support should be 0.9mm & horizontal shelves of 0.8mm thick CRCA M.S. Sheet surface to be PP Laminated 1 mm thick of approved shade. ; **Switches and Sockets (Northwest make)** – It should be made of High gloss virgin grade engineering thermoplastics to impart a defect free surface; **Worktop-** It should be 19mm (+/- 2mm) thick Jet Black Granite worktop. The bottom of the worktop should be polished; **Sink Unit:** Stainless Steel.

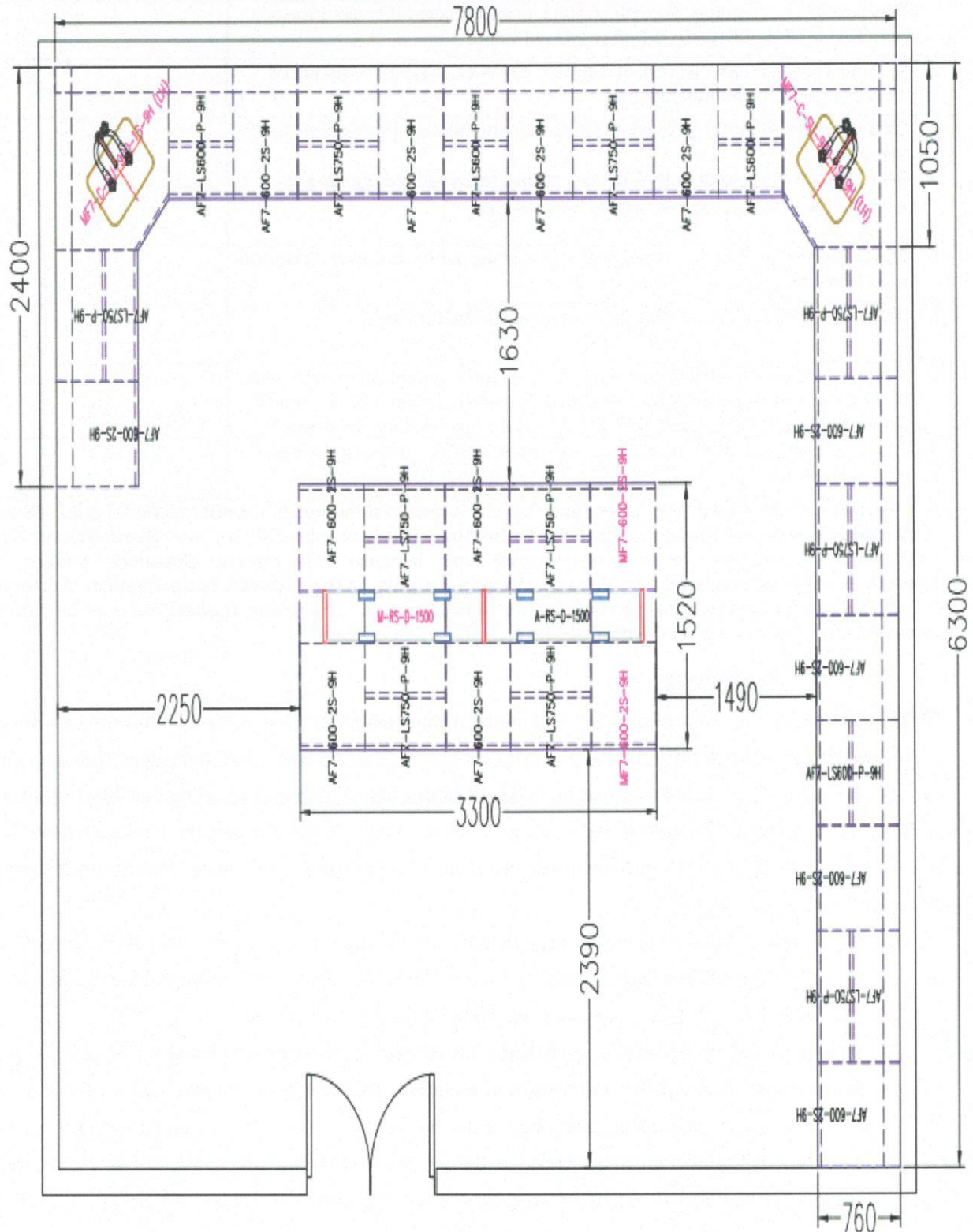

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B-TECH LAB 1



31/3/18





31/3/18

CHECKLIST:

A. SCANNED COPIES

A) TECHNICAL BID (Self attested & stamped copies of all):	Tick the documents attached
1. The entire tender document (all pages) as token of acceptance.	
2. This Checklist, Chapter-4 & FORM-A (incl. price reasonability certificate, blacklisting) duly filled signed, stamped with date	
3. A) Valid Trade License, B) GST certificate, C) PAN Card, D) Certificate of incorporation (for manufacturers)	
4. EMD DD of Rs. 90,000/- ; MSME/NSIC Certificate for same work & scale of operations. (Hard copy to be sent at least 48 hours before technical bid opening & scanned attested & stamped copy to be uploaded)	
5. Authorization of OEM & Brochure(s), drawings with complete technical specifications	
6. ISO 9001:2015, BIFMA certification, Greenguard certification	
7. A) Bank Solvency Certificate of current FY, B) Job Completion certificate & Work Orders of same work (as per specifications mentioned in this tender document), C) Balance Sheet & Profit & Loss for last 03 financial years.	
B) PRICE BID: Form-B of this tender document duly filled (BOQ) (uploaded online)	

It is the bidder's responsibility to ensure that the scanned documents should be clear, legible & set the resolution while scanning to maximum. The Institute is not responsible for any disqualification if the documents can't be verified/ascertained on account of poorly scanned images. Any misrepresentation/concealment/ fraud/collusion on part of the bidders, is an offence, the Institute reserves the right to take appropriate action in this regard. The order/tender/bid may be cancelled or the bidder debarred from further bidding.

B. HARD COPIES:

NOTE: Along with the scanned attested & stamped documents mentioned above the following **hard copies** should reach Dy. Registrar (Purchase & Stores), Purchase & Stores Section, NIT Durgapur, Mahatma Gandhi Avenue, Durgapur-713209, West Bengal at least 48 hours before opening of technical bid, failing which bidder will be technically disqualified. The envelope(s) should clearly mention the tender no., date & title. The Institute is not responsible for any postal delay or any other reason; therefore bidders may ensure their documents reach on time.

1. **EMD DD in original.** The envelope should clearly mention the tender no., date & title & "EMD" is to be super-scribed. The EMD should be in a separate envelope. Attested & stamped copy of valid NSIC/MSME certificate for the said work and said scale of operations.
2. **PAN card, GST Registration certificate, Certificate of Enlistment (Trade License)/ Shops & Establishment Certificate, Certificate of incorporation (for Manufacturers)** for relevant items and any other special license that may be required for the supply/provision of such items/goods/service, must be provided by the bidders, failing which the bid may be rejected without further reference. Self-attested copy of tax registration of any tax charged by the bidder is mandatory.
3. **ISO 9001:2015, BIFMA certification, Greenguard certification**



4. Credentials (job completion certificate & work/purchase orders) of successfully completing same work/supplying (incl. installation & commissioning) the said item(s) on similar scale for last 03 (three) financial years (2014-15, 2015-16 & 2016-17).
5. Bank solvency certificate of the current financial year of a minimum of Rs. 3 Lakhs of any nationalized bank.
6. Balance Sheet & Profit & Loss Statement of last three financial years audited by CA wherever applicable by law. The bidders should have a minimum turnover of Rs. 20 lakhs per year.
7. Authorized Reseller/Retailer/Distributor documents.
8. Brochure(s), drawings with complete technical specifications.


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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

ANNEXURE-1 TO TENDER NOTICE NO. NITD/ 06 /P&S/101/2017-18 dated 31/03/2018

FORM-A

Sl. No.	Particulars	(This column to be filled by bidder)
1	Name of the Supplier/Vendor/Firm/Distributor:	
2	Name of the Contact person/Proprietor:	
3	Registered /Contact Address of the Supplier/ Vendor/ Firm/Distributor	
4	Contact No (Mobile No/Telephone No)	
5	Email Addresses	
6	PAN / GIR NO- & Valid Trade License No. -(Attach self-attested copy)	
7	GST Registration no. (Attach self-attested copy)	
8	ISO 9001:2015, BIFMA certification, Greenguard certification (Attach self-attested copy)	
9	Whether bank solvency certificate for current FY, Job completion certificate, Work orders as required in tender notice are attached?	
10	Whether Balance Sheet & Profit & Loss audited by CA as applicable by law is attached?	
11	Whether minimum specification mentioned in tender notice are fulfilled by all the product/services whose price has been quoted	
12	Composite/ Regular GST ?	
13	Whether Supplier/ Vendor / Distributor / Firm have been ever blacklisted in any state / central government agencies or Autonomous bodies or universities/ Educational Institute or PSU's? If such blacklisting has been revoked.	
14	Whether EMD RS. 90,000/- in Form of DD has been enclosed in the case of non-enlisted vendor? Write DD no & Date & Bank Name and Branch	
15	Authorized Sellers have to provide proof of authorization. Certificate of incorporation for manufacturers.	
16	Brochure of the product attached	
17	Warranty period (Minimum 12 months from date of successful installation & commisiointing)	

(Signatures of the authorized signatory with seal of tendering firm & date)

Name:

Contact no.:

DECLARATION CERTIFICATE (Form -A contd.)

1. Price reasonability: It is certified that the RATE quoted against the NITD's tender number _____ dated _____ for the supply/installation/commissioning/servicing of _____, is not more than the rates charged to other NIT's / IIT's / Central or State Government Organizations / Research Laboratories / Defence establishments/Autonomous Bodies/PSUs, for similar supplies/works made by our firm, in the recent past. If at any stage, it has been found that the quoted rate to NITD is higher than the rates charged to above mentioned Institutions, then in such a situation / condition, NITD shall have the right to take appropriate action against us, for recovery of excess rates. NITD reserves the right to cancel the tender or reject the bid.
2. Blacklisting: I _____ Contractor/ partner/ sole proprietor (Strike off word which is not applicable) of firm M/s. _____ do also hereby solemnly affirm and declare that my/our individual/firm/companies is not/has not been blacklisted by NIT's / IIT's / Central or State Government Organizations / Research Laboratories / Defence establishments/Autonomous Bodies/PSUs etc..
3. I do hereby solemnly declare and affirm that the above declaration and all details provided by me in the tender/bid document is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed therein.
4. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the Institute.
5. All terms & conditions mentioned in the tender document are acceptable to me and I will adhere to the same.

Yours faithfully,

Authorized signatory of Bidder with Seal

Name.....

Designation.....

Date: