



NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR

MAHATMA GANDHI AVENUE
DURGAPUR –713 209, WEST BENGAL, INDIA
FAX: 0343-2574078; Website: www.nitdgp.ac.in

BID REFERENCE: NITD/CY/RNS/DSKC/2019-20/01

Date: 10.01.2020

To

Dear Sir,

SUB: Invitation for quotations for supply of “Desktop Computer” including essential accessories”

You are invited to submit your most competitive quotation (one bid system) for “**Desktop Computer**” as per **Annexure–I**. Bidder should furnish Technical and Price Bid in separate sealed envelopes in a single quotation comprising the quoted price for all the individual item. Lowest bidder (L1) will be evaluated from the cumulative unit price comprising all the items other than optional items (including taxes). If any bidder fails to quote any item, that tender document will be treated as non-responsive and will not be evaluated.

1. Bid Price (Annexure-I)

- a) The price shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialling, dating and re-writing.
- b) All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price **F.O.R. NIT Durgapur**.
- c) The bid price must be quoted in **Indian Rupees ONLY**.
- d) **GST at 5% is applicable, as per Notification no. 47/2017-Integrated Tax (RATE) of Ministry of Finance (Dept. of Revenue), GOI, dated 14th Nov., 2017.**

2. The bid submitted by the bidder must comprise the following:

- (a) Warranty period: 1 Year from the date of installation
- (b) Valid sales-tax certificate including GST registration number and PAN.
- (c) Price bid as per Annexure-I
- (d) Tax and its % should be shown separately
- (e) Trade Licence and Authorisation certificate for bidder

3. Validity of Quotation

Quotation shall remain valid for a period not less than 60 days after the deadline date specified for submission.

4. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.

- (a) which are properly signed and
- (b) Conform to the terms and conditions, and specifications.

5. Unit price of any item should include the cost of all the compulsory accessories.

6. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive, technologically acceptable and who has offered the lowest evaluated quotation price.

- 6.1 Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 6.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.
7. Payment shall be made within 30 days after satisfactory installation, commissioning and acceptance of the good.
8. Comprehensive onsite warranty: twelve months from the date of installation
9. The Institute is **exempted from payment of custom and excise duty** on items mentioned below:
 - a) Scientific and technical instruments, apparatus, equipment (including computers)
 - b) Accessories, spare parts and consumables thereof
 - c) Computer software, CD-ROM, recorded magnetic tapes, microfilms, and microchips.
10. Settlement of any dispute will be made under the jurisdiction of Durgapur Court.
11. **You are requested to provide your offer latest by 15.00 hours on 07.02.2020.**
12. EMD: Rs. 3000/- in form of demand draft in favour of NIT Durgapur. For successful bidder, EMD will be converted as security Deposit and be refunded after the warranty period.
13. For unsuccessful bidder, EMD will be refunded against their application.
14. The purchaser will open the Technical bids at **15.30 hours on 07.02.2020** in the HOD office of Chemistry Department, NIT Durgapur. Price Bid of Technically responsive bidders will be opened.
15. The bid document must be signed and sealed and enclosed with the bid as a token of acceptance of all terms and conditions in the bid document by the bidder.
16. The items must be delivered within **60 days** from the date of placement of purchase order at the respective department.
17. All other terms and conditions of GFR 2017 of the Government of India will be applicable.
18. **Work has to be done at Dept. of Chemistry, NIT, Durgapur.**

We look forward to receiving your quotations and thank you for your interest in this.

Head, Chemistry Department

The bid must be addressed to:
Prof. Rajnarayan Saha
Head, Department of Chemistry
NIT, Durgapur -713209, W.B.
Telephones: + 91-9434788063
E.MAIL: hod@ch.nitdgp.ac.in

Sl. No.	Name of the Instrument	Specifications	Approx. Qty.*
01.	Desktop Computer	<p><u>System composition:</u> Desktop Computer</p> <p><u>System's specification:</u></p> <ul style="list-style-type: none"> (i) 8th GEN Intel Core i5 Processor 8600 (3.6 GHz) (ii) Windows 10 + Microsoft Office 2016 (iii) RAM 8 GB DDR4-2666 (iv) Storage 2 TB 7200 RPM SATA (v) Intel R UHD Graphics 630 (vi) DVD Writer (vii) Monitor (20 Inch) IPS LED Monitor (HP) (viii) 1 Mouse (Wired) (ix) 1 Keyboard <p><u>Essential accessories:</u></p> <p>The Desktop should be supplied with</p> <ul style="list-style-type: none"> (x) 1 UPS (1KVA) 	One (1)

COMPLIANCE SHEET

Item No. and Name	Components of the item	Specification of the components	Quantity In Units	COMPLIANCE Y/N

I have also enclosed all relevant documents in support of my claims, (as above) in the following pages.

Signature of Bidder with date

Name:

Designation:

Organization Name:

Contact No.:

E-mail Id: