

**NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR**

**M.G.AVENUE, DURGAPUR -713209, WEST BENGAL, INDIA**

 FAX- 0343-2547375, Website – [www.nitdgp.ac.in](http://www.nitdgp.ac.in/)

**NOTICE INVITING QUOTATIONS**

**No: NITD/PTD/GYM servicing/16/01 Date: 13.12.2016**

 Sealed Quotations are invited from resourceful and competent bidders experienced in similar type of work for the Maintenance/repairing/servicing related work at institute Central Gymnasium, NIT Durgapur as specified below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No. | Particulars: Gymnasium fitness equipment’s servicing/ repairing includes- | Unit | Rate (In Rs) | Amount (In Rs) |
| 1 | Spray Painting of all old machines/ equipment & stations |  |  |  |
| 2 | Padding the all existing items with good quality leather/ rexine/ sq ft (Separate rate for rexine and leather) |  |  |  |
| 3 | Rod change & greasing to all necessary items |  |  |  |
| 4 | Pully, grip, mat & full wire change (6 dia mm wire) |  |  |  |
| 5 | All necessary inner and outer cap change. |  |  |  |
| 6 | Safety lock/weight pin and gola change |  |  |  |
| 7 | Full thread and nut change |  |  |  |
| 8 | Fixing of metal notice board for proper utilization machine |  |  |  |
| 9 | Service/maintenance/repairing of all existing wall mounted fans |  |  |  |
| 10 | Service/maintenance/repairing of existing music system |  |  |  |
| 11 | Complete in all respect up to the satisfaction of the authority |  |  |  |

 Terms & Condition

1. All rates must be specifically valid 60 days from the date of opening of price bid.

2. LD charges will be applicable as per institute rules i.e @2% per month or part thereof.

3. Advanced payment is not possible and payment will be made by A/C payee cheque within working 30 days from the date of submission of bill and acceptance provided those are in order.

4. Bidders should have a local service center/office.

5. VAT, Trade License & Servicing Tax registration certificate (Xerox) should be attached with the quotation.

6. Quotation in sealed cover must be addressed to **the** **Chairman, Tender Committee, Department of Physical Training, NIT Durgapur-09**

The bid is to be submitted in two parts in two sealed envelopes, clearly marked as A. Technical Bid B. Price bid and are submitted in a larger sealed envelope inside which two sealed envelopes. Technical Bid: Includes address proof of local service center/office ,Trade License, sign copy of Tender document, VAT registration certificate, Service Tax, EMD & signed and date.

7. EMD of Rs- 3500.00 in the form of DD of any commercial bank (having its branch at Durgapur) in favour of Director, NIT Durgapur payable at par should be enclosed with the bid.

8. Completation of job must be made within 30 days from the date of receipt of work order.

9. Security guaranty deposit for post service warranty period of six months. Performance guaranty deposit @5% of the cost either be deposited in advance or will be deducted from the bill and same will be released on expiry of warranty period on demand.

10. Pre bid meeting and site visit will be held on 22.12.2016 at 03.30 P.m

11. Quotation received after 08.01.2017 on 04.00 pm will not be considered.

12. Details specification of the work and any further information may be taken from the I/C Department of Physical Training on the date of pre bid meeting.

13. The Institute reserves the right to reject any or all tender without assigning any reason thereof.

 Registrar

Copy to:

1. Website

2. CPP portal

3. Notice Board: a) Purchase & Stores Section b) Department of Physical Training.



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**FORM –B**

Tender Notice No.**: NITD/PTD/GYM servicing/16/01 dated: 13.12.2016.**

Name of the work: Servicing/Maintenance/Repairing of Central Gymnasium NIT Durgapur.

Quotation No.: Date:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
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| 4 | Pully, grip, mat & full wire change (6 dia mm wire) |  |  |  |
| 5 | All necessary inner and outer cap change. |  |  |  |
| 6 | Safety lock/weight pin and gola change |  |  |  |
| 7 | Full thread and nut change |  |  |  |
| 8 | Fixing of metal notice board for proper utilization machine |  |  |  |
| 9 | Service/maintenance/repairing of all existing wall mounted fans |  |  |  |
| 10 | Service/maintenance/repairing of existing music system |  |  |  |
| 11 | Complete in all respect up to the satisfaction of the authority |  |  |  |

**Extra Charges (if any) are to be specifically mentioned including the amounts to be charged in additional sheets**

**which is to be duly signed and stamped by the supplier, failing which no claim will be entertained at a later stage.**

Signatures of the authorized signatory with seal of the firm:

Name:

Contact No.:

Date:



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**FORM-A**

Tender Notice No: **NITD/PTD/GYM servicing/16/01 dated: 13.12.2016.**

|  |  |  |
| --- | --- | --- |
| Sl No | Particulars |  |
| 1 | Name of the Supplier/Vendor/Firm/ Distributor |  |
| 2 | Name of the Contact Person/Proprietor |  |
| 3 | Registered/Contact Address of the supplier/Vendor/firm/Distributor  |  |
| 4 | E-mail |  |
| 5 | Contact No.(Mobile/Telephone) |  |
| 6 | PAN/GIR No. (Attached Self attested copy) |  |
| 7 | VAT No. (Attached Self attested copy) |  |
| 8 | Valid Trade License No. (Attached Self attested copy) |  |
| 9 | Whether rates are quoted as per format mentioned in the Notice |  |
| 10 | Whether form –B is enclosed. |  |
| 11 | Whether the minimum specification mentioned in the Notice are fulfilled by all the products whose price has been quoted |  |
| 12 | Whether rates quoted are inclusive of all taxes or not. |  |
| 13 | Whether EMD of Rs-3500.00 in form of DD has been enclosed. Write DD No. & date. Mention Bank and branch name. |  |
| 14 | Normal Warranty period provided by the supplier (Year/Month) |  |

Signatures of the authorized signatory with seal of the firm:

Name:

Contact No.:

Date: