



**CAREER DEVELOPMENT CENTER
NATIONAL INSTITUTE OF TECHNOLOGY, DURGAPUR**

Date:

To

Chairperson, CDC

Sub: Off-Campus Internship(in India) during 8th semester for 4th year B.Tech students

Sir,

I am a 4th year B.Tech student of National Institute of Technology, Durgapur. I am interested to undergo Internship at _____ (company's name & address) during the 8th semester, from _____ (start date) to _____ (end date).

I shall be highly obliged if you kindly allow me to undergo the said Internship for the period mentioned above.

Thanking you and looking forward to your favorable response.

Yours sincerely,

(Student's Signature)

Name:

Roll No.:

Mobile No.:

Email ID:

(Guardian's Signature)

Name of Guardian:

Relationship with student:

Mobile No.:

Forwarded by:

.....
(Department HOD)

Recommended by:

.....
(Career Development Advisor, CDC)

Important:

Please intimate the confirmation of internship to the student's Email-ID and also to training@admin.nitdgp.ac.in