

**DEPARTMENT OF CIVIL ENGINEERING  
NATIONAL INSTITUTE OF TECHNOLOGY (DU)  
DURGAPUR – 713209**

**BID REFERENCE: NITD/CE/CONSULTANCY/VKD/2019/01, Dated: 01. 08 .2019**

To

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Dear Sir,

**Subject: INVITATION OF QUOTATIONS FOR SURVEYING OF ENTIRE REACH OF EXISTING WATER SUPPLY CANANL OF DVC FROM DURGAPUR BARRAGE TO DTPS HAVING APPROXIMATE LENGTH OF 9 KM (AS PER THE ATTACHED DRAWING OF THE EXISTING CANAL)**

**Chapter-1: Instructions to Bidders**

1. Sealed quotations are invited for the items listed separately in Annexure - 1.
2. The quotations must be addressed to:

**Prof. Vijay Kumar Dwivedi  
Department of Civil Engineering  
National Institute of Technology  
Durgapur – 713209  
West Bengal, India**
3. **The quotations must reach the above address latest by 14.30 hours on 13/08/2019.**
4. **The Tender will be opened at 15.00 hours on 13/08/2019 in the meeting room of Civil Engineering Department.**
5. The bidders or their representative should remain present during the opening of the tenders.
6. A bidder must submit quotation for complete item.

## Chapter-2: Terms and Conditions of Contract

1. **General:-** The special terms and conditions specific to an item (if any) are stated appropriately. The General Financial Rules of Ministry of Finance, Government of India shall be applicable for any dispute if otherwise not mentioned.
2. **The bid submitted by the bidder must comprise the following:**
  - a) Earnest money as mentioned separately against each items under “SPECIAL TERMS AND CONDITIONS” is to be deposited in sealed envelop marked as “E.M.D.”, in the form of an A/c Payee Bank Draft in favour of “**National Institute of Technology, Durgapur-9**, payable at SBI, R. E. College Branch , Durgapur-713209
  - b) Detailed technical specifications and literature/drawings/manuals of the goods/services to be supplied.
  - c) Authorized dealership certificate from the original manufacturer.
  - d) Credentials and /or list of organizations where the bidder supplied similar items.
  - e) GST Registration Number.
3. **Bid Price:-**
  - a) The contract shall be for the full quantity as described appropriately. Corrections, if any, shall be made by crossing out, initialing, dating and re-writing.
  - b) All dates, taxes and other levies payable by the contractor under the contract shall be included in the total price.
  - c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
  - d) The Prices should be quoted in Indian Rupees.
4. **One Part Bid Inside A Single Outer Cover clearly marked as “Price Bid”** in separate sealed covers mentioning the name of the item for which the quotation is submitted, full address of the addressee, name and full address of the bidder.
5. **Validity of Quotation:** Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.
6. **Location of Delivery:** The survey report would be delivery at Department of Civil Engineering, NIT Durgapur.
7. **Period of Delivery:** The period delivery, which is specific to an item, is mentioned appropriately.
8. **Delivery Option:** The survey report must be delivered without any extra cost at the Civil Engineering Department of the Institute
9. **Payment Terms:** Payment shall be made immediately within 30 days after satisfactory delivery of the survey report and acceptance of the report by Prof. Vijay Kumar Dwivedi
10. **Refund of EMD:** The unsuccessful bidders will automatically get full refund of the EMD after finalisation of the tender. Under no circumstances, any interest can be claimed on EMD by the bidder. For getting the refund of the EMD, an official claim must be lodged mentioning the bid No. and the amount of EMD along with original money receipt issued by SRCC, NIT Durgapur..

- 11. Failure of Order Execution:** If a successful bidder after receiving the order fails to execute the order within the stipulated period or does not fulfill any of the terms and conditions in any respect, the Institute reserves the right to cancel the order unilaterally. In such a case, the EMD by the bidder will be forfeited and no claim whatsoever will be entertained thereof.
- 12. Taxes and Duties:** The Institute is exempted from payment of custom and excise duty on items mentioned below: a) Scientific and technical instruments, apparatus, equipment (including computers), b) Accessories, spare parts and consumables thereof, c) Computer software, CD-ROM, recorded magnetic tapes, microfilms, and microchips.
- 13. Concession, if any:** Special concession applicable for Educational Institutions, if any, must be clearly mentioned at the time of submission of tender. If required, the Institute representatives will visit the manufacturing unit for the inspection of the equipment/factory at the cost of the supplier.
- 14. Performance Security:** The successful bidder must submit Performance Security of 10% of the ordered value. On satisfactory completion of the survey period, Performance Security will be released free of any interest on demand. The earnest money deposit of the successful bidder will be returned only after receiving the performance security.
- 15. Liquidated Damage:** Liquidated Damage will be applicable at the rate of 2% per month or part thereof and limited to 10% maximum. The authority reserves the right to cancel the purchase order when LD accumulates to 10%.
- 16. Director's Decision:** The decision made by the Director, National Institute of Technology, Durgapur – 713209 is a binding on all the bidders.
- 17. Settlement of Dispute:** Settlement of any dispute will be made under the jurisdiction of Durgapur Court.
- 18. Rejection of Lowest bid:-** The authority reserves the right to examine the cost analysis made by the bidders on the basis of which the authority also reserves the right to reject the un-natural lowest bids or all bids.
- 19. Responsive bids:-** A bid made by a bidder who satisfy the Clause 2 of this Chapter and accepts, in general, all terms and conditions will be termed as responsive bid for further evaluation.
- 20. Award of Contract:-** Generally, a responsive bidder with lowest evaluated bid will be awarded the contract. The authority reserves the right to reject a lowest or any or all bids without assigning any reason.
- 21. Terms and Conditions** under this Chapter is applicable, in general, to all Items.

**Prof. Vijay Kumar Dwivedi**  
**Dept. of Civil Engg.**

**Item No. 1:- Carrying out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS (approximately 9 km) as shown in the attached drawing of the canal.**

**Chapter 3: Schedule of Requirements**

1. Carrying out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS (approximately 9 km) as shown in the attached drawing of the canal. to assess the real condition of the canal. Cross sections to be considered @ 90 m. interval. Existing cross section, water level, free board at each section has also to be reported along with cross sectional details of the existing sections as well as showing the proposed cross section at each cross section to carry the original design capacity of 900 cusecs.

**Chapter 4: Specifications and Allied Technical Details**

1. The general layout of the existing canal is shown in the attached drawing.

**Chapter 5: Special terms and conditions**

1. **Special Payment Terms:-** Payment will be made as per Clause 9 of Chapter – 2 ( Conditions of Contract).
2. **Book of Records:-** Maintenance of the books of record on the progress of the work, measurement books, and any other documents required during surveying for the purpose of releasing bills is the responsibility of the bidder. A cross check of the records maintained by the bidder will be made by the appropriate authority.
3. The bidder may visit the site conditions before making his bids. Before visiting the site conditions, the bidder may contact the appropriate authority. The bidder may give a declaration in this regard, if required.
4. The bidder should carefully study the drawings of the canal required in the work.
5. **Earnest Money Deposit:-** The bidder should deposit a sum of Rs. 2,000=00 (Rupees Two Thousand) only as Earnest Money through bank draft drawn in favour of “SRCC, National Institute of Technology, Durgapur – 9”
6. **Delivery period:** 4 (six) calendar weeks for survey report of the existing cross section of the canal. 8 (Eight) Calendar weeks for giving the finished cross section showing the proposed cross section at each cross section to carry the original design capacity of 900 cusecs. from the date of placement of work order.
7. **Terms and Conditions not Covered in This Tender Document:** The terms and conditions as practiced by National Institute of Technology Durgapur-713209 shall remain applicable for Terms and Conditions not covered in this Tender Document.

**Chapter 6: Price Schedule**

1. The bidder should give the price bid in his letterhead as per ANNEXURE-I and make the price bid accordingly. This price bid should clearly state the base price, taxes, duties, and total price. The bidder should duly sign the price bid with date and place.

## **Chapter 7: Tender Form**

The bidder should return this tender document after filling all blank spaces in this tender Form:

To

**Prof. Vijay Kumar Dwivedi**  
**Department of Civil Engineering**  
**National Institute of Technology**  
**Durgapur – 713209**  
**West Bengal, India**

Name of the Work: **Carrying out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS (approximately 9 km) as shown in the attached drawing of the canal.**

Sir,

Having examined the Invitation to Tender, Instructions to Bidders, Conditions of Contract, Schedule of Requirements, Specifications and Allied Technical Details, Special terms and conditions, Price Schedule, Tender Form mentioned above, I/we the undersigned offer to carry out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS (approximately 9 km) as shown in the attached drawing of the canal in conformity with the said bid Document.

1. We undertake, if our tender is accepted, to carry out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS within the period mentioned in the tender document.
2. Without prejudice to any other rights and remedies of National Institute of Technology Durgapur – 713209 can cancel the work order if we do not execute the work order assigned to us within stipulated period.
3. We agree to abide by this tender and it shall remain binding upon us.
4. This Tender together with your written acceptance thereof, shall constitute a binding contract between us.
5. We understand that you are not bound to accept the lowest or any tender you may receive.
6. We accept all terms and conditions given in the bid document.
7. We have visited and examined the site conditions.

**Signature of the bidder with date**  
**Seal of the bidder**

All sealed covers must be addressed:

To

**Prof. Vijay Kumar Dwivedi**  
**Department of Civil Engineering**  
**National Institute of Technology**  
**Durgapur – 713209**  
**West Bengal, India**

**Annexure - I****PRICE BID**

1	2	4	6	7	8	9
Sl. No	Name of the goods	Quantity & Unit	Unit Price  (a)+(b)	GST & other taxes payable [admissible only on col. 5(a)]	Total Unit Price  (6)+(7)	Total Unit Price (in words)
1	Carrying out detailed survey of the entire reach of Water Supply Canal of DVC from Durgapur Barrage to DTPS (approximately 9 km) as shown in the attached drawing of the canal. to assess the real condition of the canal. Cross sections to be considered @ 90 m. interval. Existing cross section, water level, free board at each section has also to be reported along with cross sectional details of the existing sections as well as showing the proposed cross section at each cross section to carry the original design capacity of 900 cusecs.	One				

We agree to supply the above goods in accordance with the technical specifications and the terms and conditions mentioned in the bid document at prices mentioned above within the period specified in the Invitation for Quotations.

Signature of Bidder \_\_\_\_\_

Place: Name \_\_\_\_\_

Date: Business Address \_\_\_\_\_

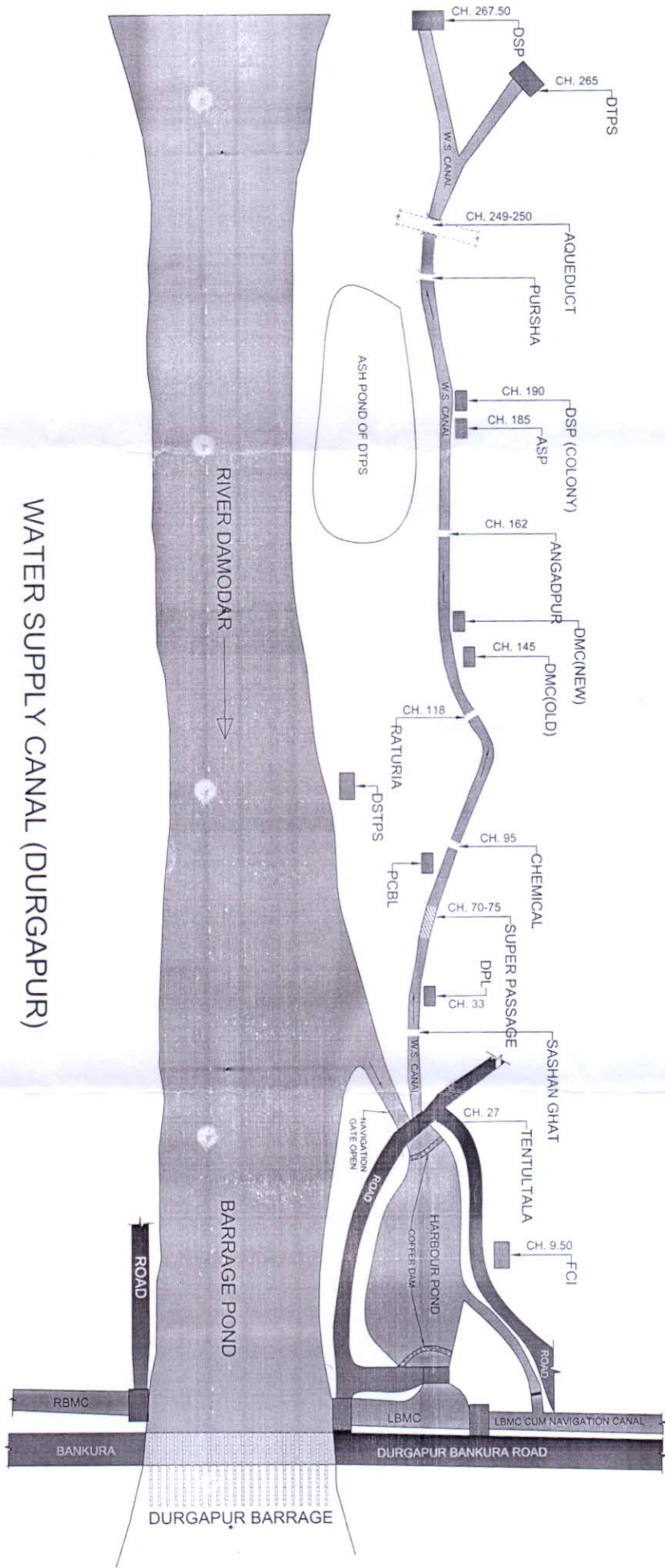
**LEGEND:**

INTAKE PUMP HOUSE

HEAD REGULATOR

BRIDGE

NAVIGATION GATE



WATER SUPPLY CANAL (DURGAPUR)

REPRESENTATIVE DRAWING ONLY, NOT TO SCALE