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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

Tender No. NITD/05 /P&S/117/2016-17(3rd CALL)

Date: 03/08/ 2016

TENDER NOTICE (3rd CALL)

Quotation in sealed cover super scribed
Tender No. & date must reach within due date

SUPPLY OF CHEMICALS FOR CHEMICAL ENGG.DEPARTMENT OF NIT DURGAPUR

Last date of submission of bids: 18/08/2016 at 03.00 p.m.

Date of opening bids: 18/08/2016 at 03.30 p.m.

Quotations are invited from all prospective bidders including enlisted vendors for the supply and delivery of Chemicals for Chemical Engineering Department of NIT Durgapur, as per the terms and condition mentioned below. All bidders are required to address their bid documents to the Dy. Registrar (P&S), National Institute of Technology, Durgapur, (W.B) and drop the same in sealed condition in the Tender box in Purchase and Stores Section. Only those firms with valid certificate of enlistment (Trade License), TIN, VAT No. PAN No., Sales Tax Registration etc. will be considered.

Sl. No.	Item to be purchased	Specifications
1.	<u>CHEMICALS FOR CHEMICAL ENGG. DEPARTMENT</u>	➤ <u>See Form-B (Annexure-2 to this Tender Notice) for the list of Chemicals to be purchased</u>

General Terms & Conditions:

1. A. The bid is to be submitted in two parts:

i) **Technical Bid:** This includes signed and stamped copy of the Tender Notice and completely filled and signed Form-A (Annexure-1 to this Tender Notice). EMD of ₹5000/- (Rupees Five Thousand) is to be deposited (by the vendors who are not enlisted with NITD) in the form of Demand Draft of any nationalized bank, having branch at Durgapur, in favour of Director, NIT Durgapur, payable at par. Same will be released to the unsuccessful non-enlisted vendors on request, after completion of tendering process and to the successful vendors after submission of Performance Guarantee Deposit (PGD) of 10% of the total bill value of the items (excluding tax) in the form of Demand Draft or Bank Guarantee. Self attested copy of Valid VAT certificate, Sales Tax Registration certificate, Certificate of Enlistment (Trade License) for relevant items & any other special license that may be required for the supply of such items, must be provided by the bidders, failing which the bid may be rejected without further reference.

ii) **Price Bid:** Introductory Letter and completely filled and signed Form-B (Annexure-2 to this Tender Notice).

B. Procedure for sealing and marking of bids: The Tender / Bid Cover shall contain the following:

- FIRST envelope** should contain the Technical Bid along with enclosures desired in the Tender document. This envelope should be sealed and super scribed as "TECHNICAL BID" Cover.
- SECOND envelope** should contain the Price Bid. This envelope should be sealed and super scribed as "PRICE BID" Cover. It should also state Tender no. , date and name & address of the bidder.
- All the above mentioned TWO SEPARATE ENVELOPES are to be sealed and kept in one single larger size outer envelope (THIRD envelope) which should also be sealed and super scribed with Tender no., date, name, address & contact information of bidder.

2. **Please fill up the attached sheets Form-A & B (Annexure-1 & 2 to this Tender Notice) only otherwise tender will be rejected. Do not change or modify the format.** You may download it from the Institute website.

3. For the price calculations show the taxes (in percentage (%) as well as amount) separately. The rates should be quoted clearly without any overwriting/cutting. **Extra charges (if any) should not be included in MRP & price quoted. Extra charges (if any) are to be specifically mentioned separately including the amounts to be charged in additional sheets which is to be duly signed and stamped by the supplier, failing which no claim will be entertained at a later stage.**
4. All pages of the bids should be duly signed and stamped with date.
5. All price quoted must remain open for acceptance for 90 days from the date of opening of the price bid.
6. **Prices are for delivery.** Free delivery to N.I.T., Durgapur-9, as per conditions mentioned in Purchase Order.
7. Successful firms may have to supply the items within 15 working days after issuance of Purchase Order, unless otherwise specified in the Purchase Order. The procurement may be done by the Institute in phases.
8. Goods are required to be consigned to the Director, NIT Durgapur unless otherwise instructed.
9. The actual quantity of requirement of items may vary from what is indicated in this Tender Notice which is only an estimate. The decision of the Tender Committee regarding the variant and quantity to be purchased is final.
10. **Purchasers' Right:** Notwithstanding anything specified in this tender document, the Institute unconditionally and without assigning any reasons, reserve the rights (a) To accept or reject the lowest tender or any other tender or all the tenders, at any time prior to the award of the tender, without incurring any liability to the affected tenderer or tenderers (b) To accept any tender in full or in part (c) To reject the tender offer not confirming to the tender terms (d) To give purchase preference to Public Sector Undertaking wherever applicable as per Govt. Policy/ Guidelines.
11. All supplies are to be guaranteed against defects and must be replaced at suppliers' cost. Removal and replacement of rejected goods will be supplier's responsibility and at supplier's cost. Our normal terms of payment are 100% within 30 working days on submission of bills, if the bills and documents are in order.
12. All invoices raised should bear printed serial number, date and should mention the Purchase Order no. and date. Prices, extra charges (if any) and taxes (rate, % & type of tax) are to be shown separately and the Challan should bear Security entry stamp of NIT Main Gate. The Challan should clearly state the make/manufacturer, model, specifications, quantity etc. of the items supplied.
13. **Genuine Pricing:** The bidder has to ensure that the quoted price for NITD is not more than the Price Offered to any other customer in India to whom this particular item has been sold, particularly to Indian Institute of Technology, National Institute of Technology, State/ Central or Deemed Universities, Defense Organizations, Research Establishments or any other Government Institutions. For this purpose the vendor has furnish a price reasonability certificate in the page 02 of Form -A of the Technical Bid. Name and contact details of the premier educational institutes/ government organizations where the quoted item/ equipment has been supplied/ installed during the last three years should be attached with the Proforma for Technical Bid.
14. **Black listing:** The bidder should not have been blacklisted or debarred from participating in tenders in any State/ Central Government agencies or autonomous bodies or Universities / Educational Institutions or PSUs.
15. The bidders may represent themselves personally or through their authorized representative, if any, at the time of opening of bids.
16. In case the time is insufficient to open the Price Bids after opening the Technical Bids, the Price Bids will be opened on a subsequent date which will be intimated at the time of opening the Technical Bids.
17. Changes, if any, to this Tender Notice will be intimated as corrigendum/addendum to the same on the Institute website (www.nitdgp.ac.in), so bidders are requested to check the Institute website regularly.
18. If the date of tender opening/last date of tender submission happens to be a holiday or the Institute remains closed due to any reason, the date for the same will be shifted to the next working day at the same time and venue.
19. Bidders who have submitted their bid in the first and second call may submit a revised price bid if desired.

Yours sincerely,


Dy. Registrar (P & S)

Copy to: 1. Registrar Secretariat, 2. Notice Board: a) Purchase & Stores Section, b) Admin Building, c) Academic Building, 3. Institute Website.

DR(P&S)/SBan/ Tender no. NITD/05 /P&S/117/2016-17 (3rd Call) , dtd. 03/ 08 /2016

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NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

ANNEXURE-1 TO TENDER NOTICE NO. NITD/05 /P&S/ 117/2016-17 (3rd CALL) dated 03/ 08/ 2016

FORM-A

Sl. No.	PARTICULARS	
1	Name of the Supplier/Vendor/Firm/Distributor:	
2	Name of the Contact person/Proprietor:	
3	Registered /Contact Address of the Supplier/Vendor/Firm/Distributor	
4	Contact no.:(Mobile no./Telephone no.)	
5	Email address:	
6	PAN / GIR No. (Attach self attested copy)	
7	VAT/ST Reg. No. for the specified item (Attach self attested copy)	
8	Valid Trade License No. (Attach self attested copy)	
9	Whether rates are quoted as per format mentioned in the Bidding Document or not.	
10	Whether Form-B is enclosed.	
11	Whether the minimum specifications mentioned in the Tender Notice are fulfilled by all the products whose price has been quoted.	
12	Whether Warranty is available & state the warranty period (years/months etc.) (Warranty at least 01 year)	
13	Whether rates quoted are inclusive of all taxes or not.	
14	Whether the Supplier/Vendor/Firm/Distributor has been ever blacklisted in any State/ Central Government agencies or autonomous bodies or Universities / Educational Institutions or PSUs.? If so, if such blacklisting has been revoked.	
15	Whether EMD of ₹5000/- in form of DD has been enclosed in case of non-enlisted vendor? Write DD no. & date and Bank Name & Branch. Enlisted vendor to enclose proof of depositing enlistment money.	
16	Whether the vendor/firm/supplier is : a) OEM, b) Reseller, c) Authorized Distributor, d) other, specify. In case of Authorized Dealer/Distributor provide a valid LETTER OF AUTHORIZATION from the Original Equipment Manufacturer for Dealership, Distributorship or for channel partnership must be attached in original, with technical bid.	

DR(P&S)/SBan/ Tender no. NITD/05 /P&S/117/2016-17 (3rd Call) , dtd. 03/ 08 /2016

(Signatures of the authorized signatory with seal of tendering firm)

FORM-A (Contd...)

PRICE REASONABILITY CERTIFICATE

It is certified that the RATE quoted against the NITD's tender number _____ dated _____ for the supply/installation/commissioning of _____, is not more than the rates charged to other NIT's / IIT's / Central or State Government Organizations / Research Laboratories / Defense establishments/Autonomous Bodies/PSUs, for similar supplies made by our firm, in the recent past. If at any stage, it has been found that the quoted rate to NITD is higher than the rates charged to above mentioned Institutions, then in such a situation / condition, NITD shall have the right to take legal action against us, for recovery of excess rates. NITD reserves the right to cancel the tender or reject the bid.

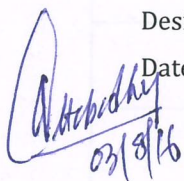
Yours faithfully,

Authorized signatory of Bidder with Seal

Name.....

Designation.....

Date:


03/08/16



NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR
MAHATMA GANDHI AVENUE, DURGAPUR – 713209 (WEST BENGAL), INDIA

ANNEXURE-2 TO TENDER NOTICE NO. NITD/05/P&S/117/2016-17(3rd CALL), dated 03.08.2016
FORM-B

Sl. No.	Name of the Chemicals	Company/ Product Name	Quantity	MRP(Inclusion of all Taxes) (₹) per unit/Where MRP not available state Price prevalent in the Market	Price offered per unit (₹)	Tax (State type % & amount of Tax)		Total Price (inclusive of all taxes) State in amount as well as words ₹
A. CHEMICALS FOR COMING EVEN SEMESTER UG LABORATORY CLASS								
1	Acetone	Merck	24 Litres					
2	Hand Gloves	Asbestos	06 Pairs					
3	Thermometer-250°C- Mercury	Mercury	10 Nos					
4	Measuring Cylinder-10ml	Borosil	02 Nos					
5	XL grade gaseous N ₂	XL grade gaseous N ₂	2 cylinders x 47 Litres					
B . Chemicals for Research Pg/PhD								
6	Acetic Acid	Merck	2.5 Litres					
7	Nitric Acid	Merck	1 Litre					
8	Acetonitrile (Hplc grade)	Merck	4 Litres					
9	Potassium dihydrogen Phosphate	Merck	500 gm					
10	Ortho phosphoric acid	Merck	1 Litre					
	Nano - Particles:							
11	SiO ₂	Sigma Aldrich	50 gm					
12	Al ₂ O ₃	Sigma Aldrich	100gm					
13	Fe ₃ O ₄	Sigma Aldrich	25 gm					
14	TiO ₂	Sigma Aldrich	100gm					
15	XL grade gaseous O ₂	O ₂ cylinders	1 cylinders x 47 Litres					

(Signature)
03/8/16

Sl. No.	Name of the Chemicals	Company/ Product Name	Quantity	MRP (inclusion of all Taxes) (₹) per unit/Where MRP not available state Price prevalent in the Market	Price offered per unit (₹)	Tax (State type % & amount of Tax)		Total Price (inclusive of all taxes) State in amount as well as words ₹
						Type & % of tax	Amount of Tax(₹)	
16	XL grade zero air	zero air cylinders	1 cylinders x 47 litres					
17	XL grade gaseous CO ₂	CO ₂ cylinders	1 cylinders x 47 litres					
18	Hexane	Merck	1 L					
19	Sulphuric acid 98%	Merck	1L					
20	Hydrochloric acid 35%	Merck	1L					
21	Merck Agar (Bacteriological)	Merck	500 g					
21 A	Sodium chloride	Merck	500 g					
22	Chloroform	Merck	1L					
23	Sodium hydroxide	Merck	500 g					
24	Calcium chloride	Merck	500 g					
25	Potassium nitrate	Merck	500 g					
26	Calcium hydroxide	Merck	500 g					
27	Filter paper size 40	Merck	3 box					
28	Methanol	Merck	1 L					
29	pH indicator paper Merck	Merck	2 box					
30	Hydrogen peroxide	Merck	500 ml					
31	Xylene	Merck	500ml x 1 Bottle					

For the price calculations show the taxes (in percentage (%)) as well as amount) separately. The rates should be quoted clearly without any overwriting/cutting. Extra charges (if any) should not be included in MRP & price quoted. Extra charges (if any) are to be specifically mentioned separately including the amounts to be charged in additional sheets which is to be duly signed and stamped by the supplier, failing which no claim will be entertained at a later stage.

(Signature)
08/8/16