



राष्ट्रीय प्रौद्योगिकी संस्थान दुर्गापुर

ন্যাশনাল ইনস্টিটিউট অফ টেকনোলজি দুর্গাপুর
NATIONAL INSTITUTE OF TECHNOLOGY DURGAPUR

Mahatma Gandhi Avenue, Durgapur – 713209, West Bengal, India

FORM FOR REIMBURSEMENT OF CHILDREN EDUCATION ALLOWANCE

1. Certified that the Child / Children mentioned below to whom reimbursement is claimed, is /are wholly dependent upon me:-

Number of Child / Children: -

- a. Name of the Child : ----- b. Date of Birth: -----
c. Class : ----- d. Section: ----- e. Roll : -----
f. Name of the School : -----
g. Duration of the previous Academic Year : -----
h. Period from (Month) : ----- to -----

CLAIM (Rs.)

APPROVED (Rs.)

2. Certified that my wife / husband is not a Central Government Servant. If yes, the She / He has not claimed and also will not claim the reimbursement of Children Education Allowance in respect of His / Her Child / Children.
3. Certified that I have two children / more than two children and I will claim the reimbursement for only these two children.
4. In the event of any change in the particulars above which affect my eligibility for Reimbursement of Child Education Allowance. I undertake to intimate the same promptly and also to refund excess payment, if any, made to me.
5. Certified that child / children have not been studying in the same class for more than two Academic Year.
6. Certified that during the period covered by the claim the Child / Children attended the School regularly and did not absent himself / herself / themselves from the School without proper leave for a period exceeding one month.

Signature of the Government Servant

Dated: -----

Name (in block letters) : -----

Designation : -----

Department / Section : -----

A/C No. : ----- Employee ID No. -----

(FOR USE IN PERSONNEL SECTION ONLY)

Particulars in Col. 1 to Col. 6 are verified and found correct, as per records available in the Section. His / Her application for C.E.A. forwarded to Accounts Section and his / her claim may be settled as per rule.

Dealing Assistant

Joint Registrar (Estt.)

REGISTRAR

CERTIFICATE FROM THE HEAD OF INSTITUTION /SCHOOL

For Reimbursement of Children Education Allowance

Ref. No.:

Date:

It is certified that Master/ Kurnari..... having
Admission No.DOB.....Son/Daughter of
Mr./Mrs..... was studying
in classSec..... Roll No. during the previous
Academic year from toSchool/Institution,
Namely..... vide
affiliation Regd. No./Code.....
and pattern..... Curriculum.

Place:—

Date:—

Signature of school Principal