

TEQIP III
National Institute of Technology Durgapur
Format for Faculty Research visits
(Presentation of papers in conferences, attending training programmes/ workshop/
Collaborative research programme / courses in India)

Name of the Applicant:

Designation:

Department:

Email Id:

Mobile No.:

Title of the paper accepted for presentation (if applicable):

Name of the programme:

Place of the programme:

Duration of the programme:

Name & email of the contact person (collaborative programme):

Registration Fee for the conference/ workshop:

Total fund sought (detailed budget to be enclosed):

Research visit already made under TEQIP III & fund received:

Declaration by the applicant

1. I shall submit the TA bill with necessary documents within 7 days from my date of return to station.
2. I shall submit the certificate for participation in the programme along with the TA bill.
3. I shall refund the excess advance drawn for the purpose, if any, within 15 days from the date of adjustment of bills by the Accounts section.
4. I certify that all information provided above by me is correct.

Date:

Signature of the Applicant

Mandatory Enclosures

- | | |
|---|---|
| 1. Acceptance/Invitation document | 3. An abstract of the accepted paper (conferences) / research theme (research visits) |
| 2. Brochure indicating the registration fee (if applicable) | 4. Detailed budget |

Forwarded

Signature of the Head of the Department

[Print back to back]

Checked the Fund Position

Office of TEQIP III

Recommended / Not Recommended

Fund sanctioned: Rs

Nodal Officer (Academic), TEQIP-III

Nodal Officer (Finance), TEQIP-III

Coordinator, TEQIP-III/Chairman (CEC)

Director