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DEPARTMENT OF TRAINING AND PLACEMENT
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR

Ref.No: NITD/T&P (I)/20-21/.....

Date:

To

Sub: Vocational Training/Summer Internship in India for 3rd year (after 6th semester) for B.Tech students

Sir,

I am a 3rd year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Vocational Training/ Summer Internship at your esteemed organization during the summer vacation (starting from 1st May, 2021 and ending on 30th June, 2021) for a period as you may find appropriate.

I shall be highly obliged if you kindly allow me to undergo the said training/ Internship under your kind guidance for the period mentioned above.

Thanking you and looking forward to your favourable response.

Yours sincerely,

Signature

Name:

Roll No:

Mobile No:

Email-ID:

Address:

Forwarded by:

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(HoD / Departmental Faculty Representative to T&P)

Recommended:

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Associate Dean (Training & Placement)

Important:

Please intimate the confirmation of training to the student's Email-ID and also to training@admin.nitdgp.ac.in